



MINUTES
PUBLIC COUNCIL MEETING
May 11, 2015

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on May 11, 2015 at 7:30 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Geoff Gallant
Councillor Peggy Roche
Councillor Craig Scott
Councillor Carol Ann Smith
Councillor Mary Thorne-Gosse
Councillor Brian Whitty

Staff Present

Dawn Chaplin, CAO/Town Clerk
Tina Auchinleck-Ryan, Director of Community Services
Ann Picco, Executive Clerk
Brian Winter, Director of Planning

Regrets

Bernie Manning, Director of Public Works & Technical Service

Gallery

There were a total of 10 people in attendance.

Adoption of Agenda

181-15 Motion – Councillor Roche / Councillor Smith

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Adoption of Minutes

182-15 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Minutes of the April 27, 2015 Public Council Meeting be adopted, with the following changes:

- Page 16 – typo, under Public Works, second paragraph to read Public Works Committee Meeting Minutes.
- Page 17 – under Public Works, Capital Investment Plan – 2015-2024
 - UTC Ball Field Improvements – bullet to read, “It was agreed to move forward as per the adopted strategic plan and related session on April 11, 2015.”
 - Multi-Purpose Building (UTC) – bullet to read, “It was agreed to move forward as per the adopted strategic plan and related session on April 11, 2015.”

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council. There were no comments.

MAYOR'S REPORT

Mayor Tapper provided a report, dated April 23 – May 7, 2015, of his work and connections that he has made in the community over the past couple of weeks. Highlights included:

- April 23rd – East Coast Trail Association (ECTA)
 - The Town has participated in the annual ECTA Tely Hike over the past number of years, and have done very well with fundraising.
 - Other towns have been challenged through emails; and, getting support from residents.
 - There are two teams - anyone can start a team and come along on the Hike.
 - It's a fun-filled day with lots of exercise and great scenery.
 - Councillor Roche to pass information on to the North East Avalon Joint Council who are associated with the Trail.

- May 2nd – Attended the Torbay Lions Club Charter Night Celebration, which was held at the Pouch Cove Lion’s Club.
 - The Club now has 25 new Members – it’s great to see residents volunteering in the Community. Every aspect of their organization will be a benefit, and it’s great to have a community support group like them in the Town.
 - Mayor and CAO met with representatives who wanted to discuss projects that the Town is working on in the way of trails, clubhouses, etc.
 - The Torbay Lions Club is looking for space to hold their meetings.

- May 6th – VOCM’s Open Line Show.
 - Mayor discussed well water testing in the Pine Ridge area.
 - Upwards of eighty percent or more residents have picked up water test kits.
 - A public meeting will be held once test results are analyzed.
 - ATV and dirt bike use.
 - Residents have reported that there has been damage done to the meadow lands on Motion Drive area as well in the beach area and conservation zone.
 - Council discussed that this is an education process. The Town needs to get word out to the public that this activity is not allowed.
 - The Beach Committee made recommendation through the Public Works Committee to secure area in the parking lot, as ATVs are getting through posts. Need to try to get more barriers in place.

Council discussed the well water testing for Pine Ridge area and response by residents – approximately 228 homes picked up their test kits. It was noted this was for whole area, including Pine Ridge, residents in South Pond area and in the area of Metal World, Torbay Road. Mayor noted that the Environment Advisory Committee looked at rolling out a project for the rest of the Town, however, were legally advised that landowners are responsible for testing their own well water. Council encourage all residents with wells to have their water tested – it’s a free service and results can be known in less than two days. Well testing should be completed in the Spring and in the Fall of every year.

