



MINUTES
Regular Public Council Meeting
Monday, July 30, 2018 Multi-Purpose Building, Upper Three
Corner Pond Park, Bauline Line

Minutes of the Regular Meeting of Council held in the Multi-Purpose Building, Upper Three Corner Pond Park, Bauline Line, Town Hall, on Monday, July 30, 2018, at 6:32 PM

COUNCIL PRESENT: Craig Scott, Mayor
Trina Appleby, Deputy Mayor (*arrived 6:34 p.m.*)
Justin Martin, Councillor
Tony Pollard, Councillor
Peggy Roche, Councillor
Mary Thorne-Gosse, Councillor

COUNCIL ABSENT: Geoff Gallant, Councillor

STAFF PRESENT: Dawn Chaplin, Chief Administrative Officer
Craig Drover, Director of Finance
Bernie Manning, Director of Infrastructure and Public Works
Ann Picco, Deputy Clerk

STAFF ABSENT: Brian Winter, Director of Planning

GALLERY PRESENT: There were a total of 33 people in attendance

1. Agenda/Minutes

- a) Adoption of Agenda.

RES-171-2018

Moved by Justin Martin, Seconded by Mary Thorne-Gosse

RESOLVED THAT the Agenda be adopted, as presented.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin (Moved By)	x		

Tony Pollard	x		
Peggy Roche	x		
Mary Thorne-Gosse (Seconded By)	x		
	6	0	0

Question called: CARRIED.

- b) Adoption of Public Council Meeting Minutes, dated July 16, 2018.

RES-172-2018

Moved by Tony Pollard, Seconded by Mary Thorne-Gosse

RESOLVED THAT the Minutes of the July 16, 2018, Public Council Meeting be adopted as presented.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin	x		
Tony Pollard (Moved By)	x		
Peggy Roche	x		
Mary Thorne-Gosse (Seconded By)	x		
	6	0	0

Question called: CARRIED.

2. Proclamations/Presentations/Question & Answer Session

- a) Presentations

St. Nicholas Church

- Resident and spokesperson on behalf of the St. Nicholas Church discussed their concerns regarding an application for development in the vicinity of the Church, 3 St. Nicholas Lane - conversion of an existing dwelling into a bakery with a small cafe:
 - Parking is a concern for the Church, as it's already an issue with regular services and other activities/events.
 - If proposed business opens in the area, traffic and parking will be further problematic.
 - Resident questioned why they were not contacted and made aware of the proposed development.

- Mayor clarified that this was advertised for discretionary use. There has been no decision made. CAO noted that, as per the Director of Planning, letters were sent out in the mail and notification was in the July's edition of the Northeast Avalon Times. CAO to reconfirm who letters were sent to and follow up.

Resident discussed protocols for flags:

- Resident questioned why the Union Jack Flag is taken down to raise other flags for various occasions. He advised that the flag is supposed to fly at all times in respect of our veterans.
- He requested that a 4th flag pole be erected for other flags. Resident also advised that the flag is supposed to go down every evening and raised every morning.
- Mayor advised will take the above under advisement as the Town is in process of developing a policy.

Manning Family - Recognition Letter

Acknowledgement of Patrick Manning's Merchant Marine Service.

- Mayor Scott read aloud the letter of recognition, and Council acknowledged and honoured the life of Merchant Marine Patrick Manning, War Veteran originally from Torbay, who served our Province and Country in World War II.
- Mayor Scott also recognized members of the Family and presented them with a picture of the vessel that Mr. Manning had served on.

b) Question & Answer

Mayor Scott referred to the Gallery and asked if anyone would like to present to Council. There were no comments.

3. Mayor's Report

a) Mayor Scott provided a report on events/meetings he recently attended:

July 17th

Community Ice Cream Stand at Think Outside the Box, craft and gift shop.

July 21st

Awards Ceremony for the Torbay Volunteer Fire Department.

- Mayor Scott recognized and thanked Firefighter Mike Matthews for 25 years of service to the Department.

July 25th

A meeting was held in the Town of Flatrock with RNC Chief of Police regarding their corporate plan and community policing. The meeting was well attended by six

surrounding area towns; and, items discussed included issues of speeding, policing, and speed calming.

