



**MINUTES**  
PUBLIC COUNCIL MEETING  
February 16, 2015

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Minutes of the Regular Meeting of Council held in the Council Chambers, Town Hall on February 16, 2015 at 7:34 p.m.

**Members Present**

Mayor Ralph Tapper  
Deputy Mayor Geoff Gallant  
Councillor Peggy Roche  
Councillor Craig Scott  
Councillor Carol Ann Smith  
Councillor Mary Thorne-Gosse

**Staff Present**

Dawn Chaplin, CAO/Town Clerk  
Tina Auchinleck-Ryan, Director of Community Services  
Ann Picco, Executive Clerk

**Regrets**

Bernie Manning, Director of Public Works & Technical Service  
Brian Winter, Director of Planning

**Gallery**

There were a total of 4 people in attendance.

**Adoption of Agenda**

061-15      Motion – Deputy Mayor Gallant / Councillor Roche

**RESOLVED THAT** the Agenda be adopted, as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

**Adoption of Minutes**

062-15      Motion – Councillor Roche / Councillor Scott

**RESOLVED THAT** the Minutes of the February 2, 2015 Public Council Meeting be adopted, as presented.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Mayor advised that Councillor Hall has resigned from Council and vacated his seat due to personal reasons and family commitments. Mayor and Council recognized and thanked him for his contribution to Council, in his role as Councillor and his work on committees. He was a very passionate and enthusiastic member on Council, and he will be missed. It was noted that he is still actively volunteering in the Community – he is a member of the Age Friendly Committee. He already gives a great part of life to the community as a physician. Council wished him and his family well and all the best in the future. Council thanked him for his time served.

**PROCLAMATIONS / PRESENTATIONS / QUESTION & ANSWER SESSION**

- Heritage Foundation of Newfoundland & Labrador – Heritage Day Proclamation 2015.
  - Councillor Roche read the proclamation aloud.
  - See motion below:

063-15      Motion – Councillor Roche / Deputy Mayor Gallant

**RESOLVED THAT** the Town of Torbay hereby proclaim Monday, February 16, 2015 as Heritage Day, and call upon all citizens to celebrate the richness of our past and the promise of our future.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Mayor Tapper advised that the Town has a very active Heritage Committee, led by Councillor Roche, and a very active Beach Committee. Being very important aspects of our Town, Members are interested in preserving what we have. There's so much potential in the Town, and culture has tremendous ability to make things happen in Torbay. We should be proud on Heritage Day to let people know what we're all about.

- Epilepsy Newfoundland and Labrador – Purple Day for Epilepsy.
  - Councillor Smith read the proclamation aloud.
  - See motion below:

064-15      Motion – Councillor Smith / Councillor Roche

**RESOLVED THAT** the Town of Torbay hereby proclaim March 26<sup>th</sup> as Purple Day in an effort to raise the awareness and understanding of epilepsy and to support all those who live with seizures each day.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Mayor Tapper asked the Gallery if anyone would like to present at tonight's meeting. The following indicated they would like to speak:

- Resident of 16 Cordelia Crescent
  - Resident advised that he read an article in the Telegram concerning groundwater issues.
    - He advised he's selling a house at Pine Ridge Crescent and has land at Quarry Road; and, he questioned implications – if he can obtain permit for development.
    - He advised he has received good offers on both properties, and trying to find out legal options. There are legal liabilities for sale of land and disclosure to respective clients.
  - Mayor Tapper suggested resident meet with him and CAO – to provide him with information.

*Mayor Tapper left the Public Council Chambers at 7:51 P.M., as it was determined that he was in a conflict of interest. Deputy Mayor Gallant took over as Chair of the Public Council Meeting.*

- Resident of 1619 Torbay Road
  - Resident discussed Farmer's Road.
    - Up until the last few weeks, the road was cleared from snow. The road was not cleared during the last storm.
    - He indicated the road has been cleared since 2006, further advising there's a precedent there.
    - He questioned recent motion in relation to snow clearing and questioned justification – Farmer's Road was put together with other roads that were deemed as not being looked after – rural roads.
    - Resident indicated that he has a few animals on property on Farm Road and they need to be looked after. His concern is that he can't get to them.

