



MINUTES
PUBLIC COUNCIL MEETING
March 2, 2015

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on March 2, 2015 at 7:36 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Geoff Gallant
Councillor Peggy Roche
Councillor Craig Scott
Councillor Carol Ann Smith
Councillor Mary Thorne-Gosse

Staff Present

Dawn Chaplin, CAO/Town Clerk
Bernie Manning, Director of Public Works & Technical Service
Ann Picco, Executive Clerk
Brian Winter, Director of Planning

Regrets

Tina Auchinleck-Ryan, Director of Community Services

Gallery

There were a total of 2 people in attendance.

Adoption of Agenda

080-15 Motion – Councillor Smith / Councillor Roche

RESOLVED THAT the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Adoption of Minutes

081-15 Motion – Councillor Roche / Councillor Scott

RESOLVED THAT the Minutes of the February 16, 2015 Public Council Meeting be adopted, as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION

- Resident of 19 Skipper's Landing
 - Resident discussed flooding issues at Skipper's Landing, questioning if findings were complete, and stressing the importance to area residents.
 - Mayor Tapper advised that he spoke to the Director of Public Works for update. Engineer will be doing site visit when weather permits. The Town will be looking at the whole area, including Indian Meal Line, Peter's Place, and Skipper's Landing.
 - The Town is responsible for the road at Skipper's Landing. Indian Meal Line is provincially owned. Water coming into Skipper's Landing may possibly be coming from a neighbouring community; therefore, will be talking to them as well. The engineer will be coming up with options to see what the Town can do to resolve problems.
 - On Thursday night coming, March 5th, regional mayors will be meeting in Portugal Cove-St. Philip's. Attending will be MHA Kevin Parsons and Minister Brazil. The topic of flooding is an item that he will bring up at the meeting.
 - Also, the Town has activated an Environmental Advisory Committee. There are two residents on the Committee from the Skipper's Landing area. As soon as weather permits members will look into.
 - Resident discussed flooding issues from individual/resident perspective. Flooding is destructive to the value of homes. Residents have concerns regarding damage to property if there are further heavy rainfalls or hurricanes, as there's no way for water to drain from properties. From the Town's and provincial perspective, resident questioned if something can be done to get water out of the area.
 - Mayor Tapper advised resident that he will contact him. He further noted there are two people from Skipper's Landing area on the Environmental Advisory Committee who are well versed on flooding issues.

Mayor Tapper asked the Gallery if anyone would like to present at tonight's meeting. There were none.

MAYOR'S REPORT

Mayor Tapper provided a report, dated February 13 – March 2, 2015, of his work and connections that he has made in the community over the past several weeks.

CORRESPONDENCE

1. 1st Torbay Scouts – Community Challenge: The Great Scout Collection Blitz. *For information purposes. To be added to the Town's website and social media.*
2. 1st Torbay Scouts – Recycling Program: One Bag Challenge. *For information purposes. To be added to website and social medial.*
3. Department of Municipal and Intergovernmental Affairs – Amendments to Appeal Provisions in the Urban and Rural Planning Act, 2000. *CAO clarified that correspondence outlines areas that the Department is considering revising under current legislation. Appeals were discussed in the way of screening, valid and invalid appeals, resolution and mediation of an appeal. The Department is asking for comments to be sent by March 20th. Director of Planning advised if anyone has any comments, he can forward to the Department on their behalf.*
4. Minister of Transport – Correspondence regarding Canada Post. *For information purposes. Correspondence is in response to a letter that the Town sent.*
5. Correspondence from City of St. John's – Application to Rezone Land at 627 Torbay Road. *Director of Planning noted this is a courtesy letter – similar to other amendment letters received. Council discussed location of proposed development for an apartment building project in the area across from the North Atlantic, Torbay Road. Council Members indicating that the proposed development could lead to considerable amount of traffic directed to Torbay Road. As there's no other exit/entrance, Council discussed replying to correspondence, expressing concerns of increased traffic. Council Members advised they would like to see development proceed, with condition of road being extended to Major's Path. Mayor to prepare and send correspondence to the City.*
6. Forest and Agrifoods Agency – Designation under the Animal Health and Protection Act. *Mayor noted that the Town's Animal Control Officer has fulfilled the training program and recently received her designation of Inspector under the provincial Animal Health and Protection Act. Mayor to forward letter of congrats.*
7. Department of Municipal and Intergovernmental Affairs – Federal Gas Tax Program Allocation. *Mayor Tapper advised this correspondence reconfirms the Town's allocation of funding. CAO noted it's for current year.*
8. St. Nicholas Anglican Church – Request to rezone property along Bauline Line, near Three Island Pond Road. *Referred to Planning, Land Use and Development Committee.*
9. Office of Public Engagement – URock Volunteer Awards. *Referred to Parks, Recreation and Community Services Committee.*

