



# TERM END REPORT 2021



# FINANCIAL OPERATIONS

## TAXATION

The last four years have been a true example of financial stability with responsible financial management and a commitment to fiscal restraint. Tax rates have been constant over the last four years with no increases to commercial and residential property tax rates and residential and commercial water and sewer rates.

Residential Property	6.7 mils
Commercial Property	10.5 mils
Residential water	\$150.00
Residential sewer	\$150.00
Residential water and sewer	\$300.00
Commercial water	\$200.00
Commercial sewer	\$200.00
Commercial water and sewer	\$400.00

Over this period, the Town has experienced a growth in both residential and commercial construction. However, this has been offset by an overall decline in the per unit assessed values of residential properties. This has resulted in a substantially flat taxation base. Tax revenues over this four-year period were cyclical but consistent.

	Assessed Taxation Revenues	Property Values
2018	\$8,160,976	\$1,072,619,320
2019	\$8,301,641	\$1,079,719,498
2020	\$8,472,648	\$1,077,952,900
2021	\$8,067,624	\$1,056,723,405

Even with little growth in taxation revenues, the Town has continued to deliver services, pay down outstanding debt and complete capital projects. All of these expenditures have been subject to inflationary increases, however, due to sound financial management the Town has not been required to increase tax rates.

## EXTERNAL FUNDING

The Town has also worked with both federal and provincial government departments to leverage internally generated revenues with contributions from both levels of government for operating and capital expenditures. These contributions vary significantly from year to year based on the projects approved for each fiscal year.

	2018	2019	2020	(Budgeted) 2021
Municipal Operating	\$223,492	\$223,492	\$223,492	\$223,493
Community Sustainability	69,787	69,787	69,787	69,787
Federal Gas Tax	327,932	694,720	512,738	520,433
Fire Protection Vehicle Program	-	-	-	100,000
Debt Service Funding	11,218	22,437	22,437	22,437
Multi-Year Capital Works	3,705,849	107,425	-	-
Covid Restart Funding	-	-	464,179	135,000
ACOA	-	164,888	106,267	318,178
Recreation Programming	15,000	31,757	43,902	13,000
Cultural Economic Development Program	-	-	-	112,875
Investing in Canada Infrastructure Program	-	-	-	2,446,311
Canada 150 Funding	58,925	-	-	-
Heritage Funding	122,833	-	15,000	-
	<u>\$4,535,036</u>	<u>\$1,314,506</u>	<u>\$1,457,802</u>	<u>\$3,961,514</u>

The Town will continue to work with both levels of government to ensure that the infrastructure requirements of the municipality continue to be addressed in a timely and efficient manner.

# FINANCIAL OPERATIONS

## OPERATING EXPENDITURES

	2018	2019	2020	(Budgeted) 2021
General Government	\$1,539,727	\$1,665,288	\$1,456,138	\$1,726,534
Protective Services	625,040	715,836	694,866	689,988
Transportation Services	1,596,196	1,794,969	1,649,501	1,831,014
Environmental Health Services	887,796	956,276	869,984	929,959
Planning and Development	554,421	337,193	527,242	682,077
Recreation and Culture	1,370,818	1,887,491	1,379,963	1,238,287
Fiscal Services	319,253	470,800	69,414	345,139
	<u>\$6,893,251</u>	<u>\$7,827,853</u>	<u>\$6,647,108</u>	<u>\$7,442,998</u>

Over the periods presented expenditures have been largely consistent. There was a single year increase in 2019 related to the opening of the new Community Centre. Overall expenditure increases have been limited to an annual growth rate of approximately 2.50% per year.

## DEBT FINANCING

Large municipal infrastructure projects require funding through loans with financial institutions. During the last four years the following projects were partially financed through borrowing.

	2018	2019	2020	(Budgeted) 2021
Torbay Community Centre	\$2,866,624	\$-	\$-	\$-
Multi Year Capital Works	1,341,996	-	-	-
Caterpillar Loader	-	399,000	-	-
Salt Storage Shed	-	-	-	400,000
Storm Water Management	-	-	-	700,000
Sidewalk Installation	-	-	-	695,170
Water System Upgrades	-	-	-	452,469
Asset Management	-	-	-	50,000
Fire Truck	-	-	-	300,000
Trail Development	-	-	-	200,000
	<u>\$3,000,823</u>	<u>\$399,000</u>	<u>\$-</u>	<u>\$2,797,639</u>

To promote long-term financial stability and to ensure that cashflows are available for future infrastructure projects, the Town repays borrowings over a shorter term than would be expected. This ensures that interest charges are kept at a minimum and that current councils do not impede the ability of future councils to continue with infrastructure construction and replacement due to prior financial commitments.

	2018	2019	2020	(Budgeted) 2021
Debt repayment	\$1,065,349	\$1,078,791	\$1,060,271	\$1,509,145

# FINANCIAL OPERATIONS

## INFRASTRUCTURE INVESTMENT

The Town continues to invest in municipal infrastructure. Significant projects have been undertaken over the last four years to benefit Town residents into the future.

