



MINUTES
PUBLIC COUNCIL MEETING
May 25, 2015

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on May 25, 2015 at 7:48 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Geoff Gallant
Councillor Peggy Roche
Councillor Craig Scott
Councillor Carol Ann Smith
Councillor Brian Whitty

Staff Present

Dawn Chaplin, CAO/Town Clerk
Bernie Manning, Director of Public Works & Technical Service
Ann Picco, Executive Clerk
Brian Winter, Director of Planning

Regrets

Councillor Mary Thorne-Gosse
Tina Auchinleck-Ryan, Director of Community Services

Gallery

There were a total of 10 people in attendance.

Adoption of Agenda

203-15 Motion – Councillor Smith / Councillor Roche

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Adoption of Minutes

204-15 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Minutes of the May 11, 2015 Public Council Meeting be adopted, as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

1. Recreation Newfoundland & Labrador - Recreation Month Municipal Proclamation.
 - Councillor Scott read aloud the proclamation.
 - See motion below.

205-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay does hereby proclaim that June, which witnesses the greening of Newfoundland and Labrador and serves as a significant gateway to family activities, has been designated as Recreation Month which will recognize and celebrate the benefits derived year round from quality public and private recreation and parks resources at the local, regional and provincial levels.

Therefore, our community, in recognition of the benefits and values that recreation, parks and leisure services provide, do hereby designate the month of June is Recreation Month.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council.

- There were no comments.

MAYOR'S REPORT

Mayor Tapper discussed that the Stewardship Association of Municipalities (SAM) Annual General Meeting was held in Flatrock over this past weekend, which he attended. He advised it was a great weekend, with seventeen towns from across the Province in attendance, including Labrador. The membership is growing and the Town of Torbay will be updating its Stewardship Agreement in the near future. Mayor congratulated President, Deputy Mayor Gallant, and the Executive for a great job and thanked the Town of Flatrock for hosting.

CORRESPONDENCE

1. Municipal Assessment Agency Inc. – Clar Simmons Scholarship Award. *For information purposes. This is an annual scholarship in memory of Clar Simmons. It is a requirement that applicants be a child or grandchild of a member of council or municipal employee; and, the deadline to apply in writing to MAA CEO is August 21st.*
2. Department of Municipal and Intergovernmental Affairs – Municipal Training and Development Opportunities. *For information purposes. This is a schedule from the Department of Municipal and Intergovernmental Affairs for upcoming training and professional development for Summer and Fall. If any Member of Council wishes to attend any of the training sessions, they can advise CAO or Executive Clerk.*
3. Canadian Diabetes Association – Request for donation. *Referred to the Finance and Administration Committee.*
4. Correspondence from residents concerning meeting of May 6th. *Referred to the Planning, Land Use and Development Committee.*

CORRESPONDENCE & ACTION REPORT

The Correspondence and Action Report, dated May 25, 2015, was discussed and accepted as presented.

- Item 14 – Water Concerns. Flooding in the area of Indian Meal Line and Peter's Place.
 - Deputy Mayor reminded everyone of the importance to have the Indian Meal Line/Peter's Place report completed.
 - Director of Planning advised he's hoping to have completed for the next Planning, Land Use and Development Committee Meeting.
- Item 26 – Water Capacity at North Pond in relation to servicing in the Pine Ridge Area.
 - Deputy Mayor advised that Council should fully discuss/have public discussion before awarding of tender in coming weeks for the depot.
 - Mayor discussed Deputy Mayor's comments and recent notice of motion, which was withdrawn, indicating that the depot is moving forward.

