



MINUTES
PUBLIC COUNCIL MEETING
February 13, 2017

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on February 13, 2017, at 7:35 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Geoff Gallant
Councillor Peggy Roche
Councillor Craig Scott
Councillor Carol Ann Smith
Councillor Mary Thorne-Gosse
Councillor Brian Whitty

Staff Present

Dawn Chaplin, CAO/Town Clerk
Ross Houlihan, Communications
Ann Picco, Deputy Clerk
Brian Winter, Director of Planning and Development

Absent

Bernie Manning, Director of Infrastructure and Public Works

Gallery

There were a total of 4 people in attendance.

Adoption of Agenda

032-17 Motion – Councillor Whitty / Councillor Thorne-Gosse

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Adoption of Minutes

033-17 Motion – Councillor Smith / Councillor Thorne-Gosse

RESOLVED THAT the Minutes of the January 30, 2017, Public Council Meeting be adopted with the following change:

Page 3 – Correspondence from residents in areas of Spray Lane and Marine Drive concerning speeding. Councillor Smith asked that her comments be reflected - that she made recommendation around blocking the entrance to Spray Lane bulb, which may help address negative activity in the area.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council. There were none.

BUSINESS ARISING

The Business Arising Report, dated February 13, 2017, was discussed and accepted as presented.

➤ Item 6 – purchase of cameras

• An update was requested.

- CAO advised awaiting information pertaining to camera connectivity, costs for additional infrastructure requirements, style of camera in the way of visibility, and costs from service provider in relation to wiring. The Director of Infrastructure and Public Works is working on this and CAO will ask him to follow up with Council.
- Council discussed locations to have cameras in place and protocol for using cameras.
 - It was noted that the RNC will be engaged, and are willing to meet with Council to discuss guidelines to be followed in the way of privacy and procedure. Mayor advised a meeting is scheduled with members of the RNC next Wednesday.
- Mayor requested that this be a standing agenda item for Infrastructure and Public Works Committee.

- Item 11 – Motions regarding School Zones
 - It was questioned if the speed digital signs were disconnected, as the sign on Mahon’s Lane has not been working for some time.
 - CAO to check with the Director of Infrastructure and Public Works.

CORRESPONDENCE

1. Canadian Postmasters and Assistants Association (CPAA) concerning a postal bank in our Community. *They are looking for support to get postal banking back into communities. Deputy Clerk to research previous correspondence and requests.*

COMMITTEE REPORTS

Planning and Development

1. Development Items

- b) Street name for Manning Development Bauline Line.
 - The developer is proposing Mary Manning’s Place; she was one of the original landowners. Name was okayed by 911. See motion below:

034-17 Motion – Councillor Smith / Councillor Whitty

RESOLVED THAT the Town of Torbay approve Mary Manning’s Place as the street name for the new street currently being constructed at the Manning Development off Bauline Line. This name has been approved through the 911 system.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

3. Other Items

- a) Update to the Engineering Design Guidelines for Subdivisions.
 - The Director noted that he has noticed that there is nowhere in the current Engineering Design Guidelines for Subdivisions that addresses semi serviced development.
 - In conjunction with the Town’s engineering consultant, it was determined that it can be addressed in section 1.1.9 Urban Areas.
Current 1.1.9 - Urban Areas

Areas of the Town that have been fully serviced with water, sanitary sewers and storm sewer services.

Proposed Revision to 1.1.9 - Urban Areas

Areas of the Town that have been semi serviced with either water or sanitary sewer and areas that are fully serviced with water, sanitary sewers and storm sewer services.

- See motion below:

035-17 Motion – Councillor Smith / Councillor Whitty

RESOLVED THAT the Town of Torbay revise section 1.1.9 Urban Areas to read “Areas of the Town that have been semi serviced with either water or sanitary sewer and areas that are fully serviced with water, sanitary sewers and storm sewer services.”

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Building Applications Approved

Under the Application Approved Report, dated February 10, 2017, the following applications were approved subject to the normal conditions and requirements for building within the Town:

Application	Location	Proposal
C2017-008	13 Reddy Drive	Remove existing mobile home and construct new dwelling
C2017-009	10 Streamside Lane	Accessory building
D2017-011	1345 Torbay Road	New business (fabric/quilt shop)

Business Applications to be Deferred for Advertisement

Application: D2017-007
Location: 17 Howlett's Avenue
Proposal: Home office for interior decorating/staging consultation business
Zoning: Residential Infill (RI)

036-17 Motion – Councillor Smith / Councillor Whitty

RESOLVED THAT the Town of Torbay Defer Application D2017-007, under the Applications to be Deferred for Advertisement section of the Business Application Report, dated February 10, 2017, as per Condition 11 of the RI Land Use Zone and Regulations 10, 33 and 90 of the Torbay Development Regulations.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Application: D2017-010
Location: 31 Bullock's Town Road
Proposal: Home office for home renovation & repair business
Zoning: Residential Medium Density (RMD)

037-17 Motion – Councillor Smith / Councillor Whitty

RESOLVED THAT the Town of Torbay Defer Application D2017-010, under the Applications to be Deferred for Advertisement section of the Business Application Report, dated February 10, 2017, as per Condition 9 of the RMD Land Use Zone and Regulations 10, 33 and 90 of the Torbay Development Regulations.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Executive Committee

No reports or motions.