	2018	2019	2020	(Budgeted) 2021
Upper Three Corner Park	\$415,233	\$102,435	\$16,092	\$-
U3C Park Lighting	-	-	532,886	-
Beach Heritage Site	570,119	-	-	-
TVFD Rescue Truck	262,172	-	-	-
TVFD Rescue Boat	-	-	8,568	-
TVFD Training Grounds	-	-	30,190	-
TVFD Fire Truck	-	-	-	400,000
TVFD Annex Upgrades	-	-	-	150,000
TVFD Equipment	31,562	12,082	-	-
Tandem Dump Truck	244,666	-	-	-
Caterpillar Loader	-	399,000	-	-
Public Works Pick-up	-	-	41,904	-
Planning Dept Pick-up	-	40,278	-	-
Road Upgrades	63,380	469,716	564,866	-
Traffic Calming Equipment	268,707	142,596	31,077	-
Recreation Equipment	18,720	38,032	11,712	-
Furniture & IT Equipment	13,581	144,723	14,392	-
Public Works Equipment	-	21,622	-	-
Motion Drive Playground	-	-	75,677	-
Community Garden	-	-	-	13,000
Community Centre	-	583,838	46,994	98,700
Town Hall Renovation	124,249	93,545	35,518	-
History House Restoration	-	-	146,602	-
Gas Tax Expenditures	-	-	-	520,433
Land Acquisition	-	-	-	45,000
Salt Storage Shed	-	-	-	400,000
Storm Water Management	-	-	-	700,000
Sidewalk Installation	-	-	-	2,085,720
Water & Sewer Upgrades	38,482	86,624	60,393	1,524,437
Asset Management	-	-	-	50,000
Trail Development	-	154,890	100,000	200,000
	<u>\$2,055,871</u>	<u>\$2,289,381</u>	<u>\$1,716,871</u>	<u>\$6,187,290</u>

# INFRASTRUCTURE AND PUBLIC WORKS

Number of potholes filled ..... **average of 200 + per year**  
 Number of patches..... **average of 30+ per year**  
 Ditching – locations and kms ditched..... **average of 15-20 km per year**  
 Number of culverts replaced..... **average 10-15 per year**  
 Number of waterline repairs..... **average of 6-8 per year**  
 Number of dog poop stations installed..... **22 new stations**

## Infrastructure upgrades

- New Panel on our Torbay Road Lift Station
- New Panel ordered for Coppertop Lift Station
- Muffin Monster motor was replaced this year
- Various motors, injection pumps and other pups installed

## Equipment purchases:

- 4 light duty vehicles (2017 Ford Escape, 2017 Ford F250, 2020 Colorado [2])
- 1 loader (2019 CAT 950)
- 1 dump truck (2018 Firefighter)



## TOWN OF TORBAY PROJECTS - SEPTEMBER 2017 TO CURRENT 2021

INFRASTRUCTURE WORK PROJECTS		
2020-021	2020 Torbay Streets	\$405,000
	Byrnes Lane (511m)	
	Tantum View (115m)	
	Martin's Lane (132m)	
	Peter's Place (287m)	
	Robins Pond Hill Road (347m)	
	Riverview Place (135m)	
	Neds Place (76m)	
	Pauls Place (172m)	
2020-007	Upper Three Corner Ballfield Lighting	\$465,000
2021-012	2021 Torbay Streets	\$819,071.03
	Reddy Drive (170m)	
	Country Drive (1482m)	
2021-025	2021 Torbay Streets Assessment	\$18,500
	Torbay Salt Storage Facility	\$400,000
STORMWATER MANAGEMENT PRIJECTS		
2017-043	Torbay Flood Analysis Gully	\$25,000
2018-021	Torbay Stormwater Management Plan	\$80,000
2019-043	Country Drive, Shea's Lane & Cannon Road Culvert Replacements	\$215,000
2019-047	Trobay Stormwater Upgrades Priority List and Implementation Plan	\$10,000
2021-008	Torbay - Skipper's Landing Drainage Upgrades	\$250,000
2021-009	Torbay Skipper's Landing Detention Pond	\$343,000
2021-028	Torbay - Motion Lane Culvert	To Be Confirmed



# COVID-19 PANDEMIC

Effective March 18, 2020, the Minister of Health and Community Services declared COVID-19, a public health emergency under the Public Health Protection and Promotion Act for Newfoundland and Labrador. The world as we knew it changed forever with this health crisis. The Town of Torbay immediately transitioned its administration and operations to remote sites. All employees worked from home. All Town buildings and facilities were closed. Technology became the primary means of communication internally and externally. The Department of Recreation and Community Services developed and offered programs via social media platforms (primarily Facebook). The Town developed significant resources regarding COVID-19 and placed on a dedicated portal on the Town's website. We worked tirelessly to educate and communicate with residents and businesses regarding COVID-19, doing our best to support them during the pandemic. Tax payment deadlines were extended for all property and business owners. The Town of Torbay was successful in obtaining \$464,179 in COVID Restart funding from the Federal Government to offset its operating budget due to the pandemic. In addition, we obtained \$189,125.22 in COVID Infrastructure Funding to repurpose the former municipal depot into an annex for the Torbay Volunteer Fire Department. Construction commenced in September 2021 and is expected to be completed by year's end. The Town re-opened its Council meetings to the public on August 23, 2021 – with COVID protocols in place. Residents can continue to watch all public Council meetings via the Town's YouTube channel or the civic portal. To this day, the Town of Torbay continues to operate within all public health guidelines as defined by the Provincial Government.

## SYMPTOMS



FEVER



COUGH



SHORTNESS  
OF BREATH

If you exhibit these symptoms please

# CALL 811

For the latest information visit

[health.gov.nl.ca/health/publichealth/cdc/coronavirus/](https://health.gov.nl.ca/health/publichealth/cdc/coronavirus/)

## PREVENTION



Wash your hands often with soap & water or alcohol-based hand rub for at least 20 seconds.



Avoid touching your eyes, mouth, and nose.



Cover your cough with the bend of your elbow or tissue.



Avoid crowded places.



Stay home if you feel unwell.

## MENTAL HEALTH SUPPORTS

Feelings of uncertainty and anxiety are normal during this stressful time.



### MENTAL HEALTH RESOURCES:

BRIDGE THE GAPP  
[www.bridgethegapp.ca](http://www.bridgethegapp.ca)

CHANNAL WARM LINE  
(available 9AM-12AM)  
1.855.753.2560

SENIORS NL  
1.800.563.5599  
[info@seniorsnl.ca](mailto:info@seniorsnl.ca)

### MENTAL HEALTH CRISIS LINES:

MENTAL HEALTH CRISIS LINE  
1.888.737.4668

CRISIS TEXT LINE  
Text 'TALK' to 686868

FRONTLINE CRISIS TEXT LINE  
Text 'FRONTLINE' to 741741

KIDS HELP PHONE  
1.800.668.6868

## RESOURCES

Many people are experiencing unexpected hardships at this time. There are resources available to help.



