



**MINUTES**  
**Regular Council Meeting**  
**Wednesday, May 23, 2018 Multi-Purpose Building, Upper**  
**Three Corner Pond Park, Bauline Line 6:30 PM**

Minutes of the Regular Meeting of Council held at the Multi-Purpose Building, Upper Three Corner Pond Park, Bauline Line, on May 23, 2018, at 6:30 p.m.

**COUNCIL PRESENT:** Craig Scott, Mayor  
Trina Appleby, Deputy Mayor  
Geoff Gallant, Councillor  
Justin Martin, Councillor  
Tony Pollard, Councillor

**COUNCIL ABSENT:** Peggy Roche, Councillor  
Mary Thorne-Gosse, Councillor

**STAFF PRESENT:** Bernie Manning, Director of Infrastructure and Public Works  
Ann Picco, Deputy Clerk/Acting Town Clerk  
Brian Winter, Director of Planning

**GALLERY PRESENT:** There were a total of 8 people in attendance.

**Motion to Appoint Acting Town Clerk**

- a) Motion to Appoint Acting Town Clerk in CAO's Absence

Motion required for the Public Council Meeting of Wednesday, May 23, 2018

Please note that Chief Administrative Officer/Town Clerk Dawn Chaplin is away from the office for the period of May 18th to May 24th, 2018; and, therefore, will not be in attendance at the Public Council Meeting of Wednesday, May 23rd.

As a result, an Acting Town Clerk must be appointed in order for the Public Council Meeting on May 23rd to proceed. Please see the required motion below:

**RES-123-2018**

Moved by Justin Martin, seconded by Trina Appleby

*RESOLVED THAT In the absence of the Chief Administrative Officer/Town Clerk for the Public Council Meeting of Wednesday, May 23rd, 2018, that Deputy Clerk Ann Picco be appointed the Acting Town Clerk. Any operational matters are to be referred to the appropriate senior department staff member.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
<b>Trina Appleby (Seconded By)</b>	x		
Geoff Gallant	x		
<b>Justin Martin (Moved By)</b>	x		
Tony Pollard	x		
	5	0	0

CARRIED.

**1. Agenda/Minutes**

- b) Adoption of Agenda.

**RES-124-2018**

Moved by Trina Appleby, seconded by Justin Martin

*RESOLVED THAT the Agenda be adopted, as presented.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
<b>Trina Appleby (Moved By)</b>	x		
Geoff Gallant	x		
<b>Justin Martin (Seconded By)</b>	x		
Tony Pollard	x		
	5	0	0

CARRIED.

- c) Adoption of Public Council Meeting Minutes, dated May 7, 2018.

**RES-125-2018**

Moved by Justin Martin, seconded by Geoff Gallant

*RESOLVED THAT the Minutes of the May 7 Public Council Meeting be adopted as presented.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		

Trina Appleby	x		
<b>Geoff Gallant (Seconded By)</b>	x		
<b>Justin Martin (Moved By)</b>	x		
Tony Pollard	x		
	5	0	0

CARRIED.

## 2. Proclamations/Presentations/Question & Answer Session

### a) Question & Answer

Mayor Scott referred to the Gallery and asked if anyone would like to present to Council. There were no comments.

## 3. Mayor's Report

### a) Mayor Scott discussed the below meetings/events he recently attended:

- Municipal Awareness Day, May 9th
  - There were several activities that Council participated in on Municipal Awareness Day, including:
    - Visit to Grade 4 Class, Holy Trinity Elementary - a full council election process was held with the Grade 4 students.
    - Councillors in the Community - visited the Traditional Coffee House to serve customers and served gas at Tapper's Gas Bar.
    - "Join the Conversation" was launched on the Town's website. Council received demonstration of how it works. This will be promoted over the next month. It's a tool where residents can ask question and receive accurate answers.
- Meeting with Members of the Folk Arts Council and Chair of the Beach Committee, May 10th
  - A meeting was held to provide update regarding the Torbay History House and plans to set up committees.
- Knights of Columbus 30th Annual Dinner, May 12th
  - Mayor attended the event and thanked them for the invitation. He congratulated them on their 30 years of being active and volunteering in communities.
- Jack Byrne Regional, May 11th to 15th
  - Events included Up & Comers Evening, Pub Night, and Confessions of a Red Headed Coffee Shop Girl.
- Committee of the Whole Meeting, May 14th
  - Minutes are included.

