



MINUTES
PUBLIC COUNCIL MEETING
March 18, 2014

Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on March 18, 2014 at 7:49 p.m.

Members Present

Mayor Ralph Tapper
Deputy Mayor Geoff Gallant
Councillor Thomas Hall
Councillor Peggy Roche
Councillor Craig Scott
Councillor Carol Ann Smith
Councillor Mary Thorne-Gosse

Staff Present

Dawn Chaplin, CAO/Town Clerk
Tina Auchinleck-Ryan, Director of Community Services
Bernie Manning, Director of Public Works & Technical Services
Ann Picco, Executive Clerk
Brian Winter, Director of Planning

Gallery

Mayor notified of Regular Public Council Meeting Protocol and asked all in the Gallery to sign the Council Meeting Guest Book, as this book would be required to see who is in attendance in the event of an emergency.

There were a total of 13 people in attendance.

Adoption of Agenda

117-14 Motion – Councillor Smith / Councillor Roche

RESOLVED THAT that the Agenda be adopted, as presented.

Question called. Motion carried unanimously.

Adoption of Minutes

118-14 Motion – Councillor Thorne Gosse / Councillor Hall

RESOLVED THAT the Minutes of the March 3, 2014 Public Council Meeting be adopted as presented.

Question called. Motion carried unanimously.

PROCLAMATIONS / PRESENTATIONS

1. Presentation by Ms. Emily Hynes concerning her spelling bee experience and recent win.

Mayor Tapper introduced Ms. Emily Hynes, a resident and Grade 5 student in Torbay, and advised of her recent accomplishment. Emily came forward and provided information on the spelling bee and her upcoming trip to Washington in May. Mayor presented Emily with a gift from the Town, and Council congratulated and wished her best of luck in her upcoming competition in Washington.

2. Canadian Institute of Plumbing & Heating – World Plumbing Day.

It was noted that the date has passed for this proclamation – March 11, 2014 as World Plumbing Day.

3. Community Sector Council Newfoundland and Labrador – Volunteer Week – April 6 to 12, 2014.

Councillor Hall read proclamation aloud.

119-14 Motion – Councillor Hall / Deputy Mayor Gallant

RESOLVED THAT that the Town of Torbay declare the period from April 6-12, 2014 to be observed throughout the Town of Torbay as Volunteer Week.

Question Called. Motion carried unanimously.

4. Multiculturalism Week – March 17-23, 2014

Councillor Thorne-Gosse read proclamation aloud.

120-14 Motion – Councillor Roche / Councillor Hall

RESOLVED THAT that the Town of Torbay hereby proclaim the week of March 17-23, 2014 to be Multiculturalism Week and encourage all residents of the community to recognize that diversity is our strength and to support community celebrations aimed at fostering respect, equality, and cross-cultural understanding.

Question Called. Motion carried unanimously.

MAYOR'S REPORT

Mayor Tapper provided a report, dated February 14-20, 2014, of his work and connections that he has made in the community over the past two weeks.

CORRESPONDENCE

Councillor Smith left the Council Chambers at 8:01 p.m. as it was determined that she was in a conflict of interest.

1. Canadian Diabetes Association – Deputy Mayor’s Walk for Diabetes. **Mayor requested that everyone take into consideration and support the Deputy Mayor with pledges before he participates – event to be held on or before May 27th.**

Councillor Smith returned to the Council Chambers at 8:02 p.m.

