



***MINUTES***  
PUBLIC COUNCIL MEETING  
October 11, 2017

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Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on October 11, 2017, at 7:00 p.m.

**Members Present**

Mayor Craig Scott  
Deputy Mayor Trina Appleby  
Councillor Geoff Gallant  
Councillor Justin Martin  
Councillor Tony Pollard  
Councillor Peggy Roche  
Councillor Mary Thorne-Gosse

**Staff Present**

Dawn Chaplin, CAO/Town Clerk  
Bernie Manning, Director of Infrastructure and Public Works  
Kim Osmond, Office Clerk  
Brian Winter, Director of Planning and Development  
Ross Houlihan, Communications

**Absent**

Ann Picco, Deputy Clerk

**Gallery**

There were a total of 6 people in attendance.

**Adoption of Agenda**

208-17      Motion – Councillor Thorne-Gosse / Councillor Gallant

**RESOLVED THAT** the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

**Adoption of Minutes**

209-17      Motion – Councillor Gallant / Councillor Thorne-Gosse

**RESOLVED THAT** the Minutes of the September 28, 2017 Public Council Meeting (Final Meeting of 2013-2017 Town Council) be adopted as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

210-17      Motion – Councillor Gallant / Councillor Thorne-Gosse

**RESOLVED THAT** the Minutes of the September 28, 2017 Public Council Meeting (First Meeting of 2017-2021 Town Council) be adopted as presented.

Councillor Martin advised that the minutes be reflected to add his thanks to Councillor Smith for her years of service in addition to Councillor Whitty and Mayor Tapper.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

**PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION**

Mayor Scott referred to the Gallery and asked if anyone would like to present to Council. There were no comments.

**BUSINESS ARISING**

No report.

**CORRESPONDENCE**

1. Eastern Regional Service Board – Board of Directors Election.

211-17      Motion: Councillor Thorne-Gosse / Councillor Martin

**RESOLVED THAT** the Town of Torbay nominate Councillor Peggy Roche as a candidate for the Sub Region / Ward 5 – Metro Area Board of Directors’ position on the Eastern Regional Service Board.

Councillor Gallant supported Councillor Roche’s nomination for the position on the Eastern Regional Service Board based as her prior experience as she has held this position in the past and would be a good fit for the position.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

2. Municipal Assessment Agency Inc. (MAA) – Call for Nominations-Urban and Avalon Region Director.

212-17      Motion: Councillor Martin / Councillor Gallant

**RESOLVED THAT** the Town of Torbay nominate Councillor Peggy Roche for the position of Urban Regional Director with the Municipal Assessment Agency.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

3. Memo from CAO, dated October 11, 2017, regarding MNL Resolution. *See Motion below:*

213-17      Motion – Councillor Gallant / Councillor Thorne-Gosse

**RESOLVED THAT** the Town of Torbay submit the Provincial Ban on Single-Use Plastic Bags resolution for consideration at the 2017 Municipalities Newfoundland and Labrador Annual General Meeting in Corner Brook.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Councillor Gallant advised that Plastic Bags Ban are a huge problem within Municipalities. That we have to ensure that we keep this in the front of our minds and keep pushing for this ban and we will eventually get there.

The Mayor added that this particular resolution came from Portugal Cove St. Philips, which is part of a working group trying to move forward on this initiative. Mayor advised that he was asked to look at the Provincial Ban and draft a new resolution. He added that he will be very pleased when he views this Provincial Ban as part of the MNL Resolution package.

4. Memo from CAO, dated October 11, 2017, regarding Committees of Council.

Further to the Committee of the Whole Meeting on October 2, 2017, and individual Councillor discussions with Mayor Scott, below is the proposed committee structure recommendation from Mayor Scott to Council.

This structure and schedule will be in place for a two year period (2017-2019), at that point in time, committee appointments will be revised for the balance of the Council term (2019-2021).

A motion of Council is required to implement the committee structure and meeting schedule. See below motions:

214-17      Motion – Councillor Gallant / Councillor Martin

**RESOLVED THAT** the Town of Torbay adopt the Council Standing Committee Structure and Meeting Schedule for 2017-2019. Committee appointments will be revised after two years (2019).

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Deputy Mayor Appleby – Advised Council that she liked that fact that the committees will be changed up in two years but also suggested that some of those representatives stay in place on the committees for various reasons. She pointed out that it is important to leave open the options to keep continuity and that we possibly review in two years.