- Regional Mayors' Meeting
  - A meeting was recently held in the Town of Flatrock. Minutes of the prior meeting included for information.
- Peace Officers' Memorial Service, May 16th
  - Event was held at the Seventh Day Adventist Church in St. John's.

#### 4. **Business Arising**

##### a) Business Arising Report

The Business Arising Report was discussed and accepted as presented.

- Council discussed Item 6 - Skipper's Landing water issues
  - It was noted that at the recent Committee of the Whole Meeting Council discussed they are going to meet with area residents.

#### 5. **Correspondence**

##### a) Minutes of the Killick Coast Mayors' Meeting, dated February 22, 2018 For information.

##### b) Torbay Lions Club - Blood Drive The Blood Drive is taking place on June 2nd, from 10:00 am to 2:00 pm.

##### c) Committee of the Whole Meeting, dated May 14, 2018

Items discussed included:

##### 3. Water

Council discussed conducting a third party review of its water alternative studies, as it pertains to water allocation remaining on North Pond.

It was agreed this would be completed by an RFP process. Council requested that the CAO review the costs of previous studies before going to RFP. It was agreed that this would be supported by a motion of Council.

A motion was put forward by Deputy Mayor Appleby, seconded by Councillor Martin to proceed with a review of its previous water alternative studies via a Request for Proposal process. The study will not exceed costs of previous studies. CAO to reconfirm costs and scope of work before proceeding to RFP.

Before a vote was held on the motion, Council discussed the below:

- The necessity of a third study. The first two studies had contradictory information pertaining to numbers of water allocation units.
- Developers/Applicants awaiting on outcome for development.

- A study is recommended to obtain clarification on how the previous consultants determined their findings.
- Costs of study - it was suggested to defer until figures are obtained.

After discussion, Deputy Mayor and Councillor Martin agreed to withdraw the motion until further information is known. See motion below:

**RES-126-2018**

Moved by Geoff Gallant, seconded by Tony Pollard

*RESOLVED THAT the Town of Torbay defer motion to proceed with a review of its previous water alternative studies until scope and costs are clearly defined.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
Trina Appleby	x		
<b>Geoff Gallant (Moved By)</b>	x		
Justin Martin	x		
<b>Tony Pollard (Seconded By)</b>	x		
	5	0	0

CARRIED.

**6. Committees of Council**

6.1. Community Services & Economic Development

6.1.1. Community Services Update for May 8 - 17, 2018

Items discussed included:

Composting Session: Great session, and Community Services will promote this again in the fall for another session.

Soil Improvement Session: another great session and the instructor will be doing two fall sessions on Seed Saving and Preserving (bottling, canning, etc.)

Summer Day Camp Registration: registration took place on May 17th and for the most part this went well. There are a few improvements that can be made and staff will work on these improvements.

Weeks 2,3,4 & 7 are sold out

Weeks, 1,5, & 6 are partially sold out or nearing full capacity

Upcoming Programs: (taking place from May 30th - June 6th)

- \* Torbay Community Garden Opening
- \* Minor Softball Registration
- \* Adult Paint & Wine
- \* Pet Valu Walk for Dog Guides (Lions Club)
- \* Family Art Class
- \* Time in Torbay - Fun Run
- \* Seniors Recognition

#### 6.1.2. Economic Development Update for May, 2018

Items discussed included:

##### 1. Community Profile

##### 2. History House & Museum

A new Account Manager with ACOA has been assigned. The Economic Development Officer has invited her for a site visit when she is settled into her new role.

##### 3. Public Works Website

The website is under development.

##### 4. High School Enterprise Competition

Scheduled for Thursday, June 7th at Holy Trinity High School.

