



**MINUTES**  
**PUBLIC COUNCIL MEETING**  
February 26, 2018

---

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on February 26, 2018, at 6:37 p.m.

**Members Present**

Mayor Craig Scott  
Deputy Mayor Trina Appleby  
Councillor Geoff Gallant  
Councillor Justin Martin  
Councillor Tony Pollard  
Councillor Peggy Roche  
Councillor Mary Thorne-Gosse

**Staff Present**

Dawn Chaplin, CAO/Town Clerk  
Ross Houlihan, Communications  
Bernie Manning, Director of Infrastructure and Public Works  
Ann Picco, Deputy Clerk  
Brian Winter, Director of Planning and Development

**Gallery**

There were a total of 10 people in attendance.

**Adoption of Agenda**

047-18      Motion – Councillor Thorne-Gosse / Deputy Mayor Appleby

**RESOLVED THAT** the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

**Adoption of Minutes**

048-18      Motion – Councillor Roche / Councillor Gallant

**RESOLVED THAT** the Minutes of the February 12, 2018 Public Council Meeting be adopted, as presented.

Council discussed the below in relation to the Minutes:

- Deputy Mayor spoke to comments made by Councillor Thorne-Gosse under the New Business section of the Minutes, pertaining to Council remuneration.
  - She referenced years and information she had pertaining to Council Minutes, clarifying Councillor Thorne-Gosse was in position of Deputy Mayor between years 2005 and 2009 and read aloud information regarding increase in remuneration amounts.
- Councillor Thorne-Gosse requested to respond to the Deputy Mayor. Councillor Gallant called Point of Order, indicating there should be no debate. Mayor advised Point of Order not well taken, advising item brought up by Deputy Mayor references comments made by Councillor Thorne-Gosse under the New Business section; and, therefore, she should respond.
  - Councillor Thorne-Gosse advised she asked CAO to research previous years' Council Minutes regarding remuneration. She indicated that at the time remuneration was raised in the Fall after new Council were elected. She also confirmed she was not in position of Deputy Mayor.
- Mayor suggested that the Minutes be deferred and information sent to all Members of Council pertaining to remuneration for review. Councillor Gallant called Point of Order, indicating there's no edits to the Minutes, only comments pertaining to them. It was noted that remuneration information was provided to all Council before Budget was adopted, and information as referenced by Deputy Mayor can be circulated to all Council for information. Mayor advised Point of Order well taken, and no further discussion to take place.

After discussion, Council then voted on the motion.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

**PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION**

Mayor Scott referred to the Gallery and asked if anyone would like to present to Council. There were no comments.

**MAYOR'S REPORT**

Mayor Scott discussed the below meetings/events he recently attended:

- Preliminary discussions were held with the Arena Board and other town owners in relation to the lease agreement. CAO circulated information to Council, of which Council will meet on Wednesday evening to further discuss and bring back to the Board.
- Received an invitation to speak at the first Annual General Meeting of the Torbay Folk Arts Council, which took place on Wednesday past. They appreciate support from the Town, and Mayor thanked them for what they do for the town and at events.
- Attended first Mayors' Meeting of the Killick Coast region in the Town of Portugal Cove-St. Philip's. Good discussions were had and ideas brought forward around regional services. Will circulate minutes to Council once received.
- A meeting is scheduled this week with traffic consultants to discuss speed calming measures.

**BUSINESS ARISING**

The Business Arising Report, dated February 26, 2018, was accepted as presented.

**CORRESPONDENCE**

1. Department of Municipal Affairs and Environment – Circular regarding Cannabis Retail Outlets. *Referred to Planning and Land Use Development Committee for review.*

**COMMITTEES OF COUNCIL REPORTS**

**Community Services and Economic Development**

- Minutes of the Community Services Committee Meeting, dated February 21, 2018.
  - Items discussed included:
    1. Youth Council Representative
      - Committee discussed ways to make this work and are still committed with the election process.

