



MINUTES
PUBLIC COUNCIL MEETING
May 24, 2016

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on May 24, 2016, at 7:38 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Geoff Gallant
Councillor Craig Scott
Councillor Carol Ann Smith
Councillor Thorne-Gosse
Councillor Brian Whitty

Staff Present

Dawn Chaplin, CAO/Town Clerk
Stephanie Kane, Director of Corporate & Community Services
Ann Picco, Deputy Clerk
Bernie Manning, Director of Infrastructure and Public Works

Absent

Councillor Peggy Roche
Brian Winter, Director of Planning and Development

Gallery

There were a total of 5 people in attendance.

Adoption of Agenda

177-16 Motion – Councillor Smith / Councillor Thorne-Gosse

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Adoption of Minutes

178-16 Motion – Councillor Thorne-Gosse / Councillor Smith

RESOLVED THAT the Minutes of the May 9, 2016, Public Council Meeting be adopted, as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council. The following had comments:

- Resident of Civic 80 Whitty's Lane
 - Resident discussed the upcoming East Coast Trail Tely Hike, which is taking place next weekend, June 4th.
 - Torbay has a team of hikers; and, she asked for support for them or anyone participating on the Hike.
 - The Tely Hike is an annual event and a worthy cause to raise funds for the maintenance and protection of trails.
 - She advised that the Torbay Coyotes are doing very well and are in first place for fundraising efforts.

MAYOR'S REPORT

Mayor Tapper provided a report, dated April 22 – May 19, 2016, of his work and connections that he has made in the community over the past couple of weeks. He highlighted the below:

- May 12th – Professional Engineers and Geoscientists NL (PEGNL) – Award Interview
 - Mayor advised that he attended the PEGNL Annual General Meeting on May 12th.
 - Ms. Dorothea Hanchar, Manager-Groundwater, Department of Environment and Conservation, had nominated the Town because of our work in relation to the groundwater flow model in the areas of the Arena and Pineridge.
 - They praised the Town for being the first community to do the study.
 - CAO is invited and will be attending the Conference on June 17th for the presentation and to accept the award.

NOTICES OF MOTION

None.

CORRESPONDENCE

1. Municipal Assessment Agency Inc. (MAA) – Clar Simmons Scholarship Award. *For information purposes.*
2. Department of Fisheries and Aquaculture – Correspondence to Minister Tootoo – concerns regarding the northern shrimp fishery. *For information purposes. As per motion of Council, the Town supported FFAW and wrote letter expressing our concerns regarding the northern shrimp fishery. This is correspondence from Minister Crocker, acknowledging our correspondence.*
3. Department of Municipal Affairs – Circular to Municipalities concerning Premier’s Forum on Local Government. *The Forum is scheduled during the MNL Conference in the Fall, with the Forum taking place on Wednesday, October 5th. Mayor advised that at the recent Municipal Symposium, members participated in an exercise, prioritizing issues and items that should be discussed with the Premier at this Forum. The Department of Municipal Affairs would like all towns in the Province to participate in selecting delegates to the Forum. Councillor Scott is interested in representing the Avalon Region as regional delegate, and nominations have to be received to MNL by June 30th. To vote for candidates within the region a motion of Council has to be forwarded to MNL by July 29th. See motion below:*

179-16 Motion – Councillor Thorne-Gosse / Councillor Smith

RESOLVED THAT the Town of Torbay nominate Councillor Craig Scott as a candidate to represent the Avalon Region as a regional delegate at the Premier’s Forum.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 1 (Deputy Mayor Gallant)

Abstained: 0

Council discussed the above motion:

- It was noted that nominations open as of June 1st, and can’t submit prior to this date.
- There is a limit of one nomination per municipality.
- Deputy Mayor advised he would like to research further to know exactly what commitments are involved and what it entails. He put forward a motion to defer, however, there was no seconder.

