



MINUTES
Regular Public Council Meeting
Monday, November 5, 2018 Torbay Municipal Depot, 1
Pump House Road, off Torbay Bypass Road, Torbay

Minutes of the Regular Meeting of Council held in the Torbay Municipal Depot, 1 Pump House Road, off Torbay Bypass Road, Torbay, on Monday, November 5, 2018, at 6:30 PM

COUNCIL PRESENT: Craig Scott, Mayor
Trina Appleby, Deputy Mayor
Geoff Gallant, Councillor
Justin Martin, Councillor
Tony Pollard, Councillor
Peggy Roche, Councillor
Mary Thorne-Gosse, Councillor

COUNCIL ABSENT:

STAFF PRESENT: Craig Drover, Director of Finance
Ann Picco, Deputy Clerk
Brian Winter, Director of Planning

STAFF ABSENT: Dawn Chaplin, Chief Administrative Officer
Bernie Manning, Director of Infrastructure and Public Works

GALLERY PRESENT: There were a total of 10 people in attendance

1. Motion to Appoint Acting Town Clerk

- a) Motion to Appoint Acting Town Clerk

Please note that Chief Administrative Officer/Town Clerk Dawn Chaplin is away from the office for the period of October 31st to November 16, 2018; and, therefore, will not be in attendance at the Public Council Meeting of Monday, November 5th.

As a result, an Acting Town Clerk must be appointed in order for the Public Council Meeting on November 5th, to proceed. See motion below.

RES-242-2018

Moved by Geoff Gallant, Seconded by Peggy Roche

RESOLVED THAT In the absence of the Chief Administrative Officer/Town Clerk for the period of October 31st to November 16th, 2018, that Deputy Clerk Ann Picco be appointed the Acting Town Clerk. Any operational matters are to be referred to the appropriate senior department staff member.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant (Moved By)	x		
Justin Martin	x		
Tony Pollard	x		
Peggy Roche (Seconded By)	x		
Mary Thorne-Gosse	x		
	7	0	0

Question called: CARRIED.

2. Agenda/Minutes

- a) Adoption of Agenda.

RES-243-2018

Moved by Geoff Gallant, Seconded by Mary Thorne-Gosse

RESOLVED THAT the Agenda be adopted, as presented.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant (Moved By)	x		
Justin Martin	x		
Tony Pollard	x		
Peggy Roche	x		
Mary Thorne-Gosse (Seconded By)	x		
	7	0	0

Question called: CARRIED.

- b) Adoption of Public Council Meeting Minutes, dated October 22, 2018.

RES-244-2018

Moved by Peggy Roche, Seconded by Geoff Gallant

RESOLVED THAT the Minutes of the October 22, 2018, Public Council Meeting be adopted as presented.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant (Seconded By)	x		
Justin Martin	x		
Tony Pollard	x		
Peggy Roche (Moved By)	x		
Mary Thorne-Gosse	x		
	7	0	0

Question called: CARRIED.

3. Proclamations/Presentations/Question & Answer Session

a) Question & Answer

Mayor Scott referred to the Gallery and asked if anyone would like to present at tonight's Council Meeting. The following had comments:

- Resident discussed maintenance on Marine Drive Look-Out
 - She thanked the Town for recent maintenance, indicating it is the centre piece for the Killick Coast. She provided before and after pictures, advising she's hoping the Town can provide further beautification to the area next year.
- Resident questioned the Father Troy Trail sign
 - She questioned the location of the sign advising of its historic significance.
 - Referred to the Director of Planning and the Planning and Land Use Development Committee.
- Resident discussed dilapidated properties
 - He thanked the Planning and Land Use Development Committee for taking action on dilapidated properties.
 - Resident advised he discussed property on Torbay Road at a previous Council Meeting, further indicating safety issues especially with recent wind storm.
- Resident/Member of the Torbay Folk Arts Council
 - He discussed their letter to Council regarding possible dinner theater at the Community Centre once the building is open.
 - Member questioned status of the Torbay History House, indicating the building is an important venue for the Folk Arts Council and requested