### ADDITIONAL SUPPORTS

NORTH EAST AVALON FOOD BANK  
437.6367

CANADA ECONOMIC RESPONSE PLAN  
[canada.ca/economic-response-plan](https://canada.ca/economic-response-plan)

### COVID-19 INFORMATION SOURCES

[gov.nl.ca/covid-19](https://gov.nl.ca/covid-19)  
[canada.ca/coronavirus](https://canada.ca/coronavirus)  
[who.int](https://who.int)



## 1. Long Term Planning & Studies

The Planning & Development Department collaborates with other Departments on long and shorter term planning initiatives.

### *North Pond Flow Metre Water Study*

Currently, the Town's sole municipal water supply, for areas serviced by municipal water (there are many others on well and septic systems), is North Pond. As Torbay is growing rapidly (we are one of the fastest growing communities in Newfoundland and Labrador), the Town determined the need to clarify yield capacity of North Pond, through a flow metre study. In 2019, Council passed a policy prohibiting any further water hook ups, until engineering data provided further information. In 2020, preliminary data prepared by Wood Group suggested, and Council passed a policy, that up to 60 infill units could incrementally be added to the existing water services. However, it was also determined that no further connections can be considered until such time as a more detailed flow metre study will determine results, requiring 12 months of data through all seasons. This study is currently underway, and results on the flow metre study are anticipated fall 2022.

### *Great Pond Water Study*

Because the Town is aware of yield constraints for North Pond, the Town, engaged Wood Environment and Infrastructure Solutions in 2019/2020 to determine the feasibility of adding Great Pond as a municipal water supply. A draft report was submitted to the Town in February 2021. To be able to make final recommendation on the suitability of the Pond as a water supply and to determine actual available flow, Wood Group advised further study and aquatic surveys of the Big River watershed were required. The aquatic survey is under way and the Town is anticipating further direction on this matter fall 2021. Should it be determined that Great Pond is suitable, additional planning and infrastructure study requirements would result.

### *Economic Strategic Roadmap Follow Up Initiatives*

Planned Initiatives for the Fall of 2021 / Spring of 2022 are the development of the following:

### *Town Centre Development Scheme*

Past and current Councils have seen the value and embedded in their Municipal Plan policies and Development Regulations the intent to see the Town's Centre beautified and developed with a mix of residential, commercial and civic uses. Plans are underway for the fall of 2021 to proceed with public consultation and more detailed planning work to collaboratively envision Torbay's Town Centre.

### *Affordable & Inclusive Housing Assessment*

Newfoundland & Labrador's and Torbay's demographics are changing to increasingly smaller and aging households.

In 2021, the Town laid the groundwork and prepared the research into being able to proceed with a housing needs assessment in 2022.

### *Light Industrial Park*

The adoption of the Economic Strategic Roadmap in 2021 paved way to being able commence with a feasibility review for a Light Industrial Park off the Torbay Bypass Road. The Planning & Economic Development Divisions are collaborating on preparing the first steps in this process for review by Council in the fall 2021.

## 2. Amendments to Torbay Municipal Plan & Development Regulations 2015-2025

On occasion, the Town is required to amend the mapping or text of the Torbay Municipal Plan or Development Regulations 2015-2025 to change policy or to be able to accommodate certain land uses in certain areas. Since the current Municipal Plan and Development Regulations came into effect February 2017, the Department processed and Council adopted 5 Development Regulation Amendments, approved 2 Municipal Plan Amendments and 1 Regional Plan Amendment. 5 additional amendments are currently on the roster for review and consideration for adoption or approval.

## 3. Appeals

Under the Urban and Rural Planning Act, 2000, anyone has the authority to appeal a development decision issued by Council to the Eastern Newfoundland Regional Appeal Board, this would include approvals, refusals and orders. In 2017, 2018, 2019 and 2020, the Town responded to one appeal per year. The Town is in receipt of 3 appeals for 2021 thus far.

## 4. Referrals from External Agencies

The Planning & Development Department reviews and responds to approx.. 15 referrals from Newfoundland Power annually, requesting review of their planned infrastructure installations.

Crown Lands forwards any proposed Crown Land Acquisition to the Town of Torbay prior to making a recommendation on the proposed acquisition to the Minister. Crown Land referrals average 2-3 per year.

All municipalities in the Northeast Avalon Region that are, for any matters land use planning, governed by the St. John's Urban Region Regional Plan, are required by legislation to refer any proposed amendments to the Regional Plan to area municipalities for the review of their respective Councils. These types of referrals average

## 5. Municipal Enforcement & Development Control

The Town is partnering with the Town of Portugal Cove - St. Philip's on municipal enforcement matters and has engaged the Commissionaires for this purpose. The Commissionaires



# PLANNING AND DEVELOPMENT

have issued a total of 310 parking warnings and a total of 228 parking tickets since their engagement. Year to date in 2021, the Commissionaires issued 95 parking warnings and 95 parking tickets. In addition, they enforce loitering, noise and nuisance matters on behalf of the Town.

The Town's Development Control Division enforces all matters relating to property maintenance complaints or where work occurs without permit. Non-compliance results in the issuance of Notices or Orders through Council, which are legally binding before the Courts. This Division also reviews all submitted development applications for their compliance with the Torbay Development Regulations and development standards.

## 6. GIS, Mapping and Aerial Photography

The Town's mapping division regularly updates the Town's GIS property ownership data base and parcel information, as well as maintains the Town's Future Land Use Map and Land Use Zoning Map. To aid with being able to provide up to date information, the Town regularly updates its aerial photography (for e.g for asset management, taxation, assessments, zoning, current land coverage and use). Previous aerial photos on file are from 2013 and 2018. Council acquired new aerial photography in 2021, which the provider and Town staff are in process of updating into the Town's GIS, TownSuite software.

