



MINUTES
PUBLIC COUNCIL MEETING
November 9, 2015

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on November 9, 2015, at 7:32 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Mary Thorne-Gosse (Acting)
Councillor Peggy Roche
Councillor Craig Scott
Councillor Brian Whitty

Staff Present

Dawn Chaplin, CAO/Town Clerk
Ann Picco, Executive Clerk
Brian Winter, Director of Planning

Regrets

Councillor Carol Ann Smith
Tina Auchinleck-Ryan, Director of Community Services
Bernie Manning, Director of Public Works & Technical Services

Gallery

There were a total of 12 people in attendance.

At the start of the Council Meeting, Mayor Tapper discussed that Deputy Mayor Geoff Gallant is on a leave of absence as he is running in the Provincial election. In his absence the Town has to appoint an Acting Deputy Mayor. See motion below:

490-15 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT that in the absence of Deputy Mayor Gallant, who is on leave, it is the consensus of Council to appoint Councillor Mary Thorne-Gosse as Deputy Mayor, effective today, November 9, 2015, until the outcome of the Provincial election on November 30, 2015, is known.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Councillors Roche, Scott, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Adoption of Agenda

491-15 Motion – Councillor Scott / Councillor Roche

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

Adoption of Minutes

492-15 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Minutes of the October 26, 2015, Public Council Meeting be adopted, as presented.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

Silver Spades Property Beautification Awards

In appreciation of residents taking the time to landscape and enhance the aesthetics of their property, the Town of Torbay has developed the Property Beautification Awards.

Staff and judges review nominated gardens and recognize residents in their beautification efforts. The Town thanked this year's judges, Cara Eustace and Joanne Hayes, for their time.

CAO Dawn Chaplin and Mayor Tapper recognized the following for their efforts in various categories of gardening, and presented each with a token of appreciation:

- Sara and Jason Gill - Natural Garden Winner
- Amy Slaney - Container Gardening Winner
- Al Thomas - Vegetable Garden Winner

- Mary Berghuis - Mature Garden Winner
- Marie and Clinton Stanley - Overall Winner 2015

Mayor Tapper congratulated and thanked all who were nominated, and congratulated all winners. It's great to see people taking pride in their properties.

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council. There were none.

MAYOR'S REPORT

Mayor Tapper provided a report, dated October 23 – November 5, 2015, of his work and connections that he has made in the community over the past couple of weeks. He further discussed the below:

- Interactive Town Hall – October 27, 2015
 - Mayor advised that this relates to the 2016 budget. The Interactive Town Hall was a new approach to get residents more involved in budget consultations. Residents could submit questions or comments to Council through social media. Council had a camera session to answer questions directly. The Town received quite a number of questions from residents on various social media outlets, upwards of ninety questions/comments. Council promised to answer all questions. This approach was mentioned at the recent MNL Convention in Gander, and how it was a great success. Other communities are looking at doing same next year. Session can still be viewed on the Town's website, and it's approximately one hour duration.
 - Councillor Scott advised that Members of Council took questions from residents by social media and email, and they did enjoy it. He is looking forward to doing things like this in the future, as residents responded and got involved. Residents that watched made positive comments and appreciated the fact that it was so open.
- On November 4th, our Environment Advisory Committee representatives met with the Town of Portugal Cove – St. Philip's Council and their environment committee representatives to discuss proposed development that borders the two communities on Indian Meal Line.
 - It was a good meeting with interesting facts brought forward by the environment advisory committees.
 - We have invited Portugal Cove – St. Philip's Town Council to meet with Torbay's Environment Advisory Committee. Meeting is taking place this Thursday to further discuss issues relating to flooding, particularly off Indian Meal Line.

- MNL Convention was held in Gander this past weekend.
 - The Town submitted a resolution concerning the Syrian Refugee Crisis, which did pass. Mayor and Councillor Scott spoke to this resolution at Convention. The Regional Refugee Committee has been notified that resolution was passed – a committee has been set up with members from Torbay and surrounding areas.
 - Councillor Scott advised that he received a call from the Chair of the Regional Refugee Committee thanking Mayor and Councillor Scott for speaking on behalf of the resolution. An information session is being held on November 16th, if anyone would like to attend. There is a Facebook page set up with information. Councillor Scott thanked the Mayor of the Town of Marystown, who spoke up in favour of our resolution. Mayor to forward him a thank you letter.

