



***MINUTES***  
PUBLIC COUNCIL MEETING  
January 21, 2016

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Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on January 21, 2016, at 7:18 p.m.

**Members Present**

Mayor Ralph Tapper  
Deputy Mayor Geoff Gallant  
Councillor Peggy Roche  
Councillor Craig Scott  
Councillor Carol Ann Smith  
Councillor Mary Thorne-Gosse  
Councillor Brian Whitty

**Staff Present**

Dawn Chaplin, CAO/Town Clerk  
Stephanie Kane, Director of Corporate & Community Services  
Ann Picco, Deputy Clerk  
Bernie Manning, Director of Infrastructure & Public Works  
Brian Winter, Director of Planning and Development

**Gallery**

There were a total of two (2) people in attendance.

**Adoption of Agenda**

030-16      Motion – Deputy Mayor Gallant / Councillor Roche

**RESOLVED THAT** the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

**Adoption of Minutes**

031-16      Motion – Councillor Thorne-Gosse / Councillor Scott

**RESOLVED THAT** the Minutes of the January 4, 2016, Public Council Meeting be adopted, as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

**PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION**

Mayor Tapper referred to the Gallery and asked if anyone would like to present to Council. There were none.

**MAYOR'S REPORT**

Mayor Tapper provided a report, dated December 4, 2015 – January 14, 2016, of his work and connections that he has made in the community over the past couple of weeks.

**NOTICES OF MOTION**

None.

**CORRESPONDENCE**

1. Department of Environment and Conservation – 2015 Spring Drinking Water Quality Report. ***Referred to the Infrastructure, Public Works, Public Safety and Shared Services Committee. Also referred to the Environment Advisory Committee.***
2. Torbay Volunteer Fire Department - Response Summary. ***For information purposes.***
3. Petition from residents of Forest River Road in Forest Landing requesting installation of speed bumps. ***Petition was referred to consultant in relation to the Pedestrian Safety Study. Referred to the Infrastructure, Public Works, Public Safety and Shared Services Committee.***
4. Cabot Quilters' Guild – World War One Exhibit. ***The group is looking for support. Referred to the Corporate and Community Services Committee.***

**CORRESPONDENCE & ACTION REPORT**

The Correspondence and Action Report, dated January 18, 2016, was discussed and accepted as presented.

The following items were discussed:

- Item 4 – Regional Transportation – Metrobus
  - There is an update in the Minutes of the Infrastructure and Public Works Committee Meeting, dated January 12, 2016.
  - A regional area meeting is tentatively scheduled for February 8<sup>th</sup>.
- Item 7 – Status of trail off Marine Drive (Jones Pond Trail)
  - Mayor advised that he has a package of information put together to forward to landowner, and hoping for resolution. He has a letter drafted and has requested CAO to review before sending.
  - He discussed that the trail will go through the conservation zone alongside the river.
- Item 8 – Unwanted/Dangerous Activities at the Kinsmen Centre
  - Mayor advised that this issue was brought up at a mayors’ regional meeting. He discussed measures that the Town of Portugal Cove-St. Philip’s are or have undertaken, including pedestrian safety study, development of a safety advisory committee, installation of stop signs at intersections, and digital speed signs. Mayor advised that the Town of Portugal Cove-St. Philip’s has policies adopted – their mayor to forward information to Mayor Tapper.
- Item 13 – Walking track at the Jack Byrne Arena
  - Mayor advised that he spoke to the Arena Manager, who indicated there is little they can do to control the situation of people obstructing the walking track while watching hockey games. Unable to continuously advise people not to stand behind the rails on the walking track.
- Item 15 – Syrian Refugee Crisis resolution at MNL Convention last Fall.
  - In relation to Item 15, Deputy Mayor Gallant noted that the Committee has a GIC account set up with the Association of New Canadians, and are now able to accept funds.