COMMITTEE REPORTS

Planning, Land Use and Development

Building Applications Approved

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

<i>Application Number</i>	<i>Location</i>	<i>Proposal</i>
B2015-057	13 Moore's Valley Road	Replace existing patio deck
B2015-062	6 Tina Place	General repairs
C2015-065	6 Cherrywood Drive	12' x 16' accessory building
C2015-066	24 Woodbridge Lane	Single Family Dwelling

Building Applications for Approval

Application: C2015-058
Location: 907 Torbay Road
Proposal: 30' x 40' accessory building
Zoning: Mixed Development (MIX)

206-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2015-058, under the Applications for Approval section of the Building Application Report, dated May 22, 2015, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-059
Location: 907 Torbay Road
Proposal: 1604 square foot, two storey extension to single family dwelling
Zoning: Mixed Development (MIX)

207-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay Approve Application C2015-059, under the Applications for Approval section of the Building Application Report, dated May 22, 2015, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-060
Location: 1 Bradbury's Lane
Proposal: Single Family Dwelling
Zoning: Residential Infill (RI)

208-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2015-060, under the Applications for Approval section of the Building Application Report, dated May 22, 2015, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-061
Location: 2 Cordelia Crescent
Proposal: Single Family Dwelling
Zoning: Residential Large Lot (RLL)

209-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay Approve Application C2015-061, under the Applications for Approval section of the Building Application Report, dated May 22, 2015, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Council discussed the above motion in relation to freeze on development in the area due to concerns of possible water contamination from the airport. It was noted that there are a number of infill lots that were approved to move forward in agreement with the freeze, as confirmed with the Department of Environment and Conservation. The above application is one of the lots, an approved building lot as part of the existing subdivision. It's properly zoned and meets the Town's requirements. Council discussed being pro-active and agreed to advise/notify surrounding area residents of the above development before it starts, so they're aware that this application was approved. See motion below:

210-15 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay amend Motion 209-15 to include letter to adjacent land owners and residents.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-063
Location: 18 Western Island Pond Drive
Proposal: 16' x 34' extension to existing accessory building
Zoning: Residential Large Lot (RLL)

211-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2015-063, under the Applications for Approval section of the Building Application Report, dated May 22, 2015, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-064
Location: 1 Sallesnik Lane
Proposal: Single Family Dwelling
Zoning: Residential Large Lot (RLL)

212-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay Approve Application C2015-064, under the Applications for Approval section of the Building Application Report, dated May 22, 2015, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-069
Location: 14 Western Island Pond Drive
Proposal: 36' x 24' accessory building
Zoning: Residential Large Lot (RLL)

213-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2015-069, under the Applications for Approval section of the Building Application Report, dated May 22, 2015, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-070
Location: 31 North Pond Road
Proposal: Renovate basement for in-law suite
Zoning: Residential Medium Density (RMD)

214-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay Approve Application C2015-070, under the Applications for Approval section of the Building Application Report, dated May 22, 2015, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Building Applications to be Deferred

Application: C2015-068
Location: 44 Lower Street
Proposal: Single Family Dwelling
Zoning: Residential Medium Density (RMD)

215-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Defer Application C2015-068, under the Applications to be Deferred section of the Building Application Report, dated May 22, 2015, for further review by the Planning, Land Use and Development Committee.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

In relation to the above application, Mayor Tapper discussed the Heritage Community district and further development in the area.

Economic Development

Councillor Roche provided an overview of items discussed under the Economic Development Committee Meeting Minutes, dated April 30, 2015.

Items discussed included:

- Corrections were noted in the Minutes:
 - Mayor Tapper was in attendance.
 - The date of the Minutes should read May 14, 2015.

- Updates
 - Heavy Metal Screening Update
 - Collection of sampling is concluded. All samples are currently with the Department of Natural Resources for analysis. Results should be made known to the Department of Environment & Conservation next week for review. Once that review is conducted, the results will be made known to the Town and to individual well owners.
 - The entire project should be concluded by last week of May/first week of June.
 - School Enterprise Competition
 - The Economic Development Officer provided a brief background to the school enterprise competition, and advised that the Town worked with a teacher to deliver the program.

