



**MINUTES**  
**Regular Council Meeting**  
**Monday, May 7, 2018 Council Chamber**

Minutes of the Regular Meeting of Council held in the Council Chamber, Town Hall, on May 7, 2018, at 6:43 p.m.

**COUNCIL PRESENT:** Craig Scott, Mayor  
Trina Appleby, Deputy Mayor  
Geoff Gallant, Councillor  
Justin Martin, Councillor  
Tony Pollard, Councillor  
Peggy Roche, Councillor  
Mary Thorne-Gosse, Councillor

**STAFF PRESENT:** Dawn Chaplin, Chief Administrative Officer  
Ann Picco, Deputy Clerk  
Brian Winter, Director of Planning

**STAFF ABSENT:** Ross Houlihan, Economic Development Officer/Communications  
Bernie Manning, Director of Infrastructure and Public Works

**GALLERY PRESENT:** There were a total of 13 people in attendance.

**1. Agenda/Minutes**

a) Adoption of Agenda.

**RES-113-2018**

Moved by Mary Thorne-Gosse, seconded by Trina Appleby

*RESOLVED THAT the Agenda be adopted, as presented.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
<b>Trina Appleby (Seconded By)</b>	x		
Geoff Gallant	x		
Justin Martin	x		

Tony Pollard	x		
Peggy Roche	x		
<b>Mary Thorne-Gosse (Moved By)</b>	x		
	7	0	0

CARRIED.

- b) Adoption of Public Council Meeting Minutes, dated April 25, 2018.

**RES-114-2018**

Moved by Mary Thorne-Gosse, seconded by Peggy Roche

*RESOLVED THAT the Minutes of the Public Council Meeting, dated April 25, 2018, be adopted with the following change:*

*Motion 104-2018 - CMHA NL Mental Health Week Proclamation - date to be revised to read May 7th - 13th, 2018.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
Justin Martin	x		
Tony Pollard	x		
<b>Peggy Roche (Seconded By)</b>	x		
<b>Mary Thorne-Gosse (Moved By)</b>	x		
	7	0	0

CARRIED.

**2. Proclamations/Presentations/Question & Answer Session**

- a) NAOSH Week Proclamation

The Town of Torbay Occupational Health and Safety Committee requested that Council consider proclaiming May 6-12, 2018 as North American Occupational Safety and Health Week (NAOSH) and May 11, 2018 as Occupational Safety and Health Professional Day.

The goal of NAOSH Week is to increase awareness of the importance of occupational safety and health in preventing workplace injuries and illnesses. Occupational Safety and Health Professionals' Day was approved by the American Society of Safety Engineers' Board of Directors to express their gratitude to the thousands of

occupational safety, health and environmental professionals who make it their mission to ensure that employees leave work at the end of each day uninjured and illness free.

See below motion:

**RES-115-2018**

Moved by Geoff Gallant, seconded by Mary Thorne-Gosse

*RESOLVED THAT the Town of Torbay, do hereby proclaim May 6-12, 2018 to be NAOSH Week and Friday May 11, 2018, to be Occupational Safety and Health Professional Day and encourage all industries, organizations, community leaders, employers and employees to support activities designed to increase awareness of the importance of safe workplaces for all.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
Trina Appleby	x		
<b>Geoff Gallant (Moved By)</b>	x		
Justin Martin	x		
Tony Pollard	x		
Peggy Roche	x		
<b>Mary Thorne-Gosse (Seconded By)</b>	x		
	7	0	0

CARRIED.

b) Presentations  
 Town of Torbay Employee Service Awards

CAO provided information on the Town of Torbay's Employee Service Awards and those employees receiving awards. Mayor Scott presented the Employee Service Awards for the years 2016 and 2017, as follows:

2016

Employee Service Awards - 5 Years

- Craig Connors, Supervisor of Infrastructure and Public Works
- Kim Osmond, Collections and Inventory Administrator

Employee Service Awards - 10 Years

- Dawn Chaplin, Chief Administrative Officer

Employee Service Awards - 25 years

- Pat Hawco, Water & Sewer Technician (Lead Hand), Infrastructure and Public Works

2017

Employee Service Awards - 5 Years

- Ross Houlihan, Economic Development Officer/Communications
- Bernie Manning, Director of Infrastructure and Public Works

Employee Service Awards - 10 Years

- Bernard (Bud) Tapper, Heavy Equipment Operator, Infrastructure and Public Works

Employee Service Awards - 25 Years

- Tina Auchinleck-Ryan. Director of Community Services

On behalf of Council, Mayor thanked the above staff for their years of service and dedication to the Town of Torbay.

c) Question & Answer

Mayor Scott referred to the Gallery and asked if anyone would like to present to Council. There were no comments.

