



MINUTES
PUBLIC COUNCIL MEETING
July 17, 2017

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on July 17, 2017, at 7:30 p.m.

Members Present

Mayor Ralph Tapper
Councillor Peggy Roche
Councillor Craig Scott
Councillor Brian Whitty

Staff Present

Ross Houlihan, Communications
Ann Picco, Deputy Clerk/Acting Town Clerk
Brian Winter, Director of Planning and Development

Absent

Deputy Mayor Geoff Gallant
Councillor Carol Ann Smith
Councillor Mary Thorne-Gosse
Dawn Chaplin, CAO/Town Clerk
Bernie Manning, Director of Infrastructure and Public Works

Gallery

There were a total of 7 people in attendance.

162-17 Motion – Councillor Scott / Councillor Whitty

RESOLVED THAT in the absence of the Chief Administrative Officer/Town Clerk for the period of July 17th to 19th, 2017, that Deputy Clerk Ann Picco be appointed the Acting Town Clerk. Any operation matters are to be referred to the appropriate senior department staff member.

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

Adoption of Agenda

163-17 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

Adoption of Minutes

164-17 Motion – Councillor Scott / Councillor Whitty

RESOLVED THAT the Minutes of the July 4, 2017, Public Council Meeting be adopted as presented.

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

- Petition for Speed Bumps on Indian Meal Line in Torbay.
 - The Petition contained approximately six hundred names of support for speed bumps on Indian Meal Line to slow traffic.
 - Torbay Resident was in attendance to request Council's support to present to the Minister of the Provincial Department of Transportation and Works.
 - Mayor Tapper provided acknowledgement letters to the resident in the Gallery, and advised he can attend the meeting with the Minister, as well.
 - Council discussed issues in the Community, including speeding and processes, means and methods to curb and deter these issues.

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council. There were none.

BUSINESS ARISING

The Business Arising Report, dated July 17, 2017, was accepted as presented.

CORRESPONDENCE

None.

COMMITTEE REPORTS

Planning and Development

Applications Approved

Under the Applications Approved Report, dated July 14, 2017, the following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay.

Application	Location	Proposal
C2017-094	1 Coady's Lane	Church Residence
C2017-095	16 Convent Lane	Extension to Church
C2017-096	9 Eagle Ridge Drive	Accessory Building
B2017-098	5 Crowley Place	General Repairs
B2017-099	131 Indian Meal Line	General Repairs
B2017-100	25 Cordelia Crescent	General Repairs
C2017-101	49 Country Drive	Adding Driveway
C2017-102	88 Bauline Line	Accessory Building
B2017-103	86 Marine Drive	General Repairs/Replace Deck
C2017-104	393 Indian Meal Line	Patio Deck
C2017-106	101 Evening's Path	General Repairs
DM2017-005	104 North Pond Road	Demolition of Existing Dwelling

Building Applications to be Advertised

Application: C2016-178
Location: 8 Kinsmen Place
Proposal: Demolition of the existing building and construction of a new community wellness centre
Zoning: Recreation Open Space (ROS)

165-17 Motion – Councillor Scott / Councillor Roche

RESOLVED THAT the Town of Torbay Defer Application C2016-178, under the Applications to be Advertised section of the Building Applications Report, dated July 14, 2017, for advertisement as per Regulations 10, 33 and 90 of the Torbay Development Regulations.

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

Executive Committee

No reports or motions.

Corporate and Community Services

Corporate Services

The following twenty (20) invoices, totalling \$717,997.20 were presented for approval.

166-17 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment of invoices, totalling \$717,997.20, as presented.

Invoice Number	Vendor and Detail	Amount
1.	ACE Locksmithing (Supply and Install Knockdown Door at Upper Three Corner Clubhouse)	\$20,784.24
2.	Atlantic Powertrain and Equipment (JCB Loader Unit 05 Cylinder Rebuild)	\$11,089.02
3.	CIBC Mellon (Pension Contributions June 2017)	\$18,828.30
4.	Coastline Specialties Limited (Clubhouse Toilet Partitions)	\$7,360.00
5.	Commissionaires (Security Services May 21-June 3, 2017)	\$10,304.00
6.	Commissionaires (Security Services June 4-17, 2017)	\$10,304.00
7.	General Motors of Canada Company (Crew 4x4 Truck for Torbay Volunteer Fire Department)	\$44,407.25
8.	McInnes Cooper (Priest House Acquisition)	\$355,000.00
9.	Municipal Assessment Agency (Third Quarter Assessment Fee)	\$26,523.00
10.	Newfoundland Power Inc. (Group Billing June 2017)	\$6,347.68

