



MINUTES
PUBLIC COUNCIL MEETING
March 13, 2017

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on March 13, 2017, at 7:38 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Geoff Gallant
Councillor Peggy Roche
Councillor Craig Scott
Councillor Carol Ann Smith
Councillor Mary Thorne-Gosse
Councillor Brian Whitty

Staff Present

Ross Houlihan, Communications
Bernie Manning, Director of Infrastructure and Public Works
Ann Picco, Deputy Clerk

Absent

Dawn Chaplin, CAO/Town Clerk
Brian Winter, Director of Planning and Development

Gallery

There were a total of 6 people in attendance.

053-17 Motion – Councillor Thorne-Gosse / Councillor Roche

RESOLVED THAT In the absence of the Chief Administrative Officer/Town Clerk for the Public Council Meeting of Monday, March 13th, 2017, that Deputy Clerk Ann Picco be appointed the Acting Town Clerk. Any operational matters are to be referred to the appropriate senior department staff member.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse, and Whitty)

Against: 0

Abstained: 0

Adoption of Agenda

054-17 Motion – Councillor Smith / Councillor Thorne-Gosse

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse, and Whitty)

Against: 0

Abstained: 0

Adoption of Minutes

055-17 Motion – Councillor Scott / Councillor Thorne-Gosse

RESOLVED THAT the Minutes of the February 27, 2017, Public Council Meeting be adopted with the following change:

- Page 6 – New Business section, under Mayor Tapper’s comments, fifth paragraph - meeting scheduled for February 28th was with MP Nick Whalen only, not the City. Wording “...the City of St. John’s and...” to be removed.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse, and Whitty)

Against: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

- Dietitians of Canada – Nutrition Month Proclamation
 - Councillor Smith read aloud the proclamation. See motion below:

056-17 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay do hereby proclaim the month of March 2017 as Nutrition Month in the Town of Torbay.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse, and Whitty)

Against: 0

Abstained: 0

Councillor Whitty was excused and left the Public Council Chambers at 7:45 p.m.

- Epilepsy Newfoundland and Labrador
 - Councillor Scott read the proclamation aloud. See motion below:

057-17 Motion – Councillor Thorne-Gosse / Councillor Scott

RESOLVED THAT the Town of Torbay do hereby proclaim March 24th as Purple Day in an effort to raise the awareness and understanding of epilepsy and to support all those who live with seizures each day.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, and Thorne-Gosse)

Against: 0

Abstained: 0

The Communications/Information Officer, was in attendance from Epilepsy Newfoundland and Labrador. She discussed awareness and stigma associated with epilepsy.

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council. There were none.

BUSINESS ARISING

The Business Arising Report, dated March 13, 2017, was discussed and accepted, with the below comments:

- Council questioned Jones Pond Trail and new trail connecting Jones Pond to Marine Drive.
 - The Director of Infrastructure and Public Works advised completing descriptive first to see where it falls within budget and then back to Committee for discussion.

CORRESPONDENCE

1. Newfoundland and Labrador Amateur Taekwondo Union – Request for Sponsorship. ***Referred to Corporate and Community Services Committee.***
2. Newfoundland and Labrador Basketball Association – Request for Donation. ***Referred to Corporate and Community Services Committee.***
3. Memo from CAO – Letter of Intent-Municipal Enforcement Services with Commissionaires. ***See motion below:***

058-17 Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

RESOLVED THAT the Town of Torbay proceed with the partnership with the Town of Portugal Cove-St. Philip’s and the Commissionaires to offer municipal enforcement and security services as outlined in the letter of intent.

Councillor Whitty returned to the Public Council Chambers at 7:54 p.m.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse, and Whitty)

Against: 0

Abstained: 0

COMMITTEE REPORTS

Planning and Development

Building Applications Approved

Under the Application Approved Report, dated March 10, 2017, the following applications were approved subject to the normal conditions and requirements for building within the Town:

Application	Location	Proposal
D2017-014	983 Torbay Road	Office for a food services business
C2017-015	438 Bauline Line	Single family dwelling
C2017-016	438 Bauline Line	Accessory building
DM2017-001	80 Dunphy’s Lane	Demolition of existing dwelling
C2017-018	80 Dunphy’s Lane	Single family dwelling with subsidiary apartment
C2017-019	3 Cherrywood Drive	Accessory building

Building Applications to be Deferred for Advertisement

Application: MV2017-003
Location: Portion of 14-18 Gallow’s Cove Road
Proposal: Variance on lot area
Zoning: Residential Infill (RI)

059-17 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay Defer Application MV2017-003, under the Applications to be Deferred for Advertisement section of the Building Application

Report, dated March 10, 2017, pending public notification and consultation required in accordance with Regulation's 11, 12, and 33 of the Torbay Development Regulations.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse, and Whitty)

Against: 0

Abstained: 0

Executive Committee

As per Section 24 and 51 of the Municipalities Act 1999, members of Council are now able to participate in Council meetings via electronic means. A policy is required to outline the procedure and must be approved via a motion of Council. See motion below:

060-17 Motion – Deputy Mayor Gallant / Councillor Roche

RESOLVED THAT the Town of Torbay adopt the remote meeting policy as presented effective March 14, 2017.

