



MINUTES
PUBLIC COUNCIL MEETING
May 8, 2017

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on May 8, 2017, at 7:41 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Geoff Gallant
Councillor Peggy Roche
Councillor Craig Scott
Councillor Carol Ann Smith
Councillor Mary Thorne-Gosse
Councillor Brian Whitty

Staff Present

Dawn Chaplin, CAO/Town Clerk
Ross Houlihan, Communications
Bernie Manning, Director of Infrastructure and Public Works
Ann Picco, Deputy Clerk

Absent

Brian Winter, Director of Planning and Development

Gallery

There were a total of 6 people in attendance.

Adoption of Agenda

104-17 Motion – Councillor Smith / Councillor Thorne-Gosse

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Adoption of Minutes

105-17 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Minutes of the April 26, 2017, Public Council Meeting be deferred until Mayor Tapper can investigate changes.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

- NAOSH Week – May 7 – 13, 2017
 - See motion below:

106-17 Motion – Councillor Roche / Councillor Thorne-Gosse

RESOLVED THAT the Town of Torbay hereby proclaim May 7-13, 2017, to be NAOSH Week and Thursday May 11, 2017, to be Occupational Safety and Health Professional Day and encourage all industries, organizations, community leaders, employers and employees to support activities designed to increase awareness of the importance of safe workplaces for all.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Geoff Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0 (Deputy Mayor Gallant)

Abstained: 0

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council. There were none.

BUSINESS ARISING

The Business Arising Report, dated May 8, 2017, was accepted as presented.

CORRESPONDENCE

Councillor Scott left the Public Council Chambers at 7:57 p.m. due to conflict of interest in relation to the below correspondence.

1. Killick Coast Chargers U13 Girls Basketball Team – Request for Donation. ***Referred to the Corporate and Community Services Committee.***

Councillor Scott returned to the Public Council Chambers at 7:57 p.m.

2. Canada Postmasters and Assistants Association (CPAA) concerning a postal bank in our Community. ***See motion below:***

107-17 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Town of Torbay support the Canada Postmasters and Assistants Association.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Geoff Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0 (Deputy Mayor Gallant)

Abstained: 0

COMMITTEE REPORTS

Planning and Development

Planning and Development Committee Motions Report.

- Correspondence
 - Correspondence from resident in relation to Accessory Building regulations.
 - See below motion:

108-17 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay amend the condition for accessory buildings in the Residential Infill (RI) and Residential Large Lot (RLL) use zone tables for lots having a minimum area of 1860 square meters to increase the permitted maximum footprint and height for accessory buildings to equal that of the main residential dwelling.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

- Other Items
 - Property and Maintenance Regulations.
 - See below motions:

109-17 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay revise the Property and Maintenance Regulations “Appendix A General Enforcement Procedure.”

Item 3 First Notification to increase the response time from 7 days to 10 working days.

And

Item 4 Second Notification to increase the response time from 14 days to 20 working days.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Applications Approved

Under the Applications Approved Report, dated May 5, 2017, the following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay.

Application	Location	Proposal
C2017-030	18 Easterbrook Drive	Accessory Building
B2017-031	5 McFayden Street	General Repairs
C2017-032	6 Sprucewood Lane	Accessory Buildings
C2017-033	6 Mary Manning’s Place	Single Family Dwelling
C2017-034	6 Mary Manning’s Place	Accessory Building
B2017-035	152 Indian Meal Line	General Repairs
B2017-037	2 Pulpit Rock Road	General Repairs
B2017-038	900 Torbay Road	General Repairs

Executive Committee

No reports or motions.

Corporate and Community Services

Corporate Services

The following fifteen (15) invoices, totalling \$461,077.72 were presented for approval:

110-17 Motion – Councillor Thorne-Gosse / Councillor Roche

RESOLVED THAT the Town of Torbay approve payment of invoices, totalling \$461,077.72, as presented.

