



**MINUTES**  
PUBLIC COUNCIL MEETING  
January 11, 2011

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Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on January 11, 2011 at 7:31 p.m.

**Members Present**

Mayor Bob Codner  
Deputy Mayor Geoff Gallant  
Councillor Mike Byrne  
Councillor Peggy Roche  
Councillor Carol Ann Smith  
Councillor Ralph Tapper  
Councillor Brian Whitty

**Staff Present**

Dawn Chaplin, CAO/Town Clerk  
Ken Anthony, Director of Programs and Services  
Brian Winter, Development and Planning Officer  
Ann Picco, Executive Clerk

**Gallery**

There were a total of 7 people in attendance.

***Meeting was chaired by Mayor Codner***

001-11      **Adoption of Agenda**

Motion – Councillor Byrne / Councillor Smith

**RESOLVED THAT** the Agenda be adopted, as presented.

Question called. Motion carried unanimously.

002-11      **Adoption of Minutes**

Motion – Councillor Roche / Councillor Tapper

**RESOLVED THAT** the Minutes of the December 13, 2010, Public Council Meeting be adopted, as presented.

Question called. Motion carried unanimously.

**PROCLAMATIONS / PRESENTATIONS** - None

**CORRESPONDENCE**

- 1) Northeast Avalon REDB Inc. – Summary of the Municipal Planning Session of November 20, 2010. *For Information Purposes. COMPLETE.*
- 2) Department of Municipal Affairs – Capital Investment Plan dated September 13, 2010. *For Information Purposes. COMPLETE.*
- 3) Copy of Town’s Correspondence to Honorable Danny Williams, Premier, Newfoundland and Labrador, dated November 30, 2010. *For Information Purposes. COMPLETE.*
- 4) Copy of Town’s Correspondence to the Royal Newfoundland Constabulary. *For Information Purposes. Mayor Codner advised that he did meet with representatives from the Royal Newfoundland Constabulary (RNC). He received a telephone call from Deputy Chief Singleton, who advised he has been very busy but gave a verbal commitment that most issues would be resolved by the end of January. COMPLETE.*
- 5) Copy of Town’s Correspondence to Eastern School District. *For Information Purposes. Mayor Codner advised that he received a letter back from the Eastern School District. He advised that they are going to further study the traffic situation in the area. Eastern School District suggested that the Town touch base with the Principal of the school concerning the use of the facility. COMPLETE.*
- 6) Copy of Town’s Correspondence to Targa. *For information purposes. COMPLETE.*
- 7) MMSB – New MMSB Backyard Composting Program. *For Information Purposes. Councillor Tapper advised that the TETC Group has the same type of compost bins as in the picture; and, they worked quite well. He suggested that the Town refer this to TETC to look at. Mayor Codner suggested that residents should sign up for the bins. By ordering through MMSB, it would be a cheaper way to get these bins. It was suggested that the Town make residents aware of this through an advisory or media release. Deadline to order is January 17<sup>th</sup>. COMPLETE.*
- 8) Department of Municipal Affairs – 2005/2008 Multi-Year Capital Works Program/Request for Project Extension – March 31, 2011. *For Information Purposes. CAO advised this concerns work required on Thorne’s Lane Pump House – approval to extend project to March 31, 2011. COMPLETE.*
- 9) Department of Municipal Affairs – Release of allocations as part of the Federal Gas Tax Program. *For Information Purposes. COMPLETE.*
- 10) Eastern Waste Management – 2011 budget for the Regional Integrated Waste Management Facility at Robin Hood Bay and the User Fee Structure. *Council discussed that the Town should encourage residents to use the facilities at Robin Hood Bay. They have bigger bins there now – residents can drop off their items on site – paper/recyclables, etc. You can easily drive up and unload. Council agreed that the Town should spread word around and advise residents of the facilities at Robin Hood Bay so that they are aware of the services that they provide, at no cost. If residents are aware of this service and take their items to Robin Hood Bay, the tonnage fee for the Town would also be lower. The Town should give notice in the next newsletter. It was suggested that maybe the TETC Group could possibly arrange a tour and do up something for their next newsletter. COMPLETE.*

