



MINUTES
PUBLIC COUNCIL MEETING
November 23, 2015

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on November 23, 2015, at 7:42 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Mary Thorne-Gosse (Acting)
Councillor Peggy Roche
Councillor Craig Scott
Councillor Carol Ann Smith
Councillor Brian Whitty

Staff Present

Dawn Chaplin, CAO/Town Clerk
Tina Auchinleck-Ryan, Director of Community Services
Ann Picco, Executive Clerk
Bernie Manning, Director of Public Works & Technical Services

Regrets

Brian Winter, Director of Planning

Gallery

There were a total of 8 people in attendance.

Adoption of Agenda

502-15 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, Smith and Whitty)

Against Motion: 0

Abstained: 0

Adoption of Minutes

503-15 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Minutes of the November 9, 2015, Public Council Meeting be adopted, as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, Smith and Whitty)

Against Motion: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council. There were none.

MAYOR'S REPORT

Mayor Tapper provided a report, dated November 6 - 19, 2015, of his work and connections that he has made in the community over the past couple of weeks.

He further discussed the below:

- Remembrance Day
 - Mayor Tapper advised that he attended the Holy Trinity Elementary Ceremony on November 9th and the Holy Trinity High School Ceremony on November 12th. The teachers put off a great ceremonies, which are getting bigger and better every year.
 - The Town's Ceremony was held on November 11th, with former Mayor Robert Codner as Emcee. Next year marks the 100th Anniversary of Beaumont Hamel, and hoping that he can emcee this event for the Town, as well. Mayor suggested having something special planned and to be proactive and start planning now for this ceremony. He thanked all who attended, noting that residents came out in record crowd this year.
- Eastern Regional Services Board Meeting
 - Mayor advised that he and CAO met with the Regional Services Board on November 10th, along with the Mayor of Portugal Cove – St. Philip's. Great discussions were had. At a regional mayors' meeting, the topic of sharing services was discussed. The two items they focused on were municipal enforcement and inspections. Board Representatives from the Eastern Regional Services Board are going to do some figuring and costings for us. Hoping communities will

- cooperate regionally, as enforcement is important as it relates to speeding in our communities.
- On November 17, met with the Towns of Portugal Cove-St. Philip's and Pouch Cove's mayors and staff. The Town of Pouch Cove has a proposal for a regional firefighting training station. They're well ahead with plans, and they do have the property. More talks and discussions on this item in the New Year.
 - Sports Hall of Fame
 - Mayor advised that he attended the Torbay Sports Hall of Fame Saturday night past. It was a full house and an enjoyable evening. He congratulated all new inductees, and thanked everyone involved with putting this together.
 - Council thanked and congratulated all involved with the event.
 - Environment Advisory Committee/Council Meeting
 - On November 12th, Council and the Torbay Environment Advisory Committee met to discuss flooding and the proposed development on the Indian Meal Line area. This development also crosses borders with the Town of Portugal Cove – St. Philip's, and a meeting was held with representatives from their Council and both Town's environment committees.
 - Councillor Smith noted that the November 12th meeting was a great education session – learned that we have to be visionary in approach to development. We have a group of experts that we can use to provide us with information and leverage it towards the long term future of the Town, not for immediate plans. Councillor Scott indicated that the meeting was interesting, as different communities deal with same issues.
 - Mayor discussed making this a regional issue, and a meeting is planned for January 11th for surrounding area councils and environment advisory committees. He advised that he discussed this issue with MNL President and asked them to take it forward. The NEAR Plan is presently being reviewed, and this kind of information will be of benefit at that level, too.
 - Mayor discussed the Holy Trinity High School Gala, which he attended. He advised he received an email from the school indicating they raised \$57,000, which goes towards programming for the school and the kids. The event was really well put off.

NOTICES OF MOTION

None.

CORRESPONDENCE

1. Municipal Assessment Agency – 2014-15 Annual Report. *Councillor Roche advised that a copy was included in Council's packages for information, and to email her if anyone has any questions.*

Councillor Smith left the Public Council Chambers at 7:57 p.m., as it was determined that she was in a conflict of interest.

2. Newfoundland & Labrador English School District – Approval of Town’s request for land in the Gully. **Mayor Tapper advised the NL English School District has a large parcel of land, approximately from the Elementary School across the Gully and conservation land to Mahon’s Lane. Some months ago, we asked if they would donate or sell the property to the Town. They have advised of their approval to sell, and Mayor advised that he has been in contact with NCC to see if they can cover cost of this transaction. The intent is to turn the land over to NCC, so it will be under their protection.**

Councillor Smith returned to the Public Council Chambers at 8:00 p.m.