CORRESPONDENCE & ACTION REPORT

The Correspondence and Action Report, dated March 2, 2015, was discussed and accepted as presented. The below was questioned and discussed:

- Item 1 - Harbour Authority / Tappers Cove
 - Legal review and opinion will be looked into concerning Tappers Cove Hill Road.
 - In relation to the mural, the Heritage, Arts & Culture Coordinator met with the artist last week. Mural to be installed in the Spring before food fishery.
- Item 3 – Proposals for Planning Consultants
 - RFP to take place in first quarter of 2015 was questioned. CAO noted will be going ahead and completing first quarter – by March 31st of this year.
- Councillor Scott discussed coyote sightings
 - It was noted that residents should enter in the Complaints Module so it can be tracked. The Animal Control Officer will then follow up with Wildlife.

COMMITTEE REPORTS

Planning, Land Use and Development

Building Applications Approved

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

<i>Application Number</i>	<i>Location</i>	<i>Proposal</i>
C2015-016	12 Salerno Place	Renovations to existing dwelling
C2015-020	2 Eustace Lane	16' x 20' Accessory Building

Building Applications for Approval

Application: C2015-015
Location: 6 Concepta's Place
Proposal: 24' x 32' Accessory Building
Zoning: Residential Large Lot (RLL)

082-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application C2015-015, under the Applications for Approval section of the Building Application Report, dated February 27, 2015, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Building Applications to be Deferred

Application: C2015-021
Location: 3 Riverview Place
Proposal: 44' x 24' Accessory Building
Zoning: Residential Medium Density (RMD)

083-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay Defer Application C2015-021, under the Applications to be Deferred section of the Building Application Report, dated February 27, 2015 for review by the Planning Land Use Committee.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Business Applications for Approval

Application: D2015-014
Location: 1399 Torbay Road
Proposal: Food establishment to be operated in conjunction with existing bar/lounge
Zoning: Mixed Development (MIX)

084-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Approve Application D2015-014, under the Applications for Approval section of the Business Application Report, dated February 27, 2015, subject to the following conditions:

1. All normal conditions and requirements for businesses within the Town of Torbay.
2. The business will be subject to business tax in accordance with the published schedule of taxes and fees for the Town of Torbay.
3. The development shall comply with the Town of Torbay Parking Requirements.
4. Approval(s) from Service NL is required.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Applications to be Deferred for Advertisement

Application: D2015-017
Location: 34 Byrne's Place
Proposal: Taxi Service
Zoning: Residential Medium Density (RMD)

085-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay Defer for Advertisement Application D2015-017, under the Applications to be Deferred for Advertisement section of the Business Application Report, dated February 27, 2015, pending public notification and consultation required in accordance with Regulation 33 of the Torbay Development Regulations.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Application: D2015-018
Location: 430 Bauline Line
Proposal: Home Office for Plumbing Business
Zoning: Residential Infill (RI)

086-15 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Defer for Advertisement Application D2015-018, under the Applications to be Deferred for Advertisement section of the Business Application Report, dated February 27, 2015, as per Condition 11 of the RI Land Use Zone and Regulations 10, 33 and 90 of the Torbay Development Regulations.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Building Applications to be Deferred

Application: D2015-019
Location: 1147 Torbay Road
Proposal: Business for pet grooming, pet daycare services, and sales of pet supplies
Zoning: Mixed Development (MIX)

087-15 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay Defer Application D2015-019, under the Applications to be Deferred section of the Business Application Report, dated February 27, 2015, for review by the Planning Land Use Committee.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Economic Development

Councillor Roche provided an overview of items discussed under the Economic Development Committee Meeting Minutes, dated February 20, 2015.