NOTICES OF MOTION

None.

CORRESPONDENCE

1. City of St. John's – Excessive Noise – Motorcycles. ***Council discussed noise from loud motorcycles and vehicles throughout the community. Council agreed to support letter, and it was suggested to write similar correspondence to the Highway Traffic Act Committee, RNC. See motion below:***

493-15 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Town of Torbay support letter from the City of St. John's to the Committee – Highway Traffic Act, RNC Re: Excessive Noise - Motorcycles.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

2. Jack Byrne Arena – change to the operating name of the facility. ***Mayor Tapper advised that the Arena Board is looking to change the name of the facility to “Jack Byrne Regional Sports and Entertainment Centre.” The Board passed a motion at their last Board Meeting to write the four towns to seek approval and support. See motion below:***

494-15 Motion – Councillor Scott / Councillor Thorne-Gosse

RESOLVED THAT the as per correspondence from Chair, Board of Directors, Jack Byrne Arena, dated October 2, 2015, that the Town of Torbay approve the facility operating name change to Jack Byrne Regional Sports and Entertainment Centre.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

It was noted that the family did not have any issues relating to the name change of the facility. Reason for name change is that it gives an indication of what the facility actually is and gives the Arena further opportunity to explore other sources of funding. It was noted that the facility is more than a hockey rink – there's also successful events held there such as the East Coast Music Awards, craft fairs, and our recent annual Community Market. Revenues such as these supplement hockey and sporting events and are necessary to keep the facility up and running.

3. Objection/petition from resident of 3 Riverbank Place concerning the Granting of a Discretionary Land Use Permit Allowing the Operation of a Dog Daycare at 2 Riverbank Place. ***Recommendation coming forth under the Planning, Land Use and Development Committee section, under the Business Application Report, dated November 6th.***
4. Fish, Food & Allied Workers (FFAW) – Rural Works Initiative. ***For information purposes.***
5. Pat Dawe Softball Classic – thank you correspondence. ***For information purposes. This is a successful yearly event by a volunteer group; and, the proceeds go the Holy Trinity High School scholarship fund every year.***
6. Correspondence from resident concerning land use at 275 Indian Meal Line. ***Director of Planning to write correspondence in response to concerns and process of application.***

CORRESPONDENCE & ACTION REPORT

The Correspondence and Action Report, dated November 9, 2015, was discussed and accepted as presented.

- Item No. 4 – Regional Transportation – Metrobus
 - Councillor Scott advised that he, the Director of Public works, and the Economic Development Officer met with Metrobus to discuss the possibility of Torbay obtaining a bus route.

- Surrounding area communities are looking at possibility, as well. Metrobus do have some issues with number of busses, but agreed to do up possible route information with approximate costs.
- Once information received, will take back to Committee and look at possibility of surveying the Town for feedback from residents.

COMMITTEE REPORTS

Planning, Land Use and Development

Councillor Scott provided an overview of items discussed under the Planning, Land Use and Development Committee Meeting Minutes, dated November 3, 2015.

Items discussed included:

1. Development Proposals

- a) Proposal for potential development, Eagle Nest Ridge Phase 5 – 37 unserviced lots.
 - The Director of Planning informed Committee that he was still reviewing the proposal with other Town departments.
- b) Proposal for potential development, Forest Landing Phase 7 – 58 unserviced lots.
 - The Director informed Committee that he was still reviewing the proposal with other Town departments.
- c) Proposal from property owner 115 Western Island Pond Drive.
 - Committee reviewed the proposal presented, it was agreed that because of its close proximity to the Western Island Pond Management unit, that it should be deferred to Eastern Habitat Joint Venture for review prior to making a recommendation on the proposal.
- d) Development proposal for property off Doyle's and Quigley's Lane number of water allocations.
 - Director noted that after reviewing the file and past Council minutes it was determined that originally the Town did agree to provide ten water allocations for the development.
 - Committee agreed that if the applicant is seeking ten allocations then we should honor the original agreement of ten.
- e) Proposal from 2 Riverbank Place for a Doggy Daycare.
 - The application was advertised as per the Town's discretionary use policy. There were a number of letters and a petition received in relation to the advertisement.
 - Committee reviewed the letters and petition received in response to the advertisement. The main items in the letters were:
 - Noise from the dogs,
 - Increased traffic in the area,
 - Potential decrease in property values,
 - Possible effect on quality of life in the area.