4. Correspondence from resident concerning residential water fee. ***Referred to the Infrastructure and Public Works and Corporate and Community Services Committees.***
5. Built in NL Productions – request for sponsorship. ***Mayor and CAO to meet with the organization to further discuss. Will report back to Council.***
6. Municipalities Newfoundland and Labrador (MNL) – Alberta Fires Appeal. ***See motion below:***

180-16 Motion – Councillor Smith / Councillor Thorne-Gosse

RESOLVED THAT the Town of Torbay support the Alberta Fires Appeal in the amount as perceived to be appropriate by the Corporate and Community Services Committee.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

7. Correspondence from resident concerning safety concerns on Bauline Line. ***Referred to the Planning and Development Committee. Mayor Tapper has responded to correspondence.***

CORRESPONDENCE & ACTION REPORT

The Correspondence and Action Report, dated May 24, 2016, was accepted as presented.

COMMITTEE REPORTS

Planning and Development

Councillor Smith provided an overview of items discussed under the Planning and Development Meeting Minutes, dated May 17, 2016.

Items discussed included:

1. Correspondence
 - a) Proposal for additional groundwater modeling in the Pineridge Development Area.
 - Committee agreed that the scope of work and work plan outlined is exactly what is needed for that area to ensure proper assessment.
 - See motion below:

181-16 Motion – Councillor Smith / Councillor Smith

RESOLVED THAT the Town of Torbay proceed with the groundwater flow modeling project as outlined in the proposal from Stantec Consulting Ltd dated May 6, 2016. The areas that will be modeled are; land along both sides of Quarry Road Extension from the bypass road to Karon Drive and the area identified as an area of concern in Yellow by the Department of Environment and Conservation.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Council discussed the above motion commenting on the below:

- The modelling project is something the Town is building on, and continuing to do so to address smarter development in our Town.
 - The Town is now taking the groundwater flow model to the Pineridge area where development has ceased over the past number of years. Once this modelling is complete, Committee and Council can make an informative decision in relation to development.
 - Mayor discussed that the Town has been working closely with Ms. Dorothea Hanchar, Department of Environment and Conservation, for some time in relation to contamination from the airport in the area and the freeze on development. She revised her drawings a month or two ago concerning the area of possible contamination, which is now smaller. Potentially, there could be further development. We have asked the Department to assist the Town and hold a public meeting to explain the whole situation and what's happening, which should take place early to mid-June.
- b) Email from resident in relation to development notifications.
- Council discussed development notifications commenting on the below:
 - This was discussed at Committee level and the Town has never notified residents of new developments. There is no provision in the Town's regulations.
 - Additional work would be required on staff person(s), and difficult to do with all development.
 - The Director do encourage developer(s) to speak to area residents.
 - There are processes in place concerning rezoning applications, variances, discretionary use, etc.
 - Council questioned whether or not necessary to have process in place to advertise and notify residents if property already zoned properly for development and meets regulations.
 - Residents could be notified of developments through the new Torbay Talks, which provides highlights of council meetings.

- It was noted that shortly after election, Council got together and met for a strategic planning session. One of the items discussed was development notifications to residents within 300 meter radius. It's a courtesy to residents to advise them of developments within their area so they're aware.
 - Sharing of information with residents is important, not just through the Town's website, but through other means so all residents are informed. This could be one of the duties of the communications person.
 - Committee and Council can further discuss as a group.
 - It was discussed to look at operational costs, as this matter requires discussion and research to get well informed policy/regulations in place.
 - Councillor Thorne-Gosse advised for next meeting, she served notice of motion that the Town of Torbay will advise residents of development taking place of two or more homes in certain radius.
- c) Email from resident in relation to property on Indian Meal Line
- Animal Control has addressed this matter.
2. Other Items
- a) Quarry Conditions Items
- Council discussed quarry issues, commenting on the below:
 - Discussed with the Department of Natural Resources, Mines and Energy, refining requirements for quarry operations, developments, impacts, and renewal of permits. The Director has done some work and research with more to come.
 - Mayor discussed quarry issues, including impacts to residents, safety issues, speeding, and blasting size; and, indicated he's meeting with a quarry operator this week concerning operations. He noted that the Department of Natural Resources suggested that communities put in place regulations and conditions around quarries when permits are issued. He further noted that surrounding area communities have fees put in place to anyone operates a quarry and is noted in their fee structures.
 - Council discussed guidelines surrounding blasting, distance from residential areas, assessment of homes before blasting. Although there are no restrictions, it was asked that Committee consider.
 - Council discussed defining blast size and monitoring quarries if regulations in place; and, who will be accountable and processes to control.
- b) Letters in relation to the Town Plan review and the Regional Plan amendments.
- For information and documentation. Mapping was attached with related areas noted in red.