3. Request from resident of Ellard’s Lane for upgrading and resurfacing of pavement. **Referred to Public Works Committee.**
4. Eastern Waste Management – 2016 Robin Hood Bay Tipping Fees and Service Unit Pricing. **Councillor Roche advised that information is provided in Council’s packages for information. Highlights include:**
 - **Fees remain same previous.**
 - **The Eastern Waste Management will be providing a limited number of Household Hazardous Waste collection events in the Summer of 2016. Events will be held with the participation of volunteer fire departments. Participants will receive a \$1,000 contribution.**
 - **The Board will be opening a transfer station in Clarenville in January, 2016. Municipalities will pay \$67.50 per metric tonne for landfill materials and \$20.00 per metric tonne for recyclable materials. Commercial waste will be at cost of \$87.60 per metric tonne and recyclables at a cost of \$40.00 per metric tonne. These costs are to cover the cost of transportation.**
5. Department of Natural Resources – Referral Letter, 400 M South of Middle Three Island Pond. **Referred to the Planning, Land Use and Development Committee.**
6. Department of Natural Resources – Referral Letter, Three Island Pond. **Referred to the Planning, Land Use and Development Committee.**

CORRESPONDENCE & ACTION REPORT

The Correspondence and Action Report, dated November 23, 2015, was accepted as presented.

COMMITTEE REPORTS

Planning, Land Use and Development

Councillor Scott provided an overview of items discussed under the Planning, Land Use and Development Committee Meeting Minutes, dated November 17, 2015.

Items discussed included:

1. Development Proposals
 - a) Proposal for property owner 10 Eustace Lane to subdivide the property to accommodate a second building lot.
 - Committee reviewed the proposal provided, and it was agreed that the proposal meets all the requirements for building in the area.
 - Council questioned if property was included in infill study, and agreed to defer to next meeting to ensure that it is.
 - The application will be dealt with in the Building Application Report, dated November 20th, Application C2015-199.

Mayor Tapper left the Public Council Chambers at 8:04 p.m., as it was determined that he was in a conflict of interest. Deputy Mayor Mary Thorne-Gosse (Acting) took over as Chair of the Council Meeting.

- b) Proposal for property owner 43 Easterbrook Drive to develop the property as a serviced building lot.
 - Committee reviewed the proposal provided and it was agreed that the proposal meets all the requirements for building in the area.
 - The application concerning the above, as per the Building Application Report, dated November 20th, Application C2015-213, was dealt with at this point – see motion below:

Application: C2015-213
Location: 43 Easterbrook Drive
Proposal: Single Family Dwelling
Zoning: Residential Medium Density (RMD)

504-15 Motion – Councillor Scott / Councillor Smith

RESOLVED THAT the Town of Torbay Approve Application C2015-213, under the Applications for Approval section of the Building Application Report, dated November 20, 2015, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.
2. The water and sewer line shall be brought to the center of the lot to allow for future development further down the street.

3. The proposed water and Sewer extension shall be designed and inspected as per normal requirements.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, Smith and Whitty)

Against Motion: 0

Abstained: 0

In relation to the above motion, Director of Public Works clarified information in relation to the water and sewer lines.

Mayor Tapper returned to the Public Council Chambers at 8:09 p.m., and resumed as Chair.

- c) Proposal from property owner 2-6 Shea's Lane to subdivide the property to accommodate a second building lot.
 - Committee agreed that in the past this decision was normally made by the Department of Environment, but according to correspondence received, the department no longer requires permits for such items. However, in that correspondence the department goes on to say that *"permits maybe required for works that may occur within water bodies prior to start of construction."*
 - After much discussion Committee agreed that it would be willing to recommend that the 5 meter reduction be granted provided that the Department of Environment is okay with the reduction in this area.
 - Committee also suggested that they would be recommending that any building being constructed on the property would have to be built to a grade that will reduce the probability of potential flooding.
 - The application will be dealt with in the Building Application Report, dated November 20th, Application C2015-211.

2. Updates

a) Ground Water Flow Modeling Study Final Report

- Now that the final report has been presented to Council and reviewed by the Department of Environment, Committee is recommending that the report should be adopted and placed on the Town's website.
- The Director of Planning Committee has received a request from the consultant to use a portion of the base model for work that they are completing in the Pineridge/JBA Area for a property owner.
- Committee agreed that it was okay with allowing the consultant to use the base model for that area, provided that the information from the new study would be shared with the Town.
- Committee also noted that it was always their opinion that the base model was just a starting point and that the purpose of it was to provide

the Town and land owners with more information on the ground water throughout the Town.