CORRESPONDENCE

1. Correspondence from resident – consideration of flying Irish Flag outside Town Hall. ***Referred to Parks, Recreation and Community Services Committee for consideration.***
2. Dale Kirby, MHA – Town’s summer children’s programming. ***Council discussed summer programming and inclusion for children with Autism Spectrum Disorder (ASD), including support for families from the Autism Society and requirement to have trained, qualified staff person(s). The Town is in process of seeking legal advice. Referred to the Parks, Recreation and Community Services Committee.***
3. Department of Municipal Affairs – 2015/16 Municipal Operating Grant (MOG). ***For information purposes. CAO noted this is the first semi-annual payment. It’s at same level as per previous years. It also confirms that the Town is in compliance with legislation so MOG can be released.***

4. Youth Ventures – waiving of fee for young entrepreneurs. *Referred to Economic Development Committee.*
5. Canadian Postmasters and Assistants Association (CPAA) – Petition/Resolution. *Mayor to review information/correspondence from last year and bring back to next Council Meeting. Referred to next Council Meeting – May 25th.*
6. Allied Youth – Annual Provincial Conference. *Mayor to forward letter of congrats. It was noted for next Municipal Awareness day that the group participate in a mock Council Meeting – an interesting project for them to work on to show their political skills.*
7. Correspondence from resident concerning bus stop at 596 Indian Meal Line. *Council discussed correspondence noting that residents are located just before the Town’s boundary on Indian Meal Line. The bus did pick child up in prior years at home, but the NLESD has now decided the bus is not going in that far – last bus stop is at Victor Place. Council questioned 400 meters, and noted there is a turnaround in the area for a bus. Resident is requesting support so child can be picked up safely. See motion below:*

183-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT Mayor Tapper, on behalf of Council, write the NLESD and say that we want the child at 596 Indian Meal Line to be picked up by the school bus.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

8. Correspondence from resident concerning gravel pit area just above Quarry Road Extension. *Referred to Public Works Committee.*
9. The Monarchist League of Canada – request to organize civic ceremony on September 9th to mark the Queen’s reign. *Referred to Parks, Recreation and Community Services Committee.*

CORRESPONDENCE & ACTION REPORT

The Correspondence and Action Report, dated May 11, 2015, was discussed and accepted as presented.

- Item 15 – Councillor Smith had questioned if the Jack Byrne Arena offers opportunities for groups to fundraise.
 - Deputy Mayor Gallant advised that fundraising would have to be cleared with the Arena Manager, however not permitted if another organization is holding an event. It’s permitted as long as there’s no competing.
- Item 22 – Deputy Mayor questioned status of report in relating to water concerns on Peter’s Place/Indian Meal Line.
 - Director of Planning advised that he’s hoping to have completed before next Council Meeting.

- Councillor Scott questioned if report would be for Council only as a working copy. CAO advised that she, along with the Director of Planning, met with lawyer for recommendation. She will have information within the next seven to ten days which will involve actions.

COMMITTEE REPORTS

Planning, Land Use and Development

Deputy Mayor Gallant provided an overview of items discussed under the Planning, Land Use and Development Committee Meeting Minutes, dated May 5, 2015.

Items discussed included:

1. Development Proposals
 - a) Proposal from property owner 1-5 Bradbury's Lane
 - Director of Planning gave overview of the property and proposal. Councillor Scott noted that he was under the impression that the land was subdivided and a parcel sold back in the 1990's.
 - Director to do more research into the property. The proposal will be brought back to Committee when the research is completed.
2. Correspondence
 - a) Letter from property 1147 Torbay Road requesting approval to operate a small scale dog boarding facility.
 - Committee agreed that it will consider a change to the discretionary uses within the zone to allow such a use.
3. Other Items
 - a) Dry Hydrant
 - Director gave an overview of the process that the Town as gone through so far with this project. The original estimated price has risen from approximately \$22,000 up to a new estimate of \$104,000.
 - Committee agreed that the project is one that needs to be completed but would like the Director to go back to the consultant to see if there any way to bring the estimate back within the budget line.

Mayor Tapper provided an update on the Town Plan Review. The Special Meeting of Council scheduled for May 4th was cancelled as there were questions on process, which we had to seek advice from the Department of Municipal Affairs in relation to conflict of interest. The Planning, Land Use and Development Committee met to discuss issues and reached a consensus on outstanding items.

Mayor Tapper, Councillor Thorne-Gosse and Councillor Whitty left the Public Council Chambers at 8:16 p.m., as it was determined they were in a conflict of interest. Deputy Mayor Gallant took over as Chair.