- Director of Planning noted that there are currently two other similar businesses in the Town both of which are on larger parcels of land. One is in a Residential Infill Land use zone with more than a half-acre of land and the other is in an Agricultural Land use Zone with nearly an acre of land.
 - After reviewing the letters received, Committee agreed that while there may be a need for such a business in the Town, it feels that the proposed location isn't ideal for this type of business. It is better suited for other areas of the Town where the lots are larger and the homes are not so close together.
 - Committee is going recommend that Council exercise its discretion, taking into account the concerns from area residents put forward in the six letters and a petition from the area received as a result of the public discretionary notice.
 - The application will be dealt with in the Building Application Report C2015-190.
- f) Application from potential property owner 1229-1239 Torbay Road to construct a commercial building on the property.
- The application was advertised as per the Town's discretionary use policy. There were three letters received in relation to the advertisement.
 - Committee reviewed the letters received in response to the advertisement. The main items in the letters were:
 - Will there be a buffer of some sort between the proposed building and the residential lots,
 - Will the site be landscaped/paved properly,
 - Will there be access on to Piperstock Place,
 - Will there be any outside storage.
 - Committee agreed that all of these items can be addressed during the approval process. It will be recommending that the application be approved with all the normal conditions along with the following conditions to address the resident's concerns:
 - A tree buffer along with a privacy fence shall be put in place along the Southern and Western boundaries of the property.
 - The site is to be properly landscaped and paved.
 - Any outside storage shall be to the rear of the building and shall be screened from any abutting properties by a fence and trees.
 - The property in question doesn't have any boundary lines that run along Piperstock Place so access is not possible.
 - It was also suggested that the Director of Planning should work closely with the applicant to ensure that building located on the lot in a position that has minimum impact on the area residences.
 - The application will be dealt with in the Building Application Report C2015-171.

2. Correspondence

- a) Letter from Property owner 173 Indian Meal Line in relation the possible development of his property.
- Committee reviewed the letter and plans provided, it was agreed that there are currently three major items that are preventing the proposal from moving forward:
 - Zoning: The property is currently zoned Residential Subdivision Area (RSA). This is being addressed in the Towns current review of its plan and regulations.
 - Excessive Setback: The properties in question are more than double the permitted distance that a residence can be constructed from a public road way.
 - Right of Way Width: The current right of way as per the plans provided is 10 meter wide. The Town now requires a right of way for a new street to be at minimum 15 meters but 20 meters in areas where it can be achieved.
 - Committee agreed that the Director of Planning should meet with the property owner to explain the items listed above and to help him explore other options.

3. Updates

- a) IML Drainage Ditch Issues.
- The Director of Planning provided Committee with an update on the meeting that the Mayor, CAO and the Director had with the developer. It was agreed that the developer would provide a proposal on how to correct the drainage issues in the area.
 - The developer did provide a proposal with a cost to complete the work. However, after reviewing the proposal, it is felt that it does not cover everything that was discussed. Director is going to discuss the proposal with the developer to see if they can expand the scope of work.
- b) Jones Pond Trail
November 3, 2015 Planning, Land Use and Development Meeting
- Mayor informed Committee that he had spoken with the property owner and at first had a positive response but later received an email that was somewhat contrary to the discussion. The Mayor asked that the Director provide a map of the area to show the property owner exactly what the Town is proposing.

4. Other Items

- a) Street Names for the new street adjacent to the new Depot site.
- The Director of Planning provided a few ideas for the new street names, Committee suggested that maybe one of the streets should be named after the Town's original mayor William Manning. It was agreed that the Director should also seek some input from other Councillors.