2. Department of Municipal Affairs – Training and Professional Development Opportunities – 2014. **Council Members to confirm with CAO or Executive Clerk regarding their attendance.**
3. Recreation NL – 2014 Recreation Volunteer Recognition Certificate. **Director of Community Services advised that Recreation Newfoundland & Labrador recognize volunteers within communities. They’ve requested that the Town submit the name of a person who we think have done a great job in the community. Name will be brought forth during Volunteer Week.**
4. Canadian Red Cross – The Community Transportation Service Program. **Director of Community Services advised that the Canadian Red Cross received funding for this program. They’re reaching out to communities and looking for volunteers to assist with driving seniors and those who need assistance. We have pamphlets here at the Town Office and there are posters up at PharmaChoice and the Kinsmen Community Centre which will guide individuals on how to avail of this service.**
5. Department of Tourism, Culture and Recreation – Seniors Community Recreation Grant Program. **Director of Community Services advised that the Town received a grant in the amount of \$2,000.00 under the Seniors Community Recreation Grant Program. The grant will be used to run a gentle fitness class and yoga class at the Community Centre.**
6. Municipalities Newfoundland and Labrador – Host an Event – Canada Water Week. **Mayor Tapper asked for suggestions for this event. Suggestions included:**
 - **Partnering with TETC and possibly the schools to explore the watershed area around North Pond and the Town’s water supply. It’s only been the last couple of years that people actually know where our water supply is with the opening of the ByPass Road.**
 - **Event(s) to take place in the Spring when people can see run-offs and impacts of winter damage.**
 - **Holding an event at the Kinsmen Centre, which would be open to everyone in the community. Possibly have presentations and/or displays from TETC and/or government departments.**
 - **Presentation from North East Avalon Harbour ACAP.****Deputy Mayor to contact TETC.**
7. Wellness Coalition Avalon East – Headlamps Project. **Director of Community Services advised that the Town has been approved for funding in the amount of \$750.00 in relation to the Headlamps Project. This funding will be used for Nighttime Walks, Running, and**

Snowshoe Hikes – it's noted that Allied Youth are partnering with these events. She advised to contact Sports and Wellness Coordinator to register for events.

CORRESPONDENCE & ACTION REPORT

The Correspondence and Action Report, dated March 18, 2014, was accepted as presented.

- Deputy Mayor questioned if the Town was looking for space for the Scouts group to hold their meetings, as per their presentation at the Council Meeting of March 18th. Councillor Thorne-Gosse advised that this was covered in the Recreation report.
- Councillor Roche questioned Item No. 5 – Green Rock E.V.S and possibility of charging station installed at the Arena. Deputy Mayor advised that the Jack Byrne Arena Board are meeting on Thursday coming, further noting that meetings are quarterly.
- Item No. 6 – Letter of congrats to Holy Trinity High Girls Gr. 9 Volley Ball Team. Mayor Tapper to write letter.

COMMITTEE REPORTS

Economic Development

Councillor Hall provided an overview of items discussed under the Economic Development Committee Meeting Minutes, dated March 3, 2014.

Items discussed in the report included:

- Review of Action Items from Previous Meeting on February 12, 2014.
 - Targa
 - Resident requested change of event location or date. Targa were open and receptive to inquiry. They have offered to meet with the resident to discuss concerns. Waiting for resident to decide if they're going to meet with the organization.
- Project Updates
 - Business Park Feasibility Update
 - A land owner has come forward and given permission to open test well on their property. The Town has gone back to Municipal Affairs asking them and the Department of Environment if ok to proceed with drilling of wells. Waiting for permissions to drill test wells on the Airport site and from a private land owner.
 - Upper Three Corner Pond Park Project
 - Working on alternate sources of funding. Also had Grand Concourse Authority to provide construction value and assist us to make this a reality.
 - Town Centre Feasibility Study
 - ACOA and IBRD have confirmed interest concerning funding for Feasibility Study. This study will look into all particulars relating to the Town Centre and both have agreed on the funding breakdown – 42%-42%-