**COMMITTEE REPORTS**

**Planning and Development**

Items Discussed

Councillor Smith provided an overview of items discussed under the Planning and Development Committee Meeting Minutes, dated January 12, 2016.

Items discussed included:

1. Development Proposals
  - a) Proposal for property 26-92 Quarry Road Extension to subdivide the property to accommodate an unserviced building lot.
    - Committee reviewed impacts and locations at meeting, and recommendations will be coming forth.
    - The application will be dealt with in the Building Application Report, dated January 15<sup>th</sup>, Application C2015-225.
  - b) Proposal for property owner 1205-1215 Torbay Road to develop the property with nine attached dwelling units
    - Proposal is still in consultation with Committee.
  - c) Proposal from property owner's 47-59 North Pond Road to have nine lots allocated for water use for a proposed development
    - Proposal is going back to the property owner for further information and consideration.
  - d) Proposal from property owner 115 Western Island Pond Drive
    - Engineers to review proposal.
2. Correspondence
  - a) Email letter from potential developer of land off Bauline Line
    - This is a proposal only at this time.
3. Other Items
  - a) Building Statistics for 2015
    - Included for information purposes.
  - b) Decision of Eastern Newfoundland Regional Appeal Board
    - Included for information purposes.
  - c) Merging of the Economic Department into the Planning and Development Department
    - In consultation with CAO. Until finalized, will have a report at next Council Meeting.
  - d) City of St. John's proposed text amendment referral
    - Decision making tool. Copied to CAO for her consideration.
4. Planning and Development Items for Correspondence and Action Report
  - a) Attached for information.

Building Applications for Approval

**Application:** C2015-225  
**Location:** Portion of 26-92 Quarry Road Extension (fronts onto Ellard's Place)  
**Proposal:** Single Family Dwelling  
**Zoning:** Residential Infill (RI), Residential Subdivision Area (RSA)

032-16 Motion – Councillor Smith / Councillor Scott

**RESOLVED THAT** the Town of Torbay Approve Application C2015-225, under the Applications for Approval section of the Building Application Report, dated January 15, 2016, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.
2. The applicant is responsible for extending Ellard's Place and the construction of a turnaround as per the Public Works Department's requirements.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

**Application:** C2016-001  
**Location:** 1157 Torbay Road  
**Proposal:** 36' x 36' accessory building  
**Zoning:** Mixed Development (MIX)

033-16 Motion – Councillor Smith / Councillor Scott

**RESOLVED THAT** the Town of Torbay Approve Application C2016-001, under the Applications for Approval section of the Building Application Report, dated January 15, 2016, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. All normal conditions and requirements for building within the Town of Torbay.
3. Subject to the issuance of Permit C2014-233 for a single family dwelling on the subject property.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Building Applications to be Deferred

**Application:** C2016-002  
**Location:** 40 Marine Drive  
**Proposal:** 25' x 21' extension to the existing single family dwelling  
**Zoning:** Residential Medium Density (RMD)

034-16 Motion – Councillor Smith / Councillor Scott

**RESOLVED THAT** the Town of Torbay Defer Application C2016-002, under the Applications to be Deferred section of the Building Application Report, dated January 15, 2016, for further review by the Planning and Land Use Development (PLUD) Committee.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Executive Committee

Deputy Mayor Gallant provided an overview of items discussed under the Executive Committee Meeting Report.

Items discussed included:

- Council Standing Committee Structure and Meeting Schedule
  - Two motions were passed (025-16 and 026-16) which related to adopting the structure and bringing the meeting schedule back to the next Council meeting. It was determined after the January 4, 2016 Council Meeting, there were some conflicts with the committee mandates, liaisons and schedule requiring revision. CAO consulted with Mayor Tapper regarding these matters and then followed up with the respective members of Council. All matters have been resolved and the revised structure and meeting schedule was presented for Council's approval.
  - As a result, motions 025-16 and 026-16 will need to be rescinded.