- that Council take into consideration.
- The above items were referred to the Director of Community Services and Committee.
- Residents of Streamside Lane
 - Residents discussed property on Streamside Lane presently used as a depot and parking area for commercial equipment. They advised a letter was forwarded to Council today.
 - Residents discussed issues including safety of residents and children in the area, narrow streets and no sidewalks, fuel and contaminates, eye-sore and possible property value decreases, noise, fumes and Town's regulations in the way of residential zones and permits.
 - The Town is working on property standards/guidelines and regulations to address these issues, and looking at how to enforce. Referred to Planning and Development for response to the residents.
- Resident of Pine Line
 - Resident discussed safety concerns as it pertains to a dangerous turn on Pine Line, and requested a speed bump in the area to slow drivers in the area of this turn.
 - It was noted that Pine Line is a provincially owned road. Matter referred to Infrastructure and Public Works, and will be forwarded to the Department of Transportation and Works.

4. Mayor's Report

- a) Mayor Scott provided a report of meetings/events he recently attended:
 - Attended a Budget Meeting on October 28th. The Town's 2019 Budget is getting closer to being finalized.
 - Attended a Special Privileged Council Meeting on October 29th.
 - Met with a contractor on October 30th to discuss a potential development.
 - Attended the Community Market on November 3rd. It was really well attended and lots of vendors participating. Mayor thanked staff for organizing and thanks to everyone who attended.

5. Business Arising

- a) Business Arising Report

The Business Arising Report, dated November 5, 2018, was accepted as presented.

6. Correspondence

a) Eastern Regional Service Board - 2019 Budget for the Delivery of Services and the Fee Structure

- Referred to Finance Committee.

7. Committees of Council

7.1. Committee of the Whole

7.1.1. Committee of the Whole Reports

Special Privileged Council Meeting Minutes, dated October 29, 2018

In relation to the adoption of the Special Privileged Council Meeting Minutes, it was noted that Councillor Roche was to abstain from voting on this matter as she was not in attendance at the Meeting of October 29th. Councillor Roche did not vote on this motion as it pertained to her, and the remaining six Council Members permitted her to abstain. See motion below.

RES-245-2018

Moved by Geoff Gallant, Seconded by Trina Appleby

RESOLVED THAT Councillor Roche abstain from voting on the Minutes of the Special Privilege Council Meeting, dated October 29, 2018, as she was not in attendance of this meeting due to illness.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby (Seconded By)	x		
Geoff Gallant (Moved By)	x		
Justin Martin	x		
Tony Pollard	x		
Peggy Roche			x
Mary Thorne-Gosse	x		
	6	0	1

Question called: CARRIED.

RES-246-2018

Moved by Geoff Gallant, Seconded by Trina Appleby

RESOLVED THAT the Minutes of the Special Privileged Council Meeting, dated October 29, 2018, be adopted as presented.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby (Seconded By)	x		
Geoff Gallant (Moved By)	x		
Justin Martin	x		
Tony Pollard	x		
Peggy Roche			x
Mary Thorne-Gosse	x		
	6	0	1

Question called: CARRIED.

7.2. Planning and Land Use Development

7.2.1. Planning and Development

Planning and Development Committee Meeting Minutes, dated October 30, 2018

Items discussed included:

1. Development Proposals

- a) Proposal from property owner to develop property at 128 North Pond Road.
 - Committee agreed that there are items that need to be addressed prior to a recommendation being made on the proposal.
- b) Proposal from Property Owner Forest Landing area to develop Forest Landing Phase 7B - 46 unserviced lots.
 - Committee agreed that the Director should have the Town's Engineer and the Department of Environment look at the area to determine the best course of action.
- c) Proposal from Property Owner 27 Brown's Lane to develop the property with a duplex building.
 - Committee reviewed the application and it was agreed that the Director would do more research into the proposal and bring it back to Committee at its next meeting.

2. Crown Lands Referral

- a) Referral letter in relation to land adjacent to 1 Bullocks Town Road
 - Committee agreed that the Director should respond to the referral with normal conditions. See motion below.

Before question was called and a vote held on the motion, Council discussed the

below:

- Right-a-way and surrounding area land.
- Deputy Mayor questioned if she was in a conflict of interest as a Federal employee. See motion below. Deputy Mayor did not vote on this motion as it pertained to her and possibility of being in a conflict of interest.

After discussion, question was called and a vote held on the motion.