- 17%. Formal application has been forwarded to ACOA – waiting on reply, but looks encouraging from meetings.
- Small Business Awards 2013-14
 - Councillor Smith provided highlights on the Small Business Awards. She advised that she attended this year's Torbay Business Awards, further advising that it was a very nice set up. Intent was to have more interactive and networking going on. Event was very well executed and put together. There was a sense that people were very excited about receiving an award for their business efforts in the Town. She congratulated Committee and Staff for putting this together.
- New Business Leads
 - Torbay is a growing community in a lot of different ways – new businesses want to start. On an average every week, there are two to three new businesses that our Economic Developer Ross Houlihan talks to on a regular basis.
- Any Other Business
 - MNL Charter
 - Economic Development Officers from around the Province try to meet and get together.
 - Deputy Mayor noted that while he was at the MNL/UMC Meeting in Deer Lake at the end of February that the Charter was being finalized. CAO advised that this topic will be on Committee's next Agenda with intent to bring forward.
 - Canadian Heritage Offer
 - Representatives have offered to meet with both Heritage Committee and also Economic Development Officer. Trying to set up time to get together to meet.
 - Contact person, Rebecca Moyes, will be invited to join the next Economic Development Committee Meeting to see what she can offer the Town in relation to heritage.

Councillor Smith indicated that she heard on the media of an exchange program between Newfoundland and Labrador and Ireland. One of Torbay's performers, Allan Ricketts, will be going to Ireland in August, and she asked if Council and Economic Development Officer can meet with Allan to pass along our congrats and to see if he can take items of Torbay with him and possibly bring something back. She noted that he's going in August and his group is called Piperstock Hill Group. She further noted that there are two of three groups travelling to Ireland in August.

Finance & Administration

The Financial Report, dated March 3 - 14, 2014, was accepted, as presented. Councillor Thorne-Gosse read out payroll and accounts payable information as per the report:

Payroll for the period of March 3 - 14, 2014, for 33 employees is \$73,310.85.

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For the period of March 3 - 14, 2014, Accounts Payable invoices in the amount of \$171,667.74 was paid. These expenditures were within budget.

There are four (4) Main Operating Invoices totalling \$61,202.19 for approval:

121-14 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to LW Consulting, for Strategic Planning Services, in the amount of \$8,475.00.

Question called. Motion carried unanimously.

122-14 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to T2 Ventures Inc., for Garbage/Recycling Collection February 2014, in the amount of \$40,014.00.

Question called. Motion carried unanimously.

123-14 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Trio Benefits, for Group Benefits March 2014, in the amount of \$7,063.19.

Question called. Motion carried unanimously.

124-14 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay approve payment to Triware, for Block of Time-IT Support (Prepaid), in the amount of \$5,650.00.

Question Called. Motion Carried unanimously.

A copy of the current income and expense reports were included for Council's information.

Finance and Administration Committee Meeting

Finance and Administration Committee met on March 12, 2014. In attendance were Committee Chair Councillor Thorne-Gosse, Member Deputy Mayor Gallant and Staff Resource CAO. The meeting was called to order at 6:10 p.m. The Agenda consisted of reviewing and making a recommendation on six donation requests. Each request was reviewed and cross referenced to past support and the Town's Donation policy. It was the consensus of committee to bring forth five recommendations and to defer one request, asking CAO to request further information. The meeting adjourned at 6:40 p.m. See motions below:

125-14 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay provide a \$100 donation to Kelsea Furlong to support her participation in the Under 15 Atlantic Soccer Championships.

Question Called. Motion Carried unanimously.

126-14 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay provide a \$100 donation to the Northeast Avalon Eagles Atom C Hockey Team, to offset costs associated with participating in the Provincial Championships.

Question Called. Motion Carried unanimously.

127-14 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay provide a \$200 donation to Shawn Doyle to help offset costs associated with participation in the Doug Marshall Triple A Midget Atlantic Championships.

Question Called. Motion Carried unanimously.

128-14 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay provide a \$300 donation to Easter Seals Newfoundland and Labrador.

Question Called. Motion Carried unanimously.

129-14 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay provide a donation of \$100 to Municipalities Newfoundland and Labrador to assist with cost in hosting the Avalon Regional Meeting on March 22-23, 2014.

Question Called. Motion Carried unanimously.