2. Community Guide
    - In process of being put together and will be circulated to Council upon completion.
  3. Volunteer Appreciation
    - Volunteer Appreciation Night is scheduled for April 19<sup>th</sup>. Details to be confirmed.
  4. RBC Update
    - RBC is reaching out to registered, non-profit, community groups/organizations to provide assistance, up to \$1,000.00.
- Minutes of the Community Economic Development Committee Meeting, dated February 21, 2018.
- Items discussed included:
    1. Project Updates
      - Harris Centre
        - The Economic Development Officer (EDO) had a successful meeting with staff at the Harris Centre. They highlighted and reviewed Yaffle, their system which digitizes all research done and being done by professors at Memorial University.
      - Chamber of Commerce
        - Call to the Torbay business community will soon be launched to seek interest. There are businesses interested in starting discussions.
      - History House
        - Draft of the History House sustainability plan had been received from consultant. Funding proposal to be submitted to funding partners for review in early March.
      - Community Profile
        - Digital, on-line version of the Community Profile was discussed.
        - It's expected the profile to be complete by the end of March.
      - RBC Business Visits
        - EDO is working with RBC in volunteer capacity to visit local businesses in Torbay.
      - ACOA Committee Meeting
        - Meeting to be scheduled possibly late March.

#### Finance

- Minutes of the Corporate Services Committee Meeting, dated February 21, 2018
- Items discussed included:
    1. Invoice approval, cheque register & expense report were reviewed.
    2. Additional Costs for Community Centre Project
      - Change order required for Community Centre Project with regards to the agreement with Owner's Advisor.

- Consultant discussed this change order which relates to broadening the scope for the Owner’s Consultant.
  - It was noted that this was actually originally agreed when project was in design/refurbish stage for the complete demolition.
  - Committee had recommended that the Town accept the proposed extended scope from the Owner’s Advisor, Architecture 49, for the Design Build of the Community Centre Project. After some discussion, Council agreed to defer for further review and clarification, as some work in the proposal from the consultant to move forward would have been covered off by project management – see motion below:

049-18      Motion – Councillor Pollard / Councillor Roche

**RESOLVED THAT** the Town of Torbay defer proposed extended scope from the Owner’s Advisor, Architecture 49, for Design Build of the Community Centre project.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

- Role of a project manager for the Community Centre project was also discussed. To be revisited at the next Meeting.

➤ Corporate Services Report

- Items discussed included:
  - Payroll for the period of February 10<sup>th</sup> to 23<sup>rd</sup>, 2018, for 37 employees totalled \$82,554.47.
  - For the period of February 10<sup>th</sup> to 23<sup>rd</sup>, 2018, invoices in the amount of \$81,128.16 were processed.
  - The following three invoices were presented for approval. See motion below:

050-18      Motion – Councillor Pollard / Councillor Roche

**RESOLVED THAT** the Town of Torbay approve payment of invoices, as presented.

<b>Invoice #</b>	<b>Vendor and Detail</b>	<b>Amount</b>
27112	Commissionaires (Security Jan14-27, 2018	\$10,304.00
18001	Grand Concourse (U3C Multi-Purpose Planning)	\$28,343.25
2016-007-5	Progressive Engineering & Consulting (Alternative Water Supply Study)	\$14,547.50
	<b>Total</b>	<b>\$53,194.75</b>

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

### Human Resources and Administration

- Minutes of the Human Resources and Administration Committee Meeting, dated February 7, 2018.
  - Items discussed included:
    1. Performance Evaluations
      - Management evaluations commenced on February 19, 2018 and will be held three weeks apart.
      - This process was confirmed at the end of the last term of Council as part of the CAO's performance evaluation.
      - Performance evaluations were discussed by Council, including processes, formats, and goals. Staff evaluations have started, an operational piece for CAO to follow through and complete.
    2. Group Benefits
      - The Request for Proposals (RFP) for group benefits is an outstanding item from the last term of Council. Committee agreed that going to RFP does not bind the Town and requested the CAO proceed.
    3. Committees of Council
      - CAO advised she spoke to the Mayor as requested regarding the mandates of Committees of Council and confirmed all is in order.
    4. OHS Presentation
      - The Co-Chairs of the OHS Committee will attend the next Committee meeting to provide an overview of the Town's Program. It was agreed to extend an invitation to all Council.
    5. Access to Information and Protection of Privacy Legislation
      - CAO is currently researching and will develop a records retention policy for Committee's review and recommendation to Council. In addition, she will be arranging training for Council and staff regarding access to information and the protection of privacy legislation.
    6. Rules of Procedure
      - Committee reviewed the current Rules of Procedure and proposed edits. It was agreed to continue the review and discussion at the next Committee Meeting.
    7. Council Meetings
      - Next step for openness and transparency as it pertains to Council meetings is the posting of the Council package online, followed by live streaming of Council meetings. Committee requested that the CAO