Councillor Scott gave an overview of the below items:

b) Town Plan Review

- Director of Planning provided Committee with an update on the outstanding issues and process.
 - Proposed rezoning of land at 14-50 Byrne's Lane
 - Committee agreed that it would be okay with the request forming part of the plan review. Recommended approval.
 - Rewording of sections 3.1.1 ix) and 78 dealing with the Towns requirements for open space.
 - Director provided Committee with alternative wording to what was originally proposed. Committee reviewed the rewording and discussed the pros and cons. After much discussion Committee agreed that it was okay with moving forward with the new wording for the two sections referenced.
 - Proposed rezoning of land at 162 Marine Drive
 - Committee agreed that it would be okay with the request forming part of the plan review.
 - Committee agreed to address potential conflicts up front at Council Meeting.
 - Committee put forward a motion to Council to accept the draft plan as presented with the changes noted above, along with all previous changes. See motion below:

184-15 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay proceed with the next step in the plan review process, which is to forward the draft plan with all the accepted changes to the Department of Municipal and Intergovernmental Affairs for review. As per section 15 (2) of the Urban and Rural Planning Act 2000.

Question called. Motion carried.

For Motion: 4 (Deputy Mayor Gallant, Councillors Roche, Scott, and Smith)

Against Motion: 0

Abstained: 0

Deputy Mayor thanked Committee for their work and efforts to get this completed, indicating he was pleased with results. He discussed open space and read aloud Section 78 (d).

Councillor Smith noted that Deputy Mayor's comments above were not included in the Planning report, and she questioned if it should be included in the motion and/or to the Minutes.

- Deputy Mayor noted he only provided details as support for the motion, and he read aloud as background support.
- Councillor Smith noted his comments were not recorded as part of the Minutes.
- CAO suggested to motion as presented, and the Director of Planning to revise Minutes to reflect.

In relation to the above motion, and for information purposes, the Director of Planning discussed next steps as per the Urban Rural Planning Act. He advised it should become law before end of this year.

Mayor Tapper, Councillor Thorne-Gosse and Councillor Whitty returned to the Public Council Chambers at 8:29 p.m. Mayor Tapper resumed as Chair.

Deputy Mayor Gallant provided an overview of the remainder of the Minutes:

4. Planning, Land Use and Development Items for Correspondence and Action Report
 - a) Table attached for Council's information.

Building Applications Approved

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

Application Number	Location	Proposal
C2015-049	12 Woodbridge Lane	Single family dwelling
C2015-054	31 North Pond Road	16' x 20' accessory building
C2015-055	46 Western Island Pond Drive	15' x 24' deck
C2015-056	37 Reddy Drive	Demolition of existing accessory building and construction of new 10' x 12' accessory building
C2015-057	13 Moore's Valley Road	Replace existing 14' x 20' deck

Building Applications for Approval

Application: C2015-050
Location: 45 Gosse's & Rodger's Crescent
Proposal: 18' x 20' and 10' x 10' accessory buildings
Zoning: Residential Medium Density (RMD)

185-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2015-050, under the Applications for Approval section of the Building Application Report, dated May 8, 2015, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-051
Location: 18 Duggan Place
Proposal: Single Family Dwelling
Zoning: Residential Medium Density (RMD)

186-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay Approve Application C2015-051, under the Applications for Approval section of the Building Application Report, dated May 8, 2015, subject to the following condition:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

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Application: B2015-052
Location: 112 North Pond Road
Proposal: 8' x 10' second floor & 12' x 16' one-story extension to single family dwelling
Zoning: Residential Medium Density (RMD)

187-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application B2015-052, under the Applications for Approval section of the Building Application Report, dated May 8, 2015, subject to the following condition:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Application: C2015-053
Location: 11 McGrath's Lane
Proposal: 30' x 40' accessory building, replace existing deck, and extend driveway
Zoning: Residential Infill (RI)

188-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay Approve Application C2015-053, under the Applications for Approval section of the Building Application Report, dated May 8, 2015, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Building Applications to be Deferred for Advertisement

Application: B2015-046
Location: 46 Lynch's Lane
Proposal: 20' x 28' accessory building
Zoning: Residential Medium Density (RMD)

189-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Defer Application B2015-046, under the Applications to be Deferred for Advertisement section of the Building Application Report, dated May 8, 2015, pending public notification and consultation required in accordance with Regulation's 11, 12, and 33 of the Torbay Development Regulations.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Economic Development

Councillor Roche provided an overview of items discussed under the Economic Development Committee Meeting Minutes, dated April 30, 2015.