July 29th

Special Olympics send-off event at MUN. Mayor discussed their enthusiasm and work put into the Special Olympics. Their Team NL Logo is "One Team, One Dream.

Mayor suggested that surrounding area towns look at coming together for a Special Olympics event. He suggested that Community Services look into to see what is involved.

4. Business Arising

a) Business Arising Report

The Business Arising Report, dated July 30, 2018, was discussed and accepted as presented

- Item 4 - Crosswalk at Juniper Ridge Elementary
 - It was questioned if the light was operational in the area.
 - CAO clarified that lighting will be operational once some signage is removed and crosswalk is painted. She has correspondence pertaining to same and will forward to all Council Members.

5. Correspondence

a) Municipal Assessment Agency Inc. Memo - Update on the Municipal Assessment Agency

- For information purposes.

6. Committees of Council

6.1. Committee of the Whole

6.1.1. No report.

6.2. Planning and Land Use Development

6.2.1. Planning and Development

Minutes of the Planning and Development Committee Meeting, dated July 24, 2018

Items discussed included:

1. Development Proposals

a) Proposal from property owner Coppertop Place to construct a 10-Unit adult living apartment complex.

- The application will be dealt with in the Building Application Report dated July 26, 2018, application number C2018-075.

b) Proposal from 65 Marine Drive to subdivide the property and develop two semi-serviced building lots.

- The applications will be dealt with in the Building Application Report dated July 26, 2018, application numbers C2018-018 and C2018-019.

c) Discretionary Use Notice for 3 St. Nicholas Lane.

- The Director will contact the applicant to request a parking layout/plan.

6.2.2. Applications Approved

Building Applications Approved Report, dated July 26, 2018

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

Application	Location	Proposal
C2018-088	19 Motion View Close	Single Family Dwelling
C2018-089	158 Patrick's Path	Accessory Building
C2018-090	8 Bourne's Close	General Repairs/Renovations
C2018-091	51 Indian Meal Line	Single Family Dwelling with Subsidiary Apartment

6.2.3. Building Applications

Building Application Report, dated July 26, 2018

Building Applications for Approval:

- See motions below.

Building Applications Deferred for Advertisement:

- See motions below.

Application: C2018-075
Location: 10 Coppertop Place
Proposal: Adult Living Apartment Building (10 Units)
Zoning: Residential Medium Density (RMD)/Conservation (CON)

Before question was called and a vote was held on the above application, Council discussed the below:

- This is part of normal process for an application that is discretionary use.
- There is no decision being made. The application is being advertised for feedback from the public.
- Committee will then review and bring forth a recommendation.

After discussion, a vote was then held on the motion.

Application: C2018-094
Location: 54-58 Whitty's Lane
Proposal: Remove Existing Dwelling and Construct Double Dwelling (Duplex)
Zoning: Residential Infill (RI)

Before question was called and a vote was held on the above application, Council discussed the below:

- As mentioned above, it is part of normal process for an application to be advertised that is discretionary use.

After discussion, a vote was then held on the motion.

RES-173-2018

Moved by Mary Thorne-Gosse, Seconded by Tony Pollard

Application: S2018-004/C2018-018
Location: Portion of 65 Marine Drive (Lot 1)
Proposal: Single Family Dwelling
Zoning: Residential Medium Density (RMD), Conservation (CON)

RESOLVED THAT the Town of Torbay approve Application S2018-004/C2018-018, under the Applications for Approval section of the Building Application Report, dated July 26, 2018, subject to the following condition:

- 1. All normal conditions and requirements for building within the Town of Torbay.*

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		

Justin Martin	x		
Tony Pollard (Seconded By)	x		
Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

RES-174-2018

Moved by Mary Thorne-Gosse, Seconded by Justin Martin

Application: S2018-004/C2018-019

Location: Portion of 65 Marine Drive (Lot 2)

Proposal: Single Family Dwelling

Zoning: Residential Medium Density (RMD), Conservation (CON)

RESOLVED THAT the Town of Torbay approve Application S2018-004/C2018-019, under the Applications for Approval section of the Building Application Report, dated July 26, 2018, subject to the following condition:

- 1. All normal conditions and requirements for building within the Town of Torbay.*

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin (Seconded By)	x		
Tony Pollard	x		
Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

RES-175-2018

Moved by Mary Thorne-Gosse, Seconded by Justin Martin

Application: C2018-075

Location: 10 Coppertop Place

Proposal: Adult Living Apartment Building (10 Units)

Zoning: Residential Medium Density (RMD)/Conservation (CON)

RESOLVED THAT the Town of Torbay Defer Application C2018-075, under the Applications Deferred for Advertisement section of the Building Application Report, dated July 26, 2018, for advertisement in accordance with Condition 18 of the RMD Land Use Zone and Regulations 10, 33 and 90 of the Torbay Development Regulations.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin (Seconded By)	x		
Tony Pollard	x		
Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

RES-176-2018

Moved by Mary Thorne-Gosse, Seconded by Justin Martin

Application: C2018-094

Location: 54-58 Whitty's Lane

Proposal: Remove Existing Dwelling and Construct Double Dwelling (Duplex)

Zoning: Residential Infill (RI)

RESOLVED THAT the Town of Torbay Defer Application C2018-094, under the Applications Deferred for Advertisement section of the Building Application Report, dated July 26, 2018, for advertisement in accordance with Condition 3 of the RI Land Use Zone and Regulations 10, 33 and 90 of the Torbay Development Regulations.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin (Seconded By)	x		
Tony Pollard	x		
Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

6.3. Community Services & Economic Development

6.3.1. Community Services

Chair, Deputy Mayor Appleby, provided a verbal report:

- The Killick Coast Games activities are ongoing.
- Camp Out event was cancelled due to weather and will be rescheduled.
- Everything is going really well within the Department.

6.3.2. Economic Development

No report.

6.4. Finance

6.4.1. Corporate Services

Minutes of the Finance Committee Meeting, dated July 25, 2018

Items discussed included:

1. Invoice approval, cheque register, income/expense & invoiced vs received report review.

2. Budget 2018-2019

3. Loan Renewal

- The Director of Finance provided the Chair with details on a loan regarding the Arena that has to be renewed. See motion below.

Before question was called and a vote held on the motion, Council discussed the below:

- It was noted that all loans to be paid in full by 2023.

After discussion, question was called and Council voted on the motion.

4. Furniture Tender

- The Director provided the Chair with a copy of the recommendation letter from Vigilant Management.

See motion below.

RES-177-2018

Moved by Tony Pollard, Seconded by Trina Appleby

RESOLVED THAT the Town of Torbay accept the recommendation of Vigilant Management and accept the furniture tender bid submitted by Island Office Interiors.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby (Seconded By)	x		
Justin Martin	x		
Tony Pollard (Moved By)	x		
Peggy Roche	x		
Mary Thorne-Gosse	x		
	6	0	0

Question called: CARRIED.

RES-178-2018

Moved by Tony Pollard, Seconded by Mary Thorne-Gosse

RESOLVED THAT the Town of Torbay renew Loan 47464011-77 with RBC Royal Bank in the amount of \$207,997 over five year term and amortization at 3.67%.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin	x		
Tony Pollard (Moved By)	x		
Peggy Roche	x		
Mary Thorne-Gosse (Seconded By)	x		
	6	0	0

Question called: CARRIED.

6.4.2. Finance Report

Payroll

Payroll, remuneration and honorariums for the period of July 15th to 28th, 2018, for 45 employees totaled \$86,383.62.

Accounts Payable

For the period of July 15th to 28th, 2018 invoices in the amount \$890,619.24 were processed.

Invoices for Approval

The following thirteen (13) invoices are presented for approval:

Before question was called and a vote held on the below motion, Council discussed the below:

- Pilot Communications - Community Centre
 - It was noted that campaign starts in September.
- Vigilant Management - Town Hall Renos
 - CAO forwarded email late today regarding overview of approach and renovations. Will resend again regarding work plan.

After discussion, question was called and vote held on the motion.

(Craig Drover, Director of Finance, left the Public Council Meeting at 7:18 p.m.)