- This year, the top twelve students involved in the enterprise course at Holy Trinity High will be competing. These students will each have an opportunity to pitch their business idea to a judging panel made up of Councillors, Town staff and Town businesses to see which of their ideas has the most potential for success.
- Winners will be announced at the school awards day before the end of term. Students will win Town gifts, a cash prize and an opportunity to have a booth at the Torbay Community Market. The date for the competition will be set in the next week or so. It was noted that no one will know the results until graduation.
- Councillor Scott discussed that he saw a letter from Youth Ventures concerning waiving of fees for young entrepreneurs, indicating it would tie in/relate to the School Enterprise Competition.
 - Economic Development Officer to add to agenda for next Committee Meeting.
- NL Irish Connections Festival
 - Event plans and planning are ongoing.
- Torbay Community Market
 - Plans are ongoing.
- Scheduling of the next meeting.
 - Next meeting to be on Thursday May 28th, 2015.

Finance & Administration

The Finance and Administration Report, dated May 11 - 22, 2015, was accepted as presented. Deputy Mayor Gallant read out payroll and accounts payable information:

Payroll for the period of May 11 - 22, 2015, for 30 employees totalled \$60,903.23.

For the period of May 11 - 22, 2015, Accounts Payable invoices in the amount of \$204,462.93 were paid. These expenditures were within budget.

There were seven (7) Main Operating Invoices, in the amount of \$130,429.31 for approval:

216-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to Aubrey K. Burt Surveys, for Surveys for Western Island Pond Trail, in the amount of \$9,153.00.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

217-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay approve payment to BDO Canada LLP, for 2014 Audit, in the amount of \$9,946.26.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

218-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to City of St. John's, for 911 Service and City Back Up Response for 2015, in the amount of \$56,971.38.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

219-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay approve payment to Grand Concourse Authority, for Western Island Pond Trail – Widen, Cut, Burn and Remove Material, in the amount of \$14,916.00.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

220-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to Grand Concourse Authority, for Barkwood Lane Park Site Development, in the amount of \$14,612.42.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

221-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay approve payment to Receiver General for Canada, for May 1 – 15, 2015 Payroll Remittance, in the amount of \$19,180.25.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

222-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to Triware, for IT Support – Block of Time, in the amount of \$5,650.00.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

There were four (4) Capital Invoices, in the amount of \$175,113.67 for approval:

223-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay approve payment to AMEC Foster Wheeler Americas Limited, for Municipal Depot Project (Multi Year Capital Program), in the amount of \$97,900.52.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

224-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay approve payment to AMEC Foster Wheeler Americas Limited, for Municipal Depot Project (Multi Year Capital Program), in the amount of \$38,494.35.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

225-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay approve payment to Progressive Engineering and Consulting Inc., for Upgrading and Paving 2015 (Gas Tax Agreement), in the amount of \$32,133.72.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

226-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay approve payment to Progressive Engineering and Consulting Inc., for Pedestrian Safety Study (Gas Tax Agreement), in the amount of \$6,585.08.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

A copy of the current income and expense reports were included for Council's information.

By-Election Ballot Boxes

As per Section 59 of the Municipal Elections Act, 30 days have passed since the April 23, 2015 municipal by-election. No recounts were requested nor are there any court actions pending regarding the by-election. As a result, the ballot boxes must be destroyed. A motion of Council is required to complete this action. See motion below:

227-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT further to Section 59 of the Municipal Elections Act, that the ballot boxes related to the 2015 municipal by-election held on April 23rd in the Town of Torbay be destroyed.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Motions Required in Chief Administrative Officer's Absence

228-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT in the absence of the Chief Administrative Officer/Town Clerk for the period of May 31-June 4, 2015, that Executive Clerk Ann Picco be appointed the Acting Town Clerk. Any operational matters are to be referred to the appropriate senior department staff member.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

229-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT in the absence of the Chief Administrative Officer/Town Clerk for the period of May 31-June 4, 2015, that Executive Clerk Ann Picco be authorized to sign cheques on the main operating bank account.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Parks, Recreation and Community Services

No report.

Public Works

Councillor Smith advised that Committee are working through projects; and, information is provided under the Public Works Committee Meeting Minutes, dated May 19, 2015.

Deputy Mayor Gallant discussed the water quality studies and if Committee has received anything on it. Councillor Smith advised that she will ask for the cumulative report as requested.