- review parameters as it pertains to permissions under legislation and reconfirm for Committee.
8. Business Arising Report – Number 14
    - CAO confirmed that all motions of Council will be searchable on the Town’s website via the resident portal.
  9. Inclusion
    - Committee requested that the CAO confirm the Town’s policies as it pertains to inclusion, and bring the information back to the next Committee Meeting.
    - It was clarified this pertains to the recreation centre and its design to be inclusive.

Planning and Land Use Development

- Minutes of the Planning and Development Committee Meeting, dated February 20, 2018
  - Items discussed included:
    1. Development Proposals
      - a) Proposal from property owner 2-6 Shea’s Lane to subdivide the property to accommodate a second building lot.
        - Further research to be completed and will be brought back to next Committee Meeting.
      - b) Proposal to develop 14 unserviced building lots at Torbay Road South Area across from Middle Cove Road – Kennedy’s Brook Estates Phase II.
        - See motion below:

051-18      Motion – Councillor Thorne-Gosse / Councillor Martin

**RESOLVED THAT** the Town of Torbay give Bourne Holdings Limited approval in principal to proceed with engineering and design work on the proposed 14 lot unserviced subdivision - Kennedy’s Brook Estates Phase 2 as outlined on Dynamic Engineering Limited’s drawing number PR1, project no 16205. No permits will be issued until all current standard conditions for developing within the Town of Torbay are met and a Development Agreement is signed. The open space requirement will be addressed prior to a Development Agreement being executed.

Council discussed the above motion commenting on the below:

- Issues pertaining to the entrance to the subdivision, which is off a provincially owned road.
- Greenspace and matter of having agreement in place. It was noted that the Developer requires approval in principal in order to take care of land ownership issues. Once this is completed, then the Town and the Developer can discuss greenspace. Also, greenspace can be determined and agreed upon once the land is cleared.

- Deputy Mayor and Councillors Gallant and Pollard discussed their concerns pertaining to potential traffic issues at the entrance to the subdivision and greenspace matters.

After discussion, Council then voted on the motion.

Question called. Motion carried.

For Motion: 4 (Mayor Scott, Councillors Martin, Roche and Thorne-Gosse)

Against: 3 (Deputy Mayor Appleby, Councillors Gallant and Pollard)

Abstained: 0

2. Amendments

- a) Municipal Plan Amendment No. 1, 2017, Development Regulations Amendment No. 2, 2017 - An amendment to rezone land in the Forest Landing area from Rural (RUR) to Residential Large Lot (RLL).

- See motions below:

052-18 Motion – Councillor Thorne-Gosse / Councillor Martin

**RESOLVED THAT** the Town of Torbay proceed with the next step of the amendment process, which is to Adopt Municipal Plan Amendment No 1, 2017, and Development Regulations Amendment No 2, 2017, and to schedule a public hearing. These amendments pertain to the rezoning of land for the Forest Landing Development Phase 7C. The property is to be rezoned from Rural (RUR) to Residential Large Lot (RLL). The public hearing for these amendments will be scheduled for March 21, 2018.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

053-18 Motion – Councillor Thorne-Gosse / Councillor Martin

**RESOLVED THAT** the Town of Torbay appoint Mr. Tom Strickland as the commissioner for the public hearing to be held on March 21, 2018 in relation to Municipal Plan Amendment No 1, 2017, and Development Regulations Amendment No 2, 2017.



Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

- b) Municipal Plan Amendment No. 2, 2017 and Development Regulations Amendment No. 3, 2017. An amendment to rezone land at the end of Barn Marsh Road to accommodate a building lot. The property will be rezoned from Rural (RUR) to Residential Infill (RI).

- See motions below:

054-18      Motion – Councillor Thorne-Gosse / Councillor Martin

**RESOLVED THAT** the Town of Torbay proceed with the next step of the amendment process, which is to Adopt Municipal Plan Amendment No 2, 2017, and Development Regulations Amendment No 3, 2017, and to schedule a public hearing. These amendments pertain to the rezoning of land at the end of Barn Marsh Road to accommodate a building lot. The property will be rezoned from Rural (RUR) to Residential Infill (RI). The public hearing for these amendments will be scheduled for March 22, 2018.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

055-18      Motion – Councillor Thorne-Gosse / Councillor Martin

**RESOLVED THAT** the Town of Torbay appoint Mr. Tom Strickland as the commissioner for the public hearing to be held on March 22, 2018 in relation to Municipal Plan Amendment No 2, 2017, and Development Regulations Amendment No 3, 2017.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

- c) Correspondence from property owner Great Pond Area seeking approval to have land rezoned to a residential use for the purpose of developing eight unserved building lots.
  - Will be brought forward for further discussion with all Council.
- 3. Correspondence
  - a) Correspondence from the Estate of Nicholas Cullen in relation to approved development layout.
    - Committee reviewed correspondence from the property owners, it was agreed that the Director should seek input on the issue from the Town’s Planning Consultant and Solicitor.
- 4. Other Items
  - a) Torbay Environmental Advisory Committee (TEAC).
    - Committee reviewed the latest draft of the terms of reference and it was agreed that they should be sent to Council and then to the TEAC for final review.
    - Committee agreed that after the next meeting, the terms of reference should be ready for approval.
  - b) Fence 1229 Torbay Road
    - DPD informed committee that he met with the adjacent property owner again in relation to their issues. The DPD is going to meet with the other property owner to try to come to some resolve.

➤ Applications Approved Report, dated February 23, 2018

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

<b>Application</b>	<b>Location</b>	<b>Proposal</b>
C2018-006	42 Peter’s Place	Extension to Single Family Dwelling

➤ Building Application Report, dated February 23, 2018

Building Applications to be Approved

Building Applications to be Approved

Application: C2017-145  
 Location: Portion of 2-6 Shea’s Lane  
 Proposal: Single Family Dwelling  
 Zoning: Residential Medium Density (RMD)/Conservation (CON)

A recommendation was put forward by Committee that the application to subdivide the land and construct a single family dwelling be approved subject to conditions. Council discussed,

commenting on the development as it pertains to buffer and conservation zones and possible potential flooding issues. Council agreed to defer – see motion below:

056-18      Motion – Councillor Thorne-Gosse / Councillor Martin

**RESOLVED THAT** the Town of Torbay defer Building Application C2017-145 for further information.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

➤ Business Application Report, dated February 23, 2018

Business Applications to be Approved

Application:            D2018-003  
Location:                1 McArthur Place  
Proposal:                Home office for business selling handmade baby items  
Zoning:                 Residential Small Lot (RSL)

057-18      Motion – Councillor Thorne-Gosse / Councillor Martin

**RESOLVED THAT** the Town of Torbay approve Application D2018-003, under the Business Applications to be Approved section of the Business Application Report, dated February 23, 2018, subject to the following conditions:

1. All normal conditions and requirements for operating a business within the Town of Torbay.
2. The business will be subject to business tax in accordance with the published schedule of taxes and fees for the Town of Torbay.
3. There shall be no parking of commercial vehicles on the property.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Business Applications to be Deferred for Advertisement

Application: D2018-008  
Location: 38 Motion Lane  
Proposal: Holistic/Naturopathy Business  
Zoning: Residential Medium Density (RMD)