Torbay Volunteer Fire Department

The Acquisition of a new fire truck skid unit is an approved acquisition in the 2014 budget. Seven tender packages were picked up and two bids were received when the tender closed on March 12, 2014. The Fire Chief and Manager of Finance reviewed the submitted bids on March 14, 2014 to ensure compliance. A motion of Council is required to award the tender. See motion below:

130-14 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

RESOLVED THAT the Town of Torbay award tender number 2014002 – new fire truck skid unit to the low bidder, Camions Carl Thibault Inc. in the amount of \$118,196.00 plus HST (\$15,365.48) for a total price of \$133,561.48. Tender award is subject to the approval of the Department of Municipal Affairs and confirmation of financing with RBC Royal Bank.

Question Called. Motion Carried unanimously.

Parks, Recreation and Community Services

Councillor Thorne-Gosse provided an overview of items discussed under the Recreation and Community Services Committee Meeting Minutes, dated March 12, 2014.

Items discussed in the report included:

- Western Island Pond Trail
 - Director of Community Services reported that we will be proceeding with appraisals, in continuance with trail plans.
- Town Wellness Centre
 - Plans are continuing for the Town Wellness Centre.
- Harbour Authority
 - Director of Community Services and Community Development Coordinator met with the Harbour Authority to discuss potential summer event. The Harbour Authority agreed for the Town to host an event at Tappers Cove: “Tunes in Tappers,” with live entertainment, replacing the music at the skate park. Community Development Coordinator will follow up with the Harbour Authority accordingly as plans continue. Director thanked the Harbour Authority for their support.
- Crown Lands Discussion
 - This will be brought forward after development meeting sometime in April.
- TETC Terms of Reference
 - Discussed the terms of reference and Recreation will review the terms and make suggestions on the current TETC Terms of Reference and bring forth.
 - Mayor Tapper noted that he and Deputy Mayor will take lead to complete Environment Advisory Committee Terms of Reference. Deputy Mayor to give Notice of Motion – See Environment section under Advisory Committees.
- Cubs/Scouts
 - Recreation discussed the opportunities for space for cut/scouts and staff will request to see if space is available within the Town.
 - Coming back to next Committee Meeting.
- 1st Torbay Cubs Request
 - Letter was forwarded to DCS from the Director of Planning with a request of Duck Nesting Box’s and Bat Box’s. From discussion, the Duck Nesting Box’s seem to have been already taken care of through TETC. Director will follow up with the 1st Torbay Cubs and offer a location of Upper Three Corner for the Bat Box’s.

- Grand Concourse
 - Director of Community Services reminded Committee that the Grand Concourse will be doing a presentation on Tuesday, March 18th to Council.
 - Grand Concourse will also be assisting the Director on budgeted items over the next few months.
- Volunteer Week
 - Director of Community Services reported that Volunteer Week is April 6 – 12. Invitations have been forwarded to community groups in the Town and to individuals who have volunteered with events to an appreciation night that the Town will be hosting.
 - Director also reported that Recreation NL was seeking a nomination of a volunteer that volunteers and supports recreation. The recreation staff has put forth a name of an individual who has assisted with recreation programs offered in the Town. We should receive a letter in the next few weeks recognizing this individual whom we will announce during Volunteer Week.
- Information Notes
 - Feasibility Study
 - For residents and stakeholders for Town Wellness Centre. Economic Development Officer will submit official application for this study.
 - Grants Received
 - Eastern Health
 - \$750.00 (required partnership and recreation partnered with Allied Youth to purchase headlamps for upcoming events).
 - Seniors Community Recreation Grant
 - We received \$2,000.00 for Young Heart Fit Club. Currently offering Yoga and will begin Fitness Classes early April.
 - Age Friendly Application
 - Director of Community Services and Sports and Wellness Coordinator have submitted an application to partnership with the Red Cross on Needs Assessment on Wheelchair Transportation in our area.
 - Red Cross
 - Red Cross have recently launched their Community Transportation Service. This is a program for individuals that face barriers to affordable transportation. Director has been in contact to follow up on how we can promote this program to our residents. Community Services Department will be advertising this through our Social media along with our current seniors programs.
 - Tidy Towns
 - The Town has submitted to participate in the Tidy Towns Competition for 2014.
- Next Meeting is scheduled for tomorrow, March 19th at 6:15 p.m.