**3. Mayor's Report**

a) Mayor Scott discussed the below meetings/events he recently attended:

- St. John's and District Labour Council, Annual Wreath Laying Ceremony observing the National Day of Mourning for Workers Killed or Injured in the Workplace took place on April 28th.
  - There were over one-hundred wreaths laid, a recognition for those who were injured or killed in the workplace. The event highlighted the importance of occupational health and safety and why it's so important, especially around heavy equipment.
- Council has completed the Respectful Workplace Training. Mayor thanked all Members for attending, noting there was good discussion.
- There was some training on the new "Join the Conversation" section on the Town's website, which will be launched on Municipal Awareness Day. Residents can ask questions to receive accurate responses and information in a timely fashion. It's also searchable for past questions and answers.
- May 9th is Municipal Awareness Day. The Town has several different events throughout the day. Mayor encouraged all to participate and celebrate with the Town on this day to bring awareness Municipal Government and services provided.

**4. Business Arising**

- a) Business Arising Report - May 7, 2018

The Business Arising Report was accepted as presented.

**5. Correspondence**

- a) Department of Municipal Affairs & Environment

For information. This pertains to approval of the Torbay Kinsmen Community Centre Renovation and Expansion Project.

- b) Department of Municipal Affairs / Municipalities Newfoundland and Labrador (MNL) - Ban on Single Use Plastic Bags

Referred to the Planning and Land Use Development Committee to share with the Torbay Environment Advisory Committee.

- c) A Time in Torbay Committee – Request for permit to carry out Festival Outdoor Concert.

Referred to Community Services and Economic Development Committee.

- d) Municipal Assessment Agency Inc. (MAA)

For information.

**6. Committees of Council**

**6.1. Planning and Land Use Development**

**6.1.1. Minutes of the Planning and Development Committee Meeting, dated May 1, 2018**

Items discussed included:

**1. Development Proposals**

- a) Application from property owner of 42 Flemings Hill to use a shipping container as an accessory building on that property.

• Committee suggested that the Director should meet with the applicant to discuss options prior to a recommendation being put forward to Council.

- b) Application from property owner of 1543-1547 Torbay Road to construct a six-unit residential building.
- Committee agreed that the Director should meet with the applicant to discuss the proposal and the Town's requirements.

## 2. Crown Land Referral

- a) Letter from Crown Lands in relation to a parcel of land in the Great Pond Area. The applicant is requesting that a parcel of land be granted to facilitate a nursery tree farm.

See motion below.

## 3. Correspondence

- a) Request from developer on Humpity Marsh Road to have the street name changed once the development has started.
- Committee reviewed the request and suggested that the Director complete some investigation as to the origin of the name Humpity Marsh Road prior to a recommendation being made.

## 4. Other Items

- a) Torbay Environmental Advisory Committee (TEAC) call for Expression of Interest to join the committee.
- It was agreed that it should be advertised in the next edition of the Northeast Avalon Times.

It was also requested that the above be placed on the Town's website and next edition of Torbay Talks.

- b) Delinquent properties in the Town.

- A list of the properties will be provided to the Committee and Council prior to the letters being written.

- c) Correspondence from the Stewardship Association of Municipalities.

- None of the Planning Committee members can attend it was agreed that someone from the Town should attend. It was suggested that the option be given to members of the TETC or TEAC to attend.

- d) Correspondence from the Eastern Newfoundland Regional Appeal Board in relation to the Quarry Development Appeal in the Middle Three Island Pond Road area.

- After much discussion and advice from the Town's Solicitor, it was agreed that Committee would bring forward a motion to accept the Appeal Boards order to revise Condition Number Four on the approval in principle letter to read:

“A Complete site plan showing the proposed layout of the site to reflect the requirements relative to buffer and slope restrictions contained in the Mineral Workings Regulations and the Municipal Plan is required.”