## 7. Go Green Torbay

Torbay is making great strides on a number of green initiatives. This includes building its climate resilience, as well as developing a plan committing to green-house gas reduction targets. In addition, we are working on improving food security and conservation efforts for our conservation areas, as well as developing plans for garden tourism destinations in the Town and region.

### *Partner for Climate Protection Program*

In 2020, the Town became a Partner for Climate Protection. The Partners for Climate Protection (PCP) program is a free program managed and delivered by the Federation for Canadian Municipalities (FCM) and ICLEI Canada (Local



Governments for Sustainability) that helps currently more than 350 municipalities across the country (approx.. 15 in NL) take action against climate change. The program consists of a 5 Milestone Framework that guides municipalities through the steps required to reduce greenhouse gas (GHG) emissions.

### *Climate Change Action Plan – T2050 Funding*

In 2020, the Town of Torbay participated in FCM's Municipalities for Climate Innovation Program (MCIP) – a \$75 million program that supports municipalities with funding, training and resources to address climate change. T2050 specifically aims to support municipalities in finding a transition pathway to carbon neutral (net zero GHG emissions) by 2050. Here the Town of Torbay partnered with Fundamental Inc. on behalf of NEIA to establish an annual greenhouse gas emission data base, to develop a Climate Change (Mitigation) Action Plan and to avail of \$36,000 capital funding to install 36 solar panels on Town Hall as its inaugural climate action project. The Climate Change Action Plan is being tabled for adoption fall 2021.

### *Climate Change Adaptation*

In 2019, the Town of Torbay partnered with the Conservation Corps of NL (CCNL) on behalf of FCM as one of five partner municipalities on the preparation of a 7 Step Climate Change Vulnerability Assessment. 2 assessments have been completed thus far (Drinking Water, Flooding) , 4 Steps plus a Summary Report (Coastal Vulnerability, Slope Movement, Winter, Wildfire) are planned to be completed 2021/2022.

### *Community Garden*

During the summer of 2021, to assist with building food security, the Town of Torbay partnered with the Conservation Corps of NL and employed four local Green Team students to enhance the *Torbay Common* community centre site which now features 24 raised garden beds ready for the 2022 gardening season.



# PLANNING AND DEVELOPMENT

## *Habitat Conservation*

The Torbay Green Team also created 7 brochures about the Town's six conservation habitat management units which the Town protects in partnership with the Stewardship Association of Municipalities. The brochures are being distributed to area residents and posted on the Town's website promoting conservation of Torbay's pristine wilderness habitats.



## *Earth Day Canada & Tree Plantings*

In 2020, the Town of Torbay became a member of Earth Day Canada. The Town committed to planting 50 trees in 2021. Thanks to a partnership with Ducks Unlimited, Conservation Corps Canada and the Green Team, as well as thanks to a community planting event by the Torbay Lions Club, we can celebrate the planting of 207 native tree seedlings behind Torbay Common during the summer of 2021.



## *Garden Tourism and Tulip Gardens*

In addition, the Green Team prepared a themed installation concept for 15 sign, gateway and park sites in Torbay to be beautified with thousands of tulips to launch the Town's plans for fostering garden tourism in the region, this in partnership with the Town of Bay Roberts and MUN Botanical Garden.



## *Beach Clean Up*

The Town in partnership with the Canadian Parks and Wilderness Society organized a beach clean-up in October 2020.

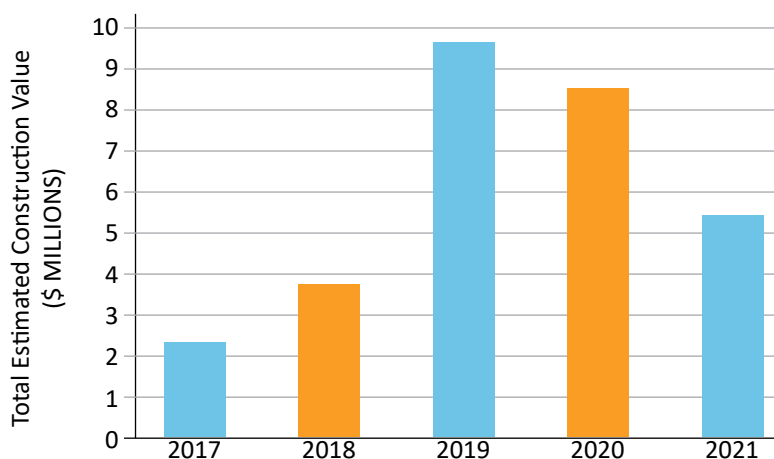


# PLANNING AND DEVELOPMENT

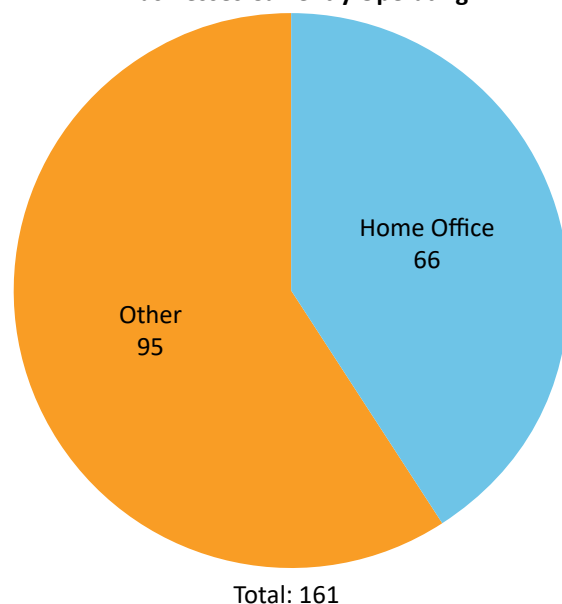
## DEVELOPMENT PERMITS ISSUED 2017 TO AUGUST 20, 2021