035-16 Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

**RESOLVED THAT** the Town of Torbay rescind motion 025-16.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

036-16      Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

**RESOLVED THAT** the Town of Torbay rescind motion 026-16.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

037-16      Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

**RESOLVED THAT** further to motion 430-13, that the Town of Torbay adopt the Council Standing Committee Structure and Meeting Schedule for 2016-2017 as presented.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

### **Corporate and Community Services**

The Corporate Services Report, dated January 4-15, 2016, was accepted as presented. Councillor Thorne-Gosse read out payroll and accounts payable information:

Payroll for the period of January 4-15, 2016, for 31 employees, totalled \$81,089.78.

For the period of January 4-15, 2016, Accounts Payable invoices in the amount of \$48,731.43 were paid. These expenditures were within budget.

There is one (1) Main Operating invoice in the amount of \$7,378.27 presented for approval.

038-16      Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** the Town of Torbay approve payment to Trio Benefits, for Group Benefits for January 2016, in the amount of \$7,378.27.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

A copy of the current income and expense reports were included for Council's information.

Councillor Thorne-Gosse provided an overview of items discussed under the Corporate and Community Services Committee Meeting Minutes, dated January 13, 2016.

Items discussed included:

Corporate Services

1. Donation

- CAO circulated correspondence from the December 7, 2015 Council meeting - a donation request from Children's Joy Foundation. Committee reviewed the request and agreed it does not meet the criteria of the Town's donation policy, therefore, no support will be provided.

2. Appointment of Assessment Review Commissioner

- CAO advised Committee that as per Section 32 of The Assessment Act, all municipalities are required to appoint an assessment review commissioner on an annual basis (by January 31st). A motion of Council is required.

039-16 Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** the Town of Torbay appoint Mr. James E.G. Vavasour as the Assessment Review Commissioner for the Town of Torbay for the 2016 calendar year.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

3. Change Order for Municipal Depot Project

- CAO advised that change order #5 has been received. The change order pertains to excavation of rock on site.
- Two motions of Council are required: to approve the change order; and to borrow contingencies monies as approved in the 2016 budget. CAO confirmed we are now outside the project contingency.
- It was confirmed that contingency expenditures are the sole responsibility of the Town of Torbay and are not cost shared with the Department of Municipal Affairs. See motion below:

➤ Memo from CAO regarding Municipal Depot Project, dated January 20, 2016

Further to the Corporate and Community Services Minutes, dated January 13, 2016, and in particular the municipal depot project, as indicated the financing motion for



Council's consideration was to be forwarded upon confirmation of bank correspondence.

Below is the required motion as it pertains to borrowing the change order, tender award and contingency funds as approved in budget 2016.

040-16 Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** the Town of Torbay borrow \$889,160.00 from RBC Royal Bank to pay expenditures related to the municipal depot project overage. The loan will be amortized over ten years, with a five-year term. The interest rate will be set at 2.81% and a payment of \$8,509.00 per month. This is a budgeted item for 2016. This loan is subject to the Department of Municipal and Intergovernmental Affairs approval.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

#### Community Services

1. Plan B – Renovations and Expansion to Kinsmen Community Centre

- Director of Community Services reviewed an email that was sent to Council on December 31<sup>st</sup> referencing Plan B of the Kinsmen Centre. From the email, it was noted that there was one question on the facility drawing and the Director has discussed this with the consultant.
- Next steps: A motion of Council is required to re-profile the application. The CAO and Director has met with the Department of Municipal and Intergovernmental Affairs.
- Committee also agreed that residents in the area of the Kinsmen Community Centre will be contacted to view the plans for the proposed expansion.