Items discussed in the report included:

➤ Updates

- Town Centre Feasibility Project
 - Mary Bishop is working on a supplemental piece of work to assist with having the Town Centre's design and zoning regulations updated and included with upcoming public meetings for the municipal plan in March. Mary will be working with Director of Planning and the Town's Planning Consultant to ensure existing timelines for that project are maintained. The Economic Development Officer is already fielding interest from businesses and developers wanting information ahead of the formal request for proposals period. This is seen as a positive sign that private enterprise are interested in this project.
- Business Park Feasibility Update
 - The Economic Development Officer provided a short recap of the business park status. Legal advice was still being sought with legal counsel assembling a team to review the situation and provide the best information to the Town on how to proceed. Mayor Tapper asked about preparing the final reports on the groundwater project and to have them before Council as soon as possible. The Economic Development Officer advised that he would discuss with the project consultants and have them bring the plans to Committee/Council as quickly as they could.

- Funding Applications
 - The Economic Development Officer advised that a number of funding applications were being worked on in the past Committee cycle. Age Friendly grants, funds from Tree Canada to support Barkwood Park and sponsorship requests for the Community Services Department and Upper Three Corner Pond Park. All will be in their respective systems for processing by early March.
- Business Awards
 - The Economic Development Officer apprised Committee that the 2015 Torbay Business Awards would take place on Wednesday March 18th and that nomination forms were now available to be completed online and at Town Hall for businesses in all 4 categories. Business of the Year, New Business of the Year, Customer Commitment Award and Entrepreneur of the Year. Deadline for nominations is Thursday March 12th at 4pm. Please nominate if you know of anyone.
- NL Irish Connections Festival
 - Lots of progress is being made on the NL Irish Connections Festival to date the schedule has been locked down and the logistics for each event was now starting to be worked on. Town twinning should be confirmed in 2-3 weeks, just waiting on the Irish side for confirmation and specifics. A call for local volunteers, musicians and billets will be going out in the March edition of the Northeast Avalon times as we cast the net out for more resident involvement.
- Any Other Business
 - The Mayor enquired about feedback from businesses on the new business tax since tax bills had been issued. The Economic Development Officer advised that one business had queried their tax bill and after conferring with the Manager of Finance we acknowledged that an error had been made and the incorrect tax rate applied to that business. No other comments had been received to date.
- Scheduling of the next meeting
 - Next meeting to be on Thursday March 5th at Town Hall at 10am.

Finance & Administration

The Finance and Administration Report, dated February 16 - 27, 2015, was accepted as presented. Councillor Thorne-Gosse read out payroll and accounts payable information as per the report:

Payroll for the period of February 16 - 27, 2015, for 37 employees totalled \$82,695.18.

For the period of February 16 - 27, 2015, Accounts Payable invoices in the amount of \$130,747.95 were paid. These expenditures were within budget.

There were five (5) Main Operating Invoices, in the amount of \$89,491.23 for approval:

088-15 Motion – Councillor Thorne-Gosse / Councillor Roche

RESOLVED THAT the Town of Torbay approve payment to CBCL Limited, for Well Capping (Business Park Feasibility Study), in the amount of \$5,904.25.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

089-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Procom Data Services Inc., for Online System Support for 2015 – TownSuite System (6 modules), in the amount of \$23,662.20.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

090-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Receiver General for Canada, for Payroll Remittance for February 1-15, 2015, in the amount of \$25,927.49.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

091-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Stantec, for Groundwater Evaluation (Community Wide Groundwater Study), in the amount of \$27,208.72.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

092-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Trio Benefits, for Group Billing for February 2015, in the amount of \$6,788.57.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

A copy of the current income and expense reports were included for Council's information.