##### 5. East Coast Trail MOU

##### 6. Town App Update

#### 6.2. Finance

##### 6.2.1. Finance Report

###### Payroll

Payroll for the period of May 5th to 18th, 2018 for 26 employees totaled \$62,703.27.

###### Accounts Payable

For the period of May 5th to 18th, 2018, invoices in the amount \$453,628.96 were processed.

###### Invoices for Approval

The following six (6) invoices are presented for approval:

**RES-127-2018**

Moved by Tony Pollard, seconded by Trina Appleby

*RESOLVED THAT the Town of Torbay approve payment of invoices, as presented.*

<b>Invoice #</b>	<b>Vendor and Detail</b>	<b>Amount</b>
27779	Commissionaires (Enforcement)	\$5,152.00
2638	Marco Services Limited (Progress Billing #3 – Community Centre)	\$359,973.00
687	Plan-Tech (Amendments & Digital Mapping)	\$11,334.40
May1-15 2018	Receiver General for Canada (Payroll Remittance)	\$20,790.47
14741	Solar Winds Energy Inc (RRFB Crosswalk Juniper Ridge)	\$8,694.00
2018 Budget	Torbay Folk Arts Council Inc (2018 Budget Allocation Approval)	\$5,000
	<b>Total:</b>	<b><u>\$410,943.87</u></b>

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
<b>Trina Appleby (Seconded By)</b>	x		
Geoff Gallant	x		
Justin Martin	x		
<b>Tony Pollard (Moved By)</b>	x		
	5	0	0

CARRIED.

6.3. Human Resources and Administration

6.3.1. Human Resources and Administration Report

Items discussed Included:

1. Human Resources

A. Director of Finance Maternity Leave

The Director of Finance and CAO conducted interviews on May 10, 2018. Reference checks are currently being completed and a recommendation will be forthcoming.

B. Public Works Seasonal Staff

An internal posting for the Summer seasonal staff was posted. There were no internal candidates, so there will be a public posting for a ten day period. These hires are a budgeted item for 2018.

C. General Maintenance II Staff

This position was posted for an additional 6 months. There was one internal application. The term of employment expires on November 11, 2018.

D. Operational Model Community Centre

This project crosses over with the construction of the new community center. It is anticipated that the consultant will have the operational model completed by June 30, 2018.

E. Economic Development Officer Position

The Economic Development Officer tenured his resignation effective June 15, 2018. CAO will discuss a short term contract with Waterwerks Communications regarding the communications portion of the role. The CAO will also bring forth a recommendation the Economic Development role. CAO to take over duties until she can come up with longer term solution. She will be meeting with the Economic Development Officer to review all initiatives in detail before his term of employment is finished.

Council briefly discussed commenting on short term duties and timelines. CAO to review and analyze and will make recommendation.

2. Compensation and Benefits

CAO stated she will be bringing forth a recommendation on compensation and benefits once the performance reviews are completed.

3. Performance Evaluations

The process is ongoing and will be completed mid/late-June. Recommendations will be forthcoming upon completion of the process.

4. Respectful Workplace

Committee discussed the recent training sessions and requested that a flow chart be appended to the policy for ease of process reference.

5. Procurement Act

Policies and procedures will be put in place to ensure compliance with the new procurement legislation. CAO will be working with the Director of Finance to ensure this is completed.



6. Rules of Procedure

Committee reviewed the draft rules of procedure and requested that CAO seek the necessary clarifications. This information will come back to the next Committee meeting and then will be circulated to Council for feedback.

7. Strategic Plan

CAO met with the consultant on May 15, 2018 to review the draft action plan. The consultant stated he would send the document before week's end.

8. Next Committee Meeting

The next Committee meeting will be reconfirmed once CAO returns from her professional development conferences.

