



MINUTES
PUBLIC COUNCIL MEETING
January 29, 2018

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on January 29, 2018, at 6:47 p.m.

Members Present

Mayor Craig Scott
Deputy Mayor Trina Appleby
Councillor Geoff Gallant
Councillor Justin Martin
Councillor Tony Pollard
Councillor Peggy Roche
Councillor Mary Thorne-Gosse

Staff Present

Dawn Chaplin, CAO/Town Clerk
Ross Houlihan, Communications
Bernie Manning, Director of Infrastructure and Public Works
Ann Picco, Deputy Clerk
Brian Winter, Director of Planning and Development

Gallery

There were a total of 11 people in attendance.

Adoption of Agenda

013-18 Motion – Councillor Thorne-Gosse / Councillor Roche

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Adoption of Minutes

014-18 Motion – Councillor Roche / Councillor Martin

RESOLVED THAT the Minutes of the January 15, 2018 Public Council Meeting be adopted as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

- Eating Disorder Foundation of Newfoundland and Labrador.
 - Eating Disorder Awareness Week 2018 Proclamation. See motion below:

015-18 Motion – Councillor Martin / Councillor Roche

RESOLVED THAT the Town of Torbay do hereby proclaim February 1 to February 7, 2018, to be observed as Eating Disorder Awareness Week in the Town of Torbay.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Chair of the Eating Disorder Foundation of Newfoundland and Labrador, was in attendance to further discuss eating disorders.

- An eating disorder is a mental health disorder, a complex serious mental health illness with the highest mortality rate of all mental health illness.
- There are over twenty thousand Newfoundland and Labrador families suffering.
- Health Canada completed a study in 2014 looking at demographics across Canada. They calculated that one million people in Canada have an eating disorder, with more cases substantially under reported.
- It can take up to seven years for full recovery, with the most vulnerable being the adolescent population.
- Binge eating is another mental health disorder. Approximately fifteen thousand people suffer, and is considered epidemic in Canada.

- The Province of Newfoundland and Labrador are ahead of Atlantic Canada on this issue. There are health centers in place for under and over eighteen years of age, and good progress is being made.

Mayor Scott referred to the Gallery and asked if anyone would like to present to Council. There were no comments.

MAYOR'S REPORT

Mayor Scott discussed the below meetings he recently attended:

- Urban Municipalities Committee (UMC) Meeting in Grand Falls-Windsor January 19th and 20th.
 - Items discussed included:
 - Effects of legalization of cannabis in towns, including zoning changes, enforcement, and business applications.
 - Potential issue could be appeals to business applications for dispensaries or stores. Third party appeals are expected on applications as this is a controversial issue in some areas.
- Municipalities Newfoundland and Labrador (MNL) Eastern/Avalon Regional Meeting January 26th and 27th.
 - As this was the first time MNL combined both regions, it was nice to meet councillors and staff from other communities off the Avalon Peninsula.
 - Torbay had good representation in attendance. Those attended included Mayor, Deputy mayor, Councillors Martin, Pollard, and Thorne-Gosse. Our views were put forward as a Town, and it was a good session.

BUSINESS ARISING

The Business Arising Report, dated January 29, 2018, was accepted as presented.

CORRESPONDENCE

1. Government of Newfoundland and Labrador, Department of Fisheries and Land Resources – Designation Under Animal Health and Protection Act. ***For information. The Town's Animal Control Officer has been designated as an Inspector.***
2. Jack Byrne Regional Sports and Entertainment Centre – Request for Reconfiguration of Road. ***Referred to the PLUD Committee.***
3. Town of Bauline – Municipal Invitational Darts Tournament. ***CAO to follow up with Council.***

COMMITTEES OF COUNCIL REPORTS

Community Services and Economic Development

- Community Services Update, dated January 24, 2018.
 - Items discussed included:
 1. Programs Update
 2. Killick Coast Games
 3. Youth Council Representative
 4. Community Services Web Page

Council discussed the importance to see a youth council representative coming forward, and are looking forward to the process and outcome.

- Economic Development Update, dated January 25, 2018.
 - Items discussed included:
 1. Town App
 2. Bill Manning Memorial
 3. Town Centre Update
 4. History House
 5. Harris Centre

Council discussed that the Economic Development Officer is following up on a lead to investigate Harris Centre/MUN potential collaboration on economic development themed projects.