041-16 Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** the Town of Torbay request that the Department of Municipal Affairs re-profile Project # 17-MYCW-15-00034 from the Construction of a new Wellness Centre to the expansion and renovation of the Kinsmen Community Centre.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

Council discussed the above motion with the following comments:

- A community centre has been discussed for some time, and would benefit all age groups in the Community.
- It is noted in the Town's Strategic Plan, and is budgeted for 2016.
- Councillor Thorne-Gosse read aloud letter that is to be forwarded to area residents with information pertaining to the Town's plans. She also advised that an information session will be held.
- There is a deadline in 2017 that project has to be completed.
- Some unwanted and dangerous activities could be alleviated with expansion and renovations.
- Councillor Smith discussed Plan B, indicating that there are processes in place that require residents' feedback. She requested that motion be deferred until feedback received from area residents. See motion below:

042-16      Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** the Town of Torbay defer the above motion 041-16 to the next Public Council Meeting or possible Special Public Council Meeting.

Question called. Motion defeated.

For Motion: 1 (Councillor Smith)

Against Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Thorne-Gosse and Whitty)

Abstained: 0

- It was discussed to move forward with re-profile for renovation and expansion of the Kinsmen Centre.
  - It has been a community centre and park for a long time; and, therefore, will not be a big change for residents in the area.
  - People want a place to provide programs for our youth and seniors.
  - The Provincial Government is in process of departmental cutbacks; therefore, approval of motion is required to move forward.
  - With present economic situation in the Province, it's understood that funding is not available. It was suggested to move forward with Plan B and get the project completed. It's also important to keep the vision of the recreation facility and wellness centre on radar and work towards it.
- 2. Upper Three Corner Pond Park Master Plan
  - Consultation Meetings have been scheduled for January 13<sup>th</sup> and 14<sup>th</sup>. Public meeting will be held at 7:00pm at the JB Arena on January 14, 2016.
  - Survey will be on the Town's Website from January 8<sup>th</sup> – January 31<sup>st</sup>. Reminders will be posted on social media.

3. Barkwood Lane Open Space
  - Committee discussed the status of this project and agreed it was still at the planning stages. Once the plan is finalized, it will be transferred to the Infrastructure and Public Works Department for construction and maintenance into the future.
  
4. Whiteway's Pond Master Plan
  - Discussion focused on approach to master plan development for Whiteway's Pond. It was agreed that the Director would bring back some recommendations / quotes to the next Committee meeting.
  - There was also discussion on work to be completed at Whiteway's Pond regarding the fence and parking. CAO stated she will follow up with the Director of Infrastructure and Public Works as it is the mandate of his department to complete this action.
  
5. Active Tots
  - The Director noted that as discussed in 2015 with Committee that Brighter Futures operates out of the Kinsmen Community Centre. This group is a playgroup and open to the public. Director noted that this group has been offered the use various items of the Active Tots equipment. As well in the Community Guide, Brighter Futures was advertised.
  
6. 2016 Summer Day Camp
  - The Director noted the applications are due very soon and discussed clarification on the use of two schools for camps. Completion of application to be further discussed. Further discussion on the camps was discussed yesterday.
  
7. Volunteer Appreciation
  - The event is scheduled for Wednesday, April 13<sup>th</sup>, 2016.
  
8. Soccer AGM
  - The Director reminded Committee that a Soccer AGM will take place on January 28<sup>th</sup>, at 6:30pm at the Kinsmen Community Centre.
  
9. Land Auction
  - As part of the Budget 2016 Committee work, the potential of auctioning off two parcels of land was discussed and proceeds being utilized for recreation infrastructure – specifically an inclusive playground at Upper Three Corner Pond Park. Discussions focused on developing central parks versus “tot lots” in each phase of subdivision development. Disposal of the land will not impact implementation of the open space management strategy.
  - This was deferred as part of the budget 2016 adoption process. Committee agreed to bring the recommendation back to Council. See below motions:

043-16      Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** Further to motion 580-15, that the Town of Torbay dispose of town owned land at 47 Forest River Road via public tender. Proceeds to be utilized for recreation infrastructure.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

In relation to the above motion, Council discussed the below:

- Using land as neighbourhood parks - if property is sold, it will not be of benefit to residents. If property is not suitable for greenspace, it was questioned why acquire.
- It was noted that the parcel of land was taken prior to Open Space Management Strategy. Residents will use open space at Barkwood Lane, presently Woodsbridge Lane. The land was deemed as unusable. Funds will not go to the main general operating, but will be put back into recreation. Benefit of land will be given back for recreational purposes for the greater Community.
- It was noted that the land is not big enough for a building lot, but could be of use to surrounding neighbours.