- He advised that another residents uses the road for hauling in manure, and other residents use are for cutting wood.
- Resident advises that he doesn't expect the road to be cleared every day – the only time the road was cleared was when Public Works Staff had free time.
- Deputy Mayor Gallant thanked resident for his comments, and advised will get motion and justification behind it and reply by telephone.

*Mayor Tapper returned to the Council Chambers at 7:54 p.m. and resumed as Chair.*

### **MAYOR'S REPORT**

Mayor Tapper provided a report, dated January 20 – February 12, 2015, of his work and connections that he has made in the community over the past several weeks. Highlights included:

- A meeting was scheduled with Minister Hutchings. In attendance were Economic Development Officer and CAO.
  - Discussed the BAT Study - wastewater. Progressing, moving forward, and will be making announcements soon.
- On February 10<sup>th</sup>, Director of Community Services and Director of Planning met with representative from NL English School District.
  - Meeting concerned potential acquiring of land in the Gully Area.
  - It was a positive meeting, and looking to move forward.
  - Letter was drafted today listing options for obtaining their land, and we do hope to make headway in near future.
- Meeting on February 3<sup>rd</sup> with Pastor, Torbay Family Church.
  - This refers to third church in Torbay. It was an information meeting.
- A meeting has been schedule with area mayors, MHA Kevin Parsons and Minister Brazil for early March.

### **CORRESPONDENCE**

1. Department of Environment and Conservation – 2015 Spring Drinking Water Quality Report / Protect Your Water Source, A Guide to Managing Surface Water Drinking Sources. ***This is a report that the Department sends out quarterly. Referred to Public Works Committee. Council discussed the report referencing THM and HAA levels. It was noted that information is from Spring, 2014 and the Town is taking corrective measurements – the lime feed system is being replaced and the Town is completing a water study to look at treatment options. Public Works are working within the bounds of system we have now. Council discussed recommended guidelines and maximum amount before it becomes an issue. Water is sampled on a regular basis and the Town has a permit from the Department of Environment and Conservation to operate chlorination. Deputy Mayor asked that water quality issue be most important going forward. Mayor advised that there are some very adverse people in this area on the Environmental Advisory Committee, and***

*are very versed in this matter. Drinking Water Quality Reports to be sent to the Environment Committee for their review, guidance, recommendations and action plan. Pamphlet is attached, "Protect Your Water Source." Copy to be sent to the Environmental Committee. Council requested ordering pamphlets for residents for the front office counter. CAO noted a link can be made to the website, as well.*

2. Minister of Infrastructure, Communities and Intergovernmental Affairs – Wastewater Systems Effluent Regulations and Federal investments in wastewater infrastructure. *CAO clarified that the Federal Government is committed to providing capital monies to enable municipalities to adhere to waste water regulations. They reference funding programs that would enable us to comply. If we have questions, there's contact information there. Councillor Smith noted that the Town is pursuing and working with consultant in relation to this matter, and have met with the provincial government minister. CAO advised that program was referenced in meeting. Referred to Public Works Committee.*
3. Department of Municipal and Intergovernmental Affairs – Provincial-Municipal Fiscal Framework. *For information purposes. Mayor advised that this has been ongoing at MNL level. They're lobbying the provincial government to sign on to new fiscal framework regarding funding to all sized towns and cities. The Town did write the minister on behalf of MNL and try to get something in this year's budget. Will see outcome once budget announced.*
4. Department of Municipal and Intergovernmental Affairs – 2015 Training and Professional Development Opportunities. *CAO advised that this is the proposed schedule of training, topics and locations. As per compliance with Gas Tax, we do have to avail of training. She asked that Council confirm with her or Executive Clerk for registration.*

### **CORRESPONDENCE & ACTION REPORT**

The Correspondence and Action Report, dated February 16, 2015, was discussed and accepted as presented. The below was questioned:

- Item 1 – Mural at Tapper's Cove.
  - CAO advised mural is in design. The artist is linking with the schools, as well. Once the Winter is over and weather warms, the mural will be mounted to the concrete wall.
- Item 1 – Agreement with the Department of Fisheries and Oceans regarding Tapper's Cove Hill Road.
  - It was noted the agreement was more of a legal piece than agreement to work together. If the Town owns the road, then it may be wise to seek legal opinion in the event of an accident. Motion 498-12 to be reviewed.
- Item 2 – Torbay Volunteer Fire Department Open Air Regulations.
  - Councillor Scott advised that he's hoping to hear something back from the Fire Prevention Officer on this in the very near future – he is in process of revising and sending back.
- Item 4 – Peter's Place Speed Reduction.
  - This item can be removed. New signage installed in the Summer.
- Item 6 – Complaints from residents of brown water.
  - These are ongoing operational issues and Public Works are looking into.