*Mayor Scott turned the Chair of the Public Council Meeting over to Deputy Mayor Appleby at 7:07 p.m.*

6.4. Planning and Land Use Development

6.4.1. Minutes of the Planning and Development Committee Meeting, dated May 15, 2018

Items discussed Included:

1. Development Proposals

a) Proposal from property owner at 33 Gosse's and Rodgers Crescent to reduce the rear yard requirement on the property to allow for the construction of single family dwelling.

- The Director gave Committee an overview of the proposal. The property owner is looking to reduce the rear yard depth from 9 meters to 7.38 meters. This can be achieved through section 16 in the RMD land use zone conditions.
- Director noted that in the past Council has done this as required and that the minimum that Council has reduced the depth to is 6.2 meters.

See motion below.

Before a vote was held on the motion, Council discussed the below:

- Council questioned variance and Regulation 16, of which the Director provided an explanation. A variance can be passed up to ten percent. In the case of this application, there is an adjustment offered for rear yard requirement.

After discussion, a vote was then held on the motion.

- b) Proposal from 959 Torbay Road to construct a new commercial building for a proposed take out drive thru restaurant facility.
- Director gave Committee an overview of the proposal, which can be considered a Discretionary Use within the Commercial Main Street land use zone.
  - Director noted that there are number of specific conditions for drive-thru restaurants in that zone.
  - Committee agreed that the application should be advertised as per regulations. The Director will meet with the applicant to ensure compliance with all requirements.

## 2. Correspondence

- a) Request from property owner 1399 Torbay Road to expand their liquor license to include the patio area.
- Committee discussed the request for the property and it was agreed that the approval to operate a lounge at that location should also apply to the already existing patio area.
  - The Director will provide a letter to the property owner for the Newfoundland Liquor Corporation.

## 3. Other Items

- a) Bus Turn Around - Bernice Drive
- This item was deferred to the next Committee meeting.
- b) Development Concern - Gallows Cove Road
- Councillor Martin noted that he had a call from an area resident that was concerned about some development occurring on the street and as to whether or not his property would be impacted. A small drainage ditch runs along the rear of the properties.
- c) Construction Inspections
- The Director informed Committee that he would be meeting with the Development Control Officer early next week to discuss next steps.
- d) Cullen Estate
- Mayor Scott noted that he had spoken to family members about the six-month extension that was granted and the fact that it will soon expire.
- e) Delinquent Properties
- Director discussed a number of delinquent properties around Town that he has been dealing with over the last number of years with no success.
  - Committee agreed that the properties that have been notified in the past about the condition of their properties should be sent a final letter to give them 20 days to comply or the Town will have the properties cleaned up and the cost will be attached to their property tax bill.

**RES-128-2018**

Moved by Justin Martin, seconded by Craig Scott

*RESOLVED THAT the Town of Torbay approve a reduced rear yard requirement for 33 Gosse's and Rodgers Crescent from 9 meters to 7.38 meters. All other requirements will have to be met according to regulations.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
<b>Craig Scott (Seconded By)</b>	x		
Trina Appleby	x		
Geoff Gallant	x		
<b>Justin Martin (Moved By)</b>	x		
Tony Pollard	x		
	5	0	0

CARRIED.

6.4.2. Applications Approved

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

<b>Application</b>	<b>Location</b>	<b>Proposal</b>
C2018-041	10 Barn Marsh Road	Single Family Dwelling
C2018-045	105 Indian Meal Line	General Repairs
C2018-046	31 Bullock's Town Road	Remove existing accessory building and construct new accessory building
C2018-047	1790 Torbay Road	Accessory Building
C2018-048	11 Clement's Lane	Remove existing accessory building and construct new accessory building
B2018-049	1 Salerno Place	General Repairs
B2018-050	125 Indian Meal Line	General Repairs
B2018-051	13 Scott Place	General Repairs
C2018-052	18 Duggan Place	Single Family Dwelling
C2018-053	52 Forest River Road	Accessory Building
C2018-054	591 Indian Meal Line	Accessory Building
C2018-056	12 Blackberry Crescent	Single Family Dwelling
C2018-057	51 Pine Ridge Crescent	Extension to Single Family Dwelling
C2018-058	45 Motion Drive	Accessory Building