See motion below.

**RES-116-2018**

Moved by Mary Thorne-Gosse, seconded by Justin Martin

*RESOLVED THAT the Town of Torbay approve the Referral Letter from the Department of Fisheries and Land Resources Permit Number 153709 for a proposed Tree Nursey Farm in the Great Pond Area, with the following stipulations:*

- o That a formal application is required to be submitted to the Town at which time the application will have to go through the Discretionary use procedure.*
- o That the applicant provide the Town with a legal survey for the property.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
<b>Justin Martin (Seconded By)</b>	x		
Tony Pollard	x		
Peggy Roche	x		
<b>Mary Thorne-Gosse (Moved By)</b>	x		
	7	0	0

CARRIED.

**RES-117-2018**

Moved by Mary Thorne-Gosse, seconded by Justin Martin

*RESOLVED THAT the Town of Torbay accept the Appeal Boards order to revise Condition Number Four on the approval in principle letter dated June 27, 2017 to read. “A Complete site plan showing the proposed layout of the site to reflect the requirements relative to buffer and slope restrictions contained in the Mineral Workings Regulations and the Municipal Plan is required.” All original conditions of the approval in principal letter are still in effect.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
<b>Justin Martin (Seconded By)</b>	x		
Tony Pollard	x		
Peggy Roche	x		
<b>Mary Thorne-Gosse (Moved By)</b>	x		
	7	0	0

CARRIED.

6.1.2. Applications Approved

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

<b>Application</b>	<b>Location</b>	<b>Proposal</b>
C2018-037	12 Streamside Lane	Accessory Building
C2018-038	106 Reddy Drive	Remove existing accessory building and construct new accessory building
C2018-040	26 Cordelia Crescent	Accessory Building
B2018-042	113 Evening's Path	General Repairs
C2018-044	105 Indian Meal Line	Extension to Single Family Dwelling

6.1.3. Building Applications Report, dated May 3, 2018

Applications to be Deferred

See motions below:

*(After all Planning and Land Use Development Reports reviewed by Council, Director of Planning Brian Winter left the Public Council Chambers at 7:18 p.m.)*



**RES-118-2018**

Moved by Mary Thorne-Gosse, seconded by Justin Martin

*Application: C2018-031*

*Location: 42 Fleming's Hill*

*Proposal: Shipping Container*

*Zoning: Residential Medium Density (RMD)*

*RESOLVED THAT the Town of Torbay defer Application C2018-031, under the Applications to be Deferred section of the Building Application Report, dated May 3, 2018, for review by the Planning and Land Use Development Committee (PLUD).*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
<b>Justin Martin (Seconded By)</b>	x		
Tony Pollard	x		
Peggy Roche	x		
<b>Mary Thorne-Gosse (Moved By)</b>	x		
	7	0	0

CARRIED.

**RES-119-2018**

Moved by Mary Thorne-Gosse, seconded by Justin Martin

*Application: C2018-039*

*Location: 1543, 1545, and 1547 Torbay Road*

*Proposal: Residential Apartment Development*

*Zoning: Mixed Development (MIX)*

*RESOLVED THAT the Town of Torbay defer Application C2018-039, under the Applications to be Deferred section of the Building Application Report, dated May 3, 2018, for review by the Planning and Land Use Development Committee (PLUD).*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
<b>Justin Martin (Seconded By)</b>	x		
<b>Mary Thorne-Gosse (Moved By)</b>	x		
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
Tony Pollard	x		
Peggy Roche	x		
	<b>7</b>	<b>0</b>	<b>0</b>

CARRIED.

6.2. Community Services & Economic Development

6.2.1. Minutes of the Community Services Committee Meeting, dated April 26, 2018

Items Discussed included:

1. Community Garden / Garden Days
2. Green Team
3. Community Engagement
4. Mental Health Week
5. Business Arising Report

6.2.2. Minutes of the Economic Development Committee Meeting, dated April 26, 2018

Items Discussed included:

1. Business Retention & Expansion Project
2. Community Profile
3. ACOA Committee Meeting
4. History House & Museum

The History House and ACOA funding process was questioned. It was noted that it's working its way through the system and in process. There

was a change in account managers. A meeting was held with the consultant Friday past and they will follow up.