Items discussed included:

➤ Updates

- Heavy Metal Screening Update
 - Approximately 154 of the 228 homeowners in the water sampling area of Pine Ridge Crescent had, to date, returned a sample for analysis. The deadline for the remaining homeowners was Monday May 4th. The Department of Natural Resources is very pleased by the user numbers and believes the data collected will be invaluable.
 - Once the samples are fully collected, aggregated results will be reviewed by Environment & Conservation, Eastern Health and the Town.
- Town Centre Update
 - There has been further interest from developers on the development of the area. They wish to be kept apprised on all decisions related to the project, including the rezoning and design regulations being completed. It is hoping that in the next 5-10 days the design regulations will be presented in draft format for review. These regulations will allow the Town to determine the look and feel of the development so it is executed in a manner the Town would like.
 - Deputy Mayor discussed the Town Centre concept, location to be behind the Town Hall. He discussed the interest from developers and questioned

expropriating land to provide to private developers. CAO noted that the Town will not be expropriating land or purchasing and selling back to developers. It will be up to a developer to deal with property owners.

- NL Irish Connections Festival
 - The NL Irish Connections Festival is entirely scheduled now with event locations and a schedule of events fully in place.
 - Almost half the billets required to house the Irish are secured, but more general volunteers and local musicians are needed. Calls for interest are circulating on Town social media feeds and through the Committee itself.
- Torbay Community Market
 - The new date for the 2015 event will be Saturday October 31st from 10 am to 4 pm. Registration will be opening on June 17th online and in-person. Up to 90 booths will again be available with an array of entertainers and interactive distractions for attendees.
 - Action #1: Mayor Tapper asked for an emphasis on food vendors (fruit and vegetables).
- Scheduling of next Meeting – Thursday, May 14th.

Partnership Updates May 8th, 2015

Partnership Updates report pertaining to government funding partners and corporate sponsorship partners was provided in Council's packages for information.

Finance & Administration

The Finance and Administration Report, dated April 27 – May 7, 2015, was accepted as presented. Councillor Thorne-Gosse read out payroll and accounts payable information:

Payroll for the period of April 27 – May 7, 2015, for 29 employees totalled \$57,936.84.

For the period of April 27 – May 7, 2015, Accounts Payable invoices in the amount of \$194,728.95 were paid. These expenditures were within budget.

There were eight (8) Main Operating Invoices, in the amount of \$169,233.04 for approval:

190-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to CIBC Mellon, for Pension Contribution for April 2015, in the amount of \$18,468.56.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

191-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to LW Consulting, for Organizational Review Progress Payment, in the amount of \$9,605.00.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

192-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Newfoundland Power Inc., for Street lighting for April 2015, in the amount of \$17,845.59.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

193-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Receiver General for Canada, for Payroll Deductions for April 16-30, 2015, in the amount of \$29,463.66.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

194-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Stantec, for Community Groundwater Evaluation, in the amount of \$32,967.05.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

195-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Synrevoice Technologies Inc., for Annual Renewal of Green Communications System, in the amount of \$11,865.00.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

196-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to T2 Ventures Inc., for Garbage/Recycling Collection, in the amount of \$40,829.67.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

197-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Trio Benefits, for Group Benefits May 2015, in the amount of \$8,188.51.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

A copy of the current income and expense reports were included for Council's information.

Security Tender

Tender 2015-002 for Summer Season Security Services (May 15-October 11, 2015) saw three tender packages picked up. The tender closed at 2:00 p.m. on May 11, 2015. Two bids were received. A motion of Council is required to award the tender. See motion below:

198-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay award Tender 2015-002 Security Services to the low bidder, Spectrum Investigation and Security (1998) Limited in the amount of \$24,738.07 (HST included).