- 11) Municipal Assessment Agency – December 2010 Assessment News. *For Information Purposes. Councillor Roche advised that this is important information for our residents – there is no change in assessment fees this year to municipalities. Public consultations are taking place all over. Appeal numbers are down this year. She suggested that the Town reference this in the next newsletter and include MAA’s website information on the Town’s website. COMPLETE.*
- 12) Newfoundland Design Associates Limited - Final Report – Surface Water Sampling, Big Beach, Torbay Bight, Torbay, NL. *Council agreed to get a couple more samples done in the area where the contamination was coming from, near pipe. With recent heavy seas, it could be washed away now. Samples to be done in the Spring, when the water calms down and the beach can be opened. B/F.*
- 13) Foreign Affairs and International Trade Canada – 2011 Application to Invent Canada-Community Initiatives (ICCI). *For Information Purposes. CAO advised that this is concerning 50% funding towards the Town’s marketing efforts for the new business park and also translation of website from English to French. COMPLETE.*
- 14) Request for support from President of CUPE 1615 – Resolution put forward by the Canadian Labor Congress (CLC) to improve the Canada Pension Plan (CPP) for all Working Canadians. *Council discussed this resolution. They’re trying to get towns’ support; and, it was noted that it was past at the recent MNL Convention last Fall. See below Motion. COMPLETE.*

003-11      Motion – Councillor Tapper / Deputy Mayor Gallant

**RESOLVED THAT** the Town of Torbay support the resolution and write the authorities to show our support.

Question called. Motion carried unanimously.

### **BUSINESS OUTSTANDING**

- 1) Targa – Reinstating Targa Newfoundland in the Town of Torbay. *Council agreed to hold a public meeting, as per Motion No. 484-10, Public Council Meeting of November 29, 2010, which is scheduled for January 26<sup>th</sup> at the Kinsmen Community Centre at 7:00 p.m. B/F.*
- 2) Correspondence from Party Bus Inc. – Use of Municipal Property for Drop Off/Pick Up in Torbay. *There was meeting held with representative from the Party Bus on Thursday, December 2<sup>nd</sup>. CAO advised that she hasn’t heard back from the company as of yet. B/F.*
- 3) Eastern School District – Extending school bus service onto Pulpit Rock Road/Kelly’s Lane. *Acquisition of land is required from a resident on the corner in order to increase the turn radius so that the bus can get into the Kelly’s Lane area. Mayor Codner advised that a letter has gone out to Mr. Pittman to get things moving as soon as possible. The Town requires an agreement to utilize the land until an alternate access is provided. B/F.*
- 4) Department of Environment and Conservation, Water Resources Management Division – Feasibility Study and Conceptual Cost for a Water Treatment Facility for Torbay / Correspondence from resident concerning South Pond. *CAO advised that the report is finalized and copies were mailed out on December 21, 2010. Waiting for copies to arrive for*

