



***MINUTES***  
PUBLIC COUNCIL MEETING  
May 23, 2017

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Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on May 23 2017, at 7:31 p.m.

**Members Present**

Mayor Ralph Tapper  
Deputy Mayor Geoff Gallant  
Councillor Peggy Roche  
Councillor Carol Ann Smith  
Councillor Mary Thorne-Gosse  
Councillor Brian Whitty  
Councillor Craig Scott

**Staff Present**

Kim Osmond, Office Clerk  
Brian Winter, Director of Planning and Development

**Absent**

Dawn Chaplin, CAO/Town Clerk  
Ross Houlihan, Communications  
Bernie Manning, Director of Infrastructure and Public Works  
Ann Picco, Deputy Clerk

**Gallery**

There were a total of 4 people in attendance.

113-17      Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

**RESOLVED THAT** in the absence of the Chief Administrative Officer/Town Clerk and Deputy Clerk for the period of May 19<sup>th</sup> to 25<sup>th</sup>, 2017, that Office Clerk, Kim Osmond be appointed the Acting Town Clerk. Any operational matters are to be referred to the appropriate senior staff member.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

### **Adoption of Agenda**

114-17      Motion – Councillor Smith / Councillor Roche

**RESOLVED THAT** the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

### **Adoption of Minutes**

115-17      Motion – Councillor Scott / Councillor Roche

**RESOLVED THAT** the Minutes of the May 8, 2017, Public Council Meeting be adopted as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

### **PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION**

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council. There were none.

### **BUSINESS ARISING**

The Business Arising Report, dated May 23, 2017, was accepted as presented.

**CORRESPONDENCE**

1. Youth Ventures – Program–Business Permits and Licensing. *See motion below:*

116-17 Motion – Councillor Roche / Councillor Smith

**RESOLVED THAT** the Town of Torbay support the Young Entrepreneurs of the Town by waiving all fees associated with permits and licenses with the start of their own businesses during the period of May 1<sup>st</sup>, 2017 to September 1<sup>st</sup>, 2017.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Geoff Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

2. Pouch Cove Spring Classic – Cycling Event, May 28, 2017. *See motion below:*

117-17 Motion – Councillor Roche / Councillor Scott

**RESOLVED THAT** the Town of Torbay provide consent for the Pouch Cove Spring Classic Cycling Event on May 28, 2017, to use the roads within the Town of Torbay.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Geoff Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

3. MP/Official Languages Critic Francois Choquette - Bill C-203 Act to Amend Supreme Court Act (understanding the official languages). *Deferred for further discussion by Council.*
4. Correspondence from Resident – Request for Notification of development adjacent to property. *Referred to the Planning and Development Committee for review.*
5. Memo from CAO, dated May 17, 2017 – Killick Coast Subdivision Guideline Regional Analysis. *Referred to the Planning and Development Committee for review.*

**COMMITTEE REPORTS**

**Planning and Development**

**Applications Approved**

Under the Applications Approved Report, dated May 18, 2017, the following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay.

<b>Application</b>	<b>Location</b>	<b>Proposal</b>
C2017-040	7 Woodbridge Lane	Accessory Building
C2017-041	3 Mary Manning's Place	Accessory Building
C2017-042	1148 Torbay Road	Accessory Building
C2017-044	2 Garden Road	Accessory Building
C2017-046	4 Barkwood Place	Single Family Dwelling
C2017-047	150 Country Drive	General Repairs / Replace Deck
C2017-048	4 Barkwood Place	Accessory Building
C2017-049	51 Birchy Nap Hill Road	Accessory Building

**Executive Committee**

- Memo from CAO, dated May 19<sup>th</sup>, 2017, - Motions of Council Required

118-17 Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** in the absence of the Chief Administrative Officer/Town Clerk for the period of May 26<sup>th</sup> to June 5<sup>th</sup>, 2017, that Deputy Clerk Ann Picco be appointed the Acting Town Clerk. Any operational matters are to be referred to the appropriate senior department staff member.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Geoff Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

119-17 Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** in the absence of the Chief Administrative Officer/Town Clerk for the period of May 26<sup>th</sup> to June 5<sup>th</sup>, 2017, that Deputy Clerk Ann Picco be provided with signing authority for the main operating account.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Geoff Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

**Corporate and Community Services**

Corporate Services

The following eight (8) invoices, totalling \$120,476.04 were presented for approval:

120-17      Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** the Town of Torbay approve payment of invoices, totalling \$120,476.04, as presented.

<b>Invoice Number</b>	<b>Vendor and Detail</b>	<b>Amount</b>
1.	AMEC Foster Wheeler Americas Limited (Waste Management Study)	\$11,327.50
2.	Atlantic Powertrain and Equipment (International Dump Truck Power Steering Pump)	\$7,120.15
3.	Grand Concourse Authority (The Battery Bridge)	\$34,485.15
4.	Grand Concourse Authority (Barkwood Trail)	\$28,204.53
5.	Receiver General for Canada (Payroll Deductions May 1-15, 2017)	\$19,034.86
6.	Stewart McKelvey Stirling Scales (Legal Advice Priest House Acquisition)	\$5,425.42
7.	Trio Benefits (Group Benefits May 2017)	\$7,141.88
8.	Wm. Tapper Limited (Fuel Statement April 2017)	\$7,736.55

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

*In relation to the below, Councillor Scott left the Public Chambers at 7:58 p.m. due to a conflict of interest.*