5. Public Works Website

6. Business Arising Report

6.3. Finance

6.3.1. Minutes of the Corporate Services Committee Meeting, dated May 2, 2018

Items Discussed included:

1. Invoice approval, cheque register, income/expense & invoiced vs received reports were reviewed.

2. 2019 Budget

- Budget items were considered and discussed for 2019 including larger capital expenditures. Community Centre construction was discussed as well as waste water treatment and water supply.

3. Procurement

- The new public purchasing act was discussed. It was noted this will be brought into effect as of March 24th. The Town is in process of determining efficiencies and improvements.

4. 2017 Audit

- Hoping for completion by the end of May. It will be brought forward to Council for adoption.

6.3.2. Finance Report

Payroll

Payroll for the period of April 21st to May 4th, 2018 for 29 employees totaled \$64,042.36.

Accounts Payable

For the period of April 21st to May 4th, 2018, invoices in the amount \$201,737.50 were processed.

Invoices for Approval

The following fifteen (15) invoices are presented for approval:

**RES-120-2018**

Moved by Tony Pollard, seconded by Peggy Roche

*RESOLVED THAT the Town of Torbay approve payment of invoices, as presented.*

<b>Invoice #</b>	<b>Vendor and Detail</b>	<b>Amount</b>
267425	Altus Group Ltd (Town Centre Land Re-evaluations)	\$12,075.00
0013583	Architecture49 Inc. (Kinsmen Centre Design Build – Owner’s Advisor)	\$17,135.92
0012994	Architecture49 Inc. (Kinsmen Centre Design Const – Owner’s Advisor)	\$8,567.96
April 2018	CIBC Mellon (Pension Contributions April 2018)	\$15,766.32
27679	Commissionaires (Enforcement April 1-7)	\$5,152.00
February 2018	Credit Recovery (2003) Ltd (Collections February 2018)	\$10,447.70
March 2018	Credit Recovery (2003) Ltd (Collections March 2018)	\$5,805.76
8001968510	KPMG LLP (Asset Management Plan)	\$23,000.00
201800009	Lynn Morrissey (Human Resources Consultant)	\$5,175.00
14296948Apr18	Newfoundland Power (Group Billing April 2018)	\$11,624.85
2018-018-1	Progressive Engineering & Consulting Inc. (Imagery/LIDAR Contract)	\$10,343.92
Apr16-30 2018	Receiver General for Canada (Payroll Remittance Apr16-30/18)	\$22,924.48
1252298	Stantec (Town Centre Design)	\$10,350.00
1155	Vigilant Management Inc. (Town Hall Renovations – Project Mgmt)	\$11,143.50
19092	Waterwerks Communications (Website Refresh/Front Page Rework)	\$6,093.91
	<b><u>Total:</u></b>	<b><u>\$175,606.32</u></b>

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
Justin Martin	x		

<b>Tony Pollard (Moved By)</b>	x		
<b>Peggy Roche (Seconded By)</b>	x		
Mary Thorne-Gosse	x		
	7	0	0

CARRIED.

6.4. Human Resources and Administration

6.4.1. Human Resources & Administration Committee Update

Items discussed included:

1. Performance Evaluations

The performance evaluation process for senior management will be completed by mid-June 2018.

2. Rules of Procedure

The draft rules of procedure will be discussed at the next Committee meeting and then circulated to Council for feedback and input.

3. Respectful Workplace Policy

Training for Council took place on April 30, 2018 and for staff on May 2, 2018. From the training sessions, there will be some amendments required. This discussion will take place at the next Committee meeting and then brought forward to Council.

4. Strategic Plan

CAO met with the consultant to discuss the action plan for the strategic plan initiatives. The CAO is reviewing the draft document and will present to Committee at the next meeting. From there Committee will meet with all Council to present and discuss.

5. Next Committee Meeting

The next Committee meeting will be held on May 10, 2018 at 7:00pm.