5. Planning, Land Use and Development Items for Correspondence and Action Report
- Report was attached for Council's information.

Building Applications Approved

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

<i>Application Number</i>	<i>Location</i>	<i>Proposal</i>
C2015-206	17 Riverdale Drive	10' x 16' Accessory Building
C2015-207	106 Country Drive	General Repairs
C2015-209	113 Evening's Path	16' x 20' Accessory Building

Building Applications for Approval

Application: C2015-171
Location: 1229 Torbay Road
Proposal: 3,300 square foot Storage Warehouse
Zoning: Mixed Development (MIX)

495-15 Motion – Councillor Scott / Councillor Roche

RESOLVED THAT the Town of Torbay Approve Application C2015-171, under the Applications for Approval section of the Building Application Report, dated November 6, 2015, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.
2. Subject to approval(s) from Service NL.
3. A tree buffer along with a privacy fence shall be put in place along the southern and western boundaries of the property.
4. The site is to be properly landscaped and paved.
5. Any outside storage shall be to the rear of the building and shall be screened from any abutting properties by a fence and trees.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

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Application: C2015-204
Location: 391 Indian Meal Line
Proposal: 16' x 24' accessory building
Zoning: Residential Infill (RI)

496-15 Motion – Councillor Scott / Councillor Roche

RESOLVED THAT the Town of Torbay Approve Application C2015-204, under the Applications for Approval section of the Building Application Report, dated November 6, 2015, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-205
Location: 32 Quigley's Lane
Proposal: Single Family Dwelling
Zoning: Residential Infill (RI)

497-15 Motion – Councillor Scott / Councillor Roche

RESOLVED THAT the Town of Torbay Approve Application C2015-205, under the Applications for Approval section of the Building Application Report, dated November 6, 2015, subject to the following condition:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

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Application: C2015-208
Location: 179 Bauline Line
Proposal: 24' x 28' accessory building
Zoning: Residential Infill (RI)

498-15 Motion – Councillor Scott / Councillor Roche

RESOLVED THAT the Town of Torbay Approve Application C2015-208, under the Applications for Approval section of the Building Application Report, dated November 6, 2015, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-210
Location: 11 Country Drive
Proposal: Single Family Dwelling
Zoning: Residential Medium Density (RMD)

499-15 Motion – Councillor Scott / Councillor Roche

RESOLVED THAT the Town of Torbay Approve Application C2015-210, under the Applications for Approval section of the Building Application Report, dated November 6, 2015, subject to the following condition:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

Business Applications to be Refused

Application: D2015-190
Location: 2 Riverbank Place
Proposal: Dog daycare to operate out of dwelling in basement
Zoning: Residential Medium Density (RMD)

500-15 Motion – Councillor Scott / Councillor Roche

RESOLVED THAT the Torbay Town Council exercise their discretion and Refuse Application D2015-190, under the Applications to be Refused section of the Business Application Report, dated November 6, 2015, taking into account the concerns put forward in the six letters and a petition from the area received as a result of a public discretionary notice.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

In relation to the above motion, Councillor Scott advised that residents questioned why Council would consider this type of application, indicating it has caused animosity amongst neighbours. Council discussed that once an application is submitted to the Town, it's reviewed with proper consideration the application deserves. Regulations are set up for discretionary use so the Town and residents have flexibility as to what they can do in their home. Part of the process for discretionary use is to notify area neighbourhood residents. The Town allows all residents to submit applications to be brought before Council; and, this is part of normal business, which is not meant to cause animosity amongst neighbours.

In relation to dog daycares, Council questioned how they can be regulated and rules/conditions enforced. They also discussed locations and zoning for these types of businesses.

Director of Planning advised that with discretionary use, advertisement is placed in paper, which anyone, not just area neighbours, can write correspondence relating to it. Committee takes all under advisement.

Economic Development

Councillor Roche provided an overview of items discussed under the Planning, Land Use and Development Committee Meeting Minutes, dated October 29, 2015.