- See motions below.

505-15 Motion – Councillor Scott / Deputy Mayor Thorne-Gosse (Acting)

RESOLVED THAT the Town of Torbay adopt the Municipal Groundwater Flow Modeling Study Final Report prepared by Stantec for the Town dated November 9, 2015.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, Smith and Whitty)

Against Motion: 0

Abstained: 0

506-15 Motion – Councillor Scott / Deputy Mayor Thorne-Gosse (Acting)

RESOLVED THAT the Town of Torbay permit Stantec to use the municipal groundwater flow modeling study base model for work that they are completing in the area of the Pineridge development and the Jack Byrne Arena. This approval is for this project only and all information from the project shall be shared with the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, Smith and Whitty)

Against Motion: 0

Abstained: 0

Council discussed the above and agreed that further studies are of benefit to the Town, to build on what we currently have. The Town is also looking at doing an addition study to see where groundwater is going and also to review any possible contamination.

b) IML Drainage Ditch Issues.

From November 3, 2015 Planning, Land Use and Development Meeting

- The Director provided Committee with an update on the meeting that the Mayor, CAO and Director of Planning had with the developer. It was agreed that the developer would provide a proposal on how to correct the drainage issues in the area.

November 17, 2015 Planning, Land Use and Development Meeting

- Mayor Tapper suggested that prior to making a recommendation on the proposal that he would like to meet with the developer one more time to discuss further.

Council discussed the above indicating it'd been ongoing for some time. Mayor advised that he met with the company representatives, and moving forward through correspondence and telephone calls. Will be meeting again, possibly before Christmas. Council discussed that the development has been discussed with the Environment Committee – all options and alternative approaches for solutions are being looked into.

c) Jones Pond Trail

November 17, 2015 Planning, Land Use and Development Meeting

- The Director of Planning provided Committee with a sketch of a new trail location for the area.
- Mayor Tapper noted that he would speak to the property owner and Council on this issue.
- Mayor advised that Jones Pond Trail has been recognized in the Stewardship Plan, Management Unit. It's only a matter of extending the trail. He is in the process of putting together a package of information from the Habitat Management Plan with mapping and some photos from the new trail in Western Island Pond, to let the owner know the style of trail the Town is looking at. Will be sending information off soon, and hoping for some sort of agreement. Mayor noted that the trail is going through buffer on river, therefore, the Town feels it has rights to put a trail there in the area.

3. Other Items

a) Mueller Property Development

- At the request of the Mayor, the Director provided Committee an overview of the retention system that is to be installed for the Mueller development.
- It was noted that this will be installed in the Spring. Council indicated their interest in seeing process, and it was discussed that the Environment Committee be invited too.

b) Cedarwood Drive Infill Lots

- The Director of Planning provided Committee with an update on some new applications that will be coming to Council for approval on Cedarwood Drive.

4. Planning, Land Use and Development Items for Correspondence and Action Report

- a) Report is attached for Council's information.

Building Applications Approved

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

<i>Application Number</i>	<i>Location</i>	<i>Proposal</i>
B2015-215	1492-1496 Torbay Road	General Repairs

Building Applications for Approval

Application: C2015-199
Location: 10 Eustace Lane
Proposal: Single Family Dwelling
Zoning: Residential Medium Density (RMD)

507-15 Motion – Councillor Scott / Deputy Mayor Thorne-Gosse (Acting)

RESOLVED THAT the Town of Torbay Defer Application C2015-199, under the Applications for Approval section of the Building Application Report, dated November 20, 2015, for further clarification.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, Smith and Whitty)

Against Motion: 0

Abstained: 0

In relation to the above motion Council discussed that they were not sure if water allocation is on Infill Study. Agreed to seek clarification from the Director of Planning.

Application: C2015-211
Location: 2-6 Shea's Lane
Proposal: Single Family Dwelling
Zoning: Residential Medium Density (RMD)/Conservation (CON)

508-15 Motion – Councillor Scott / Deputy Mayor Thorne-Gosse (Acting)

RESOLVED THAT the Town of Torbay Approve Application C2015-211, under the Applications for Approval section of the Building Application Report, dated November 20, 2015, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.