RES-247-2018

Moved by Peggy Roche, Seconded by Justin Martin

RESOLVED THAT Deputy Mayor Appleby is not in a conflict of interest as it pertains to the Crown Land referred letter from the Department of Fisheries and Land Resources, Permit Number 1039716.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby			x
Geoff Gallant	x		
Justin Martin (Seconded By)	x		
Tony Pollard	x		
Peggy Roche (Moved By)	x		
Mary Thorne-Gosse	x		
	6	0	1

Question called: CARRIED.

RES-248-2018

Moved by Mary Thorne-Gosse, Seconded by Justin Martin

RESOLVED THAT the Town of Torbay approve the Crown Land referral letter from the Department of Fisheries and Land Resources; Permit Number 1039716 for 0.019 hectares of land.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
Justin Martin (Seconded By)	x		
Tony Pollard	x		
Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		

	7	0	0
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Question called: CARRIED.

7.2.2. Applications Approved

Applications Approved Report, dated November 1, 2018

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

Application	Location	Proposal
C2018-125	18 Watt's Pond Road	Patio deck
C2018-131	7 Motion Lane	Driveway access
B2018-132	2 Ned's Place	General repairs
C2018-133	7 Cherrywood Place	Accessory building
C2018-134	554 Indian Meal Line	Driveway access & accessory building
C2018-135	43 Gallows Cove Road	Accessory building
B2018-136	43 Gallows Cove Road	Interior/exterior renovations
B2018-137	850 Torbay Road	Exterior renovations

7.3. Community Services & Economic Development

7.3.1. Community Services

Community Services Update

1. October was a very busy month and very successful

Thanks to all those who assisted with the Halloween Events. There were 44 + youth volunteers. Volunteers were Allied Youth as well as youth from Juniper Ridge Intermediate and Holy Trinity High School who gave up several hours to assist with the Haunted Trail, and Halloween Spooktacular.

There were 19 vendors for the Trunk or Treat with just over 250 children who participated. Thanks to our vendors for making this event possible.

2. Community Market

The Market took place on November 3rd. All feedback received was good.

3. Call for Parade Floats

This has been advertised through social media, and staff will reach out to businesses, community groups and surrounding areas to encourage floats.

Upcoming Events;

Remembrance Day - November 11th

Active Healthy Living Day - November 16th

Christmas Card Competition - November 16th

Pancakes & Pajamas - November 18th

Wreath Making - November 25th

Items to be brought forward to next meeting: Policy on Milestone Birthdays.

7.3.2. Economic Development

Economic Development and Communication Committee Meeting Minutes,
dated October 23, 2018

Items discussed included:

1. A Time in Torbay

Festival Committee Members provided an overview of this year's A Time in Torbay Festival schedule and logistics associated with each event, including a series of recommendations for the 2019 event.

It was noted that a resident heard the Town wished to take over this event. It was clarified that this is not the case or objective - the Town is not interested in taking over Committee, but has offered support for Committee and the event.

2. Next Committee Meeting

Due to time, the agenda items of Beach Committee - Council Liaison, History House and Commercial and Industrial Potential of Torbay are deferred to the next Committee meeting. The next Committee meeting will take place after the CAO returns from annual leave (November 16, 2018).

7.4. Finance

7.4.1. Finance Report

Finance Report, dated November 5, 2018

Payroll

Payroll, remuneration and honorariums for the October 20th to November 2nd, 2018 for 29 employees totaled \$61,197.03.

Accounts Payable

For the period of October 20th to November 2nd, invoices totaling \$1,261,252.88 were processed for payment.

Invoices for Approval

The following thirteen (13) invoices are presented for approval. See motion below.

Tender Award - Tender: TF1869406-CP01 Electronic Scoreboard

• Wood Environment & Infrastructure Solutions, on behalf of the Town of Torbay, approached vendors to quote one new Electronic Scoreboard for the new Community Centre. Wood approached the vendors as there are only two suppliers in North America that can supply this particular fixture.

See motion below.

Councillor Pollard reminded the Public of the Budget Consultation taking place on November 26th at the Jack Byrne Regional. He requested that the Director of Finance forward information to meet before CAO returns and he asked that Council keep their calendars clear.