2015 By-Election

Further to Council's discussion on February 17th, 2015, regarding the by-election required due to Councillor Hall's resignation, Council is required as per legislation to pass several motions regarding the election process. See motions below:

093-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT As per Section 6 of the Municipal Elections Act, that April 23, 2015 be set as the date for the municipal by-election in the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

094-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT As per Section 13 of The Municipal Elections Act and in the event that the Chief Administrative Officer is unable to perform her duties on By-Election Day that the Executive Clerk be appointed the alternate returning officer for the April 23, 2015 municipal by-election in the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

095-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED As per Section 14 of The Municipal Elections Act, that March 26, 2015 from 8am to 8pm be designated as nomination day for the April 23, 2015 municipal by-election in the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

096-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT As per Section 26 of The Municipal Elections Act, that April 9, 2015 from 8am to 8pm be set as the advance poll for the April 23, 2015 municipal by-election in the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Parks, Recreation and Community Services

Councillor Thorne-Gosse provided an overview of items discussed under the Parks, Recreation and Community Services Committee Meeting Minutes, dated February 25, 2015.

Items discussed in the report included:

- Western Island Trail
 - Director of Community Services reported to Committee that the surveyor has marked the centre line to ensure Grand Concourse stays within proper boundaries. Grand Concourse has the cutting for this area complete. Next steps will be granular work in the spring.
 - Council discussed the trail, questioning where it ends, as per the map.
 - Director of Planning clarified the location and distance of the trail. On the map there's a section marked, "stop here." He noted the land on the map where ownership is unclear; there's a dispute in court because of a bankruptcy.
 - Director of Planning further noted that people can still walk the trail, but it will be narrower until the above is resolved.
 - Deputy Mayor discussed Grand Concourse's involvement in the trail to get upgraded to their standard. He questioned costs, approvals and lawyer's fees, indicating his expectation that the trail would be completed from start to finish. Council questioned the bankruptcy issue.
 - CAO to look into and advise.
- Barkwood Open Space
 - Director of Community Services Reported that the burning and cutting is continuing as per concept plan.

- Wellness Centre Update
 - Director of Community Services reported that CAO and Director of Community Services met with A-49 on Plan B for the Wellness Centre. Looking at other options. Community Services discussed the plans and further details will be provided.
- UTC Lights/Extension
 - Director of Community Services presented to committee feedback from PEC Engineering on the costs associated – she’s going to review with the Director of Public Works.
- Multi-Purpose Clubhouse UTC
 - Director of Community Services and the Director of Public Works discussed the clubhouse. Director of Public Works has sent drawings to PEC to do a preliminary review and cost review.
- Other:
 - Review of 2015 Programs for efficiency and effectiveness.
 - Meeting went on for some time reviewing costs for various programs, efficiency and effectiveness.
 - Joint Committee Meeting
 - Committee feels that a joint committee meeting is necessary to be successful with upcoming projects. (i.e. UTC Multi-Purpose Clubhouse, UTC Field Extension and new lights, and Community Centre).
- Next Meeting: March 24th, 2015

Public Works

Councillor Smith provided an overview of items discussed under the Public Works Committee Meeting Minutes, dated February 20, 2015.

Items discussed in the report included:

- Updates
 - MYCW - 2012-2014 - Municipal Depot Design Project
 - Very near going to public tender. Finalization is at government level.
 - MYCW - 2012-2014 - Wastewater BAT
 - Report is attached for information.
 - See motion below:

097-15 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay’s Wastewater BAT has been completed and presented to Committee and MIGA for review. All parties have accepted and would like to have Council accept on behalf of the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Council requested that the above document be updated to the website as soon as possible for residents to read through. Council noted that the extent of testing is probably beyond what a lot of towns are doing. The document provides a very clear indication of where the Town has to go forward. There are cost estimates attached to review to understand the significance of the project if the Town moves forward.

- MYCW - 2014-2017 (Road Upgrades)
 - The DPWTS advised committee of recent meeting with PEC to develop the drawings for upgrades for engineer developing designs for Mahon's Lane and Morris Avenue.
 - The DPTWS has directed PEC to develop the Prime Consultant Agreement for the project as required by MIGA.
 - Hope to have complete by end of this year.
- Capital Investment Plan - 2015
 - Road Upgrading
 - The DPWTS advised committee of preliminary design work being completed on 12 roads selected from the Town's road priority lists. The roads selected for upgrading are as follows: Western Island Pond Dr., Lower St, Bridge Rd, Salerno Pl, Whitty's Lane, Moore's Valley Rd, St. Nicholas Lane, Watt's Pond Rd, Reardon's Lane, South Pond Rd, Cantwell Pl and North Pond Road.
 - Still following roads report and priority of listing.
 - Multi-Purpose Building (UTC)
 - The DPWTS advised committee the preliminary drawings have been submitted to PEC for costing and establishing timelines for the project. The DPWTS has advised committee that the goal is to have the project started summer of 2015 if all funding requirements are provided to the project.
 - Costing has been established in Gas Tax. Will also require additional sponsorship to complete the project.
 - Pedestrian Safety Study
 - The preliminary details for study have been established with work on the study to begin spring 2015.
 - The TOR has been clarified and starting early Spring.
 - Water Alternative Study
 - The DPWTS have advised committee the study proposal has been agreed upon but secondary funding will be needed to proceed with the approved project. The DPWTS has advised committee that the goal is to have the project completed 2015.