- Council questioned area by Whiteway’s Pond and zoning change from Rural to Residential.
 - It was discussed that the property there is considered as a cabin, and there are presently no services provided by the Town – services are done privately.
 - If area is rezoned, could potentially open up for development of homes around Whiteway’s Pond.
 - It was noted it’s being rezoned to solve an existing issue. It was requested that matter be brought back to the Director of Planning and Committee for further review.

3. Planning and Development Items for Correspondence and Action Report.

- Included for information.

Building Applications Approved

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

<i>Application Number</i>	<i>Location</i>	<i>Proposal</i>
DM2016-001	20 Roblin Place	Demolition of single family dwelling
C2016-050	1713 Torbay Road	Replace Septic System
C2016-056	18 Riverdale Drive	Fence
B2016-058	6 Davalan Place	10’ x 16’ patio deck

Building Applications for Approval

Application: C2016-047
 Location: 79 Upper Evening’s Path
 Proposal: Single Family Dwelling
 Zoning: Residential Infill (RI)

182-16 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2016-047, under the Applications for Approval section of the Building Application Report, dated May 20, 2016, subject to the following condition:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Application: C2016-049
Location: Portion of 25 Martin's & Doyle's Lane
Proposal: Single Family Dwelling
Zoning: Residential Infill (RI)

183-16 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2016-049, under the Applications for Approval section of the Building Application Report, dated May 20, 2016, subject to the following condition:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Application: C2016-052
Location: 74-76 Pine Ridge Crescent
Proposal: 14' x 24' extension to single family dwelling
Zoning: Residential Large Lot (RLL)

184-16 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2016-052, under the Applications for Approval section of the Building Application Report, dated May 20, 2016, subject to the following condition:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

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Application: C2016-053
Location: 47 Crowe's Lane
Proposal: 8' x 17' extension to single family dwelling
Zoning: Residential Infill (RI)

185-16 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2016-053, under the Applications for Approval section of the Building Application Report, dated May 20, 2016, subject to the following condition:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Application: C2016-055
Location: 9 Flora Drive
Proposal: 20' x 24' Accessory Building
Zoning: Residential Large Lot

186-16 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2016-055, under the Applications for Approval section of the Building Application Report, dated May 20, 2016, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Application: C2016-057
Location: 55 Quigley's Lane
Proposal: Relocate existing accessory building and construct 24' x 36' accessory building
Zoning: Residential Infill

187-16 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay Defer Application C2016-057 under the Applications for Approval section of the Building Application Report, dated May 20, 2016, for further clarification.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Council discussed the above application questioning relocation of accessory building, and agreed to defer for further clarification.

Building Applications to be Deferred

Application: C2016-048
Location: 140 Middle Three Island Pond Road
Proposal: 15' x 20' extension to existing cabin
Zoning: Rural (RURAL)

188-16 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay Defer Application C2016-048 under the Applications to be Deferred section of the Building Application Report, dated May 20, 2016, for review by the Planning and Land Use Development (PLUD) Committee.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Business Applications to be Deferred for Advertisement

Application: D2016-051
Location: 43 Moore's Valley Road
Proposal: To operate a bed and breakfast
Zoning: Residential Large Lot (RLL)

189-16 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay Defer Application D2016-051 under the Applications to be Deferred for Advertisement section of the Business Application Report, dated May 20, 2016, for advertisement as per Condition 12 of the RLL Land Use Zone and Regulations 10, 33 and 90 of the Torbay Development Regulations.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Executive Committee

Deputy Mayor Gallant provided an overview of items discussed under the Executive Committee Meeting Minutes, dated May 10, 2016.