Council discussed the above motion, questioning the inclusion of Skype as a means of technology. See amendment below:

061-17 Motion – Councillor Smith / Councillor Thorne-Gosse

RESOLVED THAT the Town of Torbay amend the remote meeting policy to read that the preferred technology to be used, but not limited to, is Facetime (primary), Skype and Speaker Telephone.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse, and Whitty)

Against: 0

Abstained: 0

After discussion, Council then voted on the main motion 060-17.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse, and Whitty)

Against: 0

Abstained: 0

Corporate and Community Services

Corporate Services

The following three (3) invoices, totalling \$61,843.46 were presented for approval:

062-17 Motion – Councillor Thorne-Gosse / Councillor Roche

RESOLVED THAT the Town of Torbay approve payment of invoices, totalling \$61,843.46, as presented.

Invoice Number	Vendor and Detail	Amount
1.	CIBC Mellon (Pension Contribution for February 2017)	\$15,991.76
2.	Receiver General for Canada (Payroll Remittance for February 16 - 28, 2017)	\$27,041.49
3.	Wm Tapper Limited (Gas and Diesel Expense January 2017)	\$18,792.26

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse, and Whitty)

Against: 0

Abstained: 0

Infrastructure, Public Works, Public Safety and Shared Services

No reports or motions.

NOTICES OF MOTION

None.

NEW BUSINESS

Mayor Tapper

Mayor Tapper discussed the storm over the weekend and high winds. The Torbay Volunteer Fire Department and Town Staff were out assisting residents. He reported some wind damage throughout the Community, noting there were very few personal injuries. Mayor thanked both departments for cleaning up and assisting residents.

He discussed the acquisition of the Gully Land, a parcel of land between the Elementary School and Mahon's Lane, reporting that he received an email from the English School District of

Newfoundland and Labrador advising it's been approved. A purchase/sale agreement will be completed in the near future.

Mayor discussed the acquisition of the Priest's House advising the agreement for purchase/sale will be completed soon.

He advised that the Town will be setting up two large containers in the green zone where bulk garbage is collected at the bottom of Holy Trinity Lane. This is for residents to dispose of debris from the weekend's wind storm. The containers will be available until the end of day Friday, March 17th.

Deputy Mayor Gallant

Deputy Mayor Gallant thanked Town Staff and the Torbay Volunteer Fire Department for their assistance during the wind storm over the weekend.

He discussed the Tim Hortons Brier 2017 Final congratulating Team NL on their win.

Deputy Mayor acknowledged the anniversary of the Cougar Helicopter crash, yesterday, Sunday March 12th.

Councillor Roche

Councillor Roche thanked Town Staff and Members of the Torbay Volunteer Fire Department over this past weekend. She discussed that weather is changing due to global warming, and people and communities need to prepare.

Councillor Scott

Councillor Scott advised that Town Staff were busy all weekend due to the wind storm and power outages trying to keep infrastructure running. He thanked the Infrastructure and Public Works Director and Staff for keeping things going. Councillor Scott advised that Members of the Torbay Volunteer Fire Department were on standby, and responded to over sixteen emergency calls on Saturday alone. There were a few serious incidents around the Community, and glad they're there to assist residents.

Councillor Smith

Councillor Smith noted that the Torbay Volunteer Fire Department acted as back up for St. John's 911 over the weekend, which speaks to their caliber. She reported there were no issues relating to water and sewer, which speaks to the integrity of Town Staff who kept power going to stations and water supplies.

Councillor Thorne-Gosse

Councillor Thorne-Gosse thanked Town Staff and the Torbay Volunteer Fire Department for working with Town residents this past weekend during the wind storm. She thanked the Torbay Volunteer Fire Department for assisting all residents in trouble and experiencing serious damage.

Councillor Whitty

Councillor Whitty thanked Town Staff for their work over the weekend, and recognized Newfoundland Power for doing their best in restoring power to everyone.

QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting. There were none.

NEXT PUBLIC COUNCIL MEETING

The next Public Council Meeting will take place on Monday, March 27, 2017, at 7:30 p.m., Council Chambers, Torbay Town Hall.

ADJOURNMENT

063-17 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the meeting be adjourned at 8:33 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse, and Whitty)

Against: 0

Abstained: 0

Mayor

CAO/Town Clerk