



TAX INFORMATION REQUEST FORM

Name of Law Firm: _____ Fax #: _____

Name of Person requesting information: _____

Name of Present Owner: _____

Purchasers Name (Where Applicable): _____

Purchasers Mailing Address: _____

Civic Address#: _____

Roll #: _____

Date requested: _____

Purpose of Tax Information Request: Purchase _____ Sale _____
Finance/Mortgage _____ Other _____

Is this property to be subdivided? Yes _____ No _____

Method of Payment: CHEQUE *COPY OF CHEQUE MUST BE FAXED PRIOR TO RELEASE OF INFORMATION.***

Please initial to acknowledge that payment is forthcoming _____

RATE INFORMATION

Property Assessed Value:

Property Tax/year: _____ Water Tax/year: _____

Business Tax/year: _____ Other: _____

OUTSTANDING TAXES to December 31, 2024

O/S INFORMATION ONLY VALID FOR 30 DAYS – RESUBMISSIONS AFTER THAT TIME WILL REQUIRE AN ADDITIONAL \$125.00.

Property Tax: _____ Water & Sewer Tax: _____

Business Tax: _____ Other Fees: _____

► Interest will be charged at the rate of 1.25% at month's end ◀

Information given by: _____ Date: _____

INFORMATION EXPIRES ON: _____

WHEN REQUESTING A TAX CERTIFICATE IN THE EVENT OF A SALE, PLEASE INCLUDE A COPY OF THE DEED, SURVEY, PURCHASERS NAME AND MAILING ADDRESS.

NOTE: FEE REQUIRED FOR:

TAX INFORMATION (\$50.00)
TAX CERTIFICATE (\$75.00)