Deputy Mayor put forward a motion concerning speed bumps. See motion below:

230-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT Whereas, pedestrian injuries caused by automobile collisions are a leading cause of death among children aged 5 to 14 years.

Whereas, the Jones Pond Neighborhood is full of children of this age.

Whereas, residents of this area have taken it upon themselves to contact the Town of Torbay and document the speeding problem in this area.

Whereas, Speed bumps are cheap (\$1000 and up) and reusable and can be redeployed based on the results of our pedestrian traffic study. This construction of our traffic will not be finished until late summer and its construction should not be mutually exclusive to the implementation of short term solutions to problem areas.

Whereas, the American Public Health Association conducted a peer reviewed matched case-control study over a 5-year period to determine the effectiveness of speed humps in reducing child pedestrian injuries in residential neighborhoods: Which concluded speed humps make children's living environments safer.

Whereas, this study found speed bumps were associated with a 53% to 60% reduction in the odds of injury or death among children struck by an automobile in their neighborhood

Whereas, this study found that children living within a block of a speed hump exhibited a 2.5-fold reduction in the odds of being injured on their street.

Whereas, modifying traffic patterns is a passive and sustainable public health intervention that may make children's living environments safer. Distinct from speed limit signs or stop signs, traffic calming measures such as speed humps, are successful in providing long-term safety for pedestrians and motorists because they are physical structures with designs that are self-enforcing rather than requiring police enforcement.

Hereby move that the Town of Torbay install 2 speed bumps in the Jones Pond subdivision for the Summer of 2015.

Question called. Motion defeated.

For Motion: 1 (Deputy Mayor Gallant)

Against Motion: 5 (Mayor Tapper, Councillors Roche, Scott, Smith, and Whitty)

Abstained: 0

Council discussed the above motion, indicating the below:

- Speeding is an issue throughout the community, and is a major problem in all communities in the Province.
 - Mayor advised that speeding is a topic on the agenda for the next joint meeting with area mayors. They will also discuss municipal enforcement.

- Council have committed to a pedestrian study, to be completed for the entire Town.
 - This should be completed by the end of the Summer to assist the Town in developing a speed calming policy.
- Safety of children is paramount, especially in the school areas.
- Current speed bumps are in use and have been allocated in recreational areas.
- The Town's speed sign is presently in the Jones Pond area to collect data.
- Purchasing further speed bumps are not included in the Town's budget; and, it's uncertain how effective they would be until results of study are known.
- Residents need to take ownership – speak directly to neighbours with any concerns.
- Educating residents is important - in the areas of children's safety and providing reports/information to RNC.

Councillor Smith reported that Bulk Garbage/Clean Up is going well, and it's very busy. She commended Public Works Staff advising they are very cordial.

ADVISORY COMMITTEES

Environment

Mayor Tapper advised that a meeting will be held within the next few weeks.

Heritage

Councillor Roche will check and advise of next meeting date.

LIAISON COMMITTEES

Jack Byrne Arena

The following reports were included in Council's packages for information:

- Minutes of the 6th Annual General Meeting, dated April 16, 2014.
- Chairperson Report for the year ending December 31, 2014.
- Manager's Report, dated May 7, 2015.
- Treasurer's Report, 2014.
- North East Avalon Arena Regional Board Inc. Financial Statements, December 31, 2014.

Deputy Mayor advised that he's been on the Arena Board for five years, which has been a great journey for him and a positive regional experience doing great work to see the Arena where it is today.

Northeast Avalon Joint Council

Councillor Roche advised that she will have minutes for the next Council Meeting.

She advised that as per Mayor's request she did send out information on the East Coast Trail Association's Tely Hike to members of the North East Avalon Regional Joint Council.

Torbay Harbour Authority

No report.