### **COMMITTEE REPORTS**

Mayor Tapper advised that since Councillor Hall's resignation, he has had to juggle some Committees and Members to replace Councillor Hall. Councillor Roche is acting as Chair of the Economic Development Committee. Mayor Tapper will fill in to get a quorum, and meeting time will be changed to during the day. Councillor Smith has volunteered to serve on the Parks, Recreation and Community Services Committee. Councillor Thorne-Gosse has volunteered to be Council Liaison to the School Council.

Mayor thanked all, advising he's hoping to have bi-election as soon as possible. Once Council Member elected, Committee structures will be revisited.

### **Planning, Land Use and Development**

Deputy Mayor Gallant provided an overview of items discussed under Planning, Land Use and Development Meeting Minutes, dated February 10, 2015.

Items discussed in the report included:

#### 1. Development Proposals

- a) Application for an extension to accessory building at 90 Karon Drive.
  - At last meeting, Council discussed large accessory buildings. Reminded property owner of water issues in Town and that there is to be no plumbing installation.
  - The application will be dealt with in the Building Application Report, dated February 13, 2015, application number C2015-007.
- b) Business proposal for 1147 Torbay Road requesting a Plan Amendment to allow for the operation of the business that is currently not permitted in the area.

From January 27, 2015 Planning, Land Use and Development Meeting:

- Committee reviewed the correspondence provided. It was agreed that it is great to see another business opportunity for the Town. However, before making a recommendation on the proposal, they would like the Director of Planning to check with some other municipalities and the Provincial Government to see if there are any regulations governing this type of business.
- Committee's main concerns are with noise from the business and the handling of feces and urine.

February 9, 2015 Meeting:

- It was agreed that the Director should meet with the applicant to discuss options.

*Councillor Smith left the Public Council Chambers at 8:25 p.m., as it was determined that she was in a conflict of interest.*

2. Correspondence

- a) Email letter from property owner 27 Mahon's Lane
- Committee did not discuss this item because Councillor Smith is in conflict and there were only two members of the Committee at the meeting.
  - Mayor advised that a meeting was held with Newfoundland and Labrador English School District. Received clarification on what Councillor Smith's parameters are of the land that she requires. It will not impact the Town.

*Councillor Smith returned to the Public Council Chambers at 8:27 p.m.*

3. Other Items

- a) New Regulations attached for final review
- Draft Civic Address Regulations
    - Deputy Mayor advised that these regulations are being changed due to life safety concerns.
    - Motion to follow.
  - Draft Property Standards and Maintenance Regulations
    - Motion to follow.

065-15      Motion – Deputy Mayor Gallant / Councillor Smith

**RESOLVED THAT** the Town of Torbay adopt the Civic Address Regulations pursuant Section 414 of the Municipalities Act, Chapter M-24, S.N. 1999. These regulations will come into effect on March 1, 2015, and will be referenced into the Municipal Plan currently under review.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

066-15      Motion – Deputy Mayor Gallant / Councillor Smith

**RESOLVED THAT** the Town of Torbay adopt the Property Standards and Maintenance Regulations pursuant Section 414 of the Municipalities Act, Chapter M-24, S.N. 1999. These regulations will come into effect on March 1, 2015, and will be referenced into the Municipal Plan currently under review.



Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Council discussed the Property Standards and Maintenance Regulations and questioned what exactly it entails surrounding situations including garbage, removal of debris, mowing of grass, and unkempt property.