121-17      Motion – Councillor Thorne – Gosse / Councillor Roche

**RESOLVED THAT** the Town of Torbay donate \$500.00 to the Killick Coast Chargers Girls Basketball Team. This will assist with costs for five Torbay residents to participate in the East Coast Classic Tournament in Halifax in June.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Geoff Gallant, Councillors Roche, Smith, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

*Councillor Scott returned to the Public Council Chambers at 7:59 p.m.*

122-17      Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** the Town of Torbay donate \$500.00 to the Torbay Environment and Trails Committee to assist with their fundraising efforts and participation in the East Coast Trail Annual Fundraising Walk.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Geoff Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

### **Infrastructure, Public Works, Public Safety and Shared Services**

- Memo from CAO, dated May 17, 2017 – Emergency Management Plan
  - See motions below:

123-17      Motion – Councillor Scott / Councillor Thorne- Gosse

**RESOLVED THAT** further to Motion 029-17 and the feedback of Fire and Emergency Services, that the Town of Torbay submit the draft emergency plan (Revision Date May 7, 2017) for final review and approval by Fire and Emergency Services.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Geoff Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Council discussed the Emergency Plan and possibility of completing a mock disaster. See motion below:

124-17      Motion – Councillor Thorne-Gosse / Councillor Scott

**RESOLVED THAT** in the coming months, June or July, that the Town of Torbay have a desk top or mock exercise to test the fire and emergency plan.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 1 (Deputy Mayor Geoff Gallant)

Abstained: 0

### **NOTICES OF MOTION**

125-17      Motion – Councillor Thorne-Gosse / Councillor Scott

**RESOLVED THAT** the Town of Torbay strongly recommend that future councils budget resources annually, commencing in 2018 for at least two members of Council and the CAO (or designate) to attend the Municipalities Newfoundland and Labrador Convention, Symposium, Avalon Regional Meeting and the Federation of Canadian Municipalities Annual Convention, and etc. This will enable Council and staff to stay informed and be involved in the decision making process on all matters pertaining to Municipal Government. It will also enable the Town to implement programs and services that are beneficial to the residents of Torbay. Council will rotate on attendance at these conventions and meetings.

Mayor Tapper turned the Chair over to Deputy Mayor Gallant so he could discuss and include a friendly amendment to the motion – that Council rotate on attendance at these conventions and meetings. The Mayor recommended that in future the Town allocate budget resources and that it be accepted for these important training sessions.

After Mayor's discussion, he resumed as Chair of the Public Council Meeting.

After discussion, a vote was then held on the motion.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Geoff Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

### **NEW BUSINESS**

#### ***Mayor Tapper***

Mayor Tapper discussed Municipal Awareness Day, advising that it was a great day and one of the best that he has been a part of during his years on Council. He thanked staff for organization of events. He advised that he was disappointed with media coverage by our local paper, as it was such an important day with good news stories.

He noted that June is Recreation Month. In June, the Town will host the Grand Opening of the new building at Upper Three Corner Pond Park.

Mayor advised that the Town will be hosting the Stewardship Association of Municipalities Inc. (SAM) Annual General Meeting, taking place Friday and Saturday, June 2<sup>nd</sup> and June 3<sup>rd</sup>.

#### ***Deputy Mayor Gallant***

Deputy Mayor Gallant thanked staff for their work during Municipal Awareness Day. The active social media live streaming was done very well, and it's a means to make people aware of the great work that was done.

#### ***Councillor Roche***

Councillor Roche thanked staff for their outstanding involvement and organization of Municipal Awareness Day. Social media coverage and pictures were wonderful as well.

#### ***Councillor Scott***

Councillor Scott congratulated the Holy Trinity High School students who dominated the Provincial Bridge Building Competition with 10/10 Top Overall Scores and 8/10 Top Maximum load. A job well done.

He reminded all that bulk garbage clean-up is taking place this weekend – May 27<sup>th</sup> and May 28<sup>th</sup>, 2017.

Councillor Scott thanked Council and staff who attended Municipal Awareness Day, discussing the work involved.



He also extended a thank you to the Traditional Coffee House and Deli who provided him with treats during his recent visit to VOCM Nightline on Monday, May 22<sup>nd</sup>.

***Councillor Smith***

Councillor Smith reminded everyone that the Jack Byrne Regional Sports and Entertainment Center will be hosting Tomato-Tomato evening on May 24, 2017 with Rural Roots. She encouraged everyone to attend as there are tickets still available.

***Councillor Thorne-Gosse***

Councillor Thorne-Gosse thanked staff for all their work during Municipal Awareness Day. She questioned when the photos, that were taken by a professional photographer during the day, will be made available to post on our website and other Town social media outlets.

***Councillor Whitty***

Councillor Whitty thanked staff for their work during Municipal Awareness Day. He advised that he was able to attend the signing of the Regional Mutual Aid Agreements and was pleased to see such a large turnout and representation from the Federal and Provincial Governments and neighboring communities.

**QUESTION & ANSWER SESSION**

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting. The following had comments:

- Editor, local paper, Northeast Avalon Times
  - The Editor discussed comments earlier in the meeting concerning lack of coverage during Municipal Awareness Day.
    - She advised she disagreed with statements made and discussed her policies on event coverage.
    - She also noted that the Town did provide extensive coverage on social media.

**NEXT PUBLIC COUNCIL MEETING**

The next Public Council Meeting is scheduled to take place on Monday, June 5, 2017, at 7:30 p.m., Council Chambers, Torbay Town Hall.

**ADJOURNMENT**

126-17      Motion – Councillor Smith / Councillor Thorne-Gosse

**RESOLVED THAT** the meeting be adjourned at 8:45 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

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*Mayor*

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*CAO/Town Clerk*