Planning, Land Use and Development

Deputy Mayor Gallant provided an overview of items discussed under the Planning, Land Use and Development Committee Meeting Minutes, dated March 11, 2014.

Items discussed in the report included:

Committee viewed a presentation from Angela Power (Urban Outport) in relation to a proposed business that she's looking at starting in the Town. It appears to be an exciting opportunity.

1. Development Proposals

- a. Proposal from property owner at 419 Bauline Line to develop their property with 4 unserviced building lots.
 - o There will be construction of a trail in this development built to Grand Concourse standards – a green sidewalk.
 - o See motion below.

Development Proposals

- a) *Proposal from property owner at 419 Bauline Line to develop their property with four unserviced building lots.*

131-14 Motion – Deputy Mayor Gallant / Councillor Hall

RESOLVED THAT the Town of Torbay give Specialty Homes approval in principal so they can proceed with engineering and design work on the proposed 4 lot unserviced subdivision off Bauline Line as described on the proposed development drawing by Newlab Engineering Limited dated February 21, 2014. No permits will be issued until all current standard conditions for developing within the Town of Torbay are met and a Development Agreement is signed. As per normal procedure the proposal will be sent to the Public Works Department and Recreation Department for review.

Question Called. Motion Carried unanimously.

- b. Proposal from property owner at 45-51 Lower Street to construct a single family dwelling and a detached garage.
 - o Rear depth is an issue. Director of Planning to go back to the developer and let him know minimum Council has reduced depth to and see if it can be accommodated.
- #### 2. Correspondence
- a. Correspondence from property owner of Doyle's and Quigley's Lane in relation to a proposed 10 lot serviced development that was previously deferred because of water quantity issues.
 - o Committee reviewed correspondence and agreed that the Town could grant water allocation for the 10 lots.

- Prior to recommending that the proposal be approved for development, Committee would like to see the most up to date plan for the development. Director to provide at next meeting.
 - b. Correspondence from engineering firm in relation to a proposed development known as Robin's Pond Estates.
 - Committee reviewed correspondence in relation to a request to increase the maximum grade of a proposed street from 10% to 11.5%.
 - Director noted that the Town is sticking to its regulation which is a maximum of 10%.
 - Director advised that matter went to Public Works and engineers, as well.
 - c. Correspondence from property owner at 75B Motion Drive
 - Committee reviewed correspondence and it was agreed that the presentation that Committee heard at the beginning of the meeting is directly tied to this proposal.
 - Committee will review this proposal after all of Council has seen the original presentation.
 - d. Correspondence from home based business owner at 5 Concepta's Place
 - Committee reviewed request from business owner to store pesticides for his business on his property.
 - Director noted that the Town's regulations do not permit storage of materials on site for home based business. This was clearly stated in the approval letter issued for the business.
 - Committee agreed that the Director should write the property owner to inform him of the regulations.
- 3. Other Items
 - a. Regulation Review Report from Development Control Officer
 - Two items reviewed:
 1. Protection of existing wells.
 - a. In summary, protection of existing wells should be addressed at overall development meeting.
 2. Report on parking commercial vehicles in residential areas.
 - b. Draft copy of Civic Numbering Regulations
 - Committee reviewed the draft regulations. Director noted that these are a first draft and that he is looking for input from all of Council.
 - Committees agreed that a copy should be provided to Council for input and set a 14-day time frame to review at which point they will come back to Committee for final review and possible recommendation for adoption.
 - It was also suggested that the Fire Department be given a copy for review. Councillor Scott will provide them to the department as their liaison.
 - c. Housing Statistics from CMHC
 - Housing statistics for the region.
 - Councillor Smith noted that people can request from Director if they wish to review the stats.
- 4. Planning, Land Use and Development Items for Correspondence and Action Report
 - a. Table reviewed by Committee.