- Deputy Mayor Gallant read aloud section Page 3, 3 b) of the Regulations – General Duties and Obligations.
- Council discussed old vehicles and wrecks on properties - it was noted that Occupancy Maintenance Regulations come into effect for removal of vehicles. If vehicles are not removed as per notice from the Town, then the Town can remove and invoice the property owner.
- Council discussed mowing grass, further indicating it's the residents' own choice to allow grass to grow to extent they wish.
- Council questioned enforcement of these regulations – Page 5 references General Enforcement Procedure.
- Council discussed municipal ticketing, however until permitted to do so, the Town requires policies and procedures in place.
- Mayor noted that he spoke to the Director before these Regulations came to Council for approval. Staff are out and about – they are looking for wrecks, debris, etc. Torbay is a beautiful town, but there are scars throughout on properties that property owners need to clean up. There are houses/buildings that should be torn down. Mayor advised he asked the Director to have staff generate lists of properties – especially during Clean Up Week in the Spring. Correspondence can be sent to residents and calls to residents to get their properties cleaned up.

b) Project Updates

- Flood Plain Analysis Project
- Community Wide Ground Water Study Project
- Hydrant Installation Project
- Crown Land Research Project
- Town Plan and Development Regulations Review
  - The date for the public consultation meeting has been moved from March 5<sup>th</sup> to March 12<sup>th</sup> at the Kinsmen Centre. The Town will undertake a communications effort to let residents know.

4. Planning, Land Use and Development Items for Correspondence and Action Report

- Committee reviewed the table provided; the Director of Planning will update the table to reflect progress on each item.



Building Applications Approved

The following applications were approved subject to the normal conditions and requirements for building within the Town of Torbay:

<i>Application Number</i>	<i>Location</i>	<i>Proposal</i>
C2015-011	3 Pond Side Lane	8' x 19' extension to existing accessory building

Building Applications for Approval

**Application:** C2015-007  
**Location:** 90 Karon Drive  
**Proposal:** 34' x 39' extension to existing 747 sq. ft. accessory building (accessory building will have a lot coverage of approximately 2,073 square feet)  
**Zoning:** Residential Large Lot (RLL)

067-15 Motion – Deputy Mayor Gallant / Councillor Smith

**RESOLVED THAT** the Town of Torbay Approve Application C2015-007, under the Applications for Approval section of the Building Application Report, dated February 13, 2015, subject to the following conditions:

1. The use of the accessory building is restricted to residential accessory use.
2. No plumbing to be installed in the accessory building
3. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

**Application:** C2015-013  
**Location:** 109 Karon Drive  
**Proposal:** 8' x 32' extension to existing dwelling (living area)/15' x 21' extension to existing attached garage/General repairs  
**Zoning:** Residential Large Lot (RLL)

068-15 Motion – Deputy Mayor Gallant / Councillor Smith

**RESOLVED THAT** the Town of Torbay Approve Application C2015-013, under the Applications for Approval section of the Building Application Report, dated February 13, 2015, subject to the following conditions:

1. All normal conditions and requirements for building within the Town of Torbay.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Business Applications for Approval

**Application:** D2015-010  
**Location:** 1234 Torbay Road  
**Proposal:** General Business (Water Treatment, Well Pumps Service and Sales)  
**Zoning:** Mixed Development (MIX)

069-15 Motion – Deputy Mayor Gallant / Councillor Smith

**RESOLVED THAT** the Town of Torbay Approve Application D2015-010, under the Applications for Approval section of the Business Application Report, dated February 13, 2015, subject to the following conditions:

1. All normal conditions and requirements for businesses within the Town of Torbay.
2. The business will be subject to business tax in accordance with the published schedule of taxes and fees for the Town of Torbay.
3. The development shall comply with the Town of Torbay Parking Requirements.
4. Approval(s) from Service NL is required.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

**Application:** D2015-012  
**Location:** 15 Quarry Road  
**Proposal:** Home Office for Hydro Seeding Business  
**Zoning:** Mixed Development (MIX)

070-15 Motion – Deputy Mayor Gallant / Councillor Smith

**RESOLVED THAT** the Town of Torbay Approve Application D2015-012, under the Applications for Approval section of the Business Application Report, dated February 13, 2015, subject to the following conditions:

1. The project shall conform to the requirements of the Mixed Development (MIX) Land Use Zone of the Torbay Development Regulations.
2. The project shall meet the normal building requirements of the Town.
3. The business will be subject to Business Tax in accordance with the published schedule of Taxes and Fees for the Town of Torbay.
4. There shall be no parking of commercial vehicles on the property.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

### **Economic Development**

No report.

### **Finance & Administration**

The Finance and Administration Report, dated February 2 - 13, 2015, was accepted as presented. Councillor Thorne-Gosse read out payroll and accounts payable information as per the report:

Payroll for the period of February 2 - 13, 2015, for 36 employees totalled \$77,849.69.