Proposed Use	2017	2018	2019	2020	2021 to Aug
Single Detached Dwellings	28	16	19	14	6
Accessory Buildings (includes repairs, additions, etc.)	45	50	43	57	25
Residential repairs, renos, addions, etc.	55	42	28	63	21
Commerical, Industrial, Institutional, Apartment (includes repairs, renos, additions, etc.)	6	6	8	6	4
<b>Total Building Permits Issued</b>	<b>134</b>	<b>114</b>	<b>98</b>	<b>140</b>	<b>56</b>
<b>Total Estimated Construction Value</b>	<b>\$2,346,591.00</b>	<b>\$3,825,127.00</b>	<b>\$9,606,800.00</b>	<b>\$8,488,628.00</b>	<b>\$5,372,202.00</b>

## DEVELOPMENT PERMITS ISSUED 2017 TO AUGUST 20, 2021



## Businesses Currently Operating



## BUSINESS APPLICATIONS & PERMITS

Year	Applications	Permits to Operate
2017	15	13
2018	10	11
2019	26	13
2020	18	14
2021 Year to Date	12	8

## SINGLE DETACHED DWELLINGS

Year	Applications	Footing Permits	Building Permits	Occupancy Permits
2017	50	24	28	30
2018	21	14	16	36
2019	32	18	19	14
2020	40	16	14	17
2021 Year to Date	30	9	6	12

## NEW SUBDIVISION PHASE APPROVALS

Year	Subdivision	Development Agreement Date	Phase	Number of Lots
2017	KMB Holdings Ltd.	January 12, 2017	2A	15
2018	Forest Landing (Extension to Edgewater Lane)	August 10, 2018	7A	10
2019				
2020				
2021 Year to Date	Forest Landing (Extension to Cedarwood Lane)	In Progress	7B	11

Quantity	Torbay Accomplishments
<b>2017</b>	
24	Special Events
1	Sport Programs
5	Programs for Youth
7	Programs for Seniors
2	Number of Camps
2,576	Total number of Participants in 2017
<b>2018</b>	
56	Special Events
5	Sport Programs
6	Programs for Youth
8	Programs for Seniors
2	Number of Camps
3,178	Total number of Participants in 2018
<b>2019</b>	
48	Special Events
12	Sport Programs
8	Programs for Youth
10	Programs for Seniors
2	Number of Camps
5,196	Total number of Participants in 2019
<b>2020</b>	
34	Special Events
5	Sport Programs
8	Programs for Youth
11	Programs for Seniors
1	Number of Camps
2,715	Total number of Participants in 2020
<b>2021</b>	
29	Special Events
10	Sport Programs
12	Programs for Youth
11	Programs for Seniors
1	Number of Camps
2,836	Total number of Participants in 2021

## PROGRAMS OFFERED

Skills & Drills – Volleyball, basketball, ultimate frisbee, soccer, ball hockey and Tchoukball. Pickle Ball, Rock Wall Climbing, Archery, Yoga, Dance Class, Active Living, Active Start, Park Play, Virtual Gaming night, Young Builders, Family Open Gym, Try it Sundays, Walking Track, Bingo, Line Dancing, Kick Boxing, Fitness Class, Sit and Fit, Saturday inclusive program, Chit, Chat & Craft, Stroll & Roll, Girls DIY, Summer Camp, Action Camp and Sport Camp.

## SPECIAL EVENTS OFFERED

Yappy Hour, Babysitting Course, Seed Saving, Hike and a Brew, Family Art Class, National Seniors Day Celebration, Paint and Wine Night, Introduction to Science, Halloween Spooktacular, Haunted Trail, Trunk or Treat, Wine Dinner, Community Bonfire, Chunes & Chuckles, Remembrance Day Service, Bath Bomb Making, Active Healthy Living Day, Christmas Card Competition, Pancakes and Pajamas, Torbay Shopping Excursion, Wreath Making, Tree Lighting, Breakfast with Santa, Christmas Parade, Adult & Seniors Craft Session, Freezin' for a Reason Polar Dip, NYE Fireworks, Snowshoeing, Family Indoor Movie Night, Resume Writing, Family Fun Day, Life Skills, Easter Egg Drop, Volunteer Appreciation Night, Stay Safe Course, Composting Session, First Aid Course, Hike and a Picnic, Seniors Recognition, Family Play Day, Community BBQ, Bike Safety Rodeo, Canada Day Celebrations, Outdoor Movies, Whale Watching Tour, Community Ice Cream Stand, Family Camp Out, S'mores and Songs, Active Family Fun Day, Seniors Wellness Session with Sobey's, Cooking around the World, Nerf Night, 45's card game, Talent Show, Seniors Bingo, Grand opening weekend, Torbay's Birthday, Seniors Christmas Party and Selfies with Santa.