Items discussed included:

1. Communications and Public Engagement Strategy
 - Deputy Mayor advised that the virtual website launch took place on May 11th, Municipal Awareness Day, and was a big success.
2. Organizational Review
 - A. Manager of Corporate Services
 - The job posting for the Manager of Corporate Services (one year term) closes on May 31, 2016.
 - B. Customer Service Training
 - CAO provided committee with a copy of the customer service training proposal by the Gardiner Centre.
 - C. Performance Evaluation System
 - In process and coming along.
3. Council Package Process
 - All went well and moving along.
 - Council training will take place early June. An invite will go out to all Council Members.

Council discussed the Minutes of the Executive Committee Meeting, dated May 17th, and agreed to defer for review.

190-16 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay Defer the Minutes of the Executive Committee Meeting, dated May 17, 2016.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

➤ Memo – Motions of Council, dated May 20, 2016.

- Further to the Council meeting on May 19, 2016 to discuss strategic initiatives, the follow up discussion with the Department of Municipal Affairs and further to the professional development of the Chief Administrative Officer, please find below motions of Council:

191-16 Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

RESOLVED THAT the Town of Torbay cancel the tender for Project Number 1508, known as the Town Hall Renovations – phases one and two due to cost.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

192-16 Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

RESOLVED THAT based on discussions with the Department of Municipal Affairs that the Town of Torbay borrow \$2,866,624.31. This will enable the Town to proceed with the renovation and expansion of the Kinsmen Community Centre. This is subject to Bank confirmation and a financial evaluation submission and approval by the Department of Municipal Affairs.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Council discussed the above motion, commenting on the below:

- It was noted that Council wanted to complete Town Hall renovations; however, costs were high, and the project has been put on hold. Council now has to focus on what's important for our residents, which is the renovations to the Kinsmen Centre.
- This is a positive initiative; and, hopefully, able to have construction of new facility included with gym for sports events.
- A community centre is priority at present. The Town is hoping to obtain additional funding for this project, therefore, looking at borrowing until later date.

193-16 Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

RESOLVED THAT In the absence of the Chief Administrative Officer/Town Clerk for the period of May 28-June 6, 2016 that Deputy Clerk Ann Picco be appointed the Acting Town Clerk. Any operational matters are to be referred to the appropriate senior department staff member.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

194-16 Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

RESOLVED THAT In the absence of the Chief Administrative Officer/Town Clerk for the period of May 28-June 6, 2016 that Deputy Clerk Ann Picco be provided with signing authority for the main operating account.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Corporate and Community Services

The Corporate Services Report, dated May 9 - 20, 2016, was accepted as presented.

Councillor Thorne-Gosse read out payroll and accounts payable information:

Payroll for the period of May 9 - 20, 2016, for 28 employees totalled \$62,179.76.

For the period of May 9 - 20, 2016, Accounts Payable invoices in the amount of \$213,432.75 were paid. These expenditures were within budget.

There were eight (8) Main Operating invoices presented for approval:

195-16 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Harvey & Company, Invoice Number 106951 (Tandem Truck Diagnostics), in the amount of \$6,093.51.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

196-16 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Kent, Invoice Number 1463722 (Upper Three Corner Pond Park), in the amount of \$5,031.21.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

197-16 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Newfoundland Power, Invoice Number 14293963 Apr 16 (Street Lighting), in the amount of \$17,860.10.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

198-16 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Receiver General, Invoice Number May 1-15 2016 (Payroll Deductions), in the amount of \$20,103.73.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

199-16 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to T2 Ventures, Invoice Number 2013-020-34 (Garbage Collection), in the amount of \$44,553.00.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

200-16 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Tract Consulting, Invoice Number TORB-1564-07 (Gateway Site Concept), in the amount of \$7,254.60.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

201-16 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to TRIO Benefits, Invoice Number May 2016 (Group Benefits), in the amount of \$7,744.80.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

202-16 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to WaterWerks, Invoice Number 18513 (Website & Communications RFP), in the amount of \$16,385.00.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

A copy of the current income and expense reports were included for Council's information.