RES-179-2018

Moved by Tony Pollard, Seconded by Peggy Roche

RESOLVED THAT the Town of Torbay approve payment of invoices, as presented.

Invoice #	Vendor and Detail	Amount
286345	Cal Legrow Insurance Ltd – Recreation Accident Policy	\$9,603.00
12988	Fireworks FX – Canada Day Fireworks	\$7,254.67
E600000047121	GFL Environmental – Spring Clean Up	\$12,260.20
E600000051614	GFL Environmental – Bulk Garbage	\$6,660.43
2661 R1	Marco Services Limited -Progress Claim #5 Community Centre	\$579,430.12
100070	Municipal Assessment Agency – 3rd Quarter Assessment Fee	\$26,061.75
14293948	Newfoundland Power Inc. – GRP Billing July 2018	\$6,604.41
4375	Pilot Communications – Community Centre Capital Project	\$19,762.20

July 1 – 15 2018	Receiver General of Canada – Payroll Remittance	\$27,604.74
90671978	Stewart Mckelvy Stirling Scales – Legal	\$4,597.45
1219	Vigilant Management Inc. – Town Hall Renos Progress Billing	\$16,007.90
19124	Waterwerks Communications – Municipal Awareness Day	\$8,647.45
2017-037-10	T2 Ventures – Garbage Contract	\$41,860.00
	Total:	\$834,286.39

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin	x		
Tony Pollard (Moved By)	x		
Peggy Roche (Seconded By)	x		
Mary Thorne-Gosse	x		
	6	0	0

Question called: CARRIED.

6.5. Human Resources and Administration

6.5.1. Human Resources and Administration Reports

Human Resources and Administration Update

1. Occupational, Health and Safety

Attached for information are letters from Workplace NL, stating that the Town of Torbay has met the full requirements for PRIME for 2015, 2016 and 2017.

2. Meeting with the Human Resource (HR) Consultant

CAO met with the HR consultant on July 26, 2018 to discuss the next steps in the performance evaluation process. Also discussed was HR policy development as it relates to compensation and benefits, employee orientation, probationary periods, paid leave, and cannabis in the workplace.

Council further discussed the below:

It was noted that it's been a while since Committee has met last and there are some items that require discussion. It was suggested that the Mayor attend if the Chair or Committee Member is not available. Committee Member, Deputy

Mayor, discussed reasons for meeting not being scheduled including availability and other commitments.

6.6. Protective Services and Public Safety

6.6.1. Protective Services and Public Safety Committee

Protective Services and Public Safety Committee Update

1. Juniper Ridge Crosswalk

All infrastructure is installed. CAO has contacted the consultants to confirm operational date.

2. Residential Speed Calming - Convent Lane, Country Drive, Patrick's Path, Mahon's Lane

The tender has been amended and will now close on August 3, 2018 at 2:00pm. The amendment was required to enable Town resources to install the speed cushions. A copy of the amendment was included for information. A recommendation for tender award will come forth at the next Council meeting.

3. Residential Speed Calming - Indian Meal Line

A copy of the survey sent to residents was included for information. It should be noted that surveys were sent to 632 residents. A map was attached to outlining area of survey distribution. The survey closes on August 3, 2018 , with a recommendation back from the consultant on August 6, 2018.

4. Resident Speed Calming Requests Received

A review for speed calming measures has been received by residents on Pineridge Crescent and North Pond Road. These requests have been forwarded to the consultants for review.

5. Presentation by RNC Chief of Police Joe Boland

Mayor Scott, Councillors Martin and Pollard and the CAO attended a presentation on July 25, 2018 by the RNC Chief of Police Joe Boland. Also in attendance were MHA Parsons, and representatives from the Towns of Bauline, Flatrock, Logy Bay-Middle Cove-Outer Cove, Portugal Cove-St. Philip's and Pouch Cove. Chief provided an overview of the RNC's Corporate Plan for 2018-2021, entitled, "Building Safe and Healthy Communities Together". It is anticipated that Chief will be meeting with the individual municipalities within the next two weeks in follow up on the presentation.