## Town of Torbay Projects from September 2017 to August 2021

### Grand Concourse Authority

	Project	Project Value 2017 + HST	Project Value 2018	Project Value 2019	Project Value 2020	Project Value 2021	Total Project Value	Distance
<b>2017</b>								
1	Lower Street to Torbay Road Trail	83,254.73					83,254.73	
2	Wood bridge Lane Trail	20,812.23					20,812.23	702 m
3	Upper 3 Corner - Easement to Soccer Field	4,504.79					4,504.79	50 m
4	Gateway - Torbay Sign Beautification Design	15,905.33					15,905.33	N/A
5	Upper Three Corner Clubhouse Landscaping	7,381.50					7,381.50	N/A
6	Upper Three Corner Multi Purpose Court	88,360.30					88,360.30	N/A
7	Upper Three Corner Junior Softball Field	86,945.01					86,945.01	N/A
8	Forest River Gazebo	15,393.96					15,393.96	N/A
9	Barkwood Drive Playground Woodbridge	31,626.68					31,626.68	N/A
10	Western Island Drainage, Deadfall	2,068.00					2,068.00	N/A
	<b>Sub-total 2017</b>	<b>\$356,252.53</b>						
<b>2018</b>								
11	Lower Road Trail		5,012.73				5,012.73	320 m
12	Lower Road Walkway Re-instatement		14,098.51				14,098.51	N/A
13	Upper Three Corner Multi Purpose Court		28,343.25				28,343.25	N/A
14	Upper Three Corner Junior Softball Field		186,789.65				186,789.65	N/A
15	Upper Three Corner Softball Building Upgrade		99,660.87				99,660.87	N/A
16	Torbay - Barkwood Drive Playground (Anti-slip Surface and Top Dressing)		22,747.63				22,747.63	N/A
17	Lower Road Bridge		13,330.36				13,330.36	38 ft
18	Marine Drive Kiosk Repairs		2,121.73				2,121.73	N/A
19	Picnic Table		1,300.00				1,300.00	N/A
20	Upper Three Corner Pole Replacement		5,969.27				5,969.27	N/A
21	Bench Plaque		435.00				435.00	N/A
	<b>Sub-total 2018</b>		<b>\$379,809.00</b>					
<b>2019</b>								
22	Duck Pond Trail Upgrading			3,631.06			3,631.06	N/A
23	Lower Road Trail			76,375.94			76,375.94	320 m
24	Lower Road Bridge			41,895.26			41,895.26	N/A
25	Lower Road Culvert Installation			3,141.90			3,141.90	N/A
26	Public Recycling and Trash Receptacles			22,666.28			22,666.28	N/A
27	Torbay Town Hall Beautification			7,438.59			7,438.59	N/A
28	Torbay Walker's Map Design			325.00			325.00	N/A
29	Upper Three Corner Junior Softball Field - Poles and Safety Netting			43,133.82			43,133.82	N/A
30	Upper Three Corner Senior Softball Field / Soccer Field - Poles and Safety Netting			3,278.94			3,278.94	N/A
31	Torbay Depot Beautification			25,738.49			25,738.49	N/A
32	Torbay - Community Centre Planter Relocation			2,019.23			2,019.23	N/A
33	Torbay - Upper Three Corner Pond Park (Tree Planting / Beautification) Concept			1,376.49			1,376.49	N/A
	<b>Sub-total 2019</b>			<b>\$231,021.00</b>				
<b>2020</b>								
								<b>Started</b>
34	Woodbridge to Western Island Trail				100,000.00		100,000.00	600 m
35	Motion Drive Playground Upgrades				75,676.94		75,676.94	N/A
36	Motion Drive Playground Upgrade Planning and Concept				2,556.82		2,556.82	N/A
37	Upper Three Corner Clubhouse Plant Beautification				2,754.05		2,754.05	N/A
38	Upper Three Corner Park Concept Design				4,013.75		4,013.75	N/A
39	Trail Signage (11 Markers)				6,600.00		6,600.00	N/A
40	Trash Receptacle Installation				404.70		404.70	N/A
	<b>Sub -total 2020</b>				<b>\$192,006.26</b>			
<b>2021</b>								
								<b>Finished</b>
41	Woodbridge to Western Island Trail					67,029.80	67,029.80	600 m
42	Torbay Common Kinsmen Plaque					4,047.12	4,047.12	N/A
43	Torbay - Jones Pond Culvert Installation					2,954.74	2,954.74	N/A
	<b>Sub-total 2021</b>					<b>\$74,031.66</b>		
<b>Total Value of Projects 2017 to Current (these totals do not include maintenance contract fees)</b>							<b>\$1,233,120.45</b>	

# FIRE DEPARTMENT

Summary of Emergency Response Statistics: 2021	#	%
Total # Of Firefighters In Department:	39	100%
Total Emergency Responses To Date:	94	100%
Total Emergency Responses Medical Related:	28	30%
Total Emergency Responses for RTA:	12	13%
Total Alarm Activations:	21	22%
Total Emergency Responses Fire Related including Alarm Activations	54	57%
Total Other:	0	0%
Total Responses During Weekdays: (8 AM - 5PM)	38	40%
Total Responses During Weekends:	16	17%
Total Responses During Weekdays: (Non Peak)	40	43%
Average Firefighter Response For All Responses:	10.9	28%
Average Response time for Peak Periods	8.9	Minutes
Average Firefighter Response For Weekdays: (8am-5pm)	10.3	17%
Total Man Hours To Date: (Emergency Response)	919.6	100%
Total Responses To Flatrock	14	15%
Total Responses To Torbay	80	85%
Total Responses To Other Areas	0	0%
Average Response Time To Date: (Minutes)	9.0	Minutes

As of September 5, 2021

submitted by Mike McGrath

Cold Water Rescue Training 2020			
Name	Level Achieved	Completed	Expires
Brandon Callahan	Technician Level	Feb. 10, 2020	Feb. 10-11, 2022
Brenstan Cantwell	Technician Level	Feb. 10, 2020	Feb. 10-11, 2022
Ron Francis	Technician Level	Feb. 10, 2020	Feb. 10-11, 2022
Fred Gosse	Technician Level	Feb. 10, 2020	Feb. 10-11, 2022
Todd Howse	Technician Level	Feb. 10, 2020	Feb. 10-11, 2022
Jacob Murphy	Technician Level	Feb. 10, 2020	Feb. 10-11, 2022
Dale Pittman	Technician Level	Feb. 10, 2020	Feb. 10-11, 2022
Matthew Smith	Technician Level	Feb. 10, 2020	Feb. 10-11, 2022
Shelaine Wade	Technician Level	Feb. 10, 2020	Feb. 10-11, 2022
Jim Auchinleck	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
Jon Christopher	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
John Coady	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
Jerome Dunphy	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
Mike Dwyer	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
Craig Giles	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
Karen Greeley	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
Ryan Macaulay	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
Matthew Oates	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
Gareth Rowberry	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
Kirk Russell	Technician Level	Feb. 15, 2020	Feb. 15-16, 2020
Rudy Bragg	Technician Level	Mar. 14, 2021	Mar. 13-14, 2023
Braden Kean	Technician Level	Mar. 14, 2021	Mar. 13-14, 2023
Randy Strickland	Technician Level	Mar. 14, 2021	Mar. 13-14, 2023
Phillip Whitten	Technician Level	Mar. 14, 2021	Mar. 13-14, 2023
Rodney Gaudet	Operational	Feb. 10, 2020	Feb. 10, 2022
Jason Murphy	Operational	Feb. 15, 2020	Feb. 15, 2022