6.4.3. Building Applications Report, dated May 18, 2018

**RES-129-2018**

Moved by Justin Martin, seconded by Craig Scott

*Application: C2018-055*

*Location: 149 Marine Drive*

*Proposal: 6.1 m x 7.3 m (20' x 24') Accessory Building*

*Zoning: Residential Medium Density (RMD)*

*RESOLVED THAT the Town of Torbay Defer Application C2018-055, under the Applications to be Deferred section of the Building Application Report, dated May 18, 2018, for review by the Planning and Land Use Development Committee (PLUD).*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
<b>Craig Scott (Seconded By)</b>	x		
Trina Appleby	x		
Geoff Gallant	x		
<b>Justin Martin (Moved By)</b>	x		
Tony Pollard	x		
	5	0	0

CARRIED.

**RES-130-2018**

Moved by Justin Martin, seconded by Craig Scott

*Application: C2018-059*

*Location: 959 Torbay Road*

*Proposal: Take-out/Drive-Thru Restaurant*

*Zoning: Commercial Main Street (CM)*

*RESOLVED THAT the Town of Torbay Defer Application C2018-059, under the Applications to be Deferred section of the Building Applications Report, dated May 18, 2018, for advertisement in accordance with Regulations 10, 33 and 90 of the Torbay Development Regulations.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
<b>Craig Scott (Seconded By)</b>	x		
Trina Appleby	x		

Geoff Gallant	x		
<b>Justin Martin (Moved By)</b>	x		
Tony Pollard	x		
	5	0	0

CARRIED.

*Mayor Scott resumed as Chair of the Public Council Meeting at 7:20 p.m.*

6.5. Protective Services and Public Safety

6.5.1. Protective Services and Public Safety Committee

Items Discussed Included:

1. Commissionaires Report  
Peter Morey circulated his report dated May 15, 2018 and provided an overview to Committee members.
2. Pedestrian Safety  
See motion below.

Before a vote was held on the motion, Council discussed the below:

- There were four areas of concern that fit criteria of speed calming measures.
- There are unused funds from 2015, 2016, and 2017, combined with 2018, which will cover majority of costs.
- Rationalization of unused funds from previous years, 2018 budget and costs for other town projects. Need to have a strong fiscal plan and asset management in place.
- Pedestrian safety is one of the biggest concerns of our residents, and the Town needs to take measures to ensure we have safe roads for our families.

After discussion, a vote was then held on the motion.

3. Pedestrian Safety – Indian Meal Line  
CAO to follow up with the consultants and discuss a resident engagement process for speed calming measures along Indian Meal Line. The outcome of this process would be discussed as part of budget 2019.

4. Pedestrian Safety – Juniper Ridge Crosswalk  
CAO confirmed that the poles arrived early and that installation of the pedestrian crossing will commence later this week and should be completed within two weeks.
5. Torbay By-Pass Road  
Committee requested that this matter be discussed with the Commissionaires and RNC.
6. Resident Reporting  
Ways in which residents can contact the Commissionaires was questioned. CAO confirmed via the answering service (after hours), via the website and by contacting the Town Hall during normal business hours.
7. Next Committee Meeting  
The next Committee meeting will be reconfirmed once the CAO returns from her professional development conferences.

**RES-131-2018**

Moved by Geoff Gallant, seconded by Justin Martin

*RESOLVED THAT the Town of Torbay proceed with a tender call for speed calming measures on Mahon’s Lane, Convent Lane, Country Drive and Patrick’s Path. These measures are identified in a letter dated May 10, 2018 from Harbourside Transportation Consultants (Table One). The pre-tender estimate is \$250,964.50.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
Trina Appleby	x		
<b>Geoff Gallant (Moved By)</b>	x		
<b>Justin Martin (Seconded By)</b>	x		
Tony Pollard	x		
	5	0	0

CARRIED.

- 6.5.2. Municipal Enforcement  
Report attached for information.
- 6.5.3. Torbay Volunteer Fire Department  
Minutes attached for information.