Security Tender

Tender 2016-010 for Security Services (May – December 2016) saw 3 tender packages picked up. The tender closed at 3:00 pm. on May 24th, 2016. 3 bids were received. A motion of Council is required to award the tender.

Council discussed the information and the motion, indicating they would like further information due to the amount of the tender. It was requested to go back to the Corporate and Community Services Committee. See motion below:

203-16 Motion – Councillor Thorne-Gosse / Councillor Smith

RESOLVED THAT the Town of Torbay defer the motion to award tender for security services.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Council discussed the above with the below comments:

- In relation to the above motion, Mayor discussed that he could call a special meeting of Council if required.
- Council questioned security at the Kinsmen Centre indicating it may not be productive for that area due to what's taking place there. It was suggested that scope of project be reviewed in terms of where the Town would like security for the remainder of the year.
- It was noted that the scope of work was changed for security. Security is extended to end of year and they have other duties and areas to patrol. Also two persons are required due to safety issues of last year.
- Referred back to Committee for review.

Infrastructure, Public Works, Public Safety and Shared Services

Councillor Scott provided an overview of items discussed under the Infrastructure and Public Works Committee Meeting Minutes, dated May 10, 2016.

Items discussed included:

➤ Updates

A. MYCW - 2012-2014 - Municipal Depot Design Project

- The project is moving along with the exterior and roofing completed. The contractor is working on a new completion schedule to reflect weather delays.

B. Capital Investment Plan - 2015

1) Multi-Purpose Building (UTC)

- The builder has completed phase 1 of the multiuse facility and proceeding with other trades in phase 2 of project.
- The outer shell is complete.
- See motions below:

204-16 Motion – Councillor Scott / Councillor Thorne-Gosse

RESOLVED THAT the Town of Torbay reallocate funds under the gas tax program in the amount of \$378,999.73 from the multi-purpose building (project number 261-2014-518) to a new project, namely the road upgrade and improvement of Morris Avenue. This is subject to the submission of a capital investment plan and the approval of the Department of Municipal Affairs.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

205-16 Motion – Councillor Scott / Councillor Thorne-Gosse

RESOLVED THAT the Town of Torbay the Town of Torbay reallocate resources under g/l 5388-6220 to the multi-purpose building at Upper Three Corner Pond Park. This will ensure a more effective construction schedule involving sub-contractors, keeping completion of the project on time and on budget.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

2) Torbay Pedestrian Safety Review

- The Director presented Council and Committee with draft polices for Speed Calming and Speed Zone Restructuring. Committee reviewed policy and feedback of Council, and has recommended the adoption of the ‘Speed Calming Policy.’ The ‘Speed Zone Policy’ will be deferred until Council meets with consultant.
- See motion below:

206-16 Motion – Councillor Scott / Councillor Thorne-Gosse

RESOLVED THAT the Town of Torbay adopt the Speed Calming Policy as prepared by Harbourside Engineering. This policy will provide town staff with the necessary information to deal efficiently with all traffic related complaints.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Councillor Scott discussed the above motion advising that there are two separate policies, a speed calming policy and a speed zone restructuring policy. The speed zone restructuring policy is to determine if roads are zoned correctly. In the very near future, the consultant will speak to Council to explain the policies. A public meeting will then be held with residents.

3) Alternative Water Study

- An infill count is being completed to determine the number of water allocations. This information will be reported back to Council once known.
- The study is ongoing.