Course taught by Rene Ritter BFA Emergency Training

## VEHICLE REVIEW

### Pumper # 1

Purchased new in December 2012. A 2013 Freightliner 4 door 1050 GPM Pumper with 1000 US gallon water tank. Built by Carl Thibault Fire Trucks. This unit is well maintained and has another 5-6 years' good life expectancy to this Dept.

### Pumper #2

This vehicle went into service in October 2007. A4 door pumper built by Pierce Fire Trucks. This Unit had over \$20,000.00 spent on the engine in 2018 and over \$14,000.00 in 2021 in replacing the pump primer assembly and the supply and replacement of unit's foam system. This unit was due to be replaced in the Towns 2021 budget and hopefully we will go to tender soon.

### Unit #3

This vehicle is a 2014 Dodge 550 Skid Unit. Carries 400 gallons of water and a small portable pump that can be set up in ponds or rivers to supply water in areas with no fire hydrants. Also carries our 40 ft. extension ladder. This unit is in excellent condition and should give us many years of reliable service.

### Unit #4

A 2017 Freightliner walk in Rescue. Carries 6 spare sets of SCBA and spare cylinders. It carries all our medical equipment, cold water rescue equipment and equipment for low angle rescue. Was purchased new in 2017 and remains in excellent condition today.

### Unit #5

A2017 Chevrolet Sierra PU. It is used by the Dept. for picking up supplies and since Covid 19 days it is used to respond to medical calls when we do not get Covid clearance when dispatched. In excellent condition.

### Unit #6

A2018 Freightliner Tanker built by Carl Thibault Fire Trucks. Carries 1800 Imperial gallons of water with an electric dump valve and 2 portable tanks. In excellent condition.



# FIRE DEPARTMENT

<b>Training Status (39 members as of Sept. 3, 2021)</b>			
<b>Executive</b>	<b>Position</b>		
Mike McGrath	Fire Chief	Firefighter 11	
Jerry Dunphy	Deputy Chief	Firefighter 11	
Greg Power	Operations Officer	Firefighter 11	
Dale Pittman	Training Officer	Firefighter 11	NFPA Instructor
Ray Clarke	Fire Prevention Officer	Firefighter 11	Fire Inspector Level 1
Shelaine Wade	Public Relations Officer	Firefighter 11	
<b>Platoon #1</b>			
Phonse McGrath	Captain	Firefighter 11	
Ron Francis	Lieutenant	Firefighter 11	NFPA Instructor/ ACP
Kent Abbott	Firefighter	Firefighter 11	NFPA Instructor
Jonathan Christopher	Firefighter	Firefighter 11	Nurse
Shelaine Wade	Firefighter	Firefighter 11	Public Relations Officer
Jason Gosse	Firefighter	Firefighter 11	
Deven Kavanagh	Firefighter	Firefighter 1	Certificate
Greg Power	Operations Officer	Firefighter 11	
<b>Platoon #2</b>			
Kirk Russell	Captain	Firefighter 11	
Ryan McCaulay	Lieutenant	Firefighter 11	
Kenny Dodd	Incident Safety Officer	Firefighter 11	NFPA Instructor
Rudy Bragg	Fire Prevention Lieutenant	Firefighter 1	Accredited
Mike Dwyer	Firefighter	Firefighter 11	
Craig Diles	Firefighter	Firefighter 1	Certificate
Deven Kavanagh	Firefighter	Firefighter 1	Certificate
Jason Murphy	Firefighter	Firefighter 1	Certificate
<b>Platoon #3</b>			
Rodney Gaudet	Captain	Firefighter 11	ACP
Phillip Whitten	Lieutenant	Firefighter 11	
John Gosse	Firefighter	Firefighter 1	Accredited
Matthew Oates	Firefighter	Firefighter 1	Certificate
Karen Greeley	Firefighter	Firefighter 11	NFPA Instructor
Matt Smith	Firefighter	Firefighter 1	Certificate
Todd Howse	Firefighter	Firefighter 1	Certificate
<b>Platoon #4</b>			
John Callahan	Captain	Firefighter 11	NFPA Instructor
Jim Auchinleck	Lieutenant	Firefighter 11	
John Coady	Firefighter	Firefighter 11	
Paul Blundon	Firefighter	Firefighter 11	
Fred Gosse	Firefighter	Firefighter 11	NFPA Instructor
Randy Strickland	Firefighter	Firefighter 1	Certificate
Jason Mercer	Firefighter	Firefighter 11	
Mark Konechny	Firefighter	Firefighter 1	Certificate
Garreth Rowberry	Firefighter	Firefighter 1	
Brandon Callahan	Firefighter	Firefighter 1	Certificate
Jacob Murphy	Firefighter	Firefighter 1	Certificate
Branden Kean	Firefighter	Firefighter 1	Certificate



# ECONOMIC DEVELOPMENT AND TOURISM

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Torbay's Economic Development and Tourism Department is responsible for creating and supporting an economic environment that is focused on attracting and retaining businesses and people to Torbay as well as promote the Town as a primary tourist destination. The Department follows a collaborative community development model by playing a key role in creating a supportive and nurturing environment through which economic growth will occur and quality of life enhanced.