*Mayor Scott turned the Chair of the Public Council Meeting over to Deputy Mayor Appleby at 7:37 p.m.*

6.6. Public Works and Infrastructure

6.6.1. Minutes of the Public Works Committee Meeting, dated May 16, 2018

Items discussed included:

4. Updates

1) MYCW 2017-2021

An update was provided to Council to reflect full costs.

<b>RCO#</b>	<b>Description</b>	<b>Value (hst incl.)</b>
	Original contract price	\$8,349,000.00
CO 4	Total CO's	\$99,351.32
CO's	Previously Approved CO'S	\$20,516.12
	Revised Contract Price	\$8,468,867.44

The following motion relates to a requested change order for the Community Centre project (Project Number 17-MYCW-16-00115). See motion below.

Before a vote was held on the motion, Council discussed the below:

- The perimeter curtain in the gymnasium allows the Town to do more programming. It's for the benefit of the public and will allow for use of the track, space, multi-purpose events.

After discussion, a vote was then held on the motion.

2) Recreational Facilities

- Multi-Purpose Court UTC – this is ongoing. Final surfacing to be completed in the Spring.
- Junior softball Pitch – the final subgrade work has been completed and prep work has started fencing, final grade and sodding. The target for opening to the public and user groups is for early to mid-July.

Council discussed the soft ball pitch. Residents are wondering if it will be open for the upcoming program. It was noted that sodding is the issue. The pitch cannot be used until the sods have taken root as they will be destroyed if open before. The group are advertising and put out notice about potential for late start.

- Grand Concourse has start design and planning details for the stream crossing for the lower Street trail. A site meeting is being scheduled to determine final location and details of project.
- UTC Softball clubhouse – renovations of the UTC Softball building are moving along. The builder has looked to target a completion for mid-June and open to user groups.
- All parks and playgrounds are open to public.

### 3) Waste Management

- The Economic Development Officer has informed the Director that the waste marketing firm has proposed some additional signage along with school education and contests. A report and schedule will be proposed for community education program and the next steps.
- Great Torbay Pick Me Up – was a great success. This year we had 30 residents sign up for pickups in various locations throughout the Town and it translated into 195 bags, an increase of 150%. We also offered a program to Community youth groups in which we would pay \$5 per bag collected during the Great Torbay Pick Me Up. It is designed to have Town oriented youth groups take an area of the Town to collect on the day of May 14th. There was one group that took us up on the offer (Beaver/Cubs) and they collected 24 bags to add for disposal.
- Bulk Garbage – will take place the Weekends of May 28-29 and June 5-6, the program will be similar to previous years and will be located at the new municipal depot, on the Torbay Bypass Rd. We will also offer Household Hazardous Waste drop off on the Saturday of both weekends.

### 4) Miscellaneous

- Trail Agreement – legal work is complete and an agreement is executed for all work in the future. Mayor met with property owners on Lower Street and presented them with the agreement to review. This is normal practice going forward.
- Snow Clearing Project – this is ongoing.

### 5) Correspondence & Action Report Items

- Skippers Landing – the Town's municipal consultants will undertake a Storm Water Management assessment of the area. In the interim the Town's staff will monitor the area closely.

Council noted that a meeting is scheduled with residents for May 28th. Letters were delivered to doors and put in the mail.

6) Scheduling of the next meeting: Meeting was scheduled for Wednesday, May 30, 2018 at Town Hall.

*Mayor Scott resumed as Chair of the Public Council Meeting at 7:45 p.m.*



**RES-132-2018**

Moved by Craig Scott, seconded by Tony Pollard

*RESOLVED That the Town of Torbay approve the Request for Change Order Number 6 in the amount of \$86,392.46 plus HST. This pertains to the addition of perimeter curtain in the gymnasium for dual programming in the facility.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
<b>Craig Scott (Moved By)</b>	x		
Trina Appleby	x		
Geoff Gallant	x		
Justin Martin	x		
<b>Tony Pollard (Seconded By)</b>	x		
	5	0	0

CARRIED.