Items discussed included:

- Review of action items from previous meeting on October 8th, 2015. Action items were as follows:

- The Community Market was a great success. Congrats to all who were involved.
- Architectural Guidelines. The Director of Planning confirmed that Torbay's municipal review is currently being reviewed by the Department of Municipal and Intergovernmental Affairs and the architectural guidelines will be incorporated when the municipal plan review is complete.
- Targa Meeting with Council. Targa had confirmed a meeting date for November 30th, however, will have to be rescheduled due to ongoing budget meetings and the upcoming Provincial election, which takes place on November 30th. The Economic Development Officer will follow up with Targa.
- Regional Tourism Initiative. The Economic Development Officer is currently awaiting the approval with Portugal Cove St. Phillip's on wording for the project before it is distributed to regional mayors for consideration.

➤ Updates

- Torbay Tourism Video launch
 - The Economic Development Officer advised that the latest viewing figures for the attraction video at the time of meeting were almost 40,000 views of the video and they had been watched from every province in Canada and many countries around the world.
 - Councillor Roche congratulated all involved.
 - Councillor Scott discussed the new attraction video advising that when he saw it on social media, he tweeted to MNL and asked if they would play at their Convention. They played it between sessions and at the Banquet. Received lots of positive feedback afterwards, and everyone was quite impressed.
 - Demographics Regional Study
 - The Economic Development Officer updated that meetings on the proposed project were continuing with the survey questions and final costs still being debated and confirmed. He outlined that it was the first project of its kind to be conducted in the Province among municipalities and that the statistics and information gathered would be of incredible use to many municipalities, but also the majority of departments within those municipalities that could be used to plan for future programs and projects in the future.
 - Budget 2016
 - The Economic Development Officer advised that new programming was being developed and costed for inclusion in the budget presentation set to take place early next week.
- New Business Leads – One business lead is now almost ready to submit an application to Council. The Economic Development Officer to continue assisting in collaboration with the Director of Planning.
- Any Other Business: No other business was tabled.

- Scheduling of the next meeting: Next meeting to be on Thursday November 12th at 10:00am.

Finance & Administration

The Finance and Administration Report, dated October 26 – November 6, 2015, was accepted as presented. Councillor Scott read out payroll and accounts payable information:

Payroll for the period of October 26 – November 6, 2015, for 29 employees totalled \$60,851.22.

For the period of October 26 – November 6, 2015, Accounts Payable invoices in the amount of \$129,692.52 were paid. These expenditures were within budget.

There were no Main Operating invoices presented for approval.

There were no Capital invoices presented for approval.

A copy of the current income and expense reports were included for Council's information.

Parks, Recreation and Community Services

Councillor Whitty provided an overview of items discussed under the Community Services Committee Minutes, dated October 30, 2015.

Items discussed included:

1. Correspondence reference NL Association of Community Living
 - This will referred to the Finance and Administration Committee.
2. Fitness Classes
 - The Director of Community Services reviewed correspondence referencing fitness classes at the Kinsmen Centre.
 - Committee recommended not charging for fitness classes for the remaining classes in November and December. Committee will revisit for 2016.
3. Tree Forest (by volunteers)
 - The Director reviewed correspondence from a volunteer representative. Dates for the tree forest were presented. The Kinsmen Centre will be closed due to this event from December 4 – 12th, 2015.
 - A request to assist with this event was also discussed. Committee asked that the Director review the Community Services Budget and advise Committee of funds that are available to assist.

4. UTC Master Plan
 - The Director of Community Services informed Committee that plans are under way for this project.

5. Barkwood Playground
 - The Director of Community Services discussed quote that was provided and requested funds to complete.
 - To be brought forward to Finance.

6. Jody Mitic – Motivational Speaker
 - The Director expressed thanks to Mr. Jodi Mitic for his inspirational talk, “Never Give Up,” and thanked to Mr. Andrew Hickey and Holy Trinity High School for their support and providing the time for Mr. Jodi Mitic to speak to students in grades 10, 11 and 12. As well thanks to Community Development Coordinator.