- circulation to Council, Department of Municipal Affairs, and the Department of Environment and Conservation. B/F*
- 5) Skateboard Park - Motion No. 128-10, from Minutes of Public Council Meeting of April 5, 2010, and Council's discussion on Motion 250 – 09, from Minutes of Public Council Meeting of September 8, 2009 – *Deputy Mayor Gallant advised that this concerns the moving the RNC Officer from the Town Office to the Kinsmen Community Centre – with the RNC Officer in that area, hopefully there will be no further issues at the skateboard park and area. Mayor Codner advised that he did have discussions yesterday morning, January 10<sup>th</sup>, with Deputy Chief Singleton, RNC; and, he did commit, verbally, that they will have a decision in place by the end of January. B/F.*
  - 6) Municipalities Newfoundland and Labrador – 2010 resolutions and convention updates - *CAO advised that a letter has been sent to Department of Environment and Conservation, Crown Lands Division, for investigation on land ownership of the public footpaths. B/F.*
  - 7) Status of Camp Carey Building – *Deputy Mayor Gallant advised that staff and Members of Council did re-visit the building. With regards to a report for possibilities, Director of Programs and Services advised it's being brought back to Committee again. Councillor Byrne reported that the Fire Department had looked as well – life safety, not structural. Deputy Mayor reported that property is still in process of being assessed, and will possibly be budgeted for next year, depending on the assessment. CAO reported that a capital application was submitted for the Upper Three Corner area facility; and, that could possibly assist, as well. B/F.*
  - 8) As per Motion 473-10 from Public Council Meeting of November 15<sup>th</sup>, regarding a by-law requiring all work external to the Town to require permits and/or notification to the Town – *Development and Planning Officer advised this has been addressed at the last Public Council Meeting - there was a motion passed, No. 510-10 to accept the National Building Code of Canada. COMPLETE.*
  - 9) As per Motion 474-10 from Public Council Meeting of November 15<sup>th</sup>, Public Works Committee to investigate Doyles/Quigleys lane area concerning traffic and possibility of making one way street. *Mayor Codner advised that Eastern School District will further monitor Doyles & Quigleys Lane; and, a meeting is to be arranged with the school principal to discuss future use of the gym. With regards to the gazebo, there will be something for the next Council meeting. Deputy Mayor advised that a playground on site of the old school was discussed at the last School Council meeting. It was discussed for safety concerns to close the road access to make room for play structures and the soccer field, as the road would go through the playground. Council discussed that this road was put there for traffic to exit onto Torbay Road. They discussed flow of traffic to and from the school, parking issues – life safety issues as emergency vehicles are unable to get through, and possibility of making Doyles & Quigleys Lane a one way street – Public Works Committee are also looking at this. Residents have reported that it's getting increasingly more difficult to get out of Doyles and Quigleys Lane/Marine Drive. Speed calming initiatives were discussed and assessments, whether road should be one way or not. Deputy Mayor advised that this will be discussed at the next School Council meeting and he will bring the Town's concerns back to the School Council, as well. Mayor Codner suggested arranging a meeting with officials from Eastern School District and the School Council. Deputy Mayor to set up meeting for next Monday night. B/F.*

- 10) Meeting to be arranged with the Eastern School District concerning Doyles/Quigleys Lane traffic, parking, and site plans for elementary school. *As per Item No. 9, above. B/F.*
- 11) With regards to the rodent problem on Marine Drive, and as per Motion 475-10 from the Public Council Meet of November 15<sup>th</sup> – *Councillor Smith advised that this is dealt with under Public Works Committee – correspondence has been forwarded to resident in question. COMPLETE.*
- 12) Constitution of the Torbay Heritage Committee-Draft #2-Nov. 8, 2010 – *Councillor Byrne advised that the Heritage Committee Meeting scheduled in December was cancelled; there will be a meeting arranged this month. B/F.*
- 13) Resident advised Councillor Whitty that he couldn't reach staff to advise of issue with water and sewer. *Director of Programs and Services advised that this is taken care of. COMPLETE.*
- 14) From Minutes of Public Council Meeting of November 15, 2010, Planning and Land Use Development Committee to provide definition of subdivision and to ensure it's clearly defined in the Town's subdivision guidelines and the new Municipal Plan. *Development and Planning Officer advised that this was addressed at the last Planning and Land Use Development Committee meeting. COMPLETE.*
- 15) Demolition of property at 1327 Torbay Road and cost of demolition to be charged back to home owner – deferred until clarification of land ownership. *Director of Programs and Services advised that this is work in progress. Councillor Whitty advised that he talked to resident, and he is prepared to take structure down. B/F.*

## **COMMITTEE REPORTS**

### **Economic Development**

No report or motions.