Building Applications Approved

Under the Applications Approved section of the Building Application Report, dated March 14, 2014, the following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

| <i>Application Number</i> | <i>Location</i> | <i>Proposal</i> |
|----------------------------------|------------------------|------------------------|
| C2014-014 | 324 Indian Meal Line | General Repairs |
| C2014-015 | 104 Quigley's Lane | General Repairs |
| C2014-016 | 5 Edgewater Lane | Single Family Dwelling |
| B2014-019 | 435 Pine Line | General Repairs |

You may have noticed that some of the application numbers have changed from the previous format. The Town is currently using a new planning program. The applications numbers are generated by the new program. Outlined below are the application types.

- B - Building**
- D - Development**
- C - Building & Development**
- DM – Demolition**
- S – Subdivision of Land**

Building Applications for Approval

Application: C2014-017
Location: 5 Edgewater Lane
Proposal: 24' x 30' Accessory Building
Zoning: RLL (Residential Large Lot)

132-14 Motion – Deputy Mayor Gallant / Councillor Smith

RESOLVED THAT the Town of Torbay Approve Application C2014-017, under the Applications for Approval section of the Building Application Report, dated March 14, 2014, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay
3. Subject to issuance of a permit C2014-016 for Single Family Dwelling.

Question called. Motion carried unanimously.

Building Applications to be Deferred

Application: C2014-018
Location: 75B Motion Drive
Proposal: Luxury Camping Accommodations
Zoning: Residential Large Lot (RLL)

133-14 Motion – Deputy Mayor Gallant / Councillor Scott

RESOLVED THAT the Town of Torbay Defer Application C2014-018, under the Applications to be Deferred section of the Building Application Report, dated March 14, 2014, for further review by Council and the Planning and Land Use Development Committee.

Question called. Motion carried unanimously.

Public Works

- 2014-2017 Multi Year Capital Works Program – Motion for Acquisition of Land for Municipal Depot

Councillor Smith advised that the Public Works Committee met this evening. There is no report completed for tonight's meeting. Committee did have an agenda, however, only had time to address one item. With regards to acquisition of land for the Municipal Depot, she noted that Committee spent considerable time in dealing with the owners in preparing to find an amicable price for the acquisition of land and to determine the amount of land to acquire. Did meet with land owners' representative earlier today and pleased to say came to an agreeable price. See motion below.

134-14 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the Town of Torbay accept the offer dated March 18, 2014 from Cecon Ltd. in the amount of \$150,000.00 for the acquisition of 2.4 acres as outlined on the survey of Aubrey K. Burt Surveys Ltd., dated November 5, 2010, Job No. 2009-505-C and the Director of Public Works and Technical Services' drawing dated March 12, 2014. This acquisition is subject to the Department of Municipal and Intergovernmental Affairs' approval. Land acquisition costs to be covered under the 2012-2014 Multi-Year Capital Works Program – Project Number 12117.

Question called. Motion carried unanimously.

Council congratulated and thanked Committee and Staff, especially CAO Dawn Chaplin and Director of Public Works Bernie Manning, for their work on this project, which required considerable amount of consulting and negotiations. Council thanked all for working so quickly on this project and for their dedication. Committee noted that it was a great learning opportunity.

ADVISORY COMMITTEES

Environment

Deputy Mayor Gallant put forth a Notice of Motion for acceptance of the Terms of Reference at the next Council Meeting.

Heritage

Councillor Roche advised there is a meeting scheduled for March 24th with new Committee and a representative from the Beach Committee will be in attendance, as well.

LIAISON COMMITTEES

Jack Byrne Arena

Deputy Mayor advised that a meeting is scheduled for Thursday, March 20th. Mayor Tapper advised that there's a meeting with the Board Representatives on Thursday evening prior to their scheduled meeting. Have two new reps to prepare them as to what the Town's expectations are. Council Members are invited to attend this meeting, as well.