7. Ministers Announcement
 - The Director noted that The Honourable Clyde Jackman, Minister of Seniors Wellness and Social Development was in the Town of Torbay (Friday, October 16) to announce a total of \$677,685 has been provided to 85 community-based organizations under the 2015 Community Healthy Living Fund. “The Community Health Living Fund supports a wide range of initiatives and activities designed to increase wellness and healthy living opportunities for people of all ages throughout Newfoundland and Labrador”.
 - The Town of Torbay did receive \$ 5000.00 towards expansion of the Community Garden.

8. Soccer
 - The Director noted that she had received a call and correspondence notifying that the current executive is at the end of its term (Correspondence was shared at the meeting).
 - She noted that an AGM will have to be called in the near future to form a new soccer executive.

9. Volunteer Festival Committee
 - Councillor Thorne-Gosse reported that she has been approached by the Volunteer Festival Committee to secure a date for 2016 festival. The date requested is August 20th, 2016.
 - Councillor Thorne-Gosse discussed that the Town would need to provide a resource person.
 - As well the Volunteer Committee will be forwarding a budget to the Finance Committee to be considered for the 2016 Budget.

10. Budget

- Budget presentation was scheduled for Monday, November 2nd, 2016.

11. Sports Hall of Fame

- The Director noted the Sports Hall of Fame will take place on November 21st.
- The induction ceremony is Saturday, November 21st, 2015 at the Kinsmen Community Center beginning at 7:30 pm.

Councillor Whitty had left the Committee Meeting at 1:51 pm, therefore, other items on the agenda will be brought forward at the next meeting.

1. Liquor License at Kinsmen Centre
2. Parade Date and time confirmed – December 5th 9:45am
3. Plan B Kinsmen Community Centre
4. Upper Three Corner Clubhouse – PDF Plans
5. Active Tots

Councillor Scott discussed minor softball indicating that previous volunteer coordinator had retired. Three or four young people stepped up and kept softball going and made the event successful, and a great time had by all. Hoping to see the same result with the minor soccer program.

Councillor Thorne-Gosse questioned the UTC Club House Plans, indicated she requested it be attached to the Community Services Minutes, as it has not yet been made public. CAO advised that it will be coming forth at the next Public Works Committee Meeting and then to Council.

Public Works

Councillor Scott advised that work relating to the new municipal depot is ongoing. Mahon's Lane paving work should be completed this week.

ADVISORY COMMITTEES

Environment

Mayor Tapper advised that a meeting is scheduled for this Thursday.

Heritage

Mayor Tapper advised that a meeting will be scheduled in December.

LIAISON COMMITTEES

Jack Byrne Arena

No report.

Northeast Avalon Joint Council

- Minutes of the Northeast Avalon Joint Council Meeting, dated June 17, 2015.
 - Councillor Roche advised that the Minutes are included for Council's information.
 - The next meeting will be held in the Town of Conception Bay South.

Torbay Harbour Authority

Mayor Tapper advised that the President of the Torbay Harbour Authority confirmed a meeting through email. He will forward email on to Liaison Councillor Thorne-Gosse.

Torbay Volunteer Fire Department

No report.

Urban Municipalities Committee

Mayor Tapper advised that at the recent MNL Convention in Gander, he attended the first meeting with the incoming Committee. There was good discussion around the table on a variety of issues. This is a committee that meets quarterly and rotates meeting places east, west and central. Next meeting will take place in the New Year.

North East Avalon Regional (NEAR) Plan

No report.

Municipal Assessment Agency Inc. (MAA)

No report.

Stewardship Association of Municipalities Inc. (SAM)

No report.

Eastern Regional Service Board

Councillor Roche provided a copy of the Eastern Regional Service Board Minutes, dated September 30, 2015, to all Council Members.