### **Finance**

004-11      Motion – Councillor Tapper / Deputy Mayor Gallant

**RESOLVED THAT** the Town of Torbay approve the Financial Report, dated November 29, 2010 – January 7, 2011, as presented.

Question called. Motion carried unanimously.

005-11      Motion – Councillor Tapper / Councillor Roche

**RESOLVED THAT** the Town of Torbay appoint Mr. James E. G. Vavasour as the Assessment Review Commissioner for the Town of Torbay for the 2011 calendar year.

Question called. Motion carried unanimously.



**Human Resources and Administration**

No report or motions.

**Planning and Land Use**

006-11      Motion – Councillor Smith / Councillor Byrne

**RESOLVED THAT** the Town of Torbay approve the Minutes of the Planning and Land Use Development Committee, dated January 6, 2011, as presented.

Question called. Motion carried unanimously.

In the Planning and Land Use Development Committee Minutes, Council discussed Item 1. b) concerning a proposal for building lot next to the Day Care on Doyles and Quigleys Lane. Council discussed their concerns with this application and agreed that it would be inappropriate to put a house there, as there's a new school, new soccer field and playground coming, and day care centre. Traffic flow and parking are also concerns in this area. Councillor Tapper discussed that the applicant does have sufficient space required and does meet Town regulations; however, he will not be compensated if the application is not passed by Council. He suggested the possibility of putting a playground there as it will be next to the day care centre and the school. Councillor Smith suggested writing concerns back to Committee; and, they will go back to the Developer/Applicant and inform him of Council's discussions and concerns with his application – give him the opportunity to present any other options that he may have. See Motion below.

007-11      Motion – Councillor Byrne / Councillor Roche

**RESOLVED THAT** the Town of Torbay has decided to use its Discretionary Powers (section 10 of the Town of Torbay's Development Regulations) to refuse the request to develop the property at 6 Marine Drive. In the Town's opinion, the construction of a dwelling on this property would be unsuitable; it would affect the general appearance of the area, the amenity of the surroundings, and it would affect public safety by adding to already congested area traffic wise.

Question called. Motion carried.

For Motion: Deputy Mayor Gallant, Councillor Byrne, Councillor Roche,  
Councillor Tapper

Against Motion: Councillor Smith, Councillor Whitty

In the Planning and Land Use Development Committee Minutes, Council discussed Item 1. c) concerning proposal from applicant for a 4-unit residential building at 32-34 Quigley's Lane. Committee recommended that this proposal be discussed and decided by Council as a whole. Development and Planning Officer advised that there has been no formal application received, only a written request/application. Council discussed this request and agreed that it is an esthetically pleasing building – it looks like a house; nice design and could enhance the area.

There are, however, four (4) separate living quarters – it would fall under the definition of an apartment building. Council discussed that it's good to have a mix of housing throughout the Town and they discussed having an area in the Town designated for this type of housing. They discussed large lots and costs of homes in the community – they discussed affordable housing. Parking is a concern and Council questioned how many vehicles would be parked at the building. Planning and Development Officer advised that this application would have to be advertised, it's a discretionary item; therefore, residents in the area would know about the proposed application, and will be given the opportunity to present any objections that they may have. Development and Planning Officer to advise resident that the Town will welcome an application.

In the Planning and land Use Development Committee Minutes, Council discussed Item 1. d) concerning construction of residence at 2 Thorne's Lane, Councillor Smith advised that Committee are working with Public Works and the Developer to determine a recommendation for the next Public Council Meeting. Concerns are to ensure that this Council is visionary in addressing land requirements in future of pump-house in area.

008-11      Motion – Councillor Smith / Councillor Byrne

**RESOLVED THAT** the Town of Torbay give Mr. Gary Manning approval to rezone the parcel of property as described on the proposal drawing attached showing 9 unserviced building lots to the west of Great Pond River on the North side of Bauline Line. The property is to be rezoned from Rural (RUR) to Residential Large Lot (RLL). The applicant will pay for the cost of the amendment up front before any work is started by the Town's Planning Consultant. This rezoning will also require an amendment to the St. John's Urban Region Regional Plan.