2. It is recommended that a reduction in the conservation zone from 15 meters to 10 meters be granted to allow for the development of the building lot subject to review/approval from the Department of Environment.
3. Any building being constructed on the property shall be built to a grade that will reduce the probability of potential flooding from the nearby stream.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, Smith and Whitty)

Against Motion: 0

Abstained: 0

Council discussed the above indicating that other applicants were allowed reduction in buffer. This applicant is asking for same, and requirement is that the Department of Environment would have to be in agreement. Same process as per other applications. The Town is double checking and has requested clarification from the Department.

Application: C2015-212
Location: 2 Cedarwood Lane
Proposal: Single Family Dwelling
Zoning: Residential Large Lot (RLL)

509-15 Motion – Councillor Scott / Deputy Mayor Thorne-Gosse (Acting)

RESOLVED THAT the Town of Torbay Approve Application C2015-212, under the Applications for Approval section of the Building Application Report, dated November 20, 2015, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, Smith and Whitty)

Against Motion: 0

Abstained: 0

Business Applications to be Deferred for Advertisement

Application: D2015-214
Location: 1496 Torbay Road
Proposal: Coffee House and Deli
Zoning: Mixed Development (MIX)

510-15 Motion – Councillor Scott / Deputy Mayor Thorne-Gosse (Acting)

RESOLVED THAT the Town of Torbay Defer Application D2015-214, under the Applications to be Deferred for Advertisement section of the Business Application Report, dated November 20, 2015, for advertisement as per Regulations 10, 33 and 90 of the Torbay Development Regulations.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, Smith and Whitty)

Against Motion: 0

Abstained: 0

Economic Development

No reports or motions.

Finance & Administration

The Finance and Administration Report, dated November 9 - 20, 2015, was accepted as presented. Deputy Mayor Thorne-Gosse (Acting) read out payroll and accounts payable information:

Payroll for the period of November 9 - 20, 2015, for 29 employees totalled \$61,668.21.

For the period of November 9 - 20, 2015, Accounts Payable invoices in the amount of \$136,981.14 were paid. These expenditures were within budget.

There were six (6) Main Operating invoices in the amount of \$184,671.98 presented for approval.

511-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to A Harvey and Company, for Winter Salt – ice control material, in the amount of \$116,225.89.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

512-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to East Coast Trail Association, for 2015 annual donation, in the amount of \$5,000.00.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

513-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to Newfoundland Power, for Street lighting for October 2015, in the amount of \$17,697.91.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

514-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to Progressive Engineering and Consulting Inc., for Pedestrian Safety Review Study (2014-2019 Gas Tax Agreement), in the amount of \$24,145.28.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

515-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to Receiver General for Canada, for Payroll remittance for November 1 – 15, 2015, in the amount of \$15,794.70.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

516-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to Stewart McKelvey Stirling Scales, for Legal Advice – Administration and Public Works Departments, in the amount of \$5,808.20.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

There was one (1) Capital invoice in the amount of \$132,834.52 presented for approval.

517-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to Redwood Construction Limited, for Progress Claim #1 – Municipal Depot Project (2012-2014 Multi Year Capital Works Program), in the amount of \$132,834.52.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

A copy of the current income and expense reports were included for Council's information.

2014 Audited Financial Statements

Audited Financial Statements are in Council's package for their review and information.

Mayor Tapper, Deputy Mayor Thorne-Gosse and CAO met with the auditors on November 19, 2015, to review the draft 2014 audited financial statements. The statements must be forwarded to the Department of Municipal and Intergovernmental Affairs for their review and as part of the community sustainability partnership. A motion of Council is required to proceed. See below motion:

518-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay adopt the consolidated financial statements for the year ended December 31, 2014 as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Seasonal Heavy Equipment Operators

The Town of Torbay will need to hire two seasonal heavy equipment operators for the 2015-2016 snow clearing season. The Director of Public Works and Supervisor of Outside Operations have reviewed resumes and conducted interviews on November 13th. The Director has made a recommendation to the CAO. A motion of Council is required to hire. The 2015/2016 snow clearing season will commence on November 30, 2015 and end on April 1, 2016. See motions below:

519-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay hire Michael Barron as a seasonal heavy equipment operator for the 2015/2016 snow clearing season.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

520-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay hire Billy Daly as a seasonal heavy equipment operator for the 2015/2016 snow clearing season.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Festival Volunteer Group

The 2016 “A Time in Torbay” Festival Volunteer Group is hosting the Festival of Trees event at the Kinsmen Community Center from December 6 – 10, 2015. It is the recommendation of Finance and Administration Committee to reallocate 2015 budget resources to help offset

expenses associated with this event. One thousand dollars has been identified from g/l 5254-6550 (youth initiatives). See motion below:

521-15 Motion – Deputy Mayor Thorne-Gosse (Acting) / Councillor Scott

RESOLVED THAT the Town of Torbay support the Festival of Trees event in the amount of one thousand dollars (\$1000.00). Funding to be provided from g/l 5254-6550 (youth initiatives).