Deputy Mayor Gallant provided an overview of items discussed under the Facility Status Report, dated February 27, 2014.

Items discussed in the report included:

- Next Board Meeting
 - Tentatively scheduled for March 20, pending outcome of work in progress by Auditor.
- Upcoming Events
 - Thursday, February 27 – Jr. Hockey Quarter Final, Jr. Celtics vs St. John's Caps.
 - Friday, February 28 – AESHL Semi-Final, NE Sr. Eagles vs Southern Shore.
 - Saturday, March 1 – Town of Torbay Community Skate.
 - Confirmation of Super Circus Thrill Show – June 29, 2014.
- Financial Status
 - Financial statements should not be tabled at public meetings.
- Operations Update
 - The JBA is now fully equipped to provide ticket selling services for major events. A separate communication will be forwarded to the Town managers with details on how their respective towns can use this service.
- Board Update
 - Meeting regarding strategic planning have occurred with the Towns of Torbay and LBMCO. Final meetings with the Towns of Pouch Cove and Flatrock will occur in the next few weeks. A further update will be provided at that time.

Deputy Mayor Gallant provided an overview of items discussed under the Facility Status Report, dated March 6, 2014.

Items discussed in the report included:

- Next Board Meeting
 - Tentatively scheduled for March 20, 2014. More information to follow.
- Upcoming Events
 - AESHL Finals begin Friday, March 14th.
 - Confirmed events for April 2014:
 - April 10, 11, 12 AGD Tradeshow.
 - April 28-29 Sysco Tradeshow.
 - Host to Provincial Midget Tournament – April 21, 22, 23.
- Operations Update
 - The last day with our ice on will be May 14th.
 - FYI for those who have concerns about the JBA digital sign operating during the power conservation time, please be advised that the arena per day usage is 35 kWh for a 24 hour period.
- Board Update
 - Strategic Planning session took place with the Town of Flatrock this week. Final meeting to occur with the Town of Pouch Cove in the coming week.

Northeast Avalon Joint Council

Councillor Roche advised that there's a meeting scheduled for tomorrow, March 19th, in Portugal Cove – St. Philip's. She further indicated that the Minister of Municipal Affairs will be meeting with them in CBS in April.

Torbay Harbour Authority

Councillor Thorne Gosse spoke with Harbour Authority Present Eugene Tapper, who indicated that they have their Annual General Meeting taking place on Thursday, March 20th at 7:00 at the Kinsmen Centre.

There were some issues that members brought up that they would like a response from the Town before the Annual General Meeting this upcoming Thursday:

- Garbage Collection
- Portable washroom
- Installation of culverts to improve parking area

They're looking forward to the completion of the mural, which should be done by the end of the school year. CAO will follow up with Heritage, Arts and Culture Coordinator. A suggestion was to have on there somewhere the logo of Torbay Clean and Beautiful and asked that the Town consider this. Councillor Thorne-Gosse requested they put their discussions in writing and forward to her so she could forward on.

Torbay Volunteer Fire Department

Councillor Scott provided an overview of items discussed under the Torbay Volunteer Fire Department Meetings, dated February 24, 2014.

Items discussed included:

- 16 emergency calls since last meeting, bringing a total of 66 for this year to date.
- They cast votes for Fire Fighter of the Year.
- Tender closed for new truck on Wednesday and motion was passed tonight.
- Fire Fighters asked for update to civic numbering policy that Town is developing. Director of Planning has in draft form.
- CAO to follow up with Fire Chief on Application for Government Program for Fire Fighting Services.
- Open Air Burning Regulations – CAO has gone back to Fire and Emergency Services.
- Over 580 chicken dinners were sold by the Ladies Auxillary.
- The Fire Department is holding a Booth Drive for Muscular Dystrophy, scheduled outside of Foodland.
- The Department's Volunteer Appreciation night falls on same night as the Town's event. CAO advised they're holding event 15 minutes earlier to accommodate both events.
- The Fire Fighters' Ball is May 3, 2014.