058-18 Motion – Councillor Thorne-Gosse / Councillor Martin

**RESOLVED THAT** the Town of Torbay Defer Application D2018-008, under the Business Applications to be Deferred for Advertisement section of the Business Application Report, dated February 23, 2018, for advertisement as per Condition 9 of the RMD Land Use Zone and Regulations 10, 33 and 90 of the Torbay Development Regulations at the applicant's expense.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Protective Services and Public Safety

- Minutes of the Protective Services and Public Safety Committee Meeting, dated February 21, 2018

1. Roundabout and Sidewalks on Torbay Road

- CAO confirmed that the consultants met with the Department of Transportation and Works to discuss the proposed sidewalk plan for Torbay Road from Mahon's Lane to Juniper Ridge and the roundabout at Marine Drive intersection. The Department requested that a formal concept plan be presented for approval in principle.
- CAO confirmed that the construction of sidewalks and roundabouts is an eligible under the FCM Green Municipal Fund (transportation component). CAO advised the application is a two tiered process – initial review followed by a formal request to submit a proposal. The deadline for initial review is March 1<sup>st</sup>. If successful, the Town would be required to submit a full proposal by April 15<sup>th</sup>. Committee agreed that the Town should proceed with an application for initial review.
- Related to this proposed project is the laneway by the elementary school playground. CAO confirmed that the consultant spoke to the School Principal and is in process of reviewing a transportation study completed when the school was constructed. Initial review indicates that the laneway cannot be closed until traffic loads on Torbay Road are addressed.

2. Regional Transportation Plan
  - CAO confirmed she has received email correspondence to confirm that the City of St. John's will be updating the Regional Transportation Plan. Once this work commences, Torbay residents will be able to provide input on regional transit through the completion of a survey. CAO will advise Committee when she receives the next update.
3. Traffic Regulations
  - Further to the meeting held on January 31, 2018 with the Town of Portugal Cove-St. Philip's regarding municipal enforcement and ticketing authority, CAO confirmed that the draft traffic regulations were reviewed by the Director of Planning and Development and the Director of Infrastructure and Public Works for input and circulated to all members of Council for review. CAO confirmed that next step to receive ticketing authority is to submit a formal request to the Department of Transportation and Works for approval. A motion of Council is required.
  - The next steps regarding ticketing authority under the Municipalities Act is for the CAO to meet with Director of Planning and Development and the Commissionaires to review property based regulations.
  - See motions below:

059-18      Motion – Councillor Gallant / Councillor Martin

**RESOLVED THAT** Pursuant to the power delegated by the Minister of Transportation and Works under Section 189 of the Highway Traffic Act, and pursuant to the authority conferred by Section 414(2)(oo) of the Municipalities Act, 1999, the Town of Torbay adopt the Traffic Regulations as presented effective February 26, 2018.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

060-18      Motion – Councillor Gallant / Councillor Martin

**RESOLVED THAT** Further to Section 179(1) of the Municipalities Act, 1999, that the Town of Torbay appoint the Commissionaires to act as the Town's municipal enforcement officers.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

061-18      Motion – Councillor Gallant / Councillor Martin

**RESOLVED THAT** the Town of Torbay submit the Traffic Regulations to the Department of Transportation and Works to seek ticketing authority as outlined under Section 189 of the Highway Traffic Act.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

- Minutes of the TVFD Meeting, dated February 19, 2018
  - Minutes included in Council Package for information.

#### Public Works and Infrastructure

- Minutes of the Protective Services and Public Safety Committee Meeting, dated February 21, 2018
  - Updates
    - 1) Alternative Water Study
      - The final Project report is being completed and will be submitted to council. Progressive Engineering and Consulting will update and adjust minor items for submission.
    - 2) Recreational Facilities
      - Community Center Project – the project has commenced with the demolition of the Kinsmen Centre. The project team meets regularly will provide updates periodically throughout the construction.
      - Multi-Purpose Court UTC – the final surfacing to be completed in the spring.
      - Junior softball Pitch - approximately 35% of the project has been completed with subgrade and preliminary layout complete.
    - 3) Waste Management
      - The Town has started review waste regulations to provide recommendations on changing the bag limit per household. Also a review of the Multi Unit Deposal policy is being reviewed and will be adjusted for our regulations with recommendations to follow.
    - 4) Roads Report
      - The Towns Roads Report is a comprehensive review of all roads within the Town and ranking system based on various criteria. The report was presented to Council and has been place on the town's website for public review January 8, 2018. While the report is final in its review, it is still an operational tool that is open to interruption and subject to change.