For the period of February 2 - 13, 2015, Accounts Payable invoices in the amount of \$227,080.78 were paid. These expenditures were within budget.

There were three (3) Main Operating Invoices, in the amount of \$65,977.02 for approval:

071-15      Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

**RESOLVED THAT** the Town of Torbay approve payment to Newfoundland Power Inc., for Street Lighting for January 2015, in the amount of \$17,617.24.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

072-15      Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

**RESOLVED THAT** the Town of Torbay approve payment to Newfoundland Power Inc., for Group Billing for January 2015, in the amount of \$7,530.11.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

073-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

**RESOLVED THAT** the Town of Torbay approve payment to T2 Ventures Inc., for Garbage and Recycling Contract, in the amount of \$40,829.67.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

There were three (3) Capital Invoices, in the amount of \$41,178.83 for approval:

074-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

**RESOLVED THAT** the Town of Torbay approve payment to AMEC Foster Wheeler Americas Limited, for Depot Design Development, in the amount of \$9,214.02.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

075-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

**RESOLVED THAT** the Town of Torbay approve payment to Grand Concourse Authority, for Dog Park at Upper Three Corner, in the amount of \$13,601.95.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

076-15 Motion – Councillor Thorne-Gosse / Deputy Mayor Gallant

**RESOLVED THAT** the Town of Torbay approve payment to Stewart McKelvey Stirling Scales, for Western Island Pond Trail Land Acquisition, in the amount of \$18,362.86.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

A copy of the current income and expense reports were included for Council's information.

### **Parks, Recreation and Community Services**

No report. Committee is now meeting on Council Meeting week versus non-Council Meeting week.

### **Public Works**

Councillor Smith provided an overview of items discussed under the Public Works Committee Meeting Minutes, dated February 10, 2015.

Items discussed in the report included:

- Municipal Depot Design Project
  - The project is now at a point where we're just ready to get tender documents out. There's finalization on pieces of it that are technical. See motion below:

077-15      Motion – Councillor Smith / Deputy Mayor Gallant

**RESOLVED THAT** the Town of Torbay approve completed work and request AMEC develop tender documents and present project (12117) for public competition. This competition will include all fees, construction, engineering and HST.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

In relation to the above motion, Councillor Smith noted that drawings, rendering and floor plans are in draft, and available for Council to review at this time.

- Wastewater BAT
  - Mayor Tapper discussed the study earlier in the meeting. Committee is working hard on this. Engineers to draft study and see where that will bring us in terms of tapping into funding. More on that as we move forward.

- Email from resident
  - Reviewed correspondence concerning brown water. Asked Director to respond back why water is discoloured.
  
- Email from Torbay Volunteer Fire Department
  - Received email from the Department concerning snow clearing operations. Asked staff to share the procedures policy on street snow clearing and icing.
    - Article 21 - Hours of Work - 21.01
      - (d) Weekly snow clearing shifts may be established. Said shifts shall start at 4:00a.m. -noon and noon- 8:00p.m. All hours worked during the shift shall be paid a shift premium. No Operator shall work more than 12 hours consecutively. A week's notice shall be given prior to implementation or cancellation of shift.
    - Article 21 – Hours of Work 21.05
      - (b) An Employee requested to be immediately available for work during the period from the end of the regular shift on Friday to the start of the regular shift on Monday shall be paid \$30.00 for each (12) hour period on call.
      - (c) An Employee requested to be immediately available for work on call during a statutory holiday shall be paid \$30.00 for each twelve (12) hour period on call.
  
- Next Meeting will take place on February 24<sup>th</sup>, but may have to reschedule to late this week.

## **ADVISORY COMMITTEES**

### **Environment**

Mayor Tapper provided an overview of items discussed under the Environmental Advisory Committee Meeting Minutes, dated February 5, 2015.

Items discussed in the report included:

- Members of Committee. See motion below:

078-15      Motion – Deputy Mayor Gallant / Councillor Thorne-Gosse

**RESOLVED THAT** the Town of Torbay approve the following Torbay residents to serve on their Environmental Advisory Committee:

- Roberta Hicks
- Helen Spencer
- Derek Staubitzer

- Hamish Sandeman
- Kelly Johnson
- Evan Edinger
- Denise Hodder

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

Mayor Tapper noted that profiles for the above individuals are attached to the Minutes for Council's information.