Some of the Economic Development and Tourism activities and achievements during the 2018-2021 Council Term include:

- Town Representative in a regional approach to the Big Data Regional Demography project; the Town of Torbay released a Big Data infographic in 2018 and a Town Demography Report in 2021
- Managed the RFP process for Torbay's Economic Strategic Roadmap with Successful adoption by Council in April of 2021. The Roadmap will play a key role in the development, revitalization and economic development for Torbay
- A re-vamp of Torbay Business Awards in 2020 with a fall nomination intake three new award categories
- Involvement in the completion of Torbay Beach area upgrades to include a new pedestrian bridge and the new home to the Amherst National Historic Site memorial and lookout all installed by 2019
- Delivered a total of 3 Community Markets, pivoted to an online Shop Torbay Market during the COVID-19 pandemic and hosting the first annual outdoor Artisan and Farmers Market in Sept. of 2021
- Issued Tourism Week initiatives such as Shop Torbay Promotional Photo Contest, Council Proclamation
- Developed Business resources and supports such as the digital Newsletter Torbay Business Bulletin, a series of registered Torbay Business Spotlights on Twitter, Tourism Week Contests and Small Business Week activities
- Manage and oversee the Torbay History House and Museum profile; Business Plan Development and Public Consultation; oversee funding applications and required follow up; developed RFP for the Construction, Restoration and Interpretation and Issued RFP; transitioned into continued support to Public Works who manages the Project Manager; Oversee and creation of the Board Governance including creation of the Board Management Agreement and Lease Agreement; hosted public engagement sessions; Issued a Call for Board Members and creation of the Museum Manager position; continued membership with the Museum Association of NL and developed relationships with supportive entities for museums such as Heritage NL
- Creation of Economic Development awareness campaigns including 'Welcome new Businesses' ads and 'Did you know's' about starting new Business in Torbay/obtaining permits
- Creation of the Town of Torbay Film Production Code of conduct and support for production companies and filmographies for the International Women's Film Festival, Hudson and Rex, Braven, other
- Co-Management of the Picco Ridge Memorial Project with the Town of PCSP including a steering committee and successful adoption of Design Concepts by both Councils in the summer of 2021
- Regional participant on Investment Attraction Initiatives and other provincial and Atlantic Region discussions
- Support for the Town's Public Art Initiative- Town Hall through RFP process – to acquire and install public art pieces representing Torbay's heritage and culture
- Representative for the North East Avalon Tourism Visitor Appraisal Destination meetings, Regional Economic Development sessions, other committees
- Established partnerships with business stakeholders and invested supports for growth such as the PCSP Chamber of Commerce
- Explores potential partnerships to help advance Torbay's Economic potential such as grants and collaborative approaches to studies, local and regional plans, and alliances
- Developed the foundation to create Torbay's Garden Tourism Initiative –partnerships with the Town of Bay Roberts and MUN Botanical Gardens to create a Tulip movement and support for the Recreation Department for Communities in Bloom
- Ongoing Renewal and point of contact for a variety of Town Memberships that support Municipal efforts and offer various levels of resources and opportunities
- Continuous involvement and support for grant and business applications for a variety of Municipal advancements such as Green Teams, Affordable Housing Strategy Requests, Matching Funding applications, energy efficient applications, other
- Educational partnership with local schools on youth entrepreneurial program such as the HTH Enterprise Program
- Town Representative for the Regional Wayfinding Project and lead for the Phase 2 component for the Town; in addition, provide support to the ECTA signage project
- Ongoing exploration and examination of potential light industrial business park development and Town Centre Development - with the Department of Planning and Development
- Involved and participates in Town planning initiatives such as the New Torbay Common Community Gardens, the History House Grounds/gardens, as well as support for Recreational events that provide opportunities for businesses such as contests, Trunk or Treat, other
- Ongoing support to existing, new and interested businesses and organizations to Torbay
- Support for businesses during COVID 19 shut downs, call for PPE from local establishments.



# SNOWMAGEDDON

On January 17, 2020, at 1:38PM, Mayor Scott declared a State of Emergency in the Town of Torbay. Winds gusting upwards of 134 km/h and snowfall accumulating to the tune of 90cm, fell on the Northeast Avalon, including Torbay. Infrastructure and Public Works staff along with members of the Torbay Volunteer Fire Department were on call during the height of the storm for emergency response. The Town of Town communicated and collaborated with local businesses, regional municipalities, and the Provincial Government to ensure the life safety of all our residents. For the next seven (7) days, the state of emergency was in place. Staff worked 24 hours a day to open all roads and uncover fire hydrants within the Town. The Torbay Common Community Center opened later in the week to provide residents with an opportunity to participate in recreation programs free of charge. A true sense of community was evident during Snowmageddon. The state of emergency officially ended on January 23, 2020.



# MEMORIES OF 2017-2021



**SHOP LOCAL. SHOP TORBAY.**

The Town of Torbay is home to many great businesses that provide goods and services to our community. At this time of distancing and self-isolation, these businesses are facing unprecedented challenges. As they adapt to support the community, we are asking you to support them in return. When you shop, shop local, shop Torbay.

**How to support your local businesses**

- Shop local online.
- Take online classes from local instructors.
- Buy your groceries and supplies from local stores and producers.
- Buy gift cards from local businesses to use at a later date.
- Post reviews for local businesses and share their online posts.
- Re-book scheduled appointments instead of cancelling.

For a list of local businesses, visit [torbay.ca/businesses](http://torbay.ca/businesses)  
For product & service offerings from local businesses, visit [torbay.ca/shoplocal](http://torbay.ca/shoplocal)







1288 Torbay Road  
P.O. Box 1160, Torbay, NL  
A1K 1K4

t. (709) 437-6532  
f. (709) 437-1309  
w. torbay.ca