Finance

- Minutes of the Corporate Services Committee Meeting, dated January 24, 2018
 - Items discussed included:
 1. Invoice approval, cheque register & expense report review.
 2. 2018 Budget
 - Budget Speech
 - 2018 Budget motions
- Corporate Services Report
 - Items discussed included:
 - Payroll for the period of January 13th to 26th, 2018, for 36 employees totalled \$84,825.71.
 - For the period of January 13th to 26th, 2018, invoices in the amount of \$375,330.24 were processed.
 - The following fourteen (14) invoices were presented for approval.
 - See motion below:

016-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the Town of Torbay approve payment of invoices, as presented.

| Invoice Number | Vendor and Detail | Amount |
|-------------------|--|---------------------|
| 26823 | Commissionaires (Enforcement Dec 3-16/17) | \$10,304.00 |
| 26916 | Commissionaires (Enforcement Dec 17-30/17) | \$11,224.00 |
| E6000037840 | GFL Environmental (Fall Clean-up) | \$7,441.50 |
| 17152 | Grand Concourse (Barkwood Dr Playground) | \$13,049.11 |
| 67606 | Greyline Instruments Inc. (Insertion Magmeter/Micropres) | \$5,055.26 |
| 978 | Harbourside Authority Consultants (Torbay Rd Crosswalk Assessment) | \$10,194.75 |
| 8001834062 | KPMG (Interim Billing – Asset Management Plan) | \$26,450.00 |
| 14293963 Dec17 | Newfoundland Power (Streetlighting December) | \$18,621.15 |
| 12312017 | Tapper's (Fuel December 2017) | \$12,576.00 |
| 280987 | Cal Legrow Insurance Ltd (2018 General Insurances) | \$94,546.10 |
| 99582 | Municipal Assessment Agency (First Qtr Billing) | \$26,061.75 |
| 2018 Support | Procom Data Services (Townsuite Support 2018) | \$32,288.02 |
| Jan 1-15 2018 | Receiver General for Canada (Payroll Remittance Jan 1-15) | 32,901.40 |
| January 2018 | Trio Benefits (Group Benefits January 2018) | \$7,347.47 |
| | Total | \$308,060.51 |

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

- 2018 Budget Speech, as presented by the Finance Committee Chair, Councillor Tony Pollard.
 - Highlights included:
 - The mil rate for residential property tax and the Commercial Property tax will be maintained at the 2017 level of 6.7 mils and 10.5 mils respectively.
 - The Town will continue to offer discounts on property taxes to residents in receipt of the guaranteed income supplement and for low income individuals and families.
 - Council has decided to set this year's remuneration at 1.5%.
 - The Torbay Volunteer Fire Department provides a vitally important service to our Town. Expenditures were recommended to further enhance their services for 2018.

- The Department of Infrastructure and Public Works has a number of significant projects in 2018 as we work to improve the services to our residents.
 - The Town is again contributing funds towards municipal enforcement and security services.
 - Pedestrian Safety will continue as a high priority in 2018.
 - We continue our priority focus on our road network as well and funds have been allocated.
 - The Town's water supply will continue to be upgraded in 2018.
 - The Department of Planning & Development has a number of key initiatives in 2018.
 - Economic Development highlights include examination and promotion of commercial and industrial development opportunities, Community Market, Shop Local project, Business Awards, Tender Portal, and Resident Communications.
 - 2018 will see substantial completion of our new Community Centre.
 - A new minor softball field and multi-purpose courts at the Park will be completed. The existing softball hut will be upgraded as well.
 - A commitment to municipal trails is proposed in this year's budget.
 - This Council is committed to fostering Torbay's vibrant and unique culture and heritage. Plans are already well underway to make the Priest's House the home of the Torbay History House & Museum.
 - Recreation Programs are a fundamental ingredient to building a sense of community. 2018 will be one of the biggest and most diverse programming offerings in Torbay's history.
 - Volunteerism continues to be the backbone of our community. Our volunteers are tirelessly dedicated to improving our Town and our quality of life. The Town is delighted to support community organizations in our Community.
 - The 2018 budget document will be placed on the Town's website for review.
- Memo from Director of Corporate Services regarding the 2018 Town of Torbay Budget
- Same procedure as per the 2017-2017 budgets has been followed for the adoption of the 2018 budget. The motions required are as follows:

017-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the Town of Torbay adopt the tax and fee structure schedule for 2018 as presented. The 2018 schedule will be advertised in the February edition of the Northeast Avalon Times newspaper, posted on the town's website and provided in the 2018 budget e-newsletter.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

018-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the Town of Torbay’s residential property mil rate for the 2018 taxation year be set at 6.7 mils.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

019-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the Town of Torbay’s commercial property mil rate for the 2018 taxation year be set at 10.5 mils.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

020-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT Council remuneration for the 2018 calendar year will be set at 1.5% of operating revenue.