Torbay Volunteer Fire Department

Councillor Scott provided a verbal report:

- There were fifteen emergency calls since the last meeting. It was a really busy weekend – six calls over the past weekend.
 - Councillor Scott noted that there were twelve or thirteen members out of town attending fire school, leaving the remainder to look after calls. He advised they did a great job, and Council thanked the Members of the Torbay Volunteer Fire Department.
- In relation to open fires and permit to burn requirement, he requested that the Department forward information to the Town on anyone who is not following proper procedures so that correspondence can be forwarded.
- CAO discussed emergency plan with the Fire Chief.
- Operational issues were discussed with the Director of Public Works.
- Unit 4 is currently out of service, and may have to replace transmission. The Department had to get a replacement vehicle in the meantime, as it will be out of circulation for ten to fourteen days.

Councillor Smith discussed the importance of an emergency plan, indicating it needs to be given priority and signed off for approval as soon as possible.

Urban Municipalities Committee

No report.

North East Avalon Regional (NEAR) Plan

No report.

Municipal Assessment Agency Inc. (MAA)

No report.

Stewardship Association of Municipalities Inc. (SAM)

No report.

Eastern Regional Service Board

Councillor Roche advised that a meeting is scheduled for tomorrow evening, May 26th.

She discussed and tabled a recent news release – Municipal and Intergovernmental Affairs, Environment and Conservation – Supporting Waste Management Services. She read aloud that the Provincial Government will continue to invest in the Provincial Solid Waste Management Strategy with a plan to complete a province-wide network of transfer stations and waste recovery facilities by 2020 and develop full-scale organic waste management infrastructure by 2025.

Holy Trinity Elementary School Council

No report.

NEW BUSINESS

Mayor Tapper - Pass

Deputy Mayor Gallant

Deputy Mayor discussed Pine Ridge water issue, reiterating that a full discussion is needed by Council. He advised there's questions needing answers before the Town awards tender for depot.

He discussed that a neighbouring community records their Council Meetings, and has their minutes on the website in audio form. He discussed transparency, indicating that previous Council had discussed the possibility of recording Council Meetings in Chambers, and he may try to bring this back again. He thanked the Town of Portugal Cove-St. Philip's for recording their Meetings and the City of Mount Pearl for using webcam for making meetings/information accessible. He asked that Council Members think about this and consider.

Councillor Roche - Pass

Councillor Scott - Pass

Councillor Smith - Pass

Councillor Thorne-Gosse - Pass

Councillor Whitty - Pass

QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments. The below had comments:

- Resident of Civic 105 Indian Meal Line
 - Resident discussed the East Coast Trail Association Tely Hike.
 - She thanked Mayor and Council for their support for the Tely Hike, advising support for the event has been tremendous.
 - Challenge went out to all communities - mayors and councillors can participate and actively promote to residents through newsletters and websites.
 - Resident discussed speeding, use of speed bumps and municipal enforcement.
 - She advised that many communities are using speedbumps and the Town should spend money to purchase.
 - She questioned why there are two speed bumps at Western Island Pond Playground.
 - She discussed that residents do take responsibility for issues in the community, as they report to the Town on issues such as damage to trails and coastlines. She discussed difficulties to report on other people; and, she discussed frustration when residents do take responsibility and nothing happens. Issues need to be taken care of by Council when they are reported.
 - With regards to municipal enforcement, she suggested that communities on the Northeast Avalon area get together and campaign to the Province for ticketing abilities.
 - Mayor discussed that he will take the information to the next area mayors' meeting, Thursday night.
 - He further discussed reporting issues/incidents to the RNC or the Town. If a resident reports a plate number for example, it is off the record who made the report, unless there's an incident where someone wants to take further to lay charges or take legal action. When someone calls in with a plate number, the Town will follow up with correspondence to the owner and copy the RNC. As a Town, we are very limited in what we can do with municipal enforcement.
- Resident of Civic 106 Bauline Line
 - Resident discussed forest fire season.
 - At a previous Council Meeting, the resident discussed forest fire season and suggested signs be posted for residents' information and awareness on this matter. He thanked Council for the recent newsletter, providing information on the 2015 Forest Fire Season and the requirement to obtain a permit to burn.

ADJOURNMENT

231-15 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the meeting be adjourned at 9:05 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, and Whitty)

Against Motion: 0

Abstained: 0

Mayor

CAO/Town Clerk