11.	Newfoundland Power Inc. (Street Lighting June 2017)	\$18,254.72
12.	Pilot Communications Inc. (Fund Development Plan)	\$8,625.00
13.	Progressive Engineering and Consulting Inc. (Alternative Water Supply Study)	\$6,181.25
14.	Progressive Engineering and Consulting Inc. (Alternative Water Supply Study)	\$35,937.50
15.	Receiver General for Canada (Payroll Remittance for June 1-15, 2017)	\$38,670.54
16.	Receiver General for Canada (Payroll Remittance for June 16-30, 2017)	\$35,088.56
17.	Redwood Construction (Progress Claim #20 Municipal Depot Project)	\$19,550.00
18.	Stewart McKelvey Stirling Scales (Legal Advice – Public Works, Recreation and Priest House Acquisition)	\$8,171.30
19.	Torbay Special Events Volunteer Group (2017 Time in Torbay Event Contribution)	\$28,000.00
20.	Wm. Tapper Limited (Gas/Diesel May 2017)	\$8,571.84

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

167-17 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Town of Torbay donate one hundred dollars (\$100.00), to the Newfoundland and Labrador Soccer Association to enable one Torbay resident to participate in the Under 14 Atlantic Canada Tournament.

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

Torbay Heritage Advisory Committee (THAC)

168-17 Motion – Councillor Roche / Councillor Whitty

RESOLVED THAT the Town of Torbay designate the Holy Trinity Presbytery and Grounds (located at 1307-1319 Torbay Road, Torbay, NL, and known as the Torbay History House and Museum) as a Municipal Heritage Site, as outlined in the Town of Torbay’s Heritage Regulations pursuant to Section 414 (2) (dd) of the *Municipalities Act*.

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

169-17 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Town of Torbay to adopt the Torbay History House and Museum Constitution with the following change:

- Under ARTICLE IV Board of Directors Composition, Page 2, Section 6 – the section to read: “The Mayor or Designate shall serve as an ex-officio member of the Board of Directors.”

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

In relation to the above motion 169-17 and the Torbay History House and Museum Constitution and By-Laws, it was by friendly amendment, and agreed by all Council Members in attendance, that there be one correction:

- Under ARTICLE IV Board of Directors Composition, Page 2, Section 6 – the section to include wording, “or Designate,” so that it reads as follows: “The Mayor or Designate shall serve as an ex-officio member of the Board of Directors.”

170-17 Motion – Councillor Roche / Councillor Whitty

RESOLVED THAT the Town of Torbay adopt the Torbay History House and Museum Collections Policy.

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

171-17 Motion – Councillor Roche / Councillor Whitty

RESOLVED THAT the Town of Torbay schedule a public meeting in order to begin the process of discussing a future Torbay Heritage Conservation District.

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

Infrastructure, Public Works, Public Safety and Shared Services

No reports or motions.

NOTICES OF MOTION

There were none.

NEW BUSINESS

Mayor Tapper

Mayor Tapper discussed the A Time In Torbay Festival this past weekend, advising there was a record turn-out to events. All events went really well, and he thanked the Committee, Town staff and volunteers for putting in a lot of time and effort behind the scenes to make this successful.

Deputy Mayor Gallant - Absent

Councillor Roche

Councillor Roche thanked all who participated in the A Time in Torbay Festival events. She thanked all directors for their contributions to committees.

Councillor Scott

Councillor Scott discussed the A Time in Torbay Festival and events, advising everything went really well and events were well attended. He thanked the Lions Club for an excellent breakfast at the Kinsmen Community Centre, advising there was a good turnout.

Councillor Smith - Absent

Councillor Thorne-Gosse - Absent

Councillor Whitty

Councillor Whitty discussed the A Time in Torbay events advising that he heard good comments from residents. He advised that we learn from previous experiences to make improvements, and noted that great volunteers make the community.

He discussed a water conservation ban in effect in a near-by community, noting the importance to conserve water in our Community as well, especially with the dry weather we've been having. It was requested that this be advertised to our residents on the Town's sign on Torbay Road.

QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting.

- Residents of Forest River Road
 - Resident discussed issues of speeding in her neighbourhood, and questioned methods and process to address this issue. She questioned what residents can do as well to address this issue.
 - Residents and Council discussed means to discourage people from speeding and reckless driving of motorized vehicles including speed bumps and raised cross walks.
 - Council discussed the importance for residents to report all issues and incidences to the RNC and/or the Town. Issues can be brought forward to the Commissionaires so these issues can be actioned and dealt with immediately.

NEXT PUBLIC COUNCIL MEETING

The next Public Council Meeting is scheduled to take place on Monday, July 31, 2017, at 7:30 p.m., Council Chambers, Torbay Town Hall.

ADJOURNMENT

172-17 Motion – Councillor Whitty / Councillor Scott

RESOLVED THAT the meeting be adjourned at 8:24 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 4 (Mayor Tapper, Councillors Roche, Scott, and Whitty)

Against: 0

Abstained: 0

Mayor

CAO/Town Clerk