He discussed a report, written by Evan Edinger and Louise Hermanutz, Harris Centre, January 20, 2015, entitled, "Assessing Drinking Water Management in NEA. Profiling Regional Watershed Management on the Northeast Avalon: Integrating Practices for Drinking Water Quality." He noted that this report was sent to all members on water here in this area. Report was also sent to all Council, senior staff, MHA, and all area mayors. He advised listing to this Committee and consider their advice as we have some major issues with water, flooding, etc., in the Community. CAO suggested that Council meet with this Committee and discuss some key issues.

### **Heritage**

Councillor Roche advised that there is a meeting scheduled for Monday coming.

### **LIAISON COMMITTEES**

#### **Jack Byrne Arena**

No report.

#### **Northeast Avalon Joint Council**

Councillor Roche advised that the Minutes of the Northeast Avalon Joint Council Meeting, dated December 17, 2014 are in Council's packages for information. The Council discussed and agreed that they would stick with regular monthly meetings versus quarterly.

She advised if any questions, she will check with the Secretary, as she was not in attendance at this meeting.

#### **Torbay Harbour Authority**

No report.



**Torbay Volunteer Fire Department**

Councillor Scott advised that he discussed Council's concerns regarding the Department's Minutes at last Council Meeting. He advised there may be some misunderstanding, and he may be able to look at the minutes before being adopted by the Department and submitted to Council.

The Department will be applying for funding for equipment – deadline is March 31<sup>st</sup>. The Chief is going to wait closer to application time to get quotes so they're more accurate.

There were eleven emergency calls since the last meeting.

The Department wants to recruit new members, and have asked the Town to help advertise – Councillor Scott to confirm text for advertising. They are hoping to attract a broader range of individuals and build up a bank of applicants that they can draw on.

**Urban Municipalities Committee**

Mayor advised that a meeting is taking place in Stephenville this coming weekend.

**North East Avalon Regional (NEAR) Plan**

No report.

**Municipal Assessment Agency Inc. (MAA)**

Councillor Roche reported that they met in Bay Roberts last week. There was a great turnout – 13 or 14 towns showed up. Discussions included rates, fee structure and assessment.

They are hoping to plan their next meeting in Torbay or Logy Bay-Middle Cove-Outer Cove, and will be inviting all surrounding communities.

**Stewardship Association of Municipalities Inc. (SAM)**

No report.

**Eastern Regional Service Board**

No report.

**Holy Trinity Elementary School Council**

Minutes of the Holy Trinity Elementary School Council Meeting, dated November 18, 2014, were included in packages for Council's information.

**NEW BUSINESS**

**Mayor Tapper** - Pass

**Deputy Mayor Gallant**

Deputy Mayor thanked Dr. Thomas Hall for his service to Council.

He thanked staff and Councillors for stepping up in the absence of a council member, and thanked all for extra effort to cover for each other.

Deputy Mayor advised that he will be speaking at an ACAP Humber Arm Coastal Matters presentation at Grenfell Campus, MUN on February 25<sup>th</sup>. He will be talking about the Stewardship of Municipalities (SAM).

**Councillor Roche** - Pass

**Councillor Scott**

Councillor Scott thanked Public Works Staff for their good job with snow clearing last week, as there was a significant amount of snow. He advised he's heard a lot of good comments on snow clearing.

**Councillor Smith** - Pass

**Councillor Thorne-Gosse** - Pass

**QUESTION & ANSWER SESSION**

Mayor Tapper referred to the Gallery and asked if anyone had any questions concerning tonight's Council Meeting.

The following had comments/questions:

- Resident of Civic 21 Bridge Road
  - Resident questioned Farmers Road and its location.
    - Mayor advised at end of Torbay/ByPass road by Pouch Cove. There is pasture land in the area.

**ADJOURNMENT**

079-15      Motion – Councillor Smith / Councillor Scott

**RESOLVED THAT** the meeting be adjourned at 9:09 p.m., as there was no further business.

Question called. Motion carried.

For Motion: 6 (Mayor Tapper, Deputy Mayor Gallant, Councillors Roche, Scott, Smith and Thorne-Gosse)

Against Motion: 0

Abstained: 0

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*Mayor*

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*CAO/Town Clerk*