She provided highlights of the Minutes, including:

- Further finance information can be provided if requested.
- Presentation on Waste-to-Energy and Other Proposals Received by the City of St. John's for RHB.
 - Information was presented on unsolicited proposals received by the City on waste-to-energy and other technologies such as plasma waste to energy, wood diversion for pellets, etc. Outlined were advantages and disadvantages for each proposal. Landfill will still have to continue to operate if this comes through. The only project to date to be exempted from the Province's Power Act is the Biogas Pilot Project that is currently running at RHB. The project has an output of 2MW only. In addition, there is an issue with the Province's Power Purchase Agreement, which has a one year post Muskrat Falls implementation. This was discussed with the Department of Natural Resources and changes to the guidelines were requested. The City is looking for biogas programs; and, it was noted that any company coming in would expect a twenty year commitment. The Eastern Regional Service Board doesn't know how this could affect the City's plans. They are looking for other alternative resources for accumulating waste. It can be turned into energy from gasses that it gives off, which could generate use internally.
 - The Board has decided to take over some waste and recycling contractors and purchased a vehicle. Government is supportive, and working as a regional entity now.
 - A meeting is scheduled for tomorrow, November 10th to discuss other regional items that the Eastern Regional Service Board will have as their mandate.

Holy Trinity Elementary School Council

No report.

NEW BUSINESS

Mayor Tapper

Mayor Tapper discussed the recent MNL Convention. Assessments were mentioned many times; and with election of new board members, this will be given priority. They are bringing to the Municipal Symposium next Spring. Other options were discussed other than property tax. Hopefully they can bring a recommendation back to new government to alleviate some stress.

Deputy Mayor Thorne-Gosse (Acting) - Pass

Councillor Roche

Councillor Roche discussed safety. Accidents do happen, and there are speed limits posted and in place for a reason. We all have to take safety into consideration when driving and when walking on our roads. When driving, protect yourself and those around you - be vigilant of who's in front of, and behind, you. When walking, be prepared - people walking should be further onto the sides of the roads. She asked that people be more safety cautious and drive slowly.

Councillor Scott

Councillor Scott thanked everyone who came out to the recent Canadian Blood Services blood donor clinic at St. Nicholas Hall. Donation numbers were down in Torbay, however, this clinic saw fifty donations, which was really good as their maximum appointments is sixty. He thanked all who attended, and hopefully they will have same numbers next time.

He discussed the recent MNL Convention. He congratulated Karen Oldford, new President of MNL. He advised that through meetings at Convention and listening to comments, urban larger municipalities and small towns have many issues in common. There were lots of good discussions and some cooperation between towns.

Councillor Smith - Absent

Councillor Whitty

Councillor Whitty apologized for comments made at the last Council Meeting. It's not often he will speak in generalities but did so at last meeting, and apologized to the Director of Planning as he indicated he was speaking out of frustration. He listens to residents and issues they run into. He advised that he discussed with the Director of Planning and did get some things clarified.

QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting. The following had comments:

- Resident of Civic 105 Indian Meal Line
 - Resident discussed application for a dog daycare at 2 Riverbank place.
 - She questioned process and way things are being looked at in residential neighbourhoods.
 - Council has to take seriously concerns of residents, as residents can be put in difficult and sensitive positions with their neighbours, especially as it relates to livelihoods.
 - She discussed residential neighbourhoods, zoning and regulations as it relates to animals. Definition of personal service should be reviewed further, as a dog daycare should not be considered as this. She discussed

discretionary use, which needs to be reviewed further so that residents are not put in a difficult situations with their neighbours.

- Resident of 21 Bridge Road
 - Resident discussed an email she forwarded to CAO relating to vehicles getting through bollards in area of South Pond Road.
 - She advised she was walking through tunnel and a truck came through. She requested that another bollard or boulder be placed in the area so vehicles cannot get through. Another resident called the RNC and provided them with the driver's license plate.
 - CAO advised that she forwarded her email on to Public Works, and Mayor Tapper advised will look into.

NEXT PUBLIC COUNCIL MEETING

The next Public Council Meeting will take place on Monday, November 23, 2015, 7:30 p.m., Council Chambers, Torbay Town Hall.

ADJOURNMENT

501-15 Motion – Councillor Whitty / Councillor Scott

RESOLVED THAT the meeting be adjourned at 8:54 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 5 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, and Whitty)

Against Motion: 0

Abstained: 0

Mayor

CAO/Town Clerk