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Thorne-Gosse (Acting), Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Council discussed the above Festival Volunteer Group, advising that they are a new group of twenty or more young individuals. The Festival of Trees is a really worthwhile initiative, taking place December 6th – 10th.

Councillor Smith notified that costs for street lighting is going up 3.1% in July, 2016, questioning if it is being reflected in the 2016 budget.

Parks, Recreation and Community Services

Deputy Mayor Thorne-Gosse (Acting) reminded all of the following upcoming events:

- Shopping Excursion
- Wreath Making
- Tree Lighting
- Festival of Trees
- Christmas Parade

In relation to the Christmas Parade, Deputy Mayor Thorne-Gosse (Acting) advised she asked the Recreation Department to make contact by telephone with participants from last year, as we want as many as possible to participate in this year's parade. She further noted that the parade was changed from night time to day time due to safety advice.

She advised that Council and residents will notice that the snowflakes are put up again this year on Torbay Road.

Public Works

Councillor Scott provided an overview of items discussed under the Public Works Minutes, dated November 17, 2015.

Items discussed included:

➤ Updates

A. MYCW - 2012-2014 - Municipal Depot Design Project

- The Director of Public Works advised that the final stages of footing and foundation are complete and the structural component of the building has arrived. We are likely to see the building take some vertical shape in the near future.

B. Capital Investment Plan - 2015

- 1) Multi-Purpose Building (UTC) – the Director advised that excavation has been completed and the footing and foundation has been installed. Plans are attached for Council’s information.
- 2) Torbay Pedestrian Safety Review - the Director has been in contact with the project consultant and has informed him that the first draft of the project should be complete and ready for Committee review in November.

Councillor Smith left the Public Council Chambers at 8:41 p.m., as it was determined that she was in a conflict of interest.

C. MYCW - 2015-2017 – Road Upgrading – Mahon’s Lane

- Project is moving along and is approximately 70% complete. The project contractor has completed all underground work and removals. The final stages of base course rock and leveling remain along with finish asphalt course.

Councillor Smith returned to the Public Council Chambers at 8:42 pm.

- Recreational Facilities – Christmas decorating ongoing.
- Correspondence & Action Report Items - Metro bus inquiry - contact has been made with administration to setup a meeting to discuss planning.
- Speed Bump Inquiry - town staff and committee have reviewed the correspondence and again will provide the inquiry with all information requested.
- Any Other Business: none.
- Scheduling of the next meeting: Meeting was scheduled for Tuesday December 1st at 7:00 pm at the Town Hall.

Mayor requested that recent correspondence received regarding water and sewer services at Gosse’s and Roger’s Crescent and related petition be added to the next Agenda.

ADVISORY COMMITTEES

Environment

No report.

Heritage

- Torbay Heritage Advisory Committee (THAC) Minutes, dated November 2, 2015.
 - Councillor Roche advised that a copy of the Minutes is included in Council's packages for information. She further highlighted the following:
 - Museum Tours for Holy Trinity Elementary took place on October 19th. It was a great history less for the children. The school plans to return for tours next year.
 - Manning Award – an application is currently being drafted. The Awards recognize and celebrate the work of individuals, communities, and organization in preserving and presenting this province's history and heritage.
 - Holy Trinity Presbytery Update – work is in progress, and there continues to be meetings between Council, Committee and the Holy Trinity Parish Finance Committee. Further updates to follow as we get more information to share.
 - 2016 Heritage Budget – presented to Finance on November 2nd. If any questions, Council Members can contact her.
 - Next meeting is scheduled for November 30th at 11:00 a.m.

LIAISON COMMITTEES

Jack Byrne Arena

No report.

Northeast Avalon Joint Council

Councillor Roche advised that a meeting is scheduled for December 2nd.