Corporate and Community Services

Corporate Services

The following eight (8) invoices, totalling \$172,974.62 were presented for approval:

038-17 Motion – Councillor Thorne-Gosse / Councillor Roche

RESOLVED THAT the Town of Torbay approve payment of invoices, totalling \$172,974.62, as presented.

Invoice Number	Vendor and Detail	Amount
1.	CIBC Mellon (January 2017 Pension Contributions)	\$16,400.24
2.	Grand Concourse Authority (Woodfine's Falls Trail – Claim One)	\$17,611.60
3.	H&F Electrical Limited (Progress Claim Upper Three Corner Clubhouse)	\$7,210.50
4.	Newfoundland Power Inc (Group Billing January 2017)	\$7,956.78
5.	Newfoundland Power Inc (Street Lighting January 2017)	\$26,108.44
6.	Procom Data Services (IT Support for Townsuite Modules (6) for the entire 2017 calendar year)	\$31,795.20
7.	Receiver General for Canada (Payroll Remittance for January 16-31, 2017)	\$28,913.64
8.	T2 Ventures Inc. (Garbage Collection)	\$44,935.00

Item 2 was questioned and discussed. CAO to check with the Director of Infrastructure and Public Works in relation to projection information and completion date.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

039-17 Motion – Councillor Thorne-Gosse / Councillor Roche

RESOLVED THAT the Town of Torbay borrow \$44,390.00 from RBC Royal Bank. The term of the loan will be set at sixty months, an interest rate of 3.35% with a monthly payment of \$804.67. This borrowing relates to the acquisition of a new pick-up truck for the Torbay Volunteer Fire Department as approved in budget 2017. The pick-up truck will be acquired from General Motors of Canada via the government purchasing agency standing offer. The current pick-up truck will be removed from the fleet once

the new pick-up truck is operational. This borrowing is subject to the approval of the Department of Municipal Affairs.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Infrastructure, Public Works, Public Safety and Shared Services

No reports or motions.

NOTICES OF MOTION

- Memo from Mayor Tapper – motion concerning Jack Byrne Regional Sports & Entertainment Centre
 - Council agreed that this be deferred. See motion below:

040-17 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Town of Torbay defer until further notice.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

NEW BUSINESS

Mayor Tapper

Mayor Tapper discussed the new census report, advising that Torbay's population has increased by 6.8%, total being 7,899. The Town has some new developments recently approved and started and, development looks good for this year and next. Percentage of growth hasn't increased compared to other communities due to the Town's water servicing issues. Alternate water study continues, and Council will continue to work on as this is an obstacle preventing the Town from increasing revenue.

Deputy Mayor Gallant

Deputy Mayor Gallant thanked Council and Staff for working together, advising everything has been running smoothly.

Councillor Roche - Pass

Councillor Scott

Councillor Scott discussed Canada 150 events. A sledge hockey event was held at the Jack Byrne Regional Sports & Entertainment Centre on Sunday, February 12th. It was a great time had by all kids who participated. Spoke with players and organizers of the event, and discussed that the setup is not inclusive for the players to get to the bench. Council agreed that a letter be written to the Arena Board to consider plans for making bench accommodations for sledge hockey players for current facility and possible new second ice pad facility.

Councillor Scott noted that both he and Mayor Tapper are Ambassadors for Torbay for Canada 150. In relation to events, there is an app called Passport 2017, which provides information on events and locations.

As we will have a busy year as events move forward, Councillor Scott requested that Torbay 150 be included as an Agenda item on a go forward basis.

Councillor Smith - Pass

Councillor Thorne-Gosse - Pass

Councillor Whitty - Pass

QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting. There were none.

NEXT PUBLIC COUNCIL MEETING

The next Public Council Meeting will take place on Monday, February 27, 2017, at 7:30 p.m., Council Chambers, Torbay Town Hall.

ADJOURNMENT

041-17 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the meeting be adjourned at 8:12 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Smith, Scott, Thorne-Gosse and Whitty)

Against: 0

Abstained: 0

Mayor

CAO/Town Clerk