044-16      Motion – Councillor Thorne-Gosse / Councillor Roche

**RESOLVED THAT** Further to motion 581-15, that the Town of Torbay dispose of land at 37-41 Indian Meal Line via public tender. Proceeds to be utilized for recreation infrastructure.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

In relation to the above motion, Council discussed Habitat for Humanity, and it was noted that the land was not suitable.

10. A Time in Torbay

- A meeting was held yesterday, and a meeting will be scheduled with Committee next week.

**Infrastructure, Public Works, Public Safety and Shared Services**

Councillor Scott provided an overview of items discussed under the Infrastructure and Public Works Committee Meeting Minutes, dated January 12, 2016.

Items discussed included:

- Updates
  - A. MYCW - 2012-2014 - Municipal Depot Design Project
    - The structural portion of building approximately is 90% complete. The project is moving along and can expect changes to the structure to happen daily. There is also a submission of change order to remove excess rock on the southwest corner of site.
    - Motion to follow.
  - B. Capital Investment Plan - 2015
    - 1) Multi-Purpose Building (UTC)
      - Construction is moving forward. Trusses have been ordered.
    - 2) Torbay Pedestrian Safety Review
      - The Committee has requested the consultant present to Council during the scheduled committee meeting of January 26, 2016 at 4:30 p.m. To be further discussed with the Director to arrange consultant to present later in the evening so all Council can attend.
- Recreational Facilities
  - Committee requests a review of Kinsmen Center upgrade drawings.
- Correspondence & Action Report Items
  - Metrobus Proposal
    - Town staff and Committee have received and reviewed proposal from Metrobus, and in conjunction with communications policy, will begin the process of public consultation.
      - There are two different routes and costs in their proposal.
      - Next step is to go to residents with survey to see if there is an interest. Information and costs will be shared with residents.
- Ellard's Lane Upgrade
  - A request for upgrading has been received by a resident.
  - The Town is in the midst of a street review and priority listing. It will be included to see where it ranks in the final listing of Town streets and its need of upgrading.

- Any Other Business
  - None.
- Scheduling of the next meeting
  - Meeting is scheduled for Tuesday January 26<sup>th</sup> at 4:30 p.m. at the Town Hall.

New Municipal Depot Change Order No: 5 Removal of Rock

045-16      Motion – Councillor Scott / Councillor Thorne-Gosse

**RESOLVED THAT** the Town of Torbay approve change order number five for the municipal depot building project in the amount of \$66,665.00 plus HST, for a total of \$75,332.13. This change order pertains to the excavation and removal of rock in the Southwest corner of lot and is in addition to the scheduled scope of work.

Question called. Motion carried.

For Motion: 7 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

*Councillor Scott left the Public Council Chambers at 8:29 p.m.*

**ADVISORY COMMITTEES**

**Environment**

- Minutes of the Torbay Environmental Advisory Committee, dated November 12, 2015.
  - Included for Council's information.

**Heritage**

Councillor Roche reported that Committee have not met yet. CAO to arrange a meeting.

Mayor Tapper provided an update on the purchase of the Priest's House, indicating still in negotiations.

**LIAISON COMMITTEES**

**Jack Byrne Arena**

No report.

**Northeast Avalon Joint Council**

Councillor Roche advised that a meeting was held last night – both she and Councillor Whitty attended. She commented on the below for information purposes:

- The Minutes of the last meeting will be forwarded for the next Council Meeting.
- Election of Officers was held, which she listed.
- Plans to meet with MPs are ongoing.
- In past when Provincial department ministers are invited to meetings, councils submit questions they would like responses. These questions are compiled by the Secretary and then forwarded to the minister prior to meeting. Councillor Roche requested that Council Members forward any questions to her by email or telephone.