Council discussed the above motion, including reasons for the increase, including time commitments and responsibilities, council candidate attraction, passion for the community, and comparisons to other communities.

Councillors Martin and Thorne-Gosse discussed their concerns pertaining to the increase in remuneration, including Council’s professional development, costs for projects the Town is currently undertaking and the present economy.

After discussion, question was called and the motion voted on.

Question called. Motion carried.

For Motion: 5 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Pollard, and Roche)

Against: 2 (Councillors Martin and Thorne-Gosse)

Abstained: 0

021-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the Finance Committee will review and bring back a recommendation to all council regarding remuneration for 2019-2021 before the 2019 budget process commences.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

022-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the 2018 operating budget for the Town of Torbay in the amount of \$8,942,164 be adopted.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

023-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the 2018 capital budget for the Town of Torbay in the amount of \$5,019,415 be adopted.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

024-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the 2018 total budget for the Town of Torbay in the amount of \$13,961,579 be adopted.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

025-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the Town of Torbay renew its operating line of credit with RBC Royal Bank in the amount of \$400,000.00 for the 2018 calendar year.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

026-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the Town of Torbay approve a 25% tax reduction for those residents in receipt of the Guaranteed Income Supplement under the Old Age Security Act for the calendar year 2018. This tax reduction applies to primary residence only.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

027-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the Town of Torbay approve a 20% tax reduction for those residents whose single net income is between \$0.00 and \$18,955.00 for the calendar year 2018. This tax reduction applies to primary residence only.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

028-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT the Town of Torbay approve a 20% tax reduction for those residents where the combined family net income is between \$18,955.01 and \$32,052.00 for the calendar year 2018. This tax reduction applies to primary residence only.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

029-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT in the absence of the Chief Administrative Officer/Town Clerk during the 2018 calendar year, that the Deputy Clerk become a signing officer on the town's main operating bank account. A subsequent motion of Council is required to confirm the specific time period of approval prior to the Chief Administrative Officer/Town Clerk's absence.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

030-18 Motion – Councillor Pollard / Councillor Roche

RESOLVED THAT in the absence of the Chief Administrative Officer/Town Clerk during the 2018 calendar year, that the Deputy Clerk be authorized to approve pre-authorized payment plans. A subsequent motion of Council is required to confirm the specific time period of approval prior to the Chief Administrative Officer/Town Clerk's absence.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Council thanked Members of the Finance Committee and all Council for their input in the 2018 Town of Torbay Budget, and thanked the Director of Corporate Services, CAO, and staff for bringing their budgets forward.

Human Resources and Administration

- Human Resources and Administration Committee Update
 - Items discussed included:
 1. Policy Development
 - CAO is working with the HR consultant on the review of current HR policies. Research is being conducted on an attendance management policy and staff probationary period policies.
 2. Compensation and Benefits Review
 - As per work with the HR consultant, CAO has completed research regarding compensation and benefits for staff. CAO will be meeting with the HR consultant on February 1, 2018 to review findings. An overview will be provided to Committee, before the recommendation comes forth to Council.
 3. Respectful Workplace/Harassment Policy
 - Final review of the draft policy is nearing completion. The policy will be forwarded to Committee and then Council before a recommendation comes forth. A training session will be held for Council and staff after the policy is adopted.
 4. Performance Evaluations for Management
 - The CAO is reviewing the draft performance evaluation process and will be meeting with the HR consultant to discuss implementation and timelines.
 - This matter is part of the agenda for next Committee Meeting and will be brought to Council at a later date.

Planning and Land Use Development

- Minutes of the Planning and Development Committee Meeting, dated January 23, 2018

Items discussed included:

1. General Items
 - a) Torbay Environmental Advisory Committee
 - The Director informed Committee that he is in the process of contacting the TEAC Chair to discuss the points provided in relation to the draft terms of reference.
 - b) Anstey's Cove Drainage
 - The Town's engineer is looking at the area.
 - c) Tiny Homes
 - Committee reviewed the information provided and it was agreed that this is an issue that needs to be reviewed and discussed by all Council.