**7. Liaison Committees**

- a) Jack Byrne Regional Sports and Entertainment Centre

Deputy Mayor Appleby reported the below:

- The Arena are looking at a Shannyganock concert on June 30th, which they're currently working on.
- Received great feedback on the three recent events held at the Arena. They were very well attended.
- The Arena is looking for ways to make more time for hockey for families interested in the hockey program.
- Moving forward to take steps regarding conversation with other towns.
- Deputy Mayor requested that Council send her an email with any concerns regarding the Arena so she can follow up with the Board.

- b) Northeast Avalon Joint Council  
No report.

- c) Torbay Harbour Authority  
No report.

- d) Torbay Volunteer Fire Department  
Minutes are included for information.

- e) Urban Municipalities Committee  
Mayor Scott is attending the next UMC Meeting in June.

**8. Notices of Motion**

There were none.

**9. New Business**

a) Mayor Scott

Mayor Scott thanked Economic Development Officer for his service to the Town and congratulated him on his new position.

He thanked residents who participated in the recent Thirty Minute Cleanup, advising it's nice to see our residents take pride in the Community.

Mayor congratulated Ms. Lynelle Cantwell for her stand against bullying. She's the recipient of the Canadian Red Cross 2018 Young Humanitarian Award for contribution on youth empowerment.

b) Deputy Mayor Appleby

Deputy Mayor thanked volunteers of teams of the Royal St. John's Regatta. She thanked families for participating and representing our Town.

She discussed geocaching. She advised she took part in geocaching this weekend past advising there is great items in Torbay to find. If looking for a family activity, this is a great way to have fun and explore the Town.

Deputy Mayor discussed information sharing, advising residents are asking for information regarding rodent issues and roaming animals. She requested that information be circulated to residents.

c) Councillor Gallant

Councillor Gallant thanked everyone who participated in the Thirty Minute Cleanup.

He thanked residents in the Gallery who came to tonight's Council Meeting at the Multi-Purpose Building at Upper Three Corner Pond Park. Meetings will take place in this facility while renovations are underway at the Town Hall.

d) Councillor Martin - Passed

e) Councillor Pollard

Councillor Pollard thanked Economic Development Officer for his work and service to the Town, and wished him all the best in the future.

- f) Councillor Roche - Absent
- g) Councillor Thorne-Gosse - Absent

**10. Question & Answer Session**

- a) Editor of Northeast Avalon Times

Editor questioned the application for a commercial building and drive-thru restaurant facility on Torbay Road.

- The Director of Planning indicated the applicant advised ok to release their information - Robyn's Donuts in the name of the franchise.

- b) Co-Chair of A Time in Torbay Festival Committee

Co-Chair discussed other venues they have to compete with taking place around the same time as the Festival.

- She discussed events at the Arena that Committee had to compete with last year. Last year Committee held children's activities with a festival in the Community, and the Arena scheduled a circus for two days.
- Co-Chair questioned the concert at the Arena taking place two weeks before the Festival on June 30th.
- She questioned the Town's involvement with the Arena and the Board's involvement with events. She asked if the Town will be advertising the Arena's events.
- Mayor confirmed the Town will be promoting Committee's Festival events as done in the past. He advised this is the A Time in Torbay 3rd Annual event, and the Town wants it to continue on.

**11. Next Public Council Meeting**

- a) The next Public Council Meeting is scheduled to take place on June 4, 2018, at 6:30 p.m., Multi-Purpose Building, Upper Three Corner Pond Park, Bauline Line.

**12. Adjournment**

a) Adjournment of Meeting.

**RES-133-2018**

Moved by Justin Martin, seconded by Tony Pollard

*RESOLVED THAT the meeting be adjourned at 7:59 p.m., as there was no further business.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
<b>Justin Martin (Moved By)</b>	x		
<b>Tony Pollard (Seconded By)</b>	x		
	5	0	0

CARRIED.

\_\_\_\_\_  
CAO/Town Clerk

\_\_\_\_\_  
Mayor