Council further discussed the below pertaining to the Traffic Calming Surveys:

- Correspondence was received from a resident with concerns around the line/wording, "If there is no response by the deadline stated above we will consider your response as a 'No'."
 - It was suggested that this be addressed as it is Summer and residents may be away and unable to respond by the deadline.
- 60% requirement for residents' support is very high. It was suggested that this be taken into consideration as well.
- CAO to forward reminder to residents. She noted that the consultant advised responses from residents have been brisk.

6.6.2. Memo from CAO - Torbay Volunteer Fire Department (TVFD) Constitution Change

Attached for information was a letter from TVFD Operations Officer regarding a proposed constitution change. This has been voted and accepted by members of the Fire Department.

The change proposed pertains to the current requirements for the Deputy Fire Prevention Officer, so the position is in line with Platoon Lieutenant. Both hold the rank of Lieutenant.

See below motion.

RES-180-2018

Moved by Justin Martin, Seconded by Trina Appleby

RESOLVED THAT the Town of Torbay approve the proposed change to the Torbay Volunteer Fire Department Constitution, Section 2.4.4.2. This change relates to the current requirements for the Deputy Fire Prevention Officer, so they are in line with the Platoon Lieutenant position. Both positions hold the rank of Lieutenant.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby (Seconded By)	x		
Justin Martin (Moved By)	x		
Tony Pollard	x		
Peggy Roche	x		
Mary Thorne-Gosse	x		
	6	0	0

Question called: CARRIED.

6.6.3. Torbay Volunteer Fire Department

- Minutes of the Torbay Volunteer Fire Department, dated July 9, 2018, were attached for information.

6.7. Public Works and Infrastructure

6.7.1. Public Works & Infrastructure Reports

Minutes of the Public Works Committee Meeting, dated July 25, 2018

Updates

1) MYCW 2017-2021

- Community Center Project – the exterior cladding for the building has been installed on the upper portion of building. The next phase is to begin continue with installation of the exterior cladding and interior finished concrete floor of project.

- Current CO's and motions.

Attached for information included Change Order Log and change order documentation.

See motions below:

Before question was called and a vote held on motion 6 regarding PCO #14, Council discussed the below:

- Council questioned why these extra costs were not picked up in the design build.
- It was noted that there were changes/upgrades after construction had started.
- It was suggested for future projects that project manager be brought in on the design earlier on and for initial start.
- It was clarified that this is not uncommon in similar projects.
- Project budget was discussed and it was noted that budget is over by approximately \$30,000.

After discussion, question was called and Council voted on the motion.

2) Recreational Facilities

- Junior softball Pitch – the project is approximately 98% complete. The knitting of the sodding should take some time and then the final portion of bases will be completed.

- Grand Concourse has started the design and planning details for the stream crossing for the lower Street trail. A site meeting is being scheduled to determine final location and details of project.
- UTC Softball clubhouse – renovations of the UTC Softball building are 95% completed. The builder has some minor items left to complete on the exterior portion of the building for user groups.

3) Waste Management

- The waste marketing firm has proposed some additional signage along with school education and contests. They have commenced the distribution of recycling bags to residents for usage and help increase public participation in recycling.
- The waste regulations are going through final review and should be ready August for final comments.

4) Miscellaneous

- Roads – the Town has engaged a consultant to develop a Stand Offer Agreement tender to repair Town roads. The current road work has gone public competition and should be finalized within the next two weeks.
- Skippers landing – the consulting company has started the flood management analysis and will be targeting the fall for further information

5) Correspondence & Action Report Items

- Moore's Valley Road – Committee have requested a report from the Town's consultant outlining conditions of the property in question.

6) Scheduling of the next meeting: Meeting was scheduled for Wednesday, August 8, 2018 at Town Hall.

RES-181-2018

Moved by Mary Thorne-Gosse, Seconded by Trina Appleby

RESOLVED THAT the Town of Torbay approve the PCO # 3 – This pertains to the adjustment from the original work associated with climbing wall. The new climbing wall change is in the amount Sixty Thousand Four Hundred and Twenty Nine Dollars and Seventy Three Cents (\$60,429.73).