Mayor Scott – advised that the formation of the Committees are at the Mayor’s discretion. That we can look at the Committee Structuring in two years, and it’s possible there may be no change or there may be changes. If things are working then there is a possibility that we leave things as they are. The review is a way of providing flexibility.

The following Committee appointments are as follows:

**Human Resources and Administration**

Chair - Councillor Geoff Gallant  
Member - Deputy Mayor Trina Appleby  
Staff - Chief Administrative Officer

**Finance**

Chair - Councillor Tony Pollard  
Member - Councillor Peggy Roche  
Staff - Director of Corporate Services

**Planning and Land Use Development**

Chair - Councillor Mary Thorne-Gosse  
Member - Councillor Justin Martin  
Staff - Director of Planning

**Community Services and Economic Development**

Chair - Deputy Mayor Trina Appleby  
Member - Councillor Peggy Roche  
Staff - Director of Community Services and Economic Development Officer

**Protective Services and Public Safety**

Chair - Councillor Geoff Gallant  
Member - Councillor Justin Martin  
Staff - Chief Administrative Officer, Director of Planning, Director of Infrastructure and Public Works, Fire Chief and Commissionaires

**Liaison Committees**

Jack Byrne Sports and Entertainment Centre – Mayor Craig Scott and Deputy Mayor Trina Appleby  
North East Avalon Joint Council – Councillor Mary Thorne-Gosse  
Torbay Harbour Authority – Councillor Justin Martin  
Torbay Volunteer Fire Department – Mayor Craig Scott  
Urban Municipalities Committee – Mayor Craig Scott (Alternate Councillor Mary Thorne-Gosse)

215-17      Motion – Councillor Gallant / Councillor Thorne-Gosse

**RESOLVED THAT** the Town of Torbay appoint Mayor Craig Scott and Deputy Mayor Trina Appleby as Council Representatives to the Jack Byrne Regional Sports and Entertainment Centre Board of Directors.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

### **COMMITTEE REPORTS**

Community Services and Economic Development – no report

Finance – no report

Human Resources and Administration – no report

#### **Planning and Land Use Development**

It was recorded and noted that before the Application Report was presented to Council, Councillor Thorne-Gosse left chambers at 7:17 p.m. as she declared herself in conflict based on an applicant named in the report.

Applications Approved

Under the Applications Approved Report, dated October 6, 2017, the following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

<b>Application</b>	<b>Location</b>	<b>Proposal</b>
C2016-132	23 Pulpit Rock Road	Second driveway
C2017-136	7 Mayflower Drive	Single family dwelling
C2017-137	55 Mahon's Lane	Single family dwelling
C2017-138	59 Mahon's Lane	Single family dwelling
C2017-139	15 Country Drive	Single family dwelling
C2017-140	19 Country Drive	Single family dwelling
C2017-141	45 Moore's Valley Road	Single family dwelling
C2017-142	24 North Pond Road	General repairs/enlarging deck
C2017-143	121 Quigley's Lane	Removing existing accessory building and constructing new accessory building
C2017-144	11 Country Drive	Single family dwelling
C2017-146	24 Edgewater Lane	Accessory building
B2017-147	85 Marine Drive	Replacing existing deck/general repairs
C2017-148	Tapper's Cove Hill Road	Storage building
B2017-149	23 Gosse's & Rodger's Crescent	General repairs
C2017-150	40 Gosse's & Rodger's Crescent	Accessory Building
C2017-151	8 Motion View Close	Single family dwelling
C2017-152	9 Davalan Place	Second story extension

It was recorded and noted that Councillor Thorne-Goose returned to chambers at 7:21 p.m. after the Applications Report was completed by Councillor Martin.

**Building Applications to be Approved**

**Application:** C2017-120  
**Location:** 636 Bauline Line  
**Proposal:** Place of Worship for Burial Ceremonies  
**Zoning:** Rural (RUR)

**Issues:** The proposed place of worship for burial ceremonies is listed as a Discretionary Use within the Rural (RUR) Land Use Zone. Discretionary Use Applications are subject to Condition 1 of the RUR Land Use Zone and Regulations 10, 33, and 90 of the Torbay Development Regulations. The application was advertised as per Discretionary Use Regulations. No written comments were received in relation to the advertisement.