6.5. Protective Services and Public Safety

6.5.1. Protective Services and Public Safety Committee Update

Items discussed included:

1. Residential Traffic Calming

The consultant is in final stages of drafting its recommendation regarding the implementation of speed calming initiatives on Mahon's Lane, Convent Lane, Country Drive and Patrick's Path, based on resident feedback. The recommendations will be discussed at the next Committee meeting and brought forth to Council for consideration.

2. Juniper Ridge Crosswalk

The poles are due for shipment and the consultant is seeking quotes for installation. It is anticipated that the poles will arrive within 2 weeks. A date for installation will be reconfirmed upon arrival of the poles. All other materials have arrived and are in storage at the depot.

3. Ticketing Authority

The Town of Torbay has received approval from the Department of transportation and Works to ticket for non-moving violations under the Highway Traffic Act. CAO is in discussions with the Commissionaires regarding implementation.

The Director of Infrastructure and Public Works has recommended that the Town implement ticketing under the Animal Control, Water/Sewer and Snow Clearing Regulations. These regulations will come forth once drafted for Council's consideration. Fire Chief is reviewing Open Air Burning Regulations. Once complete, a recommendation will come forth for Committee and ultimately Council's consideration.

CAO contacted the Department of Municipal Affairs and Environment to confirm process for submitting property based regulations for ticketing authority.

4. Next Committee Meeting is scheduled for next Wednesday.

6.5.2. Torbay Volunteer Fire Department

Minutes included for information.

It was noted that the Fire Prevention Officer, Bob Webber, has retired from the Torbay Volunteer Fire Department after 33 years of service. Council thanked him for his service and dedication to residents of the Town.

6.6. Public Works and Infrastructure

6.6.1. Memo from CAO regarding the Community Centre - Request for Change Order

Information pertaining to Quotation for Change Order regarding the Community Center Project was attached for information.

See below motion.

It was noted that the 30 Minute Clean-Up takes place this weekend. It's important to register and drop by the Town office to pick up garbage bags and gloves before Saturday.

The Bulk Garbage Program is taking place weekends of May 26th and 27th and June 2nd and 3rd.

**RES-121-2018**

Moved by Mary Thorne-Gosse, seconded by Trina Appleby

*RESOLVED THAT the Town of Torbay approve the request for Change Order Number 5 in the amount of \$11,225.11 plus HST. This pertains to the removal and remediation of contaminated soil at the Community Centre construction site.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
<b>Trina Appleby (Seconded By)</b>	x		
Geoff Gallant	x		
Justin Martin	x		
Tony Pollard	x		
Peggy Roche	x		
<b>Mary Thorne-Gosse (Moved By)</b>	x		
	7	0	0

CARRIED.

7. **Liaison Committees**

a) Jack Byrne Regional Sports and Entertainment Centre

Deputy Mayor discussed the below upcoming events at the Arena, and encouraged all to participate.

- Up and Comers Evening, May 11th
- Pub Night, May 12th
- Confessions of a Red Headed Coffeeshop Girl, Tuesday, May 15th.

A meeting was held with Towns' Managers/CAOs on Wednesday past regarding lease agreement.

It was questioned if any commentary was received from the Board regarding Council's concerns pertaining to the Arena's financial statements. It was noted there's still time to comment if Members of Council wish to forward to the Mayor and/or Deputy Mayor.

b) Northeast Avalon Joint Council

A meeting is scheduled for next Wednesday evening.

c) Torbay Harbour Authority

No report.

d) Torbay Volunteer Fire Department

No report.

e) Urban Municipalities Committee

A meeting is scheduled next month in Stephenville.

**8. Notices of Motion**

- a) There were none.

**9. New Business**

- a) Mayor Scott

Mayor and Deputy Mayor attended the signing of the agreement between the Holy Trinity High School and Ducks Unlimited - Wetland Center of Excellence Agreement. Congratulations to the school and Ducks Unlimited. This is a great opportunity for the kids to learn about wetlands.

Students from Holy Trinity High School recently represented their school at a Regional Heritage Fair in Bay Roberts, and one of their students won an award for her project on Private Daniel Francis Connors Royal Newfoundland Regiment. She completed an exceptional individual project commemorating those who served in WWI. The student will be travelling to Europe to visit Beaumont-Hamel for the July 1st ceremony, visit sites where the Royal Newfoundland Regiment fought and the five communities that are home to the bronze caribou monuments, the official memorial to the Regiment. Council congratulated her for her accomplishment.