4) Wastewater Review – Phase II

- CAO will be meeting Thursday morning to update staff.

➤ Recreational Facilities

1. Trails and walkways

- Work schedule:
 - Western Island Extension (complete)
 - Forest River (May 30 – June 24)
 - Easter Brook – (June 13 – 21)
 - Torbay Rd Bypass Island June 27- July 8
 - Western Island Connector – Aug 1 -19
 - Upper Three Corner Pond Aug 31- Nov. 25th
 - Beatification startup May 2- end of season
 - Woodfine Falls Walkway – Sept 12
- Council discussed the above:
 - Councillor Scott noted that all work is being completed by Grand Concourse. He advised that this is a lot of work to take on in one year, and looking forward to it being completed in September.
 - Deputy Mayor requested that the above trail information be added to Torbay Talks so that residents are aware.

- Councillor Thorne-Gosse questioned Town communications and Torbay Talks – information to be available to residents during and after a Council Meeting. CAO advised that the Economic Development Officer is presently undergoing training.

- 2. Plan B
 - CAO and the Director of Infrastructure and Public Works have meet with the Department of Municipal Affairs to review and plot next steps for the Kinsmen Centre upgrade and expansion.
 - With the approved motion of Council to accept A49 as Owners Advisors the appropriate steps have been taken to move forward with planning for the proposed project.

- Waste Management
 - Torbay Pick Me Up was completed Saturday May 14 with Kathleen Scott being crowned the winner of the Back Yard composter and waste transporter. Kathleen collected the most garbage with fourteen bags.
 - Bulk Garbage
 - The Towns annual Spring bulk garbage drop will be conducted May 28 – 29 and June 4 -5.
 - Councillor Thorne-Gosse requested that the hours be posted. She also suggested that as not all residents have access to the internet and social media, that this information go on radio, as well. She also requested sign off Torbay Road.

- Correspondence & Action Report Items
 - Letter from resident of Forest River Road concerning speed calming.
 - As policy is now adopted, staff can now apply and respond to resident.

- Scheduling of the next meeting.
 - Meeting is scheduled for Tuesday, May 31 at 4:30pm at Town Hall.

ADVISORY COMMITTEES

Environment

- Torbay Environment Advisory Committee Meeting Notes, dated April 19, 2016.
 - Items discussed included:
 - Bauline Line Quarry Follow-Up
 - Torbay Drinking Water Results
 - Included were graphs showing levels of THAs, HAAs, PH and Langelier Index information since 2008.
 - It was requested that this information be kept on radar of the Public Works Committee, as we're always looking for ways to

improve numbers. The Town has completed some work over the last year, that would not yet be reflected due to the quarterly reports.

- Pine Ridge Update
- TEAC and Its Advisory Role to Council
- Other Business

Heritage

No report.

LIAISON COMMITTEES

Holy Trinity Elementary School Council

No report.

Holy Trinity High School Council

No report.

Jack Byrne Regional Sports and Entertainment Centre

No report.

Northeast Avalon Joint Council

No report.

Torbay Harbour Authority

No report.

Torbay Volunteer Fire Department

No report.

Urban Municipalities Committee

No report.

NEW BUSINESS

Mayor Tapper - Pass

Deputy Mayor Gallant

Deputy Mayor thanked everyone who participated in the Torbay Pick-Me-Up.

Councillor Roche - Absent

Councillor Scott - Pass

Councillor Smith - Pass

Councillor Thorne-Gosse - Pass

Councillor Whitty - Pass

QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting. There were none.

NEXT PUBLIC COUNCIL MEETING

The next Public Council Meeting will take place on Monday, June 6, 2016, 7:30 p.m., Council Chambers, Torbay Town Hall.

ADJOURNMENT

207-16 Motion – Councillor Smith / Councillor Smith

RESOLVED THAT the meeting be adjourned at 9:39 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Mayor

CAO/Town Clerk