- It was also agreed that after Council agrees on a possible direction, a public consultation process can be started to allow the public to express their opinions on such development in the Town of Torbay.
- d) Discretionary Use Advertisement Time Lines
- Over the past few months, the Planning and Development Department has determined that a number of applications are being delayed because of the timing between the receipt of an application and a Council meeting. This is especially true for applicants that want to advertise their application in the North East Avalon Times, which saves them money but is only printed monthly.
 - After some discussion, it was agreed that this new process would greatly improve customer service, permit wait times, customer satisfaction and will help with the streamlining of the Council package process.
 - See motion below:

031-18 Motion – Councillor Thorne-Gosse / Councillor Martin

RESOLVED THAT the Town of Torbay provide the Director of Planning and Development (DPD) with the authority to advertise applications that are clearly considered a discretionary use. After the application has been advertised, the application will be presented to Council for consideration. This will improve customer service, permit wait times, customer satisfaction and will help with the streamlining of the Council package process.

Council discussed the above motion, including timelines and advertisement requirements concerning applications. This process would be quicker for an applicant, and advertisement can be completed at time of application. The Director clarified this pertains to advertising only with no approvals.

Deputy Mayor discussed her concerns in the way of transparency and Council's ability to respond, discuss and decide, which she felt is part of Council process.

After discussion, question was called and the motion voted on.

Question called. Motion carried.

For Motion: 6 (Mayor Scott, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 1 (Deputy Mayor Appleby)

Abstained: 0

- e) Marine Drive Trail
- The Town's solicitor is currently dealing with the issue.

- f) Open Space in the Scenic View Estates /Eagle Nest Development Areas.
 - The Infrastructure and Public Works Department along with the Community Services Department are working towards developing the area, hopefully this upcoming year.
- g) South Pond Area Zoning
 - Committee discussed the request again and agreed that all of Council should discuss the issue.
- h) Jack Byrne Regional Sport and Entertainment Centre amendment timing.
 - See motion below:

032-18 Motion – Councillor Thorne-Gosse / Councillor Martin

RESOLVED THAT the Town of Torbay adopt the Development Regulations Amendment No. 4, 2018. The purpose of this Amendment is to add Catering and Take-Out Food Service as discretionary uses to the Public Buildings Land Use Zone Table. The amendment will now be sent to Municipal Affairs and Environment for review and registration.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

- Applications Approved Report, dated January 26, 2018

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

| Application | Location | Proposal |
|--------------------|------------------|--|
| D2018-002 | 1469 Torbay Road | Personal Income Tax Preparation Business |

- Business Application Report, dated January 26, 2018

Business Applications to be Approved

Application: D2017-199
Location: 367 Indian Meal Line
Proposal: Hair Salon
Zoning: Residential Infill (RI)

033-18 Motion – Councillor Thorne-Gosse / Councillor Martin

RESOLVED THAT the Town of Torbay Approve Application D2017-199, under the Applications to be Approved section of the Business Application Report, dated January 26, 2018, subject to the following conditions:

1. All normal conditions and requirements for operating a business within the Town of Torbay.
2. The business will be subject to business tax in accordance with the published schedule of taxes and fees for the Town of Torbay.
3. There shall be no parking of commercial vehicles on the property.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Application: D2018-001
Location: 33 Whitty's Lane
Proposal: Home Office for Wood Cutting Business
Zoning: Residential Infill (RI)

034-18 Motion – Councillor Thorne-Gosse / Councillor Martin

RESOLVED THAT the Town of Torbay Approve Application D2018-001, under the Applications to be Approved section of the Business Application Report, dated January 26, 2018, subject to the following conditions:

1. All normal conditions and requirements for operating a business within the Town of Torbay.
2. The business will be subject to business tax in accordance with the published schedule of taxes and fees for the Town of Torbay.
3. There shall be no parking of commercial vehicles on the property.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Business Applications to be Deferred for Advertisement

Application: D2018-003
Location: 1 McArthur Place
Proposal: Home office for business selling handmade baby items
Zoning: Residential Small Lot (RSL)

035-18 Motion – Councillor Thorne-Gosse / Councillor Martin

RESOLVED THAT the Town of Torbay Defer Application D2018-003, under the Applications to be Deferred for Advertisement section of the Business Application Report, dated January 26, 2018, for advertisement as per Condition 7 of the RSL Land Use Zone and Regulations 10, 33 and 90 of the Torbay Development Regulations at the applicant's expense.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Protective Services and Public Safety

- Protective Services and Public Safety Committee Update
 - Items discussed included:
 1. Indiscriminate Dumping
 - Commissionaires will meet with Committee on January 31, 2018 to recommend the implementation plan for camera installation.
 2. Crime Stoppers Signs
 - The Department of Transportation and Works has approved the installation of the three signs as per Committee's request.
 3. Pedestrian Safety
 - A. Juniper Ridge Intermediate
 - CAO circulated the estimate of the pedestrian safety crossing to all Council on January 18, 2018. A work order has been issued by NL Power to complete a lighting assessment in the area. Once the quotes are finalized, CAO will bring back to Committee for discussion and then a recommendation to Council.