Mayor recognized those whose birthdays are in the Month of May, and wished everyone a Happy Birthday.

He congratulated the Killick Coast Chargers U14 Girls Basketball Team, who represented the Province in Halifax this weekend past. Mayor congratulated them for a great job as they well represented Torbay and surrounding Towns on the North East Avalon.

b) Deputy Mayor Appleby

Deputy Mayor commended a young Torbay resident who raised funds last year for the Janeway. She's raising money again this year, and she requested support for her.

She advised she was contacted by residents requesting information about roaming animals. Deputy Mayor requested communications on this matter be posted to the Town's media sites to ensure residents understand.

Deputy Mayor thanked parents of those who took part in the basketball tournament this weekend past. She advised that a lot of time and energy went into this event and a great time was had by everyone.

She thanked Director of Community Services for 25 years of service to the Town and in her position as Chair of the Soccer Club.

Deputy Mayor congratulated all Staff who received Years of Service Awards, and thanked them for their continued dedication to our Town.

She thanked the Chairperson of the Torbay Volunteer Special Events Committee, who serves on the Time in Torbay Committee, for her great work.

Deputy Mayor recognized past Mayor Ralph Tapper. Both her and Councillor Martin attending a recent Traditional Night at The Traditional Coffee House, of which there was a full house with standing room only. He brought in chairs for them, which was greatly appreciated. She advised they stayed and had a great time.

c) Councillor Gallant

Councillor Gallant congratulated and thanked staff who received Years of Service Awards. He thanked the Mayor for doing this publically to show Council's appreciation, advising that Torbay has one of the best staff in the Province.

He thanked Fire Prevention Officer Bob Webber for his years of service with the Torbay Volunteer Fire Department.

d) Councillor Martin

Councillor Martin congratulated all staff for their achievements. He thanked Fire Prevention Officer for his service with the Torbay Volunteer Fire Department, and wished him all the best in the future.

e) Councillor Pollard

Councillor Pollard congratulated staff on their years of service awards, advising he appreciates everything they do to organize and aid the Town and Council.

f) Councillor Roche

Councillor Roche congratulated staff on their Years of Service Awards, indicating that without staff Council would not be here. Our staff work all hours and are very well appreciated.

She discussed speeding in the area of North Pond Road at the turn. There are residents whose driveway is below the turn, therefore, people can't see if driving above speed limit, or stop in time if someone is entering or exiting their driveway. She requested this matter be forwarded to Committee.

g) Councillor Thorne-Gosse

Councillor Thorne-Gosse congratulated staff on their Years of Service Awards.

She discussed that a teacher at Holy Trinity Elementary has received the Prime Minister's Award for Teaching Excellence, which honours the tremendous contribution K-12 educators have made to the children and students they teach, as well as their colleagues, school and communities. Councillor Thorne-Gosse noted that she is the only teacher in the Province to receive an award, and requested that the Town recognize her achievements.

## 10. Question & Answer Session

a) Resident of Torbay Road

- Resident discussed delinquent properties in the Community, further discussing former family property at corner of Whitten's Lane and Torbay Road. He provided some history of the property, noting that it is now dilapidated. Resident requested that Council take action to have property removed.

## 11. Next Public Council Meeting

- a) The next Public Council Meeting is scheduled to take place on Wednesday, May 23, 2018, at 6:30 p.m. Council Chamber, Torbay Town Hall.

**12. Adjournment**

a) Adjournment of Meeting.

**RES-122-2018**

Moved by Justin Martin, seconded by Mary Thorne-Gosse

*RESOLVED THAT the meeting be adjourned at 7:58 p.m., as there was no further business.*

	<b>For</b>	<b>Against</b>	<b>Abstained</b>
Craig Scott	x		
Trina Appleby	x		
Geoff Gallant	x		
<b>Justin Martin (Moved By)</b>	x		
Tony Pollard	x		
Peggy Roche	x		
<b>Mary Thorne-Gosse (Seconded By)</b>	x		
	7	0	0

CARRIED.

\_\_\_\_\_  
CAO/Town Clerk

\_\_\_\_\_  
Mayor