RES-249-2018

Moved by Tony Pollard, Seconded by Peggy Roche

RESOLVED THAT the Town of Torbay approve payment of invoices, as presented.

Invoice #	Vendor and Detail	Amount
OCTOBER 2018	CIBC – Pension Contribution October	\$14,296.00
29008	Commissionaires – Enforcement Sept. 23 – Oct. 6, 2018.	\$5,152.00
29120	Commissionaires – Enforcement Oct. 7 – 20, 2018	\$5,359.00
18-023094	Eastern Contracting Limited – Progress Claim #4 Town Hall Renovations	\$125,634.18
EMS18-386	Energy Management Services Ltd. – HVAC	\$5,141.65

	Service	
E60000059828	GFL Environmental – Dumpster Services	\$7,911.15
18114	Grand Concourse Authority – Beautification	\$17,561.19
1258	Harbourside Transportation Consultants – Sidewalk Design Mahon’s Ln	\$9,181.60
2730	Marco Services Limited – Progress Claim 9 Community Centre	\$970,784.67
OCT 16-31	Receiver General of Canada – Payroll Remittance	\$17,005.58
4385	Traffic Structures Limited – TCM Poles for Solar Feedback	\$8,935.50
1265	Vigilant Management Inc. – Procurement Strategy Review Phase 2	\$7,953.38
G49273	Wood Environment & Infrastructure Solutions – Community Centre	\$5,218.13
	Total	\$1,200,134.03

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
Justin Martin	x		
Tony Pollard (Moved By)	x		
Peggy Roche (Seconded By)	x		
Mary Thorne-Gosse	x		
	7	0	0

Question called: CARRIED.

RES-250-2018

Moved by Tony Pollard, Seconded by Peggy Roche

RESOLVED THAT That the Town of Torbay accept the recommendation of Wood Environment & Infrastructure Solutions and award Tender – TF1869406 for one Electronic Scoreboard to Electronic Centre Limited in the amount of \$7,945.35.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		

Justin Martin	x		
Tony Pollard (Moved By)	x		
Peggy Roche (Seconded By)	x		
Mary Thorne-Gosse	x		
	7	0	0

Question called: CARRIED.

7.4.2. Memo from CAO - Motion of Council

Memo from CAO, dated October 30, 2018, regarding Motion of Council Required

CAO is away from the office for the period of October 31st to November 16th, on annual leave; and, therefore, the following motion of Council is required.

See motion below.

Council questioned why there's separate motions and not just one motion made as it relates to signing authority in absence of the Chief Administrative Officer.

RES-251-2018

Moved by Tony Pollard, Seconded by Geoff Gallant

RESOLVED THAT In the absence of the Chief Administrative Officer/Town Clerk for the period of October 31st to November 16th, 2018, that Deputy Clerk Ann Picco be provided with signing authority for the main operating account.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant (Seconded By)	x		
Justin Martin	x		
Tony Pollard (Moved By)	x		
Peggy Roche	x		
Mary Thorne-Gosse	x		
	7	0	0

Question called: CARRIED.

7.5. Human Resources and Administration

7.5.1. Human Resources and Administration Reports

Human Resources and Administration Committee Meeting Minutes, dated
October 23, 2018

Items discussed included:

1. Records Retention Policy and Training for Council

CAO to clarify the correspondence section of the policy. Committee's intent is to bring forward a recommendation to adopt this policy at the November 19th Council Meeting.

2. Council Professional Development Policy

CAO to circulate the policy to all Members of Council prior to next budget meeting.

3. Rules of Procedure

Committee requested the CAO follow up with Council to confirm any additional feedback. Committee are intending to bring forward a recommendation to adopt the Rules of Procedure at the November 19th Public Council Meeting.

4. Code of Ethics Policy

Once the revised draft is completed, it will be circulated to Council for feedback.

5. Performance Evaluations

CAO reconfirmed next steps with the performance evaluation process. Committee requested that the CAO arrange a meeting with the Mayor to discuss goal setting for 2019. Once the CAO meets with the Mayor, the goals for 2019 will be circulated to all Council for review and feedback.

6. Group Benefits

CAO provided an overview of the recent review completed by the current service provider. As per new procurement legislation, Committee agreed that staff should move forward with a request for proposals for group benefits for Town staff.