- B. Residential Traffic Calming
 - 212 letters were circulated to residents on Mahon's Lane, Convent Lane, Country Drive and Patrick's Path to provide them with a status report in follow up to the recent survey. Resident engagement will take place the first week of February. Once this is complete, the consultants will bring back a recommendation on the recommended speed calming measure to be implemented on each street and the associated cost. Committee will review and bring forth a recommendation to Council. It is anticipated to have the recommendation by the end of February.
- C. Sidewalk Plan
 - The topographic survey of Torbay Road (one side) from Mahon's Lane to Juniper Ridge has been completed. CAO will meet with the consultants to discuss next steps in the process.
- 4. Municipal Ticketing
 - The CAO met with the Town Manager of Portugal Cove St. Philip's on January 24, 2018 to discuss next steps in receiving ticketing authority from the Department of Municipal Affairs and Environment. A meeting will be held on January 31, 2018 with the Committee Chairs from both Towns to discuss the approach. An update will be provided Council thereafter.

Public Works and Infrastructure

- Minutes of the Public Works Committee Meeting, dated January 24, 2018
 - Items discussed included:
 - 1) Alternative Water Study
 - Project is complete and the report has been presented to Council on January 8 at Town Hall. Consultants have completed a 16 month exhaustive analysis of all potential water sources within the Town boundaries as well as identified external sources that could supply the Town.
 - See motion below:

036-18 Motion – Councillor Thorne-Gosse / Councillor Martin

RESOLVED THAT the Town of Torbay accept the Alternative Water Study completed by Progressive Engineering and Consulting Inc. for the Infrastructure and Public Works Department. The report has provided analysis of all aspects of the Town's existing water system and Alternative water sources and recommends the acceptance of the report submitted to council January 8, 2018.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

2) Recreational Facilities

- Community Center Project – the project contract has been signed and project planning is ongoing. The project team along with Owners Advisor and DIPW will have a kick off meeting January 30, 2018.
- Multi-Purpose Court UTC – the court has been completed along with infrastructure. All that remains is installing a no slip surface to the asphalt of the courts.
- Junior softball Pitch - approximately 35% of the project has been completed with subgrade and preliminary layout complete.
- Trails and Walkways – consultation with the property owner on Lower Street has been ongoing and a compromise to trail location is being worked out.

3) Waste Management

- The Town has started review waste regulations to provide recommendations on changing the bag limit per household. Also a review of the Multi Unit Deposal policy is being reviewed and being forwarded to Finance and Planning for further consultation.
- Ongoing work taking place and Committee will further update regarding bag limit and shared boxes.

4) Roads Report

- The Town's Roads Report is a comprehensive review of all roads within the Town and ranking system based on various criteria. The report was presented to Council January 8, 2018. By Progressive Engineering and Consulting.
- See motion below:

037-18 Motion – Councillor Thorne-Gosse / Councillor Pollard

RESOLVED THAT the Town of Torbay accept the 2017 Roads Report completed by Progressive Engineering and Consulting Inc. for the Infrastructure and Public Works Department. This is a working operations document that will be subject to change yearly, based on budgetary requirements and infrastructure adjustments.

Council discussed the above motion, noting that the document is a living document and report will be placed on the Town's website for review.

After discussion, question was called and the motion voted on.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

5) Miscellaneous

- Trail Agreement – development of a trail agreement is being reviewed for all future trail and walkway projects.
- Snow Clearing Project – the Director will review all snow clearing routes to identify problem areas within the town. Once this has been completed the Director will develop a plan to remedy any property issues throughout town.
 - The Town will be looking at areas that need improvement or have issues, including streets that have turn-arounds or cul-de-sacs.