5) Miscellaneous

- Trail Agreement – development of a trail agreement is being reviewed for all future trail and walkway projects. Committee has recommended legal advice be taken for formulating while formulating agreements.
- Snow Clearing Project – the Director and staff will review all snow clearing routes to identify problem areas within the town. Once this has been completed the Director will develop a plan to remedy any property issues throughout town.

6) Correspondence & Action Report Items

- Skippers Landing – the Director has received quotation and Committee has recommended that the work will go to Tender and ready for Summer 2018.

**LIAISON COMMITTEES**

- Jack Byrne Regional Sports and Entertainment Centre
  - No report.
- Northeast Avalon Joint Council (NEAJC)
  - Next Meeting is taking place the first week in March.
- Torbay Harbour Authority
  - No report.
- Torbay Volunteer Fire Department
  - Minutes attached under PSPS Committee.
  - New training officer has been elected.
  - Further elections for Lieutenant in Flatrock to be held.
- Urban Municipalities Committee
  - A meeting is scheduled to be held in March.

**NOTICES OF MOTION**

None.

**NEW BUSINESS**

***Mayor Scott***

Mayor Scott thanked everyone for their work over this past couple weeks.

He thanked the Folk Arts Council for inviting him to their Annual General Meeting.

Mayor discussed that the Torbay Volunteer Fire Department took delivery of the new tanker last week. He noted it's an impressive piece of machinery, currently parked at the station in Flatrock. Once training completed, the Department will invite Council to a demonstration.

***Deputy Mayor Appleby***

Deputy Mayor Appleby thanked staff for their time and clarification on items she questioned. She thanked the Director of Planning for his time in clarifying a development matter.

***Councillor Gallant***

Councillor Gallant discussed inclusion, commenting on flag raising and the importance to have a policy in place.

***Councillor Martin***

Councillor Martin discussed Winter road safety in the way of salt and sand on our Provincial roads. He questioned salt and sand percentage indicating he would like to see amount of salt increased on the provincially owned roads in our community. Mayor suggested he forward email to CAO so she can look into.

***Councillor Pollard***

Councillor Pollard advised he will be out of the Province this Wednesday to Saturday and March 14<sup>th</sup> to 30<sup>th</sup>.

***Councillor Roche***

Councillor Roche discussed the Municipal World magazine, February edition. She suggested Council read enclosed articles pertaining to municipal politics.

She discussed emails, suggesting that before replying to an email to put aside for a while and think about it before actually responding.

***Councillor Thorne-Gosse - Pass***

**QUESTION & ANSWER SESSION**

Mayor Scott referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting. The following had comments:

- Resident in the Gallery discussed his application for development on Shea's Lane.
  - He questioned Council's deferral of the application and discussed the buffer zone of 10 meters and other similar developments.



- Resident in the Gallery discussed business and building application advertisements in local papers.
  - She questioned if advertisements should be placed in both the Northeast Avalon Times paper and The Telegram, to ensure the advertisement is read.
    - It was advised the applicant is given the option – advertisement has to be placed in a local public paper.
  
- Resident question inclusion in the Town’s Summer programs.
  - She asked if there will be workers for children with disabilities.
    - Mayor advised that the Town has applied for two coordinators this year for inclusion workers.

**NEXT PUBLIC COUNCIL MEETING**

The next Public Council Meeting is scheduled to take place on Monday, March 12, 2018, at 6:30 p.m., Council Chambers, Torbay Town Hall.

**ADJOURNMENT**

062-18      Motion – Councillor Martin / Councillor Gallant

**RESOLVED THAT** the meeting be adjourned at 8:38 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche, and Thorne-Gosse)

Against: 0

Abstained: 0

---

*Mayor*

---

*CAO/Town Clerk*