- UTC Ball Field Improvements
 - The DPWTS have advised committee that discussions with DCS have taken place and they have requested a development plan and options from PEC.
 - Discussions with Community Services are ongoing. Looking forward to development plan and options from engineers.
 - Water Quality Report
 - The DPWTS has advised committee the recent water quality report from the province. The committee is supportive of forwarding the water quality report to the Environmental Committee for their review.
- Scheduling of the next meeting
- Meeting was scheduled for Tuesday March 3 at 5:30pm at Town Hall.

ADVISORY COMMITTEES

Environment

Mayor Tapper provided an overview of items discussed under the Environmental Advisory Committee Meeting Minutes, dated February 19, 2015.

Items discussed in the report included:

- Water Quality, Testing and Conservation
- A lot of discussion on water, including:
 - Related situation concerning the whole development freeze around Pine Ridge and contamination issue.
 - Have been working with staff at the Department of Environment and Conservation. The Groundwater Manager has successfully secured a program through Natural Resources – a metals test on deep wells in the above area. She has agreed to draft a letter that we will send out summarizing the process. This is a great opportunity for residents as people are concerned with their well water and most will avail of this opportunity.
 - Mayor noted that a registered letter will be sent to area residents to ensure everyone receives it.
 - The Town will also be giving notice of a public meeting with area residents to answer questions. As this unfolds and develops, there will be a lot of questions as to what the plan is for the area.
 - A group of three Members from the Environmental Advisory Committee are going to do a project regarding water testing in the remainder of the Town. There's a person on the Committee who has a connection with a company in St. John's that do metal testing. The company will provide a 50% discount for Torbay residents who want their well tested. This sub-

committee will meet this week and develop timelines for this to happen within the next couple of months.

- It was suggested that the Town assist with sampling - to have an emergency type of funding available and be prepared for later in the future.

Heritage

The Following Minutes were included in Council's package for information:

- Minutes of the Torbay Heritage Advisory Committee, Dated December 1, 2014.
- Minutes of the Torbay Beach Committee Meeting, dated October 2, 2014.
- Minutes of the Torbay Beach Committee Meeting, dated January 20, 2015.
- Minutes of the Torbay Beach Committee Meeting, dated February 19, 2015.

Highlights of the above included:

- Beach Initiative Priorities:
 - There are three priority items to be addressed this year. Motion was put forward by Councillor Roche, seconded by Councillor Smith that the Beach Sub-Committee formally recommend to the Heritage Committee for recommendation to Town Council that our top three priority items to be addressed this year are the following:
 1. Remove "Road Closed" sign on the beach.
 2. Redesign of bridge barrier at the beach – Public Works staff and Beach Sub-committee to collaborate on a solution to adequately impede motorized vehicles access to the beach area.
 3. Costley's Lane – appropriate drainage solution needed to reduce erosion and water flowing down this historic pathway to the beach.
 - Councillor Roche withdrew motion after further discussion by Council. As work relates to Public Works and may have implications, costs could impact the Committee's budget for the year. Referred to Public Works Committee for further discussion.

The Torbay Heritage Advisory Committee met on February 23rd. Items discussed included:

- Relocation of the museum to the Priests House and heritage designation.
- Sheritage – a budgeted item. Locations were listed.
- Installation of new collection software for the museum will be in place. Everything will be catalogued.
- Tapper's Cove mural will be completed for the Summer.
- The Town's Heritage, Arts and Culture Coordinator will be receiving her Ph.D. on March 20th. Councillor Roche suggested sending her a letter of congrats once received.