6) Correspondence & Action Report Items

- Skippers Landing – the Director has received quotation on the work to carry out on site and will look to schedule for spring 2018.
- Holy Trinity Primary Service – Town staff will collect all correspondence and engage the Towns Traffic Consultant to develop a response to school.
- Moore’s Valley Road – Committee has asked staff to review all correspondence of the property in question. Resident will be informed of findings.
- Ellard’s Lane – after review a letter will be provide the residents query.
- Anastasias Place – Town staff have reviewed and have proceeding with surveying of existing properties and will have turnaround laid out in the summer.

LIAISON COMMITTEES

➤ Jack Byrne Regional Sports and Entertainment Centre

- Deputy Mayor discussed the below:
 - First Board Meeting of the year was held on January 18th.
 - A detailed budget will be forwarded to Council for review.
 - Outgoing Board Member Paul Thomey participated in the meeting and contributed.
 - Deputy Mayor thanked Paul Thomey and outgoing Chair Jodey Wall for all their work.
 - Mayor thanked the outgoing two community representatives.
 - Deputy Mayor provided an update on the Arena expansion.
 - Matter will be discussed with all Killick Coast communities.

- MP Nick Whalen and MHA Kevin Parsons will be invited to participate at meetings.
 - Land transfer.
 - Revisited management lease agreement for the Arena.
 - Arena Manager provided his update and work on the business plan.
 - Advertising
 - Board discussed having an innovative advertising campaign in place where people and businesses can advertise and make proposals to the Board for consideration.
 - Maintenance projects.
 - Staff are working on a no loitering policy.
 - Election of officers.
 - Composition of Board
 - Position of Secretary needs to be filled.
 - Concerns to Members of the Board of Directors and staff's follow-up.
 - Updates will be brought back to Council as meetings progress.
-
- Northeast Avalon Joint Council (NEAJC)
 - No report.

 - Torbay Harbour Authority
 - Mayor reported that Tappers Cove has been recently awarded a new jib crane by the Department of Fisheries and Oceans, which is great news for fish harvesters in the area.

 - Torbay Volunteer Fire Department
 - Mayor reported that an election for a new training officer is being scheduled.

 - Urban Municipalities Committee
 - Mayor discussed earlier in the Meeting under his Mayor's Report.
 - The next UMC Meeting will take place in St. John's in March.
 - Mayor discussed possibility of accommodating to have town CAOs attend these meetings as well.

NOTICES OF MOTION

None.

NEW BUSINESS

Mayor Scott

Mayor Scott advised that there is a Walk for Prostate Cancer taking place this Saturday at the Jack Byrne Regional. He suggested that everyone come out and walk around the walking track in support.

Deputy Mayor Appleby

Deputy Mayor Appleby discussed rodent issues in the Community. She asked if there was anything we can do as a municipality to address the issue. Director of Infrastructure and Public Works advised there is information on rodents in the Town Hall lobby. Deputy Mayor requested the Town address concerns by getting communication out to residents through Town media venues.

Councillor Gallant

Councillor Gallant thanked MP Nick Whalen for his work involving the new jib crane at Tappers Cove.

He thanked Councillor Pollard for his work on the 2018 Budget, and thanked him for his leadership.

Councillor Martin

Councillor Martin questioned Tappers Cove Road and Tappers Cove itself questioning its future being public or privatized. We suggesting writing the Department of Fisheries and Oceans seeking clarification and to ensure the Town is notified of any changes. CAO to look to review and look into.

Councillor Pollard - Passed

Councillor Roche - Passed

Councillor Thorne-Gosse – Passed

QUESTION & ANSWER SESSION

Mayor Scott referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting. The following had comments:

- Resident questioned timeline in relation to the Torbay Environmental Advisory Committee terms of reference.
 - Mayor advised it's a work in progress.

- Resident and former mayor congratulated Members of Council for great representation at tonight's Council Meeting.
 - He discussed council remuneration and his history of being on Council. He questioned Council's merit of raising remuneration, further discussion work contributions. He wished everyone good luck.
- Our MHA was in attendance. He congratulated all on a great budget and upcoming work projects, including the community centre.

NEXT PUBLIC COUNCIL MEETING

The next Public Council Meeting is scheduled to take place on Monday, February 12, 2018, at 6:30 p.m., Council Chambers, Torbay Town Hall.

ADJOURNMENT

038-18 Motion – Councillor Martin / Councillor Gallant

RESOLVED THAT the meeting be adjourned at 8:54 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche, and Thorne-Gosse)

Against: 0

Abstained: 0

Mayor

CAO/Town Clerk