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

It was noted that the above firm was used last year as well, and they are familiar with the Town. There was an issue last year where two security personnel were used due to a safety situation. Director of Public Works to discuss last year's issues with the company.

Loan Renewal

Loan segment 69 is due for renewal on May 25, 2015. This loan pertains to the Town's portion of the 2005-2008 multi-year capital works program. See motion below:

199-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay renew loan segment 69 in the amount of \$745,000.00 for a 5 year period at a rate of 2.64% and a monthly payment of \$13,269.00.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Parks, Recreation and Community Services

The Minutes of the Community Services Committee Meeting, dated April 22, 2015, were provided in Council's packages for information. These were referred to tonight's meeting from the Public Council Meeting of April 27th.

Councillor Thorne-Gosse provided an overview of items discussed under the Community Services Committee Meeting Minutes, dated May 6, 2015.

Items discussed included:

- Plan B Wellness Centre
 - Committee discussed moving forward to develop a concept design for renovation and addition to existing community centre. See motion below:

200-15 Motion – Councillor Thorne-Gosse / Councillor Roche

RESOLVED THAT the Town of Torbay proceed with an assessment of the Kinsmen Community Centre to assess the viability of potential expansion. This study will cost \$22,340.00 + HST and will be covered under Recreation Budget GL 5395-6510 U3C Master Plan.

Question called. Motion carried.

For Motion: 4 (Deputy Mayor Gallant, Councillors Roche, Scott, and Thorne-Gosse)

Against Motion: 3 (Mayor Tapper, Councillors Smith and Whitty)

Abstained: 0

Council discussed the above motion:

- The importance of having a Plan B and to look at all possibilities.
- Preferred option is to construct the Town Centre as per strategic plan, as focal point of Torbay.
- Government funding was questioned and discussed. It was questioned why spend the funds to have a Plan B before knowing outcome of proposed Town Centre.
- There are developers who are interested in land in the proposed Town Centre area, which will bring substantial revenue to the Community.
- There are parking issues at the Kinsmen Centre and conditions when the building was turned over to the Town.
- Expansion of the Kinsmen Centre will not replace the proposed Town Centre behind the Town Hall. There are always residents and community groups looking for space, and expanding is something that the Town can do.

➤ Other Business:

- Forest River Road Open Space
 - Director of Community Services will be looking into what can be done with this piece of land.
- Minor Softball Program
 - The Minor Softball Coordinator advised his retirement from the Torbay Minor Softball Program. Director will be meeting with him over the coming weeks to discuss the program and will work with staff on the future of the Minor Softball Program.
- Mayors March Softball Tournament
 - Director advised Committee that an invite was received from Portugal Cove - St. Philips for a Mayors March Softball Tournament, Saturday, June 6th at Voisey's Brook Park.
 - Councillor Scott to take lead.
- By-Pass Island
 - As part of Beautification Mayor Tapper has requested when clearing the site for the depot or other areas within the Town if Public Works could take the good soil and begin beautification stages for the By Pass Island. Director of Community Services will discuss with Director of Public Works.
- Security was discussed.

➤ Information:

- Development on Bauline Line
 - Director of Community Services discussed the open space for a development on the Bauline Line. Director of Community Services will discuss with Director of Planning to proceed with a trail system on the front of lots, as this will

eventually link to the Upper Three Corner Facility. Director noted that Trails on the front of lots is as per the new engineering design guidelines for subdivisions.

- Provincial Wellness Grant
 - Provincial Funding was approved in the amount of \$5000.00 for a grant that staff applied for. This will be for a Fall program, Eating Well for Less.
 - (In partnership with Sobeys, a series of workshops will be offered starting in the Fall to continue throughout the year).
- Age Friendly Grant
 - A \$5000.00 grant was approved for continuing the Age Friendly Program.
 - Currently ongoing is an outreach to community for survey completion May 15th, 2015. Surveys data will be reviewed in late May - June and a summary report will be prepared.
 - Committee will present report to council and next steps once completed.
 - Age Friendly Coordinator will work for another 4 weeks of part-time hours.