Invoice Number	Vendor and Detail	Amount
1.	Architecture49 Inc. (Community Wellness Centre Design Build Project)	\$7,605.24
2.	Asphodel Fire Trucks Ltd. (Torbay Volunteer Fire Department Rescue Truck Acquisition)	\$244,080.00
3.	Atlantic Powertrain and Equipment (Turbo Replacement on Sterling Truck)	\$15,556.91
4.	CIBC Mellon (Pension Contributions April 2017)	\$14,847.62
5.	Commissionaires (Enforcement Services April 2017)	\$9,016.00
6.	Credit Recovery (2003) Limited (Collections March 2017)	\$7,840.22
7.	Linda Norris (New Museum Feasibility Study)	\$19,990.00
8.	McInnes Cooper (Deposit for Priest House Acquisition)	\$25,000.00
9.	Newfoundland Power Inc. (Group Billing April 2017)	\$11,796.53
10.	Newfoundland Power Inc. (Street lighting)	\$18,192.53
11.	Pilot Communications Inc. (Community Wellness Centre Capital Campaign)	\$8,625.00

12.	Receiver General for Canada (Payroll Remittance April 16-30, 2017)	\$21,612.54
13.	T2 Ventures Inc. (Garbage Collection April 2017)	\$44,935.00
14.	Tract Consulting Inc. (Heritage Sites Detailed Design)	\$6,230.13
15.	Triware (Prepaid Support)	\$5,750.00

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Infrastructure, Public Works, Public Safety and Shared Services

Infrastructure and Public Works Committee Motions Report.

- Waste Management
 - It was noted that AMEC presented the Waste Management Review to Council this evening.
 - See motion below:

111-17 Motion – Councillor Scott / Councillor Thorne-Gosse

RESOLVED THAT the Town of Torbay accept the Waste Management Review completed by AMEC Environmental for the Infrastructure and Public Works Department. The report has provided analysis of all aspects of the Town’s waste management program and recommends adjustments and highlights areas of efficiency. The report has found that the Town of Torbay currently operates at a high efficiency and recommends status quo (contracting out to a third party).

Council discussed interpretation of “status quo” and requested that wording “(contracting out to a third party)” be added as a friendly amendment.

After discussion, a vote was then held on the motion.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

NOTICES OF MOTION

None.

NEW BUSINESS

Mayor Tapper

Mayor Tapper discussed Municipal Awareness Day, May 10th, 2017, and events planned including:

- Unveiling of sign on property of the Torbay History House and Museum.
- Municipal Enforcement of Partnership.
- Signing of Mutual Aid Agreements and viewing of the new Rescue Vehicle.
- Official Opening and tour of the New Municipal Depot. Unveiling of the street name, William Manning Drive will also take place.
- Grade Four mock Council Meeting.
- Launch of Torbay Votes, a website, awareness campaign relating to the upcoming municipal elections.

Deputy Mayor Gallant

Deputy Mayor Gallant discussed rules pertaining to points of order and minute records; and requested that the Mayor make a ruling in relation to the Minutes of April 26th.

Deputy Mayor thanked staff for their hard work and dedication.

Councillor Roche - Pass

Councillor Scott

Councillor Scott discussed the recent Municipalities Newfoundland and Labrador (MNL) Municipal Symposium. He noted the session pertaining to regional government and the importance to have our voices there for input and participation in these consultations. He also discussed the importance to have staff there to ensure adequate representation other than political points and discussions.

He discussed the recent boil water order in the Town. The order was put into effect due to malfunction in the water disinfection plan. The issue is fixed and water testing is being done by the Provincial Department of Service NL. Once results are positive, Service NL will lift the boil water order. Information and updates will be posted to Torbay Talks and the Town's social media venues and website.

Councillor Smith - Pass

Councillor Thorne-Gosse

Councillor Thorne-Gosse discussed the MNL Municipal Symposium. She advised she will be putting forth a notice of motion for the Federation of Canadian Municipalities (FCM) Convention, and any other meetings and conventions, that at least two councillors and one staff be included in the next budget to attend.

In relation to regional governance, she discussed the importance to have residents' input as well. To be discussed further with CAO.

Councillor Whitty

Councillor Whitty congratulated Economic Development Officer, Ross Houlihan, on job well done in relation to the recent Business Awards.

He advised he received an email from a resident regarding Tappers Cove and questioned if it was open early this year. The Director of Infrastructure and Public Works indicated the gate is not operable at present noting it has been repaired three times to date. The road is safe for travel and the Harbour Authority are completing upgrades to the wharf. Council questioned motions pertaining to the gate and cameras in the area - Deputy Clerk to research any previous motions. Infrastructure and Public Works Committee to bring back recommendation to Council.

QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting. There were none.

NEXT PUBLIC COUNCIL MEETING

The next Public Council Meeting is scheduled to take place on Tuesday, May 23, 2017, at 7:30 p.m., Council Chambers, Torbay Town Hall.

ADJOURNMENT

112-17 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the meeting be adjourned at 8:45 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Mayor

CAO/Town Clerk