	For	Against	Abstained
Craig Scott	x		
Trina Appleby (Seconded By)	x		
Justin Martin	x		
Tony Pollard	x		

Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

RES-182-2018

Moved by Mary Thorne-Gosse, Seconded by Trina Appleby

RESOLVED THAT the Town of Torbay approve the PCO # 9 - Additional Roller shades in the amount Two Thousand Five Hundred and Ninety Dollars and Eighty Eight Cents (\$2,590.88).

	For	Against	Abstained
Craig Scott	x		
Trina Appleby (Seconded By)	x		
Justin Martin	x		
Tony Pollard	x		
Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

RES-183-2018

Moved by Mary Thorne-Gosse, Seconded by Tony Pollard

RESOLVED THAT the Town of Torbay approve the PCO # 10r1– Modifications to lobby and design and layout in the amount Thirteen Thousand Two Hundred Fifteen Dollars and Two Cents (\$13,215.02).

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin	x		
Tony Pollard (Seconded By)	x		
Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

RES-184-2018

Moved by Mary Thorne-Gosse, Seconded by Tony Pollard

RESOLVED THAT the Town of Torbay approve the PCO # 12 – Installation of hand dryers to washroom facilities in the amount Two Thousand Four Hundred Thirty Six Dollars and Fifty Seven Cents (\$2,436.57).

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin	x		
Tony Pollard (Seconded By)	x		
Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

RES-185-2018

Moved by Mary Thorne-Gosse, Seconded by Tony Pollard

RESOLVED THAT the Town of Torbay approve the PCO # 13 – Installation of adjustable change bench in washroom facilities in the amount Twelve Thousand Seven Hundred Nine Dollars and Eighty Two Cents (\$12,709.82).

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin	x		
Tony Pollard (Seconded By)	x		
Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

RES-186-2018

Moved by Mary Thorne-Gosse, Seconded by Tony Pollard

RESOLVED THAT the Town of Torbay approve the PCO # 14 – Installation of projector in Multi-Purpose Room in the amount Eleven Thousand Four Hundred Thirteen Dollars and Thirty Seven Cents (\$11,413.37).

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin	x		
Tony Pollard (Seconded By)	x		
Peggy Roche	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

7. Liaison Committees

a) Jack Byrne Regional Sports and Entertainment Centre

- In relation to correspondence received from the Arena and tabled at last Council Meeting, July 30, 2018, Mayor confirmed he spoke to the Arena Chair regarding the Expansion Project and town contributions.

b) Northeast Avalon Joint Council

- No report.

c) Torbay Harbour Authority

- A meeting will be held in the near future to meet with Members.

d) Torbay Volunteer Fire Department

- Council Liaison Councillor Martin discussed the below:
 - A meeting was held on July 23rd.
 - There were ten emergency calls.
 - The Department are getting ready for the St. John's Regatta this week and coordinating plans for their booth.

- Councillor Martin congratulated Firefighter Mike Matthews on his retirement.

e) Urban Municipalities Committee

- A meeting is scheduled for August 16th and 17th in Torbay. Further information to be provided.

8. Notices of Motion

a) Notice of Motion - Councillor Thorne-Gosse

- Notice of Motion - Holy Trinity Elementary Crosswalk

At the July 16, 2018 Public Council meeting, Councillor Thorne-Gosse served a verbal notice of motion regarding a request to install a crosswalk across Torbay Road in the vicinity of the Convent Lane and Marine Drive intersection for use by the students at Holy Trinity Elementary School and residents in the community.

Pedestrian Safety is a priority for this Council and she requested that fellow Councillors give the same consideration to installing a crosswalk in the vicinity of the Elementary School as was provided to Juniper Ridge Intermediate.

See motion below.

Before question was called and a vote held on the motion, Council discussed the below:

- It was the understanding that when discussions took place about a crosswalk at Juniper Ridge, that Council would look at the Elementary School as well.
- Safety is a priority, as it is a dangerous intersection.
- Concerns pertaining to the intersection were discussed, including possible future installation of a round-about. In the interim, placement of a crosswalk is a good solution.
- Council discussed the Elementary School road/laneway onto Torbay Road and related safety concerns:
 - It was suggested that this be included as an amendment to the motion. It was suggested that the School be contacted first.
 - CAO advised she will bring Council's feedback back to the consultant.
 - It was agreed that a representative from the NL English School District be contacted for possible solutions.

