



SUMMER DAY CAMP HEAD COUNSELLOR **(ONE POSITION)**

About Torbay

The beautiful Town of Torbay is a vibrant community with over 7,899 residents on the Avalon Peninsula of Newfoundland and Labrador. Torbay is home to over 150 businesses, three schools, and numerous community groups. Situated right on the Atlantic Ocean, Torbay offers breathtaking views in a scenic, rural setting. Conveniently bordering the capital City of St. John's, all urban amenities, including major retail centers and an international airport, are within a few minutes' drive.

The Position

The Town is currently searching for motivated, well organized, and energetic individuals with strong leadership skills to oversee the Town's Summer Day Camp. The successful applicant will be the onsite leader to deliver Camp T Summer Camp scheduled activities and will be responsible for the planning and implementation of all camp activities where required. The incumbent will also oversee the registration process related to all summer camp events. In addition, the Summer Day Camp Head Counsellor will also ensure that all rules and procedures are adhered to on a daily basis and will assist where necessary with the enforcement of all camp principles to both camp counsellors and participants alike.

Qualifications and Experience

- Experience in day camp environments;
- Experience working with children and youth of all ages;
- Excellent communication skills with both adults and children;
- Supervisory experience including dealing with staff, the general public and children;
- Proven ability to solve problems independently;
- Previous leadership experience and/or the ability to lead a team;
- Applicants must be 17 years of age or older;
- Must be able to provide an updated RNC Certificate of Conduct, including a vulnerable sector check;
- Must hold a valid certification in Standard First Aid CPR Level C with AED;
- HIGH FIVE® Principles of Healthy Child Development certification would be an asset.

Period of Employment

Summer Day Camp Head Counsellor: June 8th, 2023 – August 27th, 2023

Application Process

Applications complete with a cover letter and resume can be emailed, in confidence to Mark

Whalen, Director of Human Resources at mwhalen@torbay.ca **no later than 4PM on Friday March 3rd, 2023.**

Successful applicants must be available to attend mandatory training sessions which will be held during daytime, evening and/or weekend hours.

The Town of Torbay wishes to thank all interested applicants. Only those selected for an interview will be contacted.