Information regarding Nominations for Fire Fighter of the Year 2013.

- Councillor Scott read aloud the three fire fighters who were nominated for Fire Fighter of the Year for 2013:
 - Fire Fighter Phillip Whitten nominated by Fire Fighter Karen Greeley, Captain Rob Dowden and Public Relations Officer Greg Power.
 - Lieutenant Jules Dore nominated by Captain Jim Auchinleck.
 - Firefighter/Paramedic Rodney Gaudet nominated by Lieutenant Ray Clark.

Urban Municipalities Committee

Deputy Mayor Gallant advised that he attended the meeting in Deer Lake on behalf of Mayor Tapper. Highlights from the meeting included:

- Meeting took place in Deer Lake and was well attended by mayors and deputy mayors from around the Province.
- Presentation by MMSB – Garbage audit for St. John's, Mount Pearl, and Corner Brook. A breakdown was provided on how much was garbage and how much was recycling. There is still a ways to go for different communities regarding recycling. Will provide numbers when presentation arrives.
- Real highlight was the Economic Development Accord. It's the first of its kind and will hopefully come forward in two weeks' time. It's a pledge of municipalities to work together – pledging that staff resources get together twice per year. Deputy Mayor advised hoping that we start copying other municipalities regarding regional cooperation.

North East Avalon Regional (NEAR) Plan

Mayor advised a meeting was held a week or two before he left for holidays. Will obtain update for the next meeting.

Municipal Assessment Agency Inc. (MAA)

Councillor Roche advised that the Strategic Planning Session took place Thursday and Friday of last week in Deer Lake. Plans for the next three years was discussed. Once report completed, information will be released.

NEW BUSINESS

Mayor Tapper

Mayor Tapper thanked Deputy Mayor Gallant for filling in for him at the last Council Meeting. He thanked all Council and Staff for their work and tonight's report. He reminded all Council members that there's a meeting scheduled tomorrow evening, March 19th, with MP Jack Harris. A Public Meeting regarding the Town's Strategic Plan is scheduled for next week.

Deputy Mayor Gallant

Deputy Mayor Gallant discussed approval, at last Council Meeting, of development on Mahon's Lane next to the Gully.

- Councillor Smith questioned if she was in conflict. All agreed she wasn't in conflict as there was no debate on this issue.
- Deputy Mayor advised if any Councillor feels that there was any process broken, there's any information that would change their vote or has any concerns that they would like looked at, a motion could be put forth to rescind motion. He asked if anyone would like to revisit this development, then to clarify for public record.
- Mayor suggested if Councillors feel that there should be another direction taken on any motion, to feel free to bring back at any meeting.

Deputy Mayor thanked all Council regarding decorum of last Council meeting. He thanked staff in particular over the past three weeks for taking his calls and arranging meetings.

Councillor Hall

Councillor Hall congratulated the North East United Soccer Club (NEUSC) for presenting its new Technical Program, tomorrow, March 19th at the Kinsmen Centre at 7:00 p.m. Congrats to them for taking initiative for kids in the area. This is an effort to get regional cooperation and improve quality in coming years.

Councillor Roche

Councillor Roche congratulated Deputy Mayor Gallant for chairing last Council Meeting.

She discussed potholes, especially in the area of North Pond Road and Convent Lane. She discussed the dangers and questioned if the Town could send out a general communication to

residents to be mindful and to drive slowly. Mayor advised that he and CAO discussed a recent email from a resident and will get together with staff as soon as possible to see what options there are.

Councillor Scott - Pass

Councillor Smith - Pass

Councillor Thorne-Gosse

Councillor Thorne-Gosse thanked the Public Works Committee for their work, indicating a great job and something that's long overdue.

ADJOURNMENT

135-14 Motion – Councillor Smith / Councillor Scott

RESOLVED THAT the meeting be adjourned at 9:30 p.m., as there was no further business.

Question called. Motion carried unanimously.

Mayor

CAO/Town Clerk