LIAISON COMMITTEES

Jack Byrne Arena

No report.

Northeast Avalon Joint Council

Councillor Roche provided a verbal report/highlights of Minutes of the Northeast Avalon Joint Councils Meeting, dated February 18, 2015.

Highlights of the meeting include:

- Guest speaker, Victoria Belbin, from the Canadian Home Builders Association NL was in attendance.
 - She discussed NIMBY and how to promote mixed buildings for affordable housing with no stigmas attached.
 - Councillor Roche tabled information on Designing a Community Relations Strategy – Considerations for the Housing Proponent and a Checklist: Municipal Approaches to Addressing NIMBY and Effective Community Relations Strategies. Information to be forwarded to the Director of Planning.
 - She advised as Councillors, we have to be the voice of seniors and low income persons/families. When making decisions and dealing with developers, we have to represent them. No one wants to live with a stigma attached.
 - Information will be going to communities and can do presentation to all.
 - Ultimate goal will be a retirement village for lower income seniors. She listed various places throughout the Northeast Avalon, indicating it's worthwhile to review.

Deputy Mayor discussed Habitat for Humanity, indicating there is a motion to cooperate – he's asked that it remain on radar. Executive Clerk to research motion.

Councillor Scott discussed development and types of homes developers are building. The Town did receive a proposal for sixteen seniors' unit, however development could not go ahead due to water issues. There was another proposal off Torbay Road for senior affordable living. The Town is moving in the right direction. In the Town Centre Concept Plan, there is some mention of condo type residence for seniors and lower income persons/families.

Torbay Harbour Authority

No report.

Torbay Volunteer Fire Department

No report.

Urban Municipalities Committee

Mayor Tapper advised that he attended the recent UMC Meeting in Stephenville. Highlights of the meeting included:

- **Municipal Ticketing.**
 - Finally, there's six more towns approved for a pilot project for municipal ticketing. He advised was signed off by the Minister and he's hoping to receive a copy of the report – to see what towns have authority to do. It's very similar to policy adopted last Council Meeting in relation to property standards.
 - There are steps involved with municipal ticketing, and towns themselves can take care of most issues.

North East Avalon Regional (NEAR) Plan

No report.

Municipal Assessment Agency Inc. (MAA)

Councillor Roche tabled a copy of the 2013-14 MAA Annual Report for information.

Stewardship Association of Municipalities Inc. (SAM)

No report.

Eastern Regional Service Board

Councillor Roche provided a verbal report of the Minutes of the Eastern Regional Service Board Meeting, dated February 25, 2015.

Topics discussed included:

- The financial statements were accepted.
- Approval of Transportation Subsidy Policy.
- Waste Operations Quarterly Report – update on facilities and house hold waste.

Holy Trinity Elementary School Council

No report.

NEW BUSINESS

Mayor Tapper - Pass

Deputy Mayor Gallant

Deputy Mayor thanked the Torbay Volunteer Fire Department. They're appreciated, especially in winter conditions.

He discussed the Town Plan, indicating he would like his opinions on record. The form the Town Plan has taken now is not his choice how he would like to move forward. There's been no vote by

Council Members and no chance yet to publically give input or criticism. Council is putting draft forward for public input - there is a public meeting scheduled for March 12th. He indicated there are some items in the Plan that he would not have in there and feels voters would agree. People can have their say and glad we're getting this taken care of. Information will be put on website for public viewing and invite all to attend and express opinions. It will come back to Council to express their opinion, as well.

Councillor Roche - Pass

Councillor Scott - Pass

Councillor Smith - Pass

Councillor Thorne-Gosse - Pass

QUESTION & ANSWER SESSION

Mayor Tapper referred to the Gallery and asked if anyone had any questions concerning tonight's Council Meeting.

The following had comments/questions:

- Resident of 105 Indian Meal Line
 - Resident questioned the Town's Municipal Plan public meeting. Mayor Tapper advised the public meeting is taking place at the Kinsmen Centre on March 12th at 7:30 p.m. Information to be posted on website mid-week, Wednesday.

ADJOURNMENT

098-15 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the meeting be adjourned at 9:06 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Mayor

CAO/Town Clerk