Question called. Motion carried.

For Motion: Councillor Byrne, Councillor Roche, Councillor Smith, Councillor Whitty  
Against Motion: Deputy Mayor Gallant, Councillor Tapper

Council discussed the above application for development and rezoning. Councillor Tapper advised that he did visit this area at Gosses Pond and it's an area that every Councillor should visit – it's a hidden treasure that a lot of people don't know about. He suggested that the Environment Committee get involved, as well. Councillor Tapper advised that he would like the opportunity to speak to the developer as he would like some issues clarified. He is involved with SAM and the NCC and they are going to eventually look at the conservation area around Gosses Pond and hope to acquire some land and lock them in this stewardship zone forever with that type of protection. It appears from looking at the plan that some lots do slope down towards the pond; and, run off from the development could possibly go into the pond. Councillor Tapper discussed that it's a great area for a trail. Committee has done its work, but he requested that the Town delay for the time being so that everyone can have a look at this area. He advised that the developer has not yet acquired property; and, this is the first of a number of potential subdivisions that could go there – adjacent to Gosses Pond. Councillor Roche advised that Committee did do due diligence with regards to this development – the conservation line, trail, etc. was looked at. Development and Planning Officer advised that all issues relating to conservation, buffers, trails will be shared with

the developer, as well. Council discussed meeting with developer and educating him on all aspects of this development, including buffer zones, and what is expected of him. Deputy Mayor advised that he did visit the area around Gosses Pond this weekend with the Environment Committee and a resident. He said it's his first visit there and the area is ecologically sensitive. It has a seven-layer waterfall – it's a spectacular area. He suggested that the application be given special consideration – make sure lines are drawn where they need to be, compare with current plans, Open Space Management Strategy, check buffers so that they're not infringed upon by development, etc. He suggested that the application be deferred. Mayor Codner advised that initial agreement with Eastern Habitat Joint Ventures was signed in 1977. New plan was signed in 2001 – It was reviewed in 2010 and Council and TETC were invited to attend any meetings relating to the plan; and, procedure was followed. Councillor Smith advised that it's important to note that this application is identical to development application in Western Island Pond area, phase 6. The application needs to be reviewed with existing regulations. Eastern Habitat Joint Ventures did recognize Gosses Pond – we're able to protect area with degree of certainty. It's important to educate developers and that the Town make sure all is in order with future developments. Deputy Mayor discussed the new Open Space Management Plan, which is not yet completed, and asked if this property in question would be rezoned as conservation. This plan is not yet adopted by Council; Mayor Codner advised this development meets current regulations.

009-11      Motion – Councillor Smith / Councillor Roche

**RESOLVED THAT** the Town of Torbay approve the advertising of a variance for Lot 2 a portion of 72-74 Patrick's Path the variance is for a 10% reduction in frontage. The variance will be processed in accordance with Regulations 11, 12, and 33 of the Torbay Development Regulation. All costs associated with the public notification and consultation will be paid in advance by the applicant.

Question called. Motion carried unanimously.

010-11      Motion – Councillor Smith / Councillor Roche

**RESOLVED THAT** the Town of Torbay approve the Building Application Report, dated January 7, 2011, as presented.

Question called. Motion carried unanimously.

Development and Planning Officer provided for information the following reports:

- Development Statistics 2002-2010
- Water Supply Capabilities, North Pond Reservoir

Councillor Roche thanked the Development and Planning Officer for providing this information to Council.



**Public Works**

011-11      Motion – Councillor Whitty / Councillor Smith

**RESOLVED THAT** the Town of Torbay approve the Minutes of the Public Works Committee Meeting, dated January 6, 2011.

Question called. Motion carried unanimously.