7. Compensation

Committee agreed that this matter would be discussed at the next meeting, with a recommendation to Council. It was requested that the CAO circulate the background documents to Committee.

8. Youth Engagement

Committee discussed the importance of youth engagement and having representation on Council as permitted by legislation. Committee discussed the

previous election process. Committee requested the CAO follow up with Allied Youth to discuss their election process and to bring the information back to the next Committee meeting.

9. Next Committee Meeting

The next Human Resources and Administration Committee Meeting will be scheduled upon the CAO's return from annual leave (November 16, 2018).

7.6. Protective Services and Public Safety

7.6.1. Protective Services and Public Safety Committee

Protective Services and Public Safety Committee Meeting Minutes, dated October 24, 2018

Items discussed included:

1. Emergency Plan

CAO advised Committee that background documents have been circulated to all members of Council for completion. CAO will submit to Fire and Emergency Services upon receipt. Once reviewed by Fire and Emergency Services, training and the desktop exercise will be organized. A tentative date in January 2019 has been confirmed for the desktop exercise.

2. Crosswalk in vicinity of Torbay Road/Marine Drive/Convent Lane
CAO confirmed that the consultants are sourcing alternate suppliers and reconfirming timelines for implementation.

3. Sidewalk Plan

Committee reviewed the proposed sidewalk plan from Mahon's Lane to Bauline Line - phased approach and costs. Committee asked the CAO to followup with the consultants to confirm the three cost options.

4. Patrick's Path/Bauline Line Intersection Update

CAO reviewed the resident feedback with Committee regarding the speed calming implementation at the Patrick's Path/Bauline Line intersection. Committee reviewed the sketch outlining the required work to take place. It was agreed that curb and gutter should be included as part of the road widening for safety reasons. CAO stated that the contractor will have the required work completed by November 2, 2018.

Council noted that the above work is complete.

5. Neighborhood Watch

Committee requested the CAO contact the City of St. John's regarding their neighborhood watch program and bring the information back to the next Committee meeting.

Council discussed there are problems and issues that need to be discussed and addressed, and hoping to have done before Christmas. It's important to give people tips and dialogue of issues and get Commissionaires involved.

6. Next Committee Meeting

The next Protective Services and Public Safety Committee meeting will occur upon the CAO's return from annual leave (November 16, 2018).

7.6.2. Torbay Volunteer Fire Department

Minutes of the Torbay Volunteer Fire Department, dated October 15, 2018, were included for information.

7.7. Public Works and Infrastructure

7.7.1. Public Works Reports

Minutes of the Infrastructure and Public Works Committee Meeting, dated October 16, 2018

- Included for information.

Minutes of the Infrastructure and Public works Committee Meeting, dated October 30, 2018

1. Lower Street Trail

Director of Planning and Development will apply for license to occupy for the proposed river crossing and will confirm ownership of right of way.

2. Upper Three Corner Multi-Purpose Building

Service NL is reviewing documentation regarding the building.

3. Road Turnarounds

Committee discussed road turnarounds as it relates to the most recent paving contract.

4. Waste Management Review

CAO circulated the 2017 waste management report completed by AMEC, and requested that Council review.

5. Correspondence from Municipal Affairs and Environment
CAO circulated information regarding asphalt deadlines for paving work.

6. Regulations

As per the October 16, 2018 Committee minutes tabled at the October 26, 2018 Public Council meeting, Committee is bringing forth a recommendation to adopt the snow clearing and waste disposal regulations as presented. Committee circulated the draft regulations in advance for Council feedback before bringing forth the recommendation.

See motions below.

In relation to the waste disposal regulations, before question was called and a vote held on the motion, Council discussed the below:

- Bag limit of 5 bags
 - It was questioned what happens if a resident forgets to put out their garbage one week, then has more than five bags the following week.
 - There's potential for illegal dumping if extra bags are not collected.
 - An amendment was put forward to increase the bag limit to ten. See motion below.
 - Before question was called and a vote held on this motion to amend the bag limit to ten, Council discussed the below:
 - It was noted that the Regulations were forwarded to Council twice for feedback.
 - There is accommodations for residents who share garbage boxes, which is addressed.
 - There are residents who have more than five bags per week.
 - Recycling was discussed, and it was noted that there is no limit. Council discussed the importance of recycling and composting for the environment and tonnage costs to the Town in relation to garbage disposal.
 - The Town is promoting recycling to residents, and has been doing so over this past year.
 - If there's more than five bags and the other remaining bags are not collected, there could be further issues of rodents.
 - Residents can contact the Town of any issues they have and issues can be dealt with by the Town on an individual basis.
 - After discussion, question was called and a vote held on the amendment. See below.