Torbay Harbour Authority

Deputy Mayor Thorne-Gosse (Acting) advised that a meeting was held with the Executive on November 18th, along with their representative from the Department of Fisheries and Oceans. Mayor and Councillor Scott attended on her behalf. Overall, everything is going well. The intent of the meeting was to see if there's anything they're looking for in the 2016 Budget and to discuss any issues they had over the Summer.

A few items were identified that was passed on to the CAO for discussion with the Director of Public Works:

- Security was discussed
 - Locking and unlocking of gate.
 - Mayor noted that the gate during the Winter will be locked at all times, as soon as security is finished. It will remain closed until Mid-May.
- Passes for fishery
 - Training will be provided to staff on front desk to assist with the issuance of passes for the fishing season.
 - Members are not always available to issue passes, and this is something the Town can help out with.
- Garbage Removal
 - There were a few issues in the past where our Public Works staff helped with removing of garbage and picking up garbage left there from visitors.
- Widening shoulder of road
 - This would make the area more accessible and increase amount of individuals using the area.
- Mural
 - Members are pleased with and thankful for the mural.

Torbay Volunteer Fire Department

Councillor Scott advised that a meeting was held on November 16th. Highlights of the meeting include:

- Prior to the meeting, two local candidates running in the Provincial Election talked to Members for a couple minutes.
- There were fourteen emergency call since last meeting.
- Councillor Scott passed along thanks on behalf of the Town on the excellent job and their participation in the November 11th Remembrance Day Ceremony and reception in the Fire Hall afterwards.

Urban Municipalities Committee

No report.

North East Avalon Regional (NEAR) Plan

No report.

Municipal Assessment Agency Inc. (MAA)

No report.

Stewardship Association of Municipalities Inc. (SAM)

No report.

Eastern Regional Service Board

No report.

Holy Trinity Elementary School Council

No report.

NEW BUSINESS

Mayor Tapper - Pass

Deputy Mayor Thorne-Gosse (Acting) - Pass

Councillor Roche - Pass

Councillor Scott - Pass

Councillor Smith - Pass

Councillor Whitty - Pass

QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting. The following had comments:

Mayor Tapper left the Public Council Chambers at 8:53 p.m., as it was determined he was in a conflict of interest. Deputy Mayor Thorne-Gosse (Acting) took over as Chair.

- Resident of Civic 170 Marine Drive concerning his Application for a single family dwelling 43 Easterbrook Drive.
 - Resident discussed his application asking for clarification of manhole and extension of waterline on property.
 - Resident to meet with the Director of Planning and/or Director of Public Works to further discuss.

Mayor Tapper returned to the Public Council Chambers at 8:54 p.m., and resumed as Chair.

- Resident of Civic 2 Shea's Lane concerning civic numbers on homes.
 - Resident discussed his concern that there are a number of homes without identification numbers, advising that for safety reasons and emergency response numbers are required.
 - Mayor Tapper advised that this issue has been discussed with the Torbay Volunteer Fire Department. He noted that it is hard to enforce, and that staff have identified homes without numbers. There is now a requirement in place that new homes are to have numbers.
 - He thanked Council for approving his building lot subject to review and approval by the Department of Environment.
 - He questioned how Council could not know lot was approved by Department with reduction in buffer zone; and, that the Department should have advised Council.
 - Mayor advised that the Town has not heard of this before; and, therefore require clarification from the Department.
- Resident of civic 80 Whitty's Lane
 - Resident questioned the Town's Green Communications System, as she has not received any notifications.
 - She advised she has heard nice things throughout the Community, but no announcements.
 - Mayor advised that all events are promoted through social media and our Green Communications System. CAO clarified that there have been a significant number of negative comments in relation to the phone/voice mail message piece, but emails have been forwarded to residents. She advised that the Town is utilizing social media on a regular basis. CAO to check and confirm resident is on the Town's Green Communication's list.
- Resident of Civic 105 Indian Meal Line
 - Resident also questioned the Town's Green Communications System, advising she hasn't received any notices either. She further noted she is not on social media. CAO to check and confirm.

NEXT PUBLIC COUNCIL MEETING

The next Public Council Meeting will take place on Monday, December 7, 2015, 7:30 p.m., Council Chambers, Torbay Town Hall.

ADJOURNMENT

522-15 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the meeting be adjourned at 8:59 p.m., as there was no further business.

Question called. Motion carried.

For Motion: (Mayor Tapper, Deputy Mayor Thorne-Gosse (Acting), Councillors Roche, Scott, Smith and Whitty)

Against Motion: 0

Abstained: 0

Mayor

CAO/Town Clerk