After discussion, question was called and a vote was held on the motion.

RES-187-2018

Moved by Mary Thorne-Gosse, Seconded by Peggy Roche

RESOLVED THAT in the name of life safety for the elementary school students and for residents of the community, that the Town of Torbay proceed with the design and installation of a pedestrian safety crossing on Torbay Road in the vicinity of the Marine Drive and Convent Lane intersections.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin	x		
Tony Pollard	x		
Peggy Roche (Seconded By)	x		
Mary Thorne-Gosse (Moved By)	x		
	6	0	0

Question called: CARRIED.

9. New Business

a) Mayor Scott

Mayor Scott thanked staff and residents who attended and participated in various events and activities over the past two weeks. He also thanked Council Members for participating and taking part in events.

b) Deputy Mayor Appleby

Passed

c) Councillor Gallant

Absent

d) Councillor Martin

Passed

e) Councillor Pollard

Passed

f) Councillor Roche

Councillor Roche discussed a recent MAA Meeting she attended in Twillingate. She mentioned pictometry, an aerial captor image process/mapping which shows images on the ground. She provided information on the process advising that a pilot project is being completed using Torbay for this new technology.

g) Councillor Thorne-Gosse

Passed

10. Question & Answer Session

a) Mayor Scott referred to the Gallery and asked if anyone had comments on tonight's Council Meeting. The following had comments:

- Resident in the Gallery discussed the development application at 3 St. Nicholas Lane - conversion of an existing dwelling into a bakery with a small cafe.
 - He discussed that this is his son's proposed business and provided a brief history of his work.
 - Resident advised he did speak with the Reverend of St. Nicholas Church and obtained his email so his son can correspond with him.
 - Applicant met with the Director of Planning two weeks ago and went through the application process. He will also continue dialogue with the Reverend.
- Resident of Coppertop Place
 - Resident discussed the development proposal for a ten unit adult living complex at Coppertop Place.
 - He provided to Council a petition with signatures against the development.
- Resident discussed speed calming on Indian Meal Line.
 - She questioned process and consultant work.
- Resident discussed the proposed development at Coppertop Place.
 - She felt advertising was premature.
 - She noted that Eastern Habitat Joint Ventures were not consulted, which she felt was significant oversight and due diligence was not being done as with other projects. They are part of the area and is a protected management unit.
 - She felt that before making decision to advertise, proposal should have been sent to planning consultant and to the residents it impacts.

- Mayor Scott commented on the above advising that the Town has regulations/policies in place that it has to follow. There is a process in place for speed calming. In relation to the proposed development, there is no decision made by Council. The Town does always consult with the Eastern Habitat Joint Ventures if close to habitat management units and request their opinions. An application has to be reviewed if it meets the Town's zoning requirements.
- Resident in the Gallery discussed the proposed development at Coppertop Place, advising it's been a stressful period for residents in the area.
 - Mayor advised that process has to be followed. The Town will gather information so Committee can take everything into consideration and make a recommendation to Council.
- Resident in the Gallery discussed his property at Motion View Close.
 - He advised he sent an email to Council, CAO and Director of Planning concerning issue of shale rock. He requested a meeting be scheduled.

11. Next Public Council Meeting

- a) The next Public Council Meeting is scheduled to take place on Monday, August 13, 2018, at 6:30 p.m., Multi-Purpose Building, Upper Three Corner Pond Park, Bauline Line.

12. Adjournment

a) Adjournment of Meeting.

RES-188-2018

Moved by Justin Martin, Seconded by Mary Thorne-Gosse

RESOLVED THAT the meeting be adjourned at 8:05p.m., as there was no further business.

	For	Against	Abstained
Craig Scott	x		
Trina Appleby	x		
Justin Martin (Moved By)	x		
Tony Pollard	x		
Peggy Roche	x		
Mary Thorne-Gosse (Seconded By)	x		
	6	0	0

Question called: CARRIED.

CAO/Town Clerk

Mayor