Public Works

Councillor Smith provided an overview of items discussed under the Public Works Committee Meeting Minutes, dated May 4, 2015.

Items discussed in the report included:

- Updates
 - MYCW – 2012-2014 – Municipal Depot Design Project
 - Public competition has begun and will be closing for final submissions on May 19th.
 - Lime Feed System
 - Commissioning is done and training for staff is complete.
 - Modification to product being used. Operational issue and system is fine.
 - Capital Investment Plan - 2015
 - UTC Ball Field Improvements – Council has provided direction to Committee and Staff will complete general maintenance and seasonal upgrades before opening May 26, 2015.
 - Proceeding as discussed on April 11th.
 - Multi-Purpose Building (UTC)
 - Council has provided direction to Committee and Staff will complete take next steps in proposal and design.
 - Sketch will be provided at next Public Meeting for review and for feedback on design as it exists today.
 - Torbay Pedestrian Safety Review
 - Traffic counts have begun, as well as meeting with the consultant.
 - Water alternative Study
 - The Director of Public Works and the Economic Development Officer have submitted all requested items to FCM for potential funding possibilities

under the Green Municipal Fund. While waiting a decision the Economic Development Officer will pursue other avenues of funding to aid the project.

- Road Upgrading
 - Call for tender in this weekend's paper, which closes May 27th.
- Correspondence & Action Report Items
 - Flooding of IML- referred to Planning, Land Use and Development Committee to address with current flooding issues in the area.
 - August 2014 Drinking Water Quality report – at request of Deputy Mayor Gallant an outline of THM's is attached for review.
 - Deputy Mayor discussed THM levels requesting that information from past six years be put together in chart/graph formats so we can visually see information.
 - Councillor Smith indicated it's important to note that the Town has only a chlorination system, not a drinking water treatment. The Town has taken initiation to improve water quality – using lime feed. Information compiled as per Deputy Mayor's request will only tell us of issues we already know. If the Town wants to look at water treatment for the Community, discussions will have to be parallel with waste treatment. Costs for treatments are high and we're doing what we can with the resources that we have.
 - Councillor Scott noted that Public Works Committee have discussed moving away from chlorination and looked at other options besides full scale treatment to help lower THMs. The Director is looking into.
 - Mayor noted that reports have been given to the Environment Advisory Committee, which they'll analyze. The reports come out quarterly with no concerns or instruction from the Department of Environment. The Environment Advisory Committee will look into and provide feedback.

ADVISORY COMMITTEES

Environment

Mayor Tapper provided an overview of items discussed under the Torbay Environmental Advisory Committee Meeting Minutes, dated April 30, 2015.

Items discussed in the report included:

- Update on Well Water Sampling Program
 - Mayor discussed that Committee were trying to get project going on well water testing throughout other areas of the Town outside the Pine Ridge area. We were legally advised that it's the property owner's responsibility to get testing done and the Town cannot ask for data. Residents will have to be educated on well testing.

- Town of Torbay Environment Advisory Committee Terms of Reference.
 - The Terms of Reference were updated to reflect correct name – Town of Torbay Environment Advisory Committee. There were also some minor grammar changes.
 - See motion below:

201-15 Motion – Deputy Mayor Gallant / Councillor Roche

RESOLVED THAT the Town of Torbay adopt the Torbay Environment Advisory Committee Terms of Reference as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

The following TETC Minutes were included in Council's packages for information.

- Minutes of the Torbay Environmental and Trails Committee Meeting, dated February 25, 2015.
- Minutes of the Torbay Environment and Trails Committee Meeting, dated April 29, 2015.

Heritage

No report.

LIAISON COMMITTEES

Jack Byrne Arena

- Jack Byrne Arena Facility Status Report, dated April 28, 2015, was included in Council's packages for information.
- Deputy Mayor Gallant advised that the Arena's Annual General Meeting was held and will have minutes for next week. He indicated that financially it was a very good year.

Northeast Avalon Joint Council

No report.

Torbay Harbour Authority

Councillor Thorne-Gosse advised that the Annual General Meeting was held at the Kinsmen Centre on May 3rd. Executive were voted and remains same.