012-11      Motion – Councillor Whitty / Councillor Smith

**RESOLVED THAT** the Town of Torbay defer motion to purchase a Portable Message Board (Speed Calming), approved in Planning and Development 2011 budget, from G/L Code 5235-6410, cost as follows: RS-548 portable message sign \$16,650.00, Radar Option \$1,265.00, Battery charger and IQ4 \$345.00, Date logger program \$431.00, Shipping Estimated \$1,000.00, Total=\$19,691.00.

Question called. Motion carried unanimously.

013-11      Motion – Councillor Whitty / Councillor Smith

**RESOLVED THAT** the Town of Torbay tender for Development Control Truck, costing for vehicle from fiscal year 2011, G/L Code 5255-6610.

Question called. Motion carried unanimously.

**Parks, Recreation and Community Services**

014-11      Motion – Deputy Mayor Gallant / Councillor Byrne

**RESOLVED THAT** the Town of Torbay approve the Minutes of the Parks, Recreation and Community Services Committee, dated December 8, 2010, as presented.

Question called. Motion carried unanimously.

There was a letter in the Minutes, signed by “A Concerned Parent” – Mayor Codner advised that correspondence received containing no signature will not be accepted.

**Technical Services**

No report or motions.

**SPECIAL COMMITTEES OF COUNCIL**

**2012 Celebrations**

015-11      Motion – Councillor Roche / Councillor Tapper

**RESOLVED THAT** the Town of Torbay approve the 2012 Commemorations Special Committee Minutes, dated November 18, 2010, as presented.

Question called. Motion carried unanimously.

Council discussed Item No. 2, Twinning / Exchange for 2012. Councillor Roche asked that Council consider the Mayor of Mailly-Maillet visit the Town of Torbay and Mayor Codner visit the Town of Mailly-Maillet, France – do an exchange for 2012. Councillor Smith suggested that with today's technology, another option would be to meet via internet and not physical travel.

Council discussed Item Section 3, under Item No. 7 – new Coat of Arms for the Town of Torbay. It was discussed that this is the Town's own identity; it's a part of our heritage that we share with other countries.

Council discussed Item No. 6 – Letter inviting towns to participate in a 2012 Commemorations Regional Committee. It was agreed by Council that correspondence should be from the Town instead of Committee. CAO advised that logos and ads should be finalized by January 14<sup>th</sup>. Consultants to meet with Committee to present.

**By Pass Road**

Mayor Codner advised that there is no official report. Weirs Construction have shut down / Farrell's Excavating are still crushing material and spreading over the new road. They're planning to work through the Winter.

Councillor Tapper advised that Farrell's Excavating are spreading class A and B in same area where the Town is hoping to put a new depot. He suggested that before they put guard rails up, the company should be made aware of where the entrance/exit for the depot needs to go. Mayor Codner advised that he will take care of this.

Councillor Tapper advised that Newfoundland Light and Power are in process of transferring some power poles/lines. The lighting on Torbay Road is not good – where it's a wide road. The By-pass road is also black and he asked if there were any discussions with the Department of Transportation and Works about lighting for that road. Mayor advised that there are no lights on the highways - same issue across town arterial. The Department of Transportation and Works is responsible for the five-lane road in the Town's part/area; and lighting should be looked into. Public Works to look at and investigate as to where the Department are placing lights.

**LIAISON COMMITTEES**

**Heritage/Museum**

No report or motions.

**Jack Byrne Arena**

Deputy Mayor Gallant advised that there is a meeting on Thursday, January 13<sup>th</sup>.

**Northeast Avalon Joint Council**

Councillor Roche advised that there is a meeting on January 19<sup>th</sup> here at the Town Hall at 7:00 p.m. She advised that everyone is welcome to attend. There is a social afterwards.

