



MINUTES
SPECIAL PUBLIC COUNCIL MEETING
June 2, 2014

Minutes of the Special Public Meeting of Council held in the Council Chambers, Town Hall on June 2, 2014 at 6:32 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Geoff Gallant
Councillor Peggy Roche
Councillor Craig Scott
Councillor Mary Thorne-Gosse

Staff Present

Dawn Chaplin, CAO/Town Clerk
Bernie Manning, Director of Public Works & Technical Services

Regrets

Councillor Thomas Hall
Councillor Carol Ann Smith

Gallery

There were no people in attendance.

Adoption of Agenda

266-14 Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried unanimously.

Appointment of Prime Consultants for Municipal Depot Project

Councillor Scott provided Council with an overview of the consultant selection process.

On April 22, 2014, the Town of Torbay advertised a request for proposals for prime consultant services related to municipal building infrastructure – specifically the municipal depot project.

Five technical proposals were received and each was independently reviewed by a three member panel from the Town of Torbay and the Department of Municipal and Intergovernmental Affairs.

The Town and Department met collectively on May 29, 2014 to review the technical proposals and conduct a further financial evaluation of the three consulting firms that met the evaluation criteria. Based on the results of that meeting, a recommendation is forthcoming regarding the appointment of the prime consultant for the municipal depot project. A motion of Council is required to proceed.

267-14 Motion – Councillor Scott / Deputy Mayor Gallant

RESOLVED THAT based on the technical and financial evaluation conducted by the panel members from the Town of Torbay and the Department of Municipal and Intergovernmental Affairs and further to the panel’s recommendation, the Town of Torbay appoint AMEC as its prime consultant for the municipal depot project.

Question called. Motion carried unanimously.

268-14 Motion – Councillor Scott / Councillor Thorne-Gosse

RESOLVED THAT the Town of Torbay proceed with negotiation and execution of the Prime Consultants Agreement with AMEC as it pertains to the municipal depot project, subject to the Department of Municipal and Intergovernmental Affairs approval.

Question called. Motion carried unanimously.

Council discussed the above noted motions, indicating their support in moving forward with this project. They discussed the importance of remaining on budget and on schedule. It was suggested to seek an extension to concur with the consultant’s project timelines. It was also discussed that this project has been a learning experience for all, and a valuable learning experience for all future projects.

ADJOURNMENT

269-14 Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

RESOLVED THAT the meeting be adjourned at 6:40 pm, as there was no further business.

Question called. Motion carried unanimously.

Mayor

CAO/Town Clerk