After discussion, question was called and a vote held on the main motion.

7. Infrastructure Funding

Committee discussed the recent announcement from the Department of Municipal Affairs and Environment regarding the call for funding applications. It

was agreed that CAO would work with staff to develop applications for (1) zone metering and leak detection, (2) storm water management (Skipper's Landing), (3) sidewalks, and (4) softball field lights and netting. Committee requested that the CAO discuss with the Department of Municipal Affairs and Environment the process regarding engineering design and cost estimates.

Council discussed the new Procurement Act and requested that the CAO go back to the Department of Municipal Affairs and Environment to review their process.

8. Town Hall Renovations

CAO provided an update on the Town Hall renovations budget and the leak at the rear of the building and the required work to correct. Three quotes were provided for the necessary work. Committee agreed to bring forth a recommendation to award to the low bidder.

See motion below.

Before question was called and a vote held on the motion, Council discussed the below:

- As this is something outside what was anticipated, Council questioned if timelines would be thrown off.
- Mayor advised as per last report.

After discussion, question was called and a vote held on the motion.

9. Next Committee Meeting

The next infrastructure and Public Works Committee meeting will be held upon the CAO's return from annual leave (November 16, 2018). The Supervisor of Infrastructure and Public Works will also be in attendance.

RES-252-2018

Moved by Tony Pollard, Seconded by Mary Thorne-Gosse

RESOLVED THAT pursuant to the authority conferred by Section 414(2) (nn) of the Municipalities Act, 1999, the Town of Torbay adopt the Snowclearing Regulations as presented effective November 5, 2018.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
Justin Martin	x		

Tony Pollard (Moved By)	x		
Peggy Roche	x		
Mary Thorne-Gosse (Seconded By)	x		
	7	0	0

Question called: CARRIED.

RES-253-2018

Moved by Geoff Gallant, Seconded by Peggy Roche

RESOLVED THAT in relation to the Waste Disposal Regulations, that the Town of Torbay have the bag limit remain at ten (10).

	For	Against	Abstained
Craig Scott		x	
Trina Appleby		x	
Geoff Gallant (Moved By)	x		
Justin Martin		x	
Tony Pollard		x	
Peggy Roche (Seconded By)	x		
Mary Thorne-Gosse		x	
	2	5	0

Question called: DEFEATED.

RES-254-2018

Moved by Tony Pollard, Seconded by Mary Thorne-Gosse

RESOLVED THAT pursuant to the authority conferred by Section 414(2) (pp) of the Municipalities Act, 1999, the Town of Torbay adopt the Waste Disposal Regulations 2018 as presented effective November 5, 2018.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
Justin Martin	x		
Tony Pollard (Moved By)	x		
Peggy Roche	x		
Mary Thorne-Gosse (Seconded	x		

By)			
	7	0	0

Question called: CARRIED.

RES-255-2018

Moved by Tony Pollard, Seconded by Mary Thorne-Gosse

RESOLVED THAT the Town of Torbay approve the change order for the Town Hall renovations in the amount of \$65,720.00 plus HST (\$9858.00) for a total of \$75,578.00. This change order pertains to the replacement of the exterior siding in addition to repairing the rain screen (Tyvek waterproofing layer). The contract to be awarded to JD Myles, the low bidder.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
Justin Martin	x		
Tony Pollard (Moved By)	x		
Peggy Roche	x		
Mary Thorne-Gosse (Seconded By)	x		
	7	0	0

Question called: CARRIED.

8. Liaison Committees

- a) Jack Byrne Regional Sports and Entertainment Centre

Deputy Mayor discussed the below:

- A meeting was not held, although they did try to schedule. There are a number of items on the agenda, one of which is the possibility of an open meeting for residents concerning ice time concerns.
- An event was held on November 4th - the Hank Williams Show. Deputy Mayor encouraged all to keep up to date on events at the Arena and to support minor hockey.
- The Board is still reviewing the idea of a lower cost second ice surface. She further noted there is no cost to municipalities, just discussion.