Torbay Volunteer Fire Department

Councillor Scott provided verbal update of meeting on May 4th.

- There were no minutes as the Department are working on format.
- New repeater is ordered and should arrive this week.
- Muscular Dystrophy Boot Drive fundraiser was held.
- There were 15 calls since last meeting.
- Permit to Burn is now required, April 30th to October 15th. Councillor Scott to follow up with Members on rack card and advise CAO.
- The Department is recruiting members for Flatrock station.
- Awaiting plan for mock emergency.

Urban Municipalities Committee

No report.

North East Avalon Regional (NEAR) Plan

No report.

Municipal Assessment Agency Inc. (MAA)

No report.

Stewardship Association of Municipalities Inc. (SAM)

No report.

Eastern Regional Service Board

Councillor Roche provided notes/highlights from meeting of April 1, 2015:

- Finance and Audit Committee
 - Cheque register and Payroll Summary for February 2015 were adopted.
- Changes to the Human Resources Policies for Outside Workers
 - Discussed and adopted as presented – addition of Thanksgiving Day listed under Section 4.16 Paid Holidays.
- Tenders
 - Motion carried to approve tender for purchase of one rear-loading compacting waste truck.
 - Motion carried – Eastern Regional Service Board got to tender for the acquisition of one pick-up truck.
- Strategy and Policy Committee Annual Report for Municipal Affairs
 - The Board developed a strategic/business plan for 2014 – 2016. The Province requires that the Board provide a report on its achievement of goals in each year.

➤ Governance Committee

- In 2014, the Board did not receive any Access to Information and Protection of Privacy Act Requests. It was determined that they do not have a defined process or criteria in place to deal with these requests, therefore staff have been instructed to develop a process in line with legislation and to investigate the changes that the Province is planning for the ATTIPA legislation.

Holy Trinity Elementary School Council

No report.

NEW BUSINESS

Mayor Tapper

Mayor Tapper congratulated Councillor Thorne-Gosse on new grandchild and on her recent retirement.

Deputy Mayor Gallant

Deputy Mayor thanked Council as a whole and individually on getting the Town Plan completed. He advised tonight's meeting was really good with lots of discussion and respect back and forth. It was well chaired and participated.

He discussed correspondence received from residents in the Jones Pond area concerning speeding. We're waiting on traffic study which won't be completed until July, but in the meantime would like to see speed bumps in the area. CAO noted that consultant will do site analysis of areas, and complaints are sent to consultant as received. She advised installation of speed bumps is against staff recommendation and suggested waiting for results. Deputy Mayor requested that the Town take action before study, and he put forth a notice of motion to install two speed bumps at Jones Pond Subdivision in Summer of 2015.

Councillor Smith called Point of Order, advising this is an operational issue to be decided by staff. Mayor Tapper advised Point of Order not well taken and any Council Member can make a motion. CAO advised that all speed bumps have been allocated and in use. There is no budget allocation for additional speed bumps. She will discuss with Director of Public Works, and further advised the pedestrian study will make recommendations on speed calming measures.

Councillor Roche - Pass

Councillor Scott

Councillor Scott discussed recent sad news – sudden passing of physical education teacher at the Elementary School. He advised he received a request from resident/parent asking if the Town can donate some time at the Jack Byrne Arena for a memorial for him. Resident is willing to organize

with other parents. Councillor Scott to forward information to CAO. He extended condolences to the school and his family.

Councillor Smith - Pass

Councillor Thorne-Gosse

Councillor Thorne-Gosse discussed recent article on front page of the Northeast Avalon Times, May 2015 edition, indicating her disappointment with the comments there. She discussed timelines and process for funding to get projects underway, such as the depot. She indicated comments made in the article are not facts.

Councillor Whitty - Pass

QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments. The below had comments:

- Resident of Civic 105 Indian Meal Line
 - Resident questioned the Habitat Management Plan asking if it was included in the Town's Municipal Plan.
 - Mayor advised no, as it's an entirely different plan.

ADJOURNMENT

202-15 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the meeting be adjourned at 9:40 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Mayor

CAO/Town Clerk