216-17      Motion – Councillor Thorne–Gosse / Councillor Gallant

**RESOLVED THAT** the Town of Torbay Approve Application C2017-120 under the Applications to be Approved section of the Building Applications Report, dated October 6, 2017, subject to the following condition:

1.      The development shall meet the normal building requirements of the Town.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

Protective Services and Public Safety – no reports

Public Works and Infrastructure – no reports

### **LIAISON COMMITTEES**

No Liaison Committee reports

### **NOTICES OF MOTION**

There were none.

### **NEW BUSINESS**

***Mayor Scott***

Birthdays – like to acknowledge a member of our staff’s birthday. Happy Birthday Craig Connors.

Thanks – during the Swearing in Ceremony I forgot to thank my wife and my family – I would like to acknowledge them today. They are the most important people in my life and I would like to thank them for their continuous support leading up to my appointment as Mayor.



Fire Prevention Week – this week I participated in the Fire Prevention Parade. I participated in the parade with everyone else. A lot of people were present from surrounding areas. As the parade approached the Town of Pouch Cove, the Pouch Cove Fire Department came on board and joined in, it was nice to see this regionalization.

There is an open house at the Fire Department in Flatrock tonight October 11, 2017 – the Town of Torbay is celebrating 10 years of partnership with the Town of Flatrock.

There will also be an open house at the Torbay Volunteer Fire Department here in Torbay October 12, 2017. It would be nice to see everyone come out and support this event.

***Deputy Mayor Appleby***

***Cross Walk at Juniper Ridge Elementary***

Update on the cross walk at Juniper Ridge Elementary – I have been advised that this is not within the Eastern School District jurisdiction. I would like to receive an update from the town and the perspective of the town regarding what measures we can put in place to alleviate the traffic problems that exist in the area.

The Director of Infrastructure and Public works advised that Harbourside Consultants are currently in the process of doing an assessment and looking at a mechanical device to identify what type of speed calming measure needs to be put in place.

Councillor Pollard suggested that a time frame be put in place and a report then issued back to Council.

The Director of Infrastructure and Public works advised that as soon as the reports are received back from Harbourside Consultants, Council would be provided an update and any options available as well. It would then be reviewed at committee level, which in turn would be then communicated back to Council.

***Councillor Gallant***

Councillor Gallant expressed thanks to all staff. That it has been a chaotic time with the election and changes to Council, he would like to thank staff for handling the transition so well.

***Councillor Martin***

Would like to extend an honorable mention regarding the current media reporting surrounding the major attack in Las Vegas on October 5, 2017. Three residents from Torbay – Jeff Morey, Andrew Bragg and Chris Hearn and one resident from Flatrock – Chris Crawley were among

those impacted by this event as they were vacationing in Las Vegas at this time. All four were able to get out safely and are now home safe and sound.

***Councillor Pollard – pass***

***Councillor Thorne-Gosse***

Recently attended a meeting of Holy Trinity Elementary School Council regarding the one way access point - that leads from the elementary school parking lot to Tobay Road. The road is a one way road adjacent to PJ's Convenience Store. There are concerns among the school council that this road could be a safety issue as there are over 700 students presently enrolled at the school and traffic is at a high volume in the noted area. The road is often used for parking and there is currently no purpose for the road.

The School Council is asking for the Town's support to close this road. Councillor Thorne – Gosse suggested that the Town place a concrete barrier there to close the road as the Town was opposed to this road being put there from the beginning; notes on file should reflect the same. Asked that it be put forward to Infrastructure and Public Works to work on a resolution.

The item is referred to Infrastructure and Public Works for review.

### **QUESTION & ANSWER SESSION**

Mayor Scott referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting.

- Comment from the Gallery suggesting that Council and staff use their microphones and speak directly into the microphone.
- Question from the Gallery asking when there would be additional information on other committees within the town. The Major advised that the town will advertise soon for those who express an interest in representing the town on those committees.

### **NEXT PUBLIC COUNCIL MEETING**

The next Public Council Meeting is scheduled to take place on Monday, October 23, at 7:00 p.m., Council Chambers, Torbay Town Hall.

**ADJOURNMENT**

217-17      Motion – Councillor Martin / Councillor Thorne-Gosse

**RESOLVED THAT** the meeting be adjourned at 7:37 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 7 (Mayor Scott, Deputy Mayor Appleby, Councillors Gallant, Martin, Pollard, Roche and Thorne-Gosse)

Against: 0

Abstained: 0

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*Mayor*

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*CAO/Town Clerk*