**Northeast Avalon Regional Plan**

Mayor Codner advised that there have been no meetings. He referenced an article in the Telegram by Mr. Penney, City of St. John's, regarding the NEAR Plan. They don't agree with development in areas with no municipal servicing. He advised there are a lot of communities that are not serviced or have parts unserved. There is another meeting scheduled in about two or three weeks.

**Torbay Volunteer Fire Department**

Councillor Byrne advised that there were a total of 233 calls for 2010.

There is a meeting scheduled for Monday night – regionalization will be discussed.

With regards to a new pumper, he will get back to Council on this matter.

The traffic lights are activated – up and working. It's important to note, as he's not sure that everyone realizes, that it's a flashing red light. There is no green light. When it's flashing red, you have to stop, and then proceed with caution. There was a notice in Northeast Avalon Times paper. This is also how the Fire Stations on Portugal Cove Road and Kents Pond operate. Can still go with the option to go permanent green, but the Fire Department is trying this first.

**Urban Municipalities Committee**

No Report.

**NEW BUSINESS**

***Mayor Codner***

Mayor Codner advised that there is a public meeting with residents of Anstey's Cove Lane and Davalan Place scheduled for Wednesday, January 19<sup>th</sup> at 7:00 p.m.

***Deputy Mayor Gallant***

Deputy Mayor Gallant advised that Eastern School District held a public meeting yesterday; and, Mayor Codner made a presentation on behalf of Council. He included in his presentation the history of Torbay and discussed keeping children in schools in Torbay. Representatives from the School Council also made a presentation and did a good job. They reported facts and numbers and advised that Holy Trinity Elementary is at capacity already. He reported that the Town of Torbay and the Town of Portugal Cove-St. Philip's supported each other to obtain a new school each in the Towns; and this is very important. The High School also made a presentation similar to the Elementary school. He advised a very good job on everyone's part. Mayor Codner advised that he also stressed the fact that the school boundary and the Town boundary are not the same. Some children are bussed out of the Town. The boundaries should be the same.

Deputy Mayor discussed Gosses Pond. He advised that Councillor Smith, Councillor Roche, and Councillor Byrne have not been there to visit; and, he extended an offer to look at the area in question of being rezoned.

Deputy Mayor thanked Mr. Kevin Parsons, MHA, Cape St. Francis for his coordination efforts with regards to presentations to the Eastern School District Public Hearing on Monday, January 10<sup>th</sup>. Everyone's presentations from the Town were in sync with each other. He extended a thank you to Mayor Codner, as well.

***Councillor Byrne***

Councillor Byrne advised that he spoke to Chairperson of the Tappers Cove Committee – Chairperson brought to his attention that there was a liaison officer last year; and, he asked if Councillor Byrne would be interested as Liaison with the Harbour Authority. See motion below.

016-11      Motion – Councillor Roche / Councillor Tapper

**RESOLVED THAT** the Town of Torbay appoint Councillor Byrne as Council Liaison to the Harbour Authority.

Question called. Motion carried unanimously.

CAO advised that with regards to an MOU between the Town and the Harbour Authority, the Town has had to step back until road ownership has been confirmed. A letter has gone to the

**MINUTES**  
**PUBLIC COUNCIL MEETING**  
**January 11, 2011**

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Provincial Government for confirmation of road ownership. There is no MOU until this is determined.

***Councillor Roche***

Councillor Roche thanked Mayor Codner for attending the 90<sup>th</sup> Birthday party for Mrs. Roche on Sunday afternoon. It's wonderful to see someone celebrate their 90<sup>th</sup> Birthday. She thanked him for presenting a plaque from the Town to her and thanked the Town for the plaque as well.

***Councillor Smith*** - Pass

***Councillor Tapper*** - Pass

***Councillor Whitty*** - Pass

**ADJOURNMENT**

017-11      Motion – Councillor Smith / Councillor Tapper

**RESOLVED THAT** the meeting be adjourned at 9:40 p.m., as there was no further business.

Question called. Motion carried unanimously.

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***Mayor***

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***CAO/Town Clerk***