- b) Northeast Avalon Joint Council

Councillor Thorne-Gosse advised that the last scheduled meeting did not go ahead.

She reminded everyone of the first ever Eastern Region Joint Council Summit, taking place on November 14th. An invitation will go out to all Members of Council.

c) Torbay Harbour Authority

No report.

d) Torbay Volunteer Fire Department

Councillor Martin advised a meeting was held on October 29th. It was a full house, and they discussed upcoming events, including tonight's bonfire, coordination of Christmas parades with other towns, and training discussions.

e) Urban Municipalities Committee

No report.

9. Notices of Motion

- a) There were none.

10. New Business

- a) Mayor Scott

Mayor Scott mentioned and congratulated two young wheelchair basketball athletes from the Community, recently named to the Newfoundland and Labrador Provincial Team participating in the Canada Games.

He thanked Community Services staff for working with him over the past few weeks regarding the November 11th Remembrance Day Ceremony. Mayor thanked Former Mayor Codner for his past participation. He advised he's been working with staff to come up with a new approach and thanked the Community Services staff for helping him roll out the new program.

Mayor mentioned all those whose birthdays fell within the Month of November, and

wished all a Happy Birthday.

b) Deputy Mayor Appleby

Deputy Mayor discussed safety issues on Streamside Lane in the way of commercial equipment. She advised she did review resident's email and did forward to staff. She discussed Council's frustrations in moving this forward, advising Council wants to move forward however have to work within process. She advised that Staff are committed and Council will keep on radar and work towards finding a solution.

She extended a thank you to vendors at the recent Community Market, and she thanked staff and Members of the Torbay Volunteer Fire Department on the Community Bonfire taking place tonight.

c) Councillor Gallant

Councillor Gallant thanked all who took part in the Community Market - thanks to organizers and all who attended.

d) Councillor Martin

Councillor Martin thanked all volunteers, staff and participants regarding the Community Market. He advised it was nice to see the hours extended to 6:00 p.m.

e) Councillor Pollard - Passed

f) Councillor Roche - Passed

g) Councillor Thorne-Gosse - Passed

11. Question & Answer Session

a) Mayor Scott referred to the Gallery and asked if anyone had comments on tonight's Council Meeting. The following had comments:

- Residents discussed Waste Disposal Regulations

- She questioned the maximum number of garbage bags and if there were any issues and related statistics.
- Another resident in the Gallery noted that if there is a problem in the Town, issues could be addressed on an individual basis, as happened with her.
- Mayor noted that the Town did a study a couple of years ago and recommendation was to lower bag limits and increase awareness program to encourage recycling.
- Resident discussed water supply in the Town
 - He questioned status of possibility of connecting to the City or neighboring community resources.
 - Resident discussed the possibility of a second ice pad at the Arena, noting his concerns of present water servicing in the Community.
 - Mayor advised that Council sent back notice to the Arena Board indicating the Town was not interested. Negotiations and discussions are ongoing with the City regarding water servicing.
- Resident discussed the Town's Recycling Education Program
 - She discussed the program, indicating she didn't see this promoted at the recent Community Market. She suggested the project be showcased and volunteers to help promote.
 - Mayor advised that residents' support and engagement is important. He advised that he did receive a reusable shopping bag at the market and a rack card regarding recycling.

12. Next Public Council Meeting

- a) The next Public Council Meeting is scheduled to take place on Monday, November 19, 2018, at 6:30 p.m. Details as to location will be provided at a later date.

13. Adjournment

- a) Adjournment of Meeting.

RES-256-2018

Moved by Geoff Gallant, Seconded by Trina Appleby

RESOLVED THAT the meeting be adjourned at 8:01 p.m., as there was no further business.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby (Seconded By)	x		
Geoff Gallant (Moved By)	x		

Justin Martin	x		
Tony Pollard	x		
Peggy Roche	x		
Mary Thorne-Gosse	x		
	7	0	0

Question called: CARRIED.

CAO/Town Clerk

Mayor