Councillor Roche noted that Past Chair, Sterling Willis, who is on the FCM Board, brought back information pertaining to grants through the Green Fund and other funds. She suggested applying through the Green fund on any related projects that the Town has ongoing. She will forward information to CAO on these funding opportunities.

**Torbay Harbour Authority**

No report.

**Urban Municipalities Committee**

Mayor Tapper advised that there's an upcoming UMC Meeting scheduled in Deer Lake in early February, 2016.

**Holy Trinity Elementary School Council**

No report.

**Holy Trinity High School Council**

No report.

**NEW BUSINESS**

***Mayor Tapper***

Mayor Tapper advised that he has been trying to arrange a meeting with MP Nick Whalen to bring him up-to-date on issues surrounding the airport contamination. He has agreed to meet tomorrow for one hour. In attendance will be Mayor, Deputy Mayor, and CAO.

He advised of upcoming charity game, Reason for the Rink Community Challenge Cup, scheduled for February 13<sup>th</sup> at 10:00 a.m.

***Deputy Mayor Gallant***

Deputy Mayor thanked the regional mayors for continued support of Torbay and surrounding areas. They have good meetings.

He thanked the Regional Refugee Committee volunteers for their work, indicating that the Town of Logy Bay-Middle Cove-Outer Cove are very supportive for those in need. On March 19<sup>th</sup> at the Justina Centre, there will be a supper provided at cost of \$20.00. He thanked the organizers for putting this event together. On February 12<sup>th</sup>, Committee are having a fundraiser at the Levy Rock Bar, Downtown St. John's. All are welcome. He also thanked all for recent successful event held at Yuk Yuk's last Wednesday.

Deputy Mayor discussed Human Resources type issues and policies, indicating he would like to discuss further.

***Councillor Roche***

Councillor Roche advised that an Eastern Regional Service Board Meeting is scheduled for next Tuesday night.

The Municipal Assessment Agency will be meeting in Deer Lake in February.

***Councillor Scott - Pass***

***Councillor Smith***

Councillor Smith advised that she had an opportunity to read the Minister of Health's mandate letters, noting that she also has a copy of the background document. As part of the mandate to the ministers, the Premier has said a way must be found to take part ownership of gymnasiums in schools for youths and adults for their use. She shared information as it could also relate to Plan B – renovations of Kinsmen Centre; as the schools have gymnasium surfaces, the Kinsmen Centre could possibly change into more of a banquet area.

***Councillor Thorne-Gosse***

Councillor Thorne-Gosse discussed applications for funding in relation to the community centre, advising that any opportunity would be very helpful. She asked that the CAO look into and follow up on the Green Fund.

She discussed communications between Council and committees. Sometimes there are duplications, and it's important to be patient and tolerant of what's going on with some of the changes taking place.

***Councillor Whitty***

Councillor Whitty advised that he received a call from a resident complimenting the Public Works staff. The resident had water issues and was pleased with how quickly Town staff responded.



**QUESTION & ANSWER SESSION**

Mayor Tapper referred to the Gallery and asked if anyone had any questions or comments in relation to tonight's Council Meeting. There were none.

**NEXT PUBLIC COUNCIL MEETING**

The next Public Council Meeting will take place on Monday, February 1, 2016, 7:30 p.m., Council Chambers, Torbay Town Hall.

**ADJOURNMENT**

046-16      Motion – Councillor Smith / Councillor Whitty

**RESOLVED THAT** the meeting be adjourned at 8:43 p.m., as there was no further business.

Question called. Motion carried.

For Motion: (7) (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith, Thorne-Gosse and Whitty)

Against Motion: 0

Abstained: 